



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF THE DIRECTOR**  
1509 West Seventh Street, Suite 401  
Post Office Box 3278  
Little Rock, Arkansas 72203-3278  
Phone: (501) 682-2242  
Fax: (501) 682-1029  
<http://www.state.ar.us/dfa>

November 22, 2010

Dewayne Wilbur  
Director of Operations  
Arkansas Education Television Network  
350 South Donaghey  
Conway, AR 72034

Dear Mr. Wilbur,

Based on the information presented in your correspondence, dated October 18, 2010, the following determinations have been made:

Due to the required level of travel and the responsibilities assigned, a waiver under Sec. 5, Paragraph C, of Executive Order 10-14, regarding the status designation of commuter has been granted to the following positions:

Executive Director

Please be aware that, under Section 4 of Executive Order 10-14, all vehicles must carry red, Official Business Only license plates and each must carry the official seal of either the State or your agency. Unless otherwise stated, this requirement applies to vehicles assigned to employees operating under a status designation of commuter.

Please also be aware that, under Section 3 of Executive Order 10-14, all vehicles not assigned to individual employees must be pooled, made available to any authorized employee and must remain on State property when not in use.

Additionally, please recall that Executive Order 10-14 requires State vehicles be used solely for purposes of official State business.

Thank you for your assistance and cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard A. Weiss".

Richard A. Weiss  
Director

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee: <input type="text" value="Allen Weatherly"/>	2. Position or Title of Employee: <input type="text" value="9946 Executive Director"/>
3. Agency, Board or Commission: <input type="text" value="Educational Television - AETN"/>	4. Year, Make and Mode of Vehicle to be Assigned: <input type="text" value="2009 Chevrolet Impala"/>
5. VIN Number of Vehicle to be Assigned: <input type="text" value="2G1WB57K191289683"/>	6. Estimated Mileage Driven on a Monthly Basis: <input type="text" value="1100"/>
7. License Plate Number of Vehicle to be Assigned: <input type="text" value="891 OBE"/>	

8. Does this vehicle have Official State License Plates:      Yes:       No:  \*

\* In progress

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

AETN has an existing fleet of only 13 vehicles: all save for one used extensively for engineering, operations, production, and education/technology training throughout the state. All vehicles are heavily used and are generally not available for work that is not related to operations or are inappropriate for passenger use (except for crews and/or trainers). Ten vehicles are in pool and reside permanently at AETN in an unprotected parking area near the Conway facility on the campus of the University of Central Arkansas. All vehicles are marked with identification with the exception of the one assigned for use by the Director of AETN, which will have such designation by November 1st.

One passenger sedan is assigned to AETN's Executive Director and is housed at 2825 Patricia Lane in Conway, approximately a two-mile commute to and from work. The car is reserved for official business use; the Executive Director is taxed for all commutes, and is housed inside a garage rather than unprotected in parking spots on the campus of UCA outside AETN.

...see additional page

2.

Request for Status Designation: Commuter  
Executive Order 10-14

AETN – VIN: 2G1WB57K191289683

The director uses the vehicle extensively to represent the network throughout the state (and regionally) on AETN and educational broadcasting business. For any meeting within the state the car is used, not affecting the heavily used small pool of vehicles AETN maintains on official business. He often transports other AETN administration workers and AETN Commissioners thereby not removing still another production or training vehicle from the pool. The commute mileage for last year was a bit less than 700 miles.

The director drove 12,488 miles last fiscal year on AETN business from Conway, including multiple trips to Little Rock, Fayetteville/Springdale, Pine Bluff, El Dorado, Jonesboro, Dallas, Memphis, Nashville, St. Louis and points between. At the 23 miles per gallon average that totals about 543 gallons of gas. At an average of \$2.70 for the 543 gallons this totals \$1466.10. To drive the 12,488 miles at per diem (\$.42 per mile) totals \$5,244. Except for depreciation and regular care, the difference between reimbursement and using the assigned vehicle is nearly \$3,780. Even if only half of this use was in private vehicle (if pool vehicles were available or appropriate) the \$2622 would be \$1156 more than using the assigned vehicle. Calculations are that specific.

For any business representing AETN regionally, the director applies a consistent rule; if using the vehicle is more efficient and less costly than flying and is within a reasonable distance, he will use the car. For instance, three times during the past fiscal year, important regional meetings involving public television were held in Dallas, Texas. The meeting is 361 miles from AETN. With pool fleet limitations, the 722 miles round trip took about 32 gallons of auto (at 23 mpg) which cost approximately \$86.40. Parking was \$40.00. So the travel portion of the trip was \$126.40. To fly to Dallas and back that week to DFW (near the meeting location) was approximately \$185.00, not including the trip to and from the airport. To have driven a personal vehicle in order to not take any type out of use and paid per diem for 720 miles would have cost the state \$302.40. Allowing for depreciation, of course, the minimum savings for this one meeting trip was considerable.

AETN respectfully asks the vehicle remain assigned as is for official business.