



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF INFORMATION SERVICES
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August 31, 2011

Senator Mary Anne Salmon, Chair
Representative Tommy Lee Baker, Chair
Arkansas Legislative Council
State Capitol, Room 315
Little Rock, AR 72201

Dear Senator Salmon and Representative Baker:

The following report is submitted in accordance with Arkansas Code 25-1-110, "Cost-effectiveness of state-owned vehicles".

For reporting purposes, state agencies have been categorized based on reporting criteria outlined in ACA 25-1-110. Those categories are:

Attachment A - Agencies specifically exempt, by law, from all provisions of ACA 25-1-110;

Attachment B - Personal Mileage Reimbursement Figures submitted by State Agencies;

Attachment C – Agencies exempt from justifying continued ownership of underutilized vehicles in their fleets based on a fleet-wide average utilization of at least 10,000 miles per year per vehicle;

Attachment D – Agencies exempt from justifying continued ownership of underutilized vehicles in their fleets based on the fact that their fleet consists primarily of vehicles that fall into "special purpose" classifications;

Attachment E - Agencies that are required to justify continued ownership of all underutilized vehicles in their fleet because the overall fleet average is less than 10,000 miles per year per vehicle;

Attachment F – Agencies failing to submit written reports concerning ACA 25-1-110.



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"Special purpose" classifications include law enforcement, emergency, and vehicles configured for specialized maintenance functions.

Attachments "A" through "F" list state agencies that fall into the corresponding "A" through "F" reporting categories. The attachments contain agency names, the number of vehicles owned by each agency that maintains a state vehicle fleet, and the average number of miles logged by agency vehicles per year, where applicable.

Mandated comparisons between state vehicle ownership and private car mileage reimbursement break-even points, as defined by ACA 25-1-110, paragraph (b) (1), are only required for agency category "E".

The web-based, State Agency Vehicle Administration (SAVA) information system allows executive branch state agencies to submit state vehicle utilization data directly through the internet. Six years of utilization data are now available. DFA is able to compare the previous years of accumulated mileage, for each vehicle owned by agencies that are required to submit individual vehicle mileage data, with the immediate past reporting year. Only executive branch agencies are required to report individual vehicle data – non-executive branch agencies are only required to provide consolidated agency utilization data.

We work closely with agencies to insure that their vehicle fleets are managed efficiently by; recommending that they rotate the use of vehicles within their fleets where possible, identifying and recommending disposal of vehicles that are unreliable and therefore seldom used. In addition, we assist agencies by monitoring vehicle replacements to help insure that new vehicle types selected to replace old vehicles are the most efficient and best suited for the intended use. We continue to assist agencies by monitoring utilization of all vehicles to determine where they can eliminate or better utilize those vehicles that are underutilized, but which remain necessary for their operations.

Sincerely,

A handwritten signature in black ink that reads "Stan C. King".

Stan C. King
Chief Information Officer

SCK:dw
Attachments

	State Agency	Mileage Accrued	Reimbursement Amt.
0085	Arkansas Lottery Commission	508,527	\$213,581.34
0100	Henderson State University	48,293	\$17,859.14
0105	Southern Arkansas University	266,416	\$111,895.49
0115	Southern Arkansas University - Technical Branch	136,491	\$57,326.29
0120	Arkansas State University - Beebe	123,182	\$51,522.55
0125	Arkansas State University - Jonesboro	2,120,325	\$890,426.00
0128	Arkansas State University - Mountain Home	17,718	\$7,441.56
0129	Arkansas State University - Newport	46,079	\$19,353.18
0130	Arkansas Tech University	442,539	\$185,866.31
0135	University of Arkansas at Fayetteville	881,124	\$370,070.00
0145	University of Arkansas at Little Rock	556,045	\$233,539.93
0150	University of Arkansas for Medical Sciences	1,325,515	\$556,716.30
0155	University of Arkansas at Monticello	223,945	\$94,056.00
0160	University of Arkansas at Pine Bluff	418,898	\$175,938.95
0165	University of Central Arkansas	388,717	\$136,051.35
0167	University of Arkansas Community College at Hope	49,632	\$20,845.44
0168	University of Arkansas Community College at Batesville	42,744	\$17,952.67
0170	East Arkansas Community College	47,202	\$11,772.17
0175	National Park Community College	48,099	\$19,821.25
0177	Mid-South Community College	2,802	\$1,176.84
0180	Arkansas Northeastern College	119,862	\$50,361.69
0185	North Arkansas College	124,770	\$52,403.42
0190	Phillips Community College of the University of Arkansas	134,783	\$55,539.33
0192	Rich Mountain Community College	54,466	\$22,875.88
0193	South Arkansas Community College	70,883	\$29,770.86
0195	University of Arkansas at Fort Smith	205,488	\$86,177.75
0198	Northwest Arkansas Community College	162,393	\$68,206.00
0534	Crowley's Ridge Technical Institute	60,013	\$25,205.16

0552	Northwest Technical Institute	32,935	\$13,832.70
0582	Riverside Vo-Tech School	8,668	\$3,652.40
0675	Black River Technical College	97,646	\$41,011.32
0677	Cossatot Community College of the University of Arkansas	70,469	\$29,597.06
0685	Ouachita Technical College	16,571	\$5,456.26
0687	Ozarka College	49,081	\$20,613.50
0689	University of Arkansas Community College at Morrilton	11,482	\$4,821.89
0691	Southeast Arkansas College	75,814	\$31,841.92
0693	Pulaski Technical College	81,417	\$34,195.44

Reporting Period April 2010 through March 2011

	State Agency	Mileage Accrued	Reimbursement Amount
0002	House of Representatives	N/R	N/R
0005	Arkansas Senate	168	\$70.56
0009	Legislative Audit	1,430,610	\$657,154.12
0011	Bureau of Legislative Research	22,248	\$11,346.44
0018	Court of Appeals	124,453	\$52,269.84
0023	Administrative Office of the Courts	10,360	\$4,351.00
0028	Office of Prosecutor Coordinator	4,951	\$2,093.40
0032	Arkansas Supreme Court - Office of Chief Justice	8,994	\$3,777.47
0034	Office of the Governor	7,099	\$2,981.92
0051	Office of Lieutenant Governor	2,728	\$1,145.73
0053	Office of Attorney General	7,536	\$3,164.94
0059	Auditor of State	6,786	\$2,850.12
0061	Land Department	0	\$0.00
0063	Secretary of State	51,149	\$21,482.43
0069	Treasurer of State	384	\$161.28
0080	Arkansas Game and Fish Commission	8,954	\$3,761.00
0090	State Highway and Transportation Department	61,839	\$25,943.94
0203	State Board of Accountancy	16,104	\$6,763.68
0204	Board of Examiners of Alcoholism and Drug Abuse Counselors	N/R	N/R
0205	Arkansas Appraiser Licensing and Certification Board	16,191	\$6,800.22
0208	Arkansas State Board of Athletic Training	N/R	N/R
0209	State Athletic Commission	N/R	N/R
0211	Professional Bail Bondsman Licensing Board	0	\$0.00
0212	State Board of Barber Examiners	11,997	\$5,038.82
0215	Arkansas Burial Association Board	6,304	\$2,647.68
0216	State Board of Private Career Education	7,961	\$3,343.41
0218	Arkansas Cemetery Board	1,610	\$676.20
0220	State Child Abuse & Neglect Prevention Board	N/R	N/R
0221	State Board of Collection Agencies	686	\$288.12

ATTACHMENT (B)

AR Code 25-1-110 - Agencies - Personal Mileage Reimbursements

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Reporting Period April 2010 through March 2011

	State Agency	Mileage Accrued	Reimbursement Amount
0224	Contractor's Licensing Board	126,955	\$53,321.36
0227	State Board of Cosmetology (data included with #645)		
0228	State Board of Examiners in Counseling	27,800	\$11,676.00
0229	Arkansas Fair Housing Commission	16,136	\$6,777.32
0232	State Board of Election Commissioners	1,727	\$725.34
0233	State Board of Embalmers & Funeral Directors	24,625	\$10,342.50
0236	Board of Registration for Professional Engineers & Land Surveyors	12,156	\$5,105.39
0238	Arkansas Ethics Commission	10,181	\$4,276.00
0239	State Board of Registration for Foresters	2,511	\$1,054.94
0240	State Board of Registration for Professional Geologists	3,104	\$1,303.68
0241	Judicial Discipline and Disability Commission	N/R	N/R
0245	Arkansas State Board of Massage Therapy	N/R	N/R
0246	Arkansas State Board of Physical Therapy	N/R	N/R
0248	Arkansas Real Estate Commission	4,002	\$1,680.84
0250	Department of Rural Services	16,173	\$6,794.17
0251	State Board of Sanitarians	5,931	\$2,491.02
0254	Social Work Licensing Board	10,829	\$4,682.70
0255	Arkansas Home Inspector Registration Board	N/R	N/R
0261	Arkansas Tobacco Control Board	6,312	\$2,650.20
0263	Arkansas Fire Protection Licensing Board	N/R	N/R
0264	Arkansas Workforce Investment Board (data included in #810)		
0268	State Board of Dental Examiners	124	\$52.07
0270	Dietetics Licensing Board	N/R	N/R
0271	Arkansas Board of Hearing Instrument Dispensers	N/R	N/R
0274	State Medical Board	1,330	\$558.27
0277	Arkansas State Board of Nursing	21,112	\$8,867.04
0279	State Board of Dispensing Opticians	N/R	N/R
0283	State Board of Pharmacy	37,918	\$15,925.73
0290	Board of Acupuncture and Related Techniques	N/R	N/R

Reporting Period April 2010 through March 2011

	State Agency	Mileage Accrued	Reimbursement Amount
0292	Board of Examiners in Speech Pathology and Audiology	7,075	\$2,971.94
0295	Arkansas Spinal Cord Commission	121,649	\$51,219.68
0298	Veterinary Medical Examining Board	9,552	\$4,101.84
0302	Arkansas Beef Council	N/R	N/R
0304	Arkansas Corn and Grain Sorghum Promotion Board	N/R	N/R
0305	Arkansas Manufactured Home Commission	2,688	\$1,128.96
0311	Disability Determination	10,105	\$4,239.90
0314	Governor's Mansion Commission	0	\$0.00
0318	Martin Luther King, Jr. Commission	0	\$0.00
0319	Arkansas Minority Health Commission	2,643	\$1,110.13
0320	Arkansas Motor Vehicle Commission	10,790	\$4,531.80
0323	Parole Board	438	\$183.96
0326	Rice Research & Promotion Board	N/R	N/R
0327	Science & Technology Authority	14,127	\$5,933.64
0328	Arkansas Sentencing Commission	3,023	\$1,269.66
0329	Arkansas Soybean Board	N/R	N/R
0338	War Memorial Stadium Commission	N/R	N/R
0341	Arkansas Waterways Commission	10,918	\$4,585.35
0344	Wheat Promotion Board	N/R	N/R
0347	Student Loan Authority	3,010	\$1,264.20
0350	Arkansas Building Authority	6,452	\$2,709.84
0370	Arkansas Public Employee Retirement System	6,978	\$2,930.76
0375	Arkansas Teacher Retirement System	44,681	\$18,766.02
0385	Department of Veteran Affairs	0	\$0.00
0390	Worker's Compensation Commission	129,280	\$54,297.60
0395	Arkansas Development Finance Authority	9,333	\$3,920.32
0400	Arkansas Agriculture Department	82,805	\$34,638.00
0402	Arkansas Department of Aeronautics	3,483	\$1,555.30
0405	State Bank Department	24,644	\$10,350.42

Reporting Period April 2010 through March 2011

	State Agency	Mileage Accrued	Reimbursement Amount
0410	State Securities Department	429	\$180.18
0420	Arkansas Geological Survey	1,326	\$556.68
0425	State Insurance Department	31,397	\$13,187.69
0430	Liquefied Petroleum Gas Board	2,911	\$1,222.62
0440	Oil & Gas Commission	0	\$0.00
0450	Arkansas Public Service Commission	3,309	\$1,389.90
0455	Soil & Water Conservation Commission	33,876	\$14,228.04
0470	Department of Information Systems	254,216	\$106,767.90
0480	Department of Correction	197,901	\$83,118.65
0485	Department of Community Correction	35,571	\$14,939.82
0490	Assessment Coordination Department	241,793	\$101,552.89
0500	Department of Education	1,403,227	\$589,256.00
0510	Education - School for the Blind (included in #513 below)		
0513	Education - School for the Deaf (and Blind School)	82,090	\$34,537.81
0516	Education - Education Television Commission	60,056	\$25,224.24
0519	Education - Arkansas State Library	9,161	\$3,847.62
0520	Dept. of Workforce Education - Arkansas Rehabilitation Services	525,262	\$220,537.38
0590	Department of Workforce Education	110,958	\$46,602.36
0610	Arkansas Department of Finance & Administration	882,070	\$370,449.88
0645	Department of Health (includes data for #227)	9,150,175	\$3,843,073.57
0665	Health Services Permit Agency	4,896	\$2,056.32
0700	Department of Higher Education	12,785	\$5,369.49
0710	Department of Human Services	14,101,043	\$5,922,438.36
0790	Arkansas Economic Development Commission	87,160	\$36,627.20
0800	Department of Labor	664,555	\$279,113.10
0810	Department of Workforce Services (includes data for #264)	747,725	\$314,045.11
0865	DAH - Central Administration	10,363	\$4,352.46
0867	DAH - Delta Cultural Center	10,867	\$4,564.14
0870	DAH - Arkansas Arts Council	24,821	\$10,424.82

Reporting Period April 2010 through March 2011

	State Agency	Mileage Accrued	Reimbursement Amount
0873	DAH - Mosaic Templars Cultural Center	0	\$0.00
0875	DAH - Old State House Commission	2,592	\$1,088.64
0877	DAH - Historic Preservation	18,362	\$7,712.04
0880	DAH - Natural Heritage Commission	42,342	\$17,783.64
0885	DAH - Historic Arkansas Museum Commission	0	\$0.00
0887	DAH - Natural & Cultural Resources Council	0	\$0.00
0900	Department of Parks and Tourism	60,298	\$25,325.98
0915	Department of Parks and Tourism - History Commission	270	\$113.40
0930	Arkansas Department of Environmental Quality	13,220	\$5,556.19
0950	Commission on Law Enforcement Standards & Training	0	\$0.00
0955	State Crime Laboratory	324	\$136.08
0960	Arkansas State Police	30,845	\$12,955.54
0975	State Military Department	59,942	\$25,553.00
0990	Arkansas Crime Information Center	6,755	\$2,837.10
0995	Arkansas Department of Emergency Management	33,040	\$13,877.84

N/R = Not Received

ATTACHMENT (C)

AR Code 25-1-110 - Agencies with Average Miles 10,000 or More Per Year Per Vehicle

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Reporting Period April 2010 through March 2011

State Agency	Total Miles	Average # of Vehicles	Average Miles Per Year Per Vehicle	
0023	Administrative Office of the Courts	128,763	7	18,395
0032	Supreme Court	32,188	3	10,729
0053	Office of Attorney General	238,605	16	14,913
0061	State Land Office	71,064	6	11,844
0063	Office of Secretary of State	273,284	23	11,882
0069	Office of Treasurer of the State	36,036	3	12,012
0080	Game and Fish Commission	11,610,382	516	22,501
0090	State Highway and Transportation Department	36,395,642	2,432	14,965
0211	Professional Bail Bondsman Licensing Board	47,565	3	15,855
0215	Arkansas Burial Association Board	19,823	1	19,823
0229	Arkansas Fair Housing Commission	33,810	3	11,270
0261	Arkansas Tobacco Control Board	341,181	19	17,957
0311	Disability Determination (Leased Vehicles)	61,300	6	10,217
0320	Arkansas Motor Vehicle Commission	81,981	3	27,327
0395	Arkansas Development Finance Authority	59,101	5	11,820
0400	Arkansas Agriculture Department	4,791,485	430	11,143
0405	State Bank Department	286,446	21	13,640
0410	State Securities Department	33,049	3	11,016
0425	State Insurance Department	298,674	19	15,720
0430	Liquefied Petroleum Gas Board	122,788	6	20,465
0440	Oil & Gas Commission	363,982	20	18,199
0455	Soil & Water Conservation Commission	351,142	18	19,508
0480	Department of Correction	5,857,489	415	14,114
0485	Department of Community Correction	4,456,326	403	11,058
0500	Department of Education	50,847	5	10,169
0516	Education - Education Television Commission	151,049	13	11,619
0590	Department of Workforce Education	93,087	6	15,515
0610	Arkansas Department of Finance & Administration	2,847,841	221	12,886

ATTACHMENT (C)AR Code 25-1-110 - Agencies with Average Miles 10,000 or More Per Year Per Vehicle

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Reporting Period April 2010 through March 2011

0645	Department of Health	2,183,872	139	15,711
0700	Department of Higher Education	40,971	3	13,657
0710	Department of Human Services	5,280,565	447	11,813
0790	Arkansas Economic Development Commission	425,750	35	12,164
0800	Department of Labor	37,151	2	18,576
0810	Department of Workforce Services	714,381	65	10,990
0877	Dpt Arkansas Heritage - Historic Preservation	93,302	4	23,326
0880	Dpt Arkansas Heritage - Natural Heritage Commission	104,058	6	17,343
0900	Department of Parks and Tourism	2,941,210	245	12,005
0915	Department of Parks and Tourism - History Commission	21,190	2	10,595
0930	Arkansas Department of Environmental Quality	1,283,543	119	10,786
0955	State Crime Laboratory	236,411	16	14,776
0960	Arkansas State Police	15,595,460	932	16,733
0990	Arkansas Crime Information Center	184,123	12	15,344
0995	Arkansas Department of Emergency Management	533,000	29	18,379

Reporting Period April 2010 through March 2011

	State Agency	Total Miles	Avg # of Vehicles	Avg Miles Per Year Per Vehicle
0295	Arkansas Spinal Cord Commission	9,481	2	4,741
0314	Governor's Mansion Commission	3,772	1	3,772
0319	Arkansas Minority Health Commission	16,465	2	8,233
0350	Arkansas Building Authority	158,088	20	7,904
0385	Department of Veteran Affairs	109,775	11	9,980
0470	Department of Information Systems	61,208	7	8,744
0510	Education - School for the Blind (included in #513)			
0513	Education - School for the Deaf (and Blind School)	161,502	28	5,768
0950	Commission on Law Enforcement Standards & Training	102,316	13	7,870
0975	State Military Department	161,615	43	3,758

ATTACHMENT (E)

AR Code 25-1-110 - Agencies with Less than 10,000 Mile Average Per Vehicle Per Year

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Reporting Period April 2010 through March 2011

State Agency	Total Miles	Avg # of Vehicles	Avg Miles Per Year Per Vehicle
0002 House of Representatives**	18,914	2	9,457
0005 Arkansas Senate	1,076	1	1,076
0009 Legislative Audit	234,989	24	9,791
0011 Bureau of Legislative Research	9,252	2	4,626
0248 Arkansas Real Estate Commission	9,431	3	3,144
0250 Department of Rural Services	3,105	1	3,105
0277 Arkansas State Board of Nursing	4,071	1	4,071
0295 Arkansas Spinal Cord Commission	9,481	2	4,741
0305 Arkansas Manufactured Home Commission	10,159	2	5,080
0318 Martin Luther King, Jr. Commission	3,315	1	3,315
0323 Parole Board	88,180	10	8,818
0347 Student Loan Authority	2,524	2	1,262
0370 Arkansas Public Employee Retirement System	7,822	3	2,607
0375 Arkansas Teacher Retirement System	40,819	5	8,164
0390 Worker's Compensation Commission	13,366	3	4,455
0402 Arkansas Department of Aeronautics	6,012	1	6,012
0420 Arkansas Geological Survey	89,321	12	7,443
0450 Arkansas Public Service Commission	104,879	12	8,740
0490 Assessment Coordination Department	7,278	1	7,278
0519 Education - Arkansas State Library	17,340	3	5,780
0520 Dept. of Workforce Education - AR Rehabilitation Services	488,083	62	7,872
0665 Health Services Permit Agency	2,467	1	2,467
0865 DAH - Central Administration	8,759	1	8,759
0867 DAH - Delta Cultural Center	10,955	2	5,478
0870 Department of Arkansas Heritage	9,430	1	9,430
0873 DAH - Mosaic Templars Cultural Center	8,636	1	8,636
0875 DAH - Old State House Commission	12,478	2	6,239
0885 DAH - Historic Arkansas Museum Commission	2,915	1	2,915

**Written justification for retention of underutilized vehicles not submitted.

AR Code 25-1-110 - Agencies Failing to Submit Written Reports

Reporting Period April 2010 through March 2011

	State Agency	Average # of Vehicles
0200	Arkansas Abstracters' Board	0
0206	State Board of Architects	0
0210	Auctioneer's Licensing Board	0
0230	State Board of Registered Interior Designers	0
0242	Arkansas State Board of Landscape Architects	0
0257	State Board of Registration for Professional Soil Classifiers	0
0265	State Board of Chiropractic Examiners	0
0275	Arkansas Board of Health Education	0
0280	State Board of Optometry	0
0286	Arkansas Board of Podiatric Medicine	0
0289	Arkansas Psychology Board	0
0315	Capitol Zoning District Commission	0
0317	Arkansas Catfish Promotion Board	0
0321	Arkansas Legislative Commission on Nursing	0
0324	Arkansas Public Defender Commission	0
0332	Arkansas Code Revision Commission	0
0333	Arkansas Teacher Housing Development Foundation	0
0334	Arkansas Tobacco Settlement Commission	0
0360	Claims Commission	0
0365	Disabled Veteran's Service Office	0