



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF THE DIRECTOR
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<http://www.state.ar.us/dfa>

November 3, 2010

Jay Jones
Vice Chancellor for Finance and Administration
University of Arkansas at Monticello
UAM Box 3597
Monticello, Arkansas, 71656

Dear Mr. Jones,

Based on the information presented in your correspondence, dated October 26, 2010, the following determinations have been made:

Your request for a waiver under Sec. 4 of Executive Order 10-14 allowing the operation of a State vehicle without either red Official Business Only license plates or official seal has been denied for the vehicle(s) assigned to the following position(s):

Chancellor

In your request, you indicated that the vehicle currently operated by the chancellor carries a license plate reading "UAM," which is of particular value to you and your institution. For that reason, we will make available a red, Official Business Only license plate that reads "UAM" for use on the vehicle assigned to the chancellor.

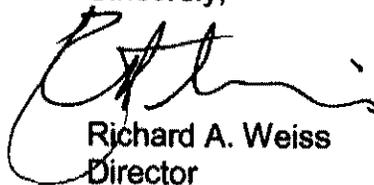
Please be aware that, under Section 4 of Executive Order 10-14, all vehicles must carry red, Official Business Only license plates and each must carry the official seal of either the State or your agency. Unless otherwise stated, this requirement applies to vehicles assigned to employees operating under a status designation of commuter or Regular Travel Status.

Please also be aware that, under Section 3 of Executive Order 10-14, all vehicles not assigned to individual employees must be pooled, made available to any authorized employee and must remain on State property when not in use.

Additionally, please recall that Executive Order 10-14 requires State vehicles be used solely for purposes of official State business.

Thank you for your assistance and cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Weiss', with a large, sweeping flourish underneath.

Richard A. Weiss
Director



THE UNIVERSITY OF ARKANSAS AT MONTICELLO

Office of the Vice Chancellor
for Finance and Administration
(870) 460-1022 / FAX (870) 460-1922
UAM Box 3597
Monticello, Arkansas 71656

October 26, 2010

Mr. Jake Bleed
Arkansas Department of Finance and Administration
1515 Building, Suite 400
1515 West 7th Street
Little Rock, AR 72201

Dear Mr. Bleed,

I am writing on behalf of the University of Arkansas at Monticello to request waivers from specific provisions of the Governor's Executive Order 10-14 regarding the use of State vehicles.

Our university was previously granted waivers from Paragraphs 1, 2 and 3 of Governor's Policy Directive #3 for three employees as listed below:

Dr. Jack Lassiter
Chancellor
2009 Dodge Durango
VIN #5407

Linda Rushing
Vice Chancellor -- Crossett
2002 Dodge Intrepid
VIN #2767

Bob Ware
Vice Chancellor - McGehee
2008 Chevrolet Uplander
VIN #4755

We are requesting that all three of these individuals continue to be assigned these vehicles under the Regular Travel Status provision of the executive order. Further, we request an exception for red State "official business only" license plate only for the chancellor. His vehicle has a specialized license plate designed for UAM and which has the letters "UAM" on the plate. We believe that this uniquely identifies the vehicle as a university automobile along with other markings on the back glass of the Durango.

Also, attached to this letter are three forms that were requested to specifically address the commuter status for each of these employees. Please call or email me if you need further information or clarification.

Sincerely,

Jay S. Jones
Vice Chancellor for Finance and Administration

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Bob Ware

2. Position or Title of Employee:

Vice Chancellor, College of Technology - McGehee

3. Agency, Board or Commission:

University of Arkansas at Monticello

4. Year, Make and Mode of Vehicle to be Assigned:

2008 Chevrolet Uplander

5. VIN Number of Vehicle to be Assigned:

1GNDU23W18D204755

6. Estimated Mileage Driven on a Monthly Basis:

1,200

7. License Plate Number of Vehicle to be Assigned:

004 NGE

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

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Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Jack Lassiter

2. Position or Title of Employee:

Chancellor

3. Agency, Board or Commission:

University of Arkansas at Monticello

4. Year, Make and Mode of Vehicle to be Assigned:

2009 Dodge Durango

5. VIN Number of Vehicle to be Assigned:

1D8HD38P19F715407

6. Estimated Mileage Driven on a Monthly Basis:

2,500 - 3,000

7. License Plate Number of Vehicle to be Assigned:

UAM (specialty license plate)

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

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Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Linda Rushing

2. Position or Title of Employee:

Vice Chancellor, College of Technology - Crossett

3. Agency, Board or Commission:

University of Arkansas at Monticello

4. Year, Make and Mode of Vehicle to be Assigned:

2002 Dodge Intrepid

5. VIN Number of Vehicle to be Assigned:

K2B3HD46R12H172767

6. Estimated Mileage Driven on a Monthly Basis:

900

7. License Plate Number of Vehicle to be Assigned:

241 HKJ (red "official business only" tag)

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary: