



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF THE DIRECTOR
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Little Rock, Arkansas 72203-3278
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November 3, 2010

B. Alan Sugg
President
University of Arkansas System
2404 North University Avenue
Little Rock, AR 72207

Dear Mr. Sugg,

Based on the information presented in your correspondence, dated October 27, 2010, the following determinations have been made:

Due to the required level of travel and the responsibilities assigned, a waiver under Sec. 5, Paragraph C, of Executive Order 10-14, regarding the status designation of commuter has been granted to the following positions:

President, University of Arkansas System
Vice President of Agriculture, University of Arkansas System
Chancellor, University of Arkansas at Fayetteville
Assoc. Vice Chancellor of Facilities Management, University of Arkansas at Fayetteville
Director of the Vegetable Substation, University of Arkansas

Additionally, a waiver under Sec. 5, Paragraph B of of Executive Order 10-14 regarding the status designation of Public Safety, Health & Welfare, has been granted for the following positions:

Director of Public Safety, University of Arkansas at Fayetteville.

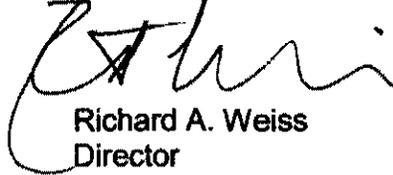
Please be aware that, under Section 4 of Executive Order 10-14, all vehicles must carry red, Official Business Only license plates and each must carry the official seal of either the State or your agency. Unless otherwise stated, this requirement applies to vehicles assigned to employees operating under a status designation of commuter.

Please also be aware that, under Section 3 of Executive Order 10-14, all vehicles not assigned to individual employees must be pooled, made available to any authorized employee and must remain on State property when not in use.

Additionally, please recall that Executive Order 10-14 requires State vehicles be used solely for purposes of official State business.

Thank you for your assistance and cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Weiss". The signature is written in a cursive style with a large initial "R" and a long, sweeping tail.

Richard A. Weiss
Director



October 26, 2010

Mr. Jake Bleed
Senior Business Analyst
Arkansas Department of Finance and Administration
1515 Building, Suite 400 1515 West 7th Street
Little Rock, AR 72201

RE: Official License Plate & Seal Waivers

Dear Mr. Bleed:

Executive Order EO 10-14 waivers are hereby requested for the vehicles listed below for the 2009-2011 biennium.

1. B. Alan Sugg, University of Arkansas System President, UA System Office, 2008 Toyota Highlander, VIN number 3727, License number 018 MPP.

The UA System President is required to attend a number of meetings and functions, both locally and throughout the state. It is frequently the case that the functions or meetings are on short notice, on weekends and in the evening. Because the UA System has campuses located throughout the state, the President is often required to attend campuses for meetings and functions.

The President is often required to attend functions with state government officials, community and business leaders, and university donors and supporters throughout the state. The President often travels to meetings that require overnight stay, and the assigned vehicle is not parked at the main office overnight.

The President does not necessarily report to the main office if attending meetings away from the main office. The amount of travel required to carry out the duties of the President's position makes it necessary that the President have an assigned vehicle for exclusive use.



The responsibilities listed above speak to the need for authorization to have a regular license tag for this vehicle. Considering the nature of the job, it would be in the best interest of the state to waive any display of insignia on this vehicle.

2. Milo Shuit, Vice President of Agriculture, UA System Office, 2007 GMC Yukon, VIN number 9666, License number 939 GOP.

The responsibilities of the Vice President for Agriculture require that the individual attend a number of meetings and functions, both locally and throughout the state. It is frequently the case that the Vice President needs to attend a function in the evening or on a weekend.

The Vice President is also often required to attend functions with state government officials, community, and business leaders and university donors and supporters throughout the state. The Vice President often travels on official business to meetings that require overnight stay.

The responsibilities as listed above speak to the need for authorization to have a regular license tag for this vehicle. Considering the nature of the job, it would be in the best interest of the state to waive any display of insignia on this vehicle.

The U of A Division of Agriculture has one or more offices in every county in the state.

3. G. David Gearhart, Chancellor, University of Arkansas – Fayetteville, 2007 Buick Lucerne, VIN number 6202, License number 1 EDB.

The Chancellor uses this vehicle while conducting U of A business. These responsibilities include attending a number of meetings and functions, both locally and throughout the state. Frequently the functions or meetings are on short notice, on weekends and in the evening. This includes attending functions with government officials, community and business leaders, and university donors and supporters throughout the state. Travel to different functions on official business often requires overnight stay.

The need for the Chancellor to attend evening or weekend events, or to accompany guests for dinner and other meetings, speaks to the need for authorization to have a regular license tag for this vehicle. Considering the nature of the job, it would be in the best interest of the state to waive any display of insignia on this vehicle.



4. Pool vehicle kept at Little Rock airport, University of Arkansas – Fayetteville, 2002 Buick Park Avenue, VIN#7505, License number 953 DXY.

The Chancellor and other administrators use this vehicle while in Little Rock on U of A business. These responsibilities include attending a number of meetings and functions, both locally and elsewhere throughout the state. Frequently the functions or meetings are on short notice, on weekends and in the evening. This includes attending functions with government officials, community and business leaders, and university donors and supporters. Travel to different functions on official business often requires overnight stay.

The need for the Chancellor and others to attend evening or weekend events, or to accompany guests for dinner and other meetings, speaks to the need for authorization to have a regular license tag for this vehicle. Considering the nature of the job, it would be in the best interest of the state to waive any display of insignia on this vehicle.

5. Pool vehicle kept at Little Rock airport, University of Arkansas – Fayetteville, 2008 Chevrolet Impala, VIN#0696, License number 198 MGP.

The Chancellor and other administrators also use this vehicle while in Little Rock on U of A business. The need for a second vehicle to transport groups of individuals from the Fayetteville campus is not uncommon. These responsibilities include attending a number of meetings and functions, both locally and elsewhere throughout the state. Frequently the functions or meetings are on short notice, on weekends and in the evening. This includes attending functions with government officials, community and business leaders, and university donors and supporters. Travel to different functions on official business often requires overnight stay.

The need for the Chancellor and others to attend evening or weekend events, or to accompany guests for dinner and other meetings, speaks to the need for authorization to have a regular license tag for this vehicle. Considering the nature of the job, it would be in the best interest of the state to waive any display of insignia on this vehicle.



6. Stephen Gahagans, UAF – Director of Public Safety, University of Arkansas – Fayetteville, 2004 Dodge Intrepid, VIN number 3176, License number 650 HNE.

A car properly equipped with emergency equipment: i.e., police radio, and unmarked is essential. This vehicle is used to drive to areas off campus to meet with informants involving thefts, drugs and other investigations. This car provides coverage when monitoring suspicious activity of individuals or groups on campus, and when appropriate is used to transport speakers or official visitors who require low profile escorts. Having a police-equipped vehicle that can move about the campus monitoring activity in a way not highlighted by state markings of any kind is especially important when trying to locate or observe someone who is trying to avoid detection. The department has eight vehicles assigned, and only one vehicle is equipped and capable of performing the above functions in the manner described.

The responsibilities listed above speak to the need for authorization to have a regular license tag for this vehicle. Considering the nature of the job, it would be in the best interest of the state to waive any display of insignia on the vehicle.

Sincerely,

A handwritten signature in cursive script, appearing to read "David Martinson".

David Martinson
Associate Vice Chancellor
Business Affairs

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

B. Alan Sugg

2. Position or Title of Employee:

University of Arkansas System President

3. Agency, Board or Commission:

UA System Office

4. Year, Make and Mode of Vehicle to be Assigned:

2008 Toyota Highlander

5. VIN Number of Vehicle to be Assigned:

VIN 3727

6. Estimated Mileage Driven on a Monthly Basis:

862

7. License Plate Number of Vehicle to be Assigned:

018 MPP

8. Does this vehicle have Official State License Plates: Yes: No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The UA System President is required to attend a number of meetings and functions, both locally and throughout the state. It is frequently the case that the functions or meetings are on short notice, on weekends and in the evening. Because the UA System has campuses located throughout the state, the president is often required to attend campuses for meetings and functions. The President is often required to attend functions with state government officials, community and business leaders, and university donors and supporters throughout the state. The President often travels to meetings that require overnight stay, and the assigned vehicle is not parked at the main office overnight. The president does not necessarily report to the main office if attending meetings away from the main office. The amount of travel required to carry out the duties of the President's position makes it necessary that the President have an assigned vehicle for exclusive use.

It would be difficult for the President to carry out the responsibilities of the position without an assigned vehicle. It would hamper the President's ability to work efficiently and effectively without an assigned vehicle.

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Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Milo Shuit

2. Position or Title of Employee:

Vice President of Agriculture - UA System Office

3. Agency, Board or Commission:

UA System Office

4. Year, Make and Mode of Vehicle to be Assigned:

2007 GMC Yukon

5. VIN Number of Vehicle to be Assigned:

VIN 9666

6. Estimated Mileage Driven on a Monthly Basis:

2,700

7. License Plate Number of Vehicle to be Assigned:

939 GOP

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The responsibilities of the Vice President for Agriculture require that the individual attend a number of meetings and functions, both locally and throughout the state. It is frequently the case that the Vice President needs to attend a function in the evening or on a weekend.

The Vice President is also often required to attend functions with state government officials, community and business leaders and university donors and supporter throughout the state. The Vice President often travels on official business to meetings that require overnight stay.

The responsibilities as listed above speak to the need for authorization to have regular license tags for this vehicle.

The U of A Division of Agriculture has one or more offices in every county in the state.

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Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

G. David Gearheart

2. Position or Title of Employee:

UAF - Chancellor

3. Agency, Board or Commission:

University of Arkansas - Fayetteville

4. Year, Make and Mode of Vehicle to be Assigned:

2007 Buick Lucerne

5. VIN Number of Vehicle to be Assigned:

VIN 6202

6. Estimated Mileage Driven on a Monthly Basis:

988

7. License Plate Number of Vehicle to be Assigned:

1 EDB

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The Chancellor uses this vehicle while conducting U of A business. These responsibilities include attending a number of meetings and functions, both locally and throughout the state. Frequently the functions or meetings are on short notice, on weekends and in the evening and this includes attending functions with government officials, community and business leaders, and university donors and supporters throughout the state. Travel to different functions on official business often requires overnight stay, and the assigned vehicle is not parked at the main office overnight. The Chancellor does not necessarily report to the main office if attending meetings away from the main office. The amount of travel required to carry out the duties of the Chancellor's position makes it necessary that the Chancellor have an assigned vehicle for exclusive use.

It would be difficult for the Chancellor to carry out the responsibilities of the position without an assigned vehicle. It would hamper the Chancellor's ability to work efficiently and effectively without an assigned vehicle.

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Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Michael R. Johnson

2. Position or Title of Employee:

Assoc. Vice Chancellor of Facilities Management

3. Agency, Board or Commission:

University of Arkansas - Fayetteville

4. Year, Make and Mode of Vehicle to be Assigned:

2007 Dodge Caravan

5. VIN Number of Vehicle to be Assigned:

VIN 2344

6. Estimated Mileage Driven on a Monthly Basis:

419

7. License Plate Number of Vehicle to be Assigned:

340 HKI

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

Mr. Michael R. Johnson, Associate Vice Chancellor of Facilities, at the University of Arkansas, Fayetteville, uses this vehicle for University of Arkansas business such as attending conferences, meetings, etc. throughout the state of Arkansas and surrounding states. He also drives this vehicle to and from work during the work week in which mileage information is reported to the Associate Vice Chancellor of Finance at the University of Arkansas. When not in use for University business, the vehicle is parked at Mr. Johnson's residence.

Often works outside main office to accomplish the mission of the U of A Fayetteville. The employee would not necessarily report to a main office if attending meetings or functions away from the main office. The vehicle is equipped with radio to respond to and direct emergency operations as they occur.

It would be extremely difficult to meet the goals of the U of A Fayetteville mission.

Request for Status Designation: Commuter

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Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Dennis Motes

2. Position or Title of Employee:

Director Vegetable Substation

3. Agency, Board or Commission:

University of Arkansas

4. Year, Make and Mode of Vehicle to be Assigned:

2003 Ford Pick-up

5. VIN Number of Vehicle to be Assigned:

VIN 6707

6. Estimated Mileage Driven on a Monthly Basis:

979

7. License Plate Number of Vehicle to be Assigned:

100 HKI

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

The Vegetable Substation is located in an isolated area in the river bottoms south of Kibler, AR. There are no residences on the Substation so it is necessary for the Substation to be checked on weekends, for security as well as greenhouse or field related research activities. Mr. Motes is responsible for this assignment as well as procurement and retrieval of all supplies, pick up and delivery of mail, handling bank transactions, and the total overall operations of the facility. Most of the suppliers for the Substation are located in Van Buren, or Fort Smith, approximately 12 miles from the Substation. Mr. Motes lives in Van Buren and therefore prefers to run substation errands while in transit in the morning and at night. We (Head of Vegetable Substation) prefer that he perform all substation business while in a University vehicle rather than his personal vehicle. By taking a University vehicle home at night, Mr. Motes is allowed more efficient management of his time as it allows him one-third of the total local mileage on the vehicle because it eliminates at least one trip to town and back per day.

Request for Status Designation: Commuter

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Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Stephen Gahagans

2. Position or Title of Employee:

UAF - Director of Public Safety

3. Agency, Board or Commission:

University of Arkansas - Fayetteville

4. Year, Make and Mode of Vehicle to be Assigned:

2004 Dodge Intrepid

5. VIN Number of Vehicle to be Assigned:

VIN 3176

6. Estimated Mileage Driven on a Monthly Basis:

1,204

7. License Plate Number of Vehicle to be Assigned:

650 HNE

8. Does this vehicle have Official State License Plates: Yes: No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

A car properly equipped with emergency equipment: i.e., police radio, and unmarked, is essential for after hours emergency response. This car provides coverage when monitoring suspicious activity of individuals or groups on campus, and is used for meeting with informants regarding thefts, drugs and other investigations. When appropriate, transport is provided for speakers or official visitors who require low profile escorts. The vehicle also provides the department with a police-equipped vehicle that can move about the campus monitoring activity in a way not highlighted by state markings. This is especially important when trying to locate or observe someone who is trying to avoid detection. The department has eight vehicles assigned, and only one vehicle is equipped and capable of performing the above functions in the manner described.

The director often works outside the main office to accomplish the mission of the U of A Fayetteville. The employee would not necessarily report to a main office if attending meetings or functions away from the main office.