



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF THE DIRECTOR
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November 3, 2010

Jay Bradford
Commissioner
Arkansas Insurance Department
1200 West Third Street
Little Rock, AR 72201-1904

Dear Mr. Bradford,

Based on the information presented in your correspondence, dated October 18, 2010, the following determinations have been made:

Due to the required level of travel and the responsibilities assigned, a waiver under Sec. 5, Paragraph C, of Executive Order 10-14, regarding the status designation of commuter has been granted to the following positions:

Director of Risk Management
Risk Consultant

Additionally, a waiver under Sec. 4 of Executive Order 10-14 allowing the operation of a State vehicle without red Official Business Only license plates or official seal has been granted for the vehicle(s) assigned to the following position(s):

Six (6) vehicles assigned to Criminal Investigation Division

We have received and appreciate your statement that the following positions will no longer be assigned a State vehicle for commuting purposes:

Commissioner
Chief Deputy Commissioner
Risk Management Assistant Director

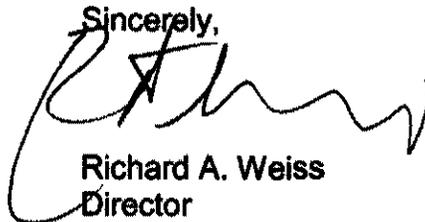
Please be aware that, under Section 4 of Executive Order 10-14, all vehicles must carry red, Official Business Only license plates and each must carry the official seal of either the State or your agency. Unless otherwise stated, this requirement applies to vehicles assigned to employees operating under a status designation of commuter.

Please also be aware that, under Section 3 of Executive Order 10-14, all vehicles not assigned to individual employees must be pooled, made available to any authorized employee and must remain on State property when not in use.

Additionally, please recall that Executive Order 10-14 requires State vehicles be used solely for purposes of official State business.

Thank you for your assistance and cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Richard A. Weiss', written over the printed name.

Richard A. Weiss
Director

Arkansas Insurance Department

Mike Beebe
Governor



Jay Bradford
Commissioner

Date: October 14, 2010

To: Jake Bleed
Department of Finance & Administration

From: Pam Looney
Assistant Commissioner
Administrative Services

Subject: Executive Order 10-14
Item B: Public Health, Safety and Welfare

Legislation introduced in 2001 designated the Criminal Investigation Division a law enforcement agency A.C.A. § 23-66-508 (a) (3) (A).

We are requesting a waiver to permanently assign unmarked state vehicles 24/7 to the law enforcement officers of the Criminal Investigation Division. The officers conduct covert surveillance operations day and night all over the State of Arkansas. If the vehicles were marked in any way it would jeopardize the lives of the officers and their surveillance operations. The officers arrest suspects, transport suspects to jail and transport witnesses to court or hearings. The vehicles must be secured at night since all are equipped with police radios and sirens.

The Criminal Investigation Division meets the criteria under B of EO10-14.

Officers would drive vehicles 24/7
No red license tags
No State seal

Officers:

Bill Bryan	VIN # 6554	2006 Dodge, Durango:	License # 753ODY
Pat O'Kelley	VIN # 0002	2008 Chevrolet, Impala:	License # 754ODY
Curtis Briggs	VIN # 8805	2006 Dodge, Durango:	License # 901NDE
Monty Vickers	VIN # 0664	2007 Dodge, Durango:	License # 751ODY
Brian White	VIN # 9028	2008 Chevrolet, Impala:	License # 651PCR
Jacque Harper	VIN # 6555	2006 Dodge, Durango:	License # 752ODY

Request for Status Designation: Commuter

Executive Order 10-14 established Status Designations for employees whose duties require assignment to a State Vehicle. Request for the Status Designation of Commuter must be made for individual state employees. Waivers issued under Governor's Policy Directive 3 will cease to be valid after Nov. 1, 2010.

Please use this form to Request the Status Designation of Commuter for employees within your State Agency, Board or Commission who require the use of a State Vehicle to travel to and from home and whose use of a State Vehicle is as a Commuter as described by Executive Order 10-14.

Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Wylie Whitley

2. Position or Title of Employee:

Risk Consultant

3. Agency, Board or Commission:

Arkansas Insurance Department

4. Year, Make and Mode of Vehicle to be Assigned:

2009, Dodge, Nitro

5. VIN Number of Vehicle to be Assigned:

7626

6. Estimated Mileage Driven on a Monthly Basis:

3,600

7. License Plate Number of Vehicle to be Assigned:

985DXY

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

A Risk Consultant within the Risk Management Division of the Arkansas Insurance Department, Mr. Whitley is required to respond to any loss of state or school property insured under the Risk Management Program. Currently the Department insures approximately \$10.5 Billion in combined school and state property. He spends multiple hours per week in the field conducting onsite inspections in order to evaluate and appraise state-owned and school-owned property.

Mr. Whitley is on call 24/7. Therefore, he is expected to report directly to any catastrophic event effecting state-owned or school-owned property. Often, these events occur at night or on the weekend. Mitigation of any further loss is critical and quickly getting someone with loss control expertise onsite to mitigate further loss is imperative. Securing a loss and preventing further damage is an obligation under insurance policy language.

OK
RHW

Additional information Request for Status Designation Whitley

Mr. Whitley's place of residence is located in Bismark which provides quick access to the southern portion of the state should a catastrophic event occur during the night or on the weekend. Other Risk Management staff live in close proximity to Mr. Whitley; making for additional access to this vehicle should be need arise.

An officially marked vehicle which is easily recognizable by law-enforcement makes access to a disaster site much easier. Mr. Whitley's use of a 4-wheel drive vehicle with high ground clearance makes reaching a site in difficult terrain much easier. Vehicular damage which might occur because of debris or other obstacles is not a risk that an owner of a personal vehicle should be required to assume.

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Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Drew Carpenter

2. Position or Title of Employee:

Director Risk Management

3. Agency, Board or Commission:

Arkansas Insurance Department

4. Year, Make and Mode of Vehicle to be Assigned:

2009, Chevrolet, Equinox

5. VIN Number of Vehicle to be Assigned:

9752

6. Estimated Mileage Driven on a Monthly Basis:

2,900

7. License Plate Number of Vehicle to be Assigned:

073DXY

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

As Director of the Risk Management Division of the Arkansas Insurance Department, Mr. Carpenter is on call 24/7 to respond to any emergency involving more than \$10.5 Billion in combined school (77 schools and coops are insured by the Department) and state property. These emergencies may be damage resulting from fire, weather, plumbing problems, etc., All require a quick response in order to mitigate damage. He is also subject to call-out by the Arkansas Department of Emergency Management.

Mr. Carpenter's place of residence is located in Judsonia which provides quick access to northern half of the state should a catastrophic event occur during the night or on the weekend. Having immediate access to his state vehicle at all times for response purposes is critical in order to prevent further loss to state or school property. There are also two other Risk Management staffers living within easy proximity to Mr. Carpenter, making for additional access to this vehicle should the need arise.

OK
[Signature]

Additional information for DFA Request - DREW CARPENTER

An officially marked state vehicle which is easily recognizable by law-enforcement makes access to a disaster site much easier. Vehicular damage which might occur because of debris or other obstacles is not a risk that an owner of a personal vehicle should be required to assume.

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1. Name of Employee:

Jay Bradford

2. Position or Title of Employee:

Insurance Commissioner

3. Agency, Board or Commission:

Arkansas Insurance Department

4. Year, Make and Mode of Vehicle to be Assigned:

2010, JEEP, LIBERTY

5. VIN Number of Vehicle to be Assigned:

8057

6. Estimated Mileage Driven on a Monthly Basis:

500

7. License Plate Number of Vehicle to be Assigned:

544LHN

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

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Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

Lenita Blasingame

2. Position or Title of Employee:

Insurance Chief Deputy Commissioner

3. Agency, Board or Commission:

Arkansas Insurance Department

4. Year, Make and Mode of Vehicle to be Assigned:

2008, Chevrolet, Impala

5. VIN Number of Vehicle to be Assigned:

2238

6. Estimated Mileage Driven on a Monthly Basis:

500

7. License Plate Number of Vehicle to be Assigned:

074DXY

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary:

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Please supply the following information for each state employee to receive the Status Designation of Commuter as described under Executive Order 10-14:

1. Name of Employee:

MARK GUINEE

2. Position or Title of Employee:

RISK MANAGEMENT ASSISTANT DIRECTOR

3. Agency, Board or Commission:

ARKANSAS INSURANCE DEPARTMENT

4. Year, Make and Mode of Vehicle to be Assigned:

2010, JEEP, LIBERTY

5. VIN Number of Vehicle to be Assigned:

8017

6. Estimated Mileage Driven on a Monthly Basis:

3,000

7. License Plate Number of Vehicle to be Assigned:

076DXY

8. Does this vehicle have Official State License Plates:

Yes:

No:

9. If the employee has previously used a State Vehicle under a Waiver from Governor's Policy Directive 3 but no longer thinks it's necessary to use a State Vehicle in this manner, please check here:

10. Please use this space to describe the Legitimate State Business Purpose that would be met if this employee was granted a Commuter Status Designation. If additional space is needed, please add additional pages as necessary: