

**ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
1999 - 2001**

The 1999-01 Biennial request for the Governor's Office and Governor's Mansion includes:

- 1) Governor's Office - The Governor's Office is currently authorized 55 state-funded full time positions and three (3) Extra Help positions. No additional positions are being requested and there is an overall increase in the Regular Salaries line item of 2.8% each year of the biennium. All maintenance and general operating line items are requested at the FY99 budgeted level. Capital Outlay is requested to continue at the FY99 authorized level of \$8,000 each year.
- 2) Governor's Emergency Fund - The Governor's Emergency Fund is requested to continue at the \$500,000 currently authorized each year of the biennium.
- 3) Temporary Employment Assistance Program - Act 1058 of 1997 requires the Governor to contract with a professional consultant for an ongoing independent evaluation of this program. Funding for this program is provided through the federal Department of Health and Human Services. This appropriation was established during the current biennium through the authority of the DFA-Miscellaneous Federal Grant Holding Account.
- 4) Governor's Mansion - In accordance with Arkansas Statute §22-3-801, the State of Arkansas shall furnish its governors a mansion to reside in during their respective terms of office. In addition to the Governor's Mansion being a place of residence, it is also used in an official capacity to entertain visiting dignitaries and public officials. The Mansion is also made accessible to numerous organizations throughout the state. The Governor's Mansion is currently authorized seven (7) state-funded full time positions. Consistent with the Governor's recommendations for state agency budgets, line item positions are being requested with a 2.8% increase each year of the biennium. The Uniform Allowance, Governor's Mansion Allowance, and Mansion Expense line items are requested at the FY99 authorized levels.

AGENCY	DIRECTOR	AGENCY PROGRAM COMMENTARY	PAGE
Office of the Governor	Governor Mike Huckabee	BR21	95

OFFICE OF THE GOVERNOR
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total			
\$ 18,427	\$ 139,930	\$ 122,355	\$ 280,712	\$ 4,321	\$ 117,154	\$ 121,475	\$ 159,237		

Revenues					Expenditures					Other Sources (Uses)
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 3,102,954	\$ 0	\$ 0	\$ 4,579	\$ 3,107,533	\$ 2,449,000	\$ 0	\$ 13,415	\$ 644,250	\$ 3,106,665	\$ (258,275)

Findings

EQUIPMENT OBSERVATION - The Agency was unable to locate two (2) equipment items valued at \$3,959.55 out of thirty (30) items valued at \$49,719.12 selected for observation. On January 28, 1998, the Agency received permission from the Department of Finance and Administration (DFA) to delete this equipment from inventory records. Good internal controls require that the Agency provide adequate safeguards for assets and perform independent comparisons of assets with recorded accountability. Part V of the State Accounting Procedures Manual provides proper procedures regarding the accounting and safeguarding of equipment inventory.

Recommendations

Review and comply with Part V of the State Accounting Procedures Manual regarding equipment accountability and improve internal controls over the custody of equipment inventory.

GOVERNOR'S MANSION AND MANSION COMMISSION
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Assets					Liabilities			Total Equity
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total		
\$ 3,911	\$ 1,442,727	\$ 23,812	\$ 1,470,450	\$ 216	\$ 21,082	\$ 21,298	\$ 1,449,152	

Revenues				Expenditures					Other Sources (Uses)	
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 420,554	\$ 0	\$ 0	\$ 0	\$ 420,554	\$ 220,536	\$ 0	\$ 36,669	\$ 159,760	\$ 416,965	\$

Findings	Recommendations
----------	-----------------

None.

None.

1

ARKANSAS BUDGET SYSTEM
 EMPLOYMENT SUMMARY
 AS REQUIRED BY ACT 358 OF 1993
 (A.C.A 19-4-307)

AGENCY TITLE 034 - OFFICE OF THE GOVERNOR

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>21</u>	<u>25</u>	<u>46</u>	<u>84%</u>
BLACK EMPLOYEES	<u>2</u>	<u>7</u>	<u>9</u>	<u>16%</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
TOTAL EMPLOYED AS OF 08/08/98			9	16%
DATE			<u>TOTAL MINORITIES</u>	<u>16%</u>
			55	100%
			<u>TOTAL EMPLOYEES</u>	<u>100%</u>

Brenda Turner

 AGENCY DIRECTOR

ARKANSAS BUDGET SYSTEM
 EMPLOYMENT SUMMARY
 AS REQUIRED BY ACT 358 OF 1993
 (A.C.A 19-4-307)

AGENCY TITLE 314 - GOVERNOR'S MANSION COM

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>1</u>	<u>1</u>	<u>2</u>	<u>29%</u>
BLACK EMPLOYEES	<u>3</u>	<u>2</u>	<u>5</u>	<u>71%</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
TOTAL EMPLOYED AS OF			<u>5</u>	<u>71%</u>
<u>08/08/98</u> DATE			<u>TOTAL MINORITIES</u>	
			<u>7</u>	<u>100%</u>
			<u>TOTAL EMPLOYEES</u>	

Brenda Turner

 AGENCY DIRECTOR

ARKANSAS BUDGET SYSTEM DEPARTMENT APPROPRIATION SUMMARY

AGENCY TITLE Office of the Governor(034)		1997-99 Expenditures				1999-01 Biennium Request				1999-01 Executive Recommendation			
Appropriations		Actual	No. of	Budgeted	No. of	Year 1	No. of	Year 2	No. of	Year 1	No. of	Year 2	No. of
Code	Name	1997-98	Pos.	1998-99	Pos.	1999-00	Pos.	2000-01	Pos.	1999-00	Pos.	2000-01	Pos.
001	Operations	\$3,137,718	55	\$3,594,390	55	\$3,731,186	55	\$3,814,193	55	NO EXECUTIVE RECOMMENDATIONS ARE MADE ON THESE APPROPRIATIONS.			
1RP	TEA Independent Evaluation	32,662		500,000		500,000		500,000					
181	Gov. Emergency Proclamations	0		500,000		500,000		500,000					
Not Requested													
2ZZ	Advocacy Svcs, Inc. Court Order	29,571											
TOTALS		\$3,199,951	55	\$4,594,390	55	\$4,731,186	55	\$4,814,193	55				
Funding Sources			% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances													
General Revenues		29,571	0.9%										
Special Revenues													
Federal Funds		32,662	1.0%	500,000	10.9%	500,000	10.6%	500,000	10.4%				
Const. & Fiscal Agency Fund													
State Central Services Fund		3,137,718	98.1%	3,594,390	78.2%	3,731,186	78.9%	3,814,193	79.2%				
Non-Revenue Receipts													
Cash Funds													
Gov. Emergency Fund		0	0.0%	500,000	10.9%	500,000	10.5%	500,000	10.4%				
Total Funding		3,199,951	100.0%	4,594,390	100.0%	4,731,186	100.0%	4,814,193	100.0%				
Excess Appr./ (Funding)													
TOTAL		\$3,199,951		\$4,594,390		\$4,731,186		\$4,814,193					
DEPARTMENT Office of the Governor(034)				DIRECTOR Governor Mike Huckabee					DEPARTMENT APPROPRIATION SUMMARY BR 40				
100													

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	-----EXPENDITURES-----			98-99			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98	98-99	98-99	CHANGE		TOTAL	CHANGE		TOTAL	EXECUTIVE		LEGISLATIVE				
	ACTUAL	BUDGETED	AUTHORIZED APPRO	BASE	LEVEL	REQUEST	BASE	LEVEL	REQUEST	99-00	00-01	99-00	00-01			
REGULAR SALARIES	2,091,711	2,383,876	2,374,551	2,498,015	0	2,498,015	2,567,933	0	2,567,933							
NUMBER OF POSITIONS	55	55	55	55	0	55	55	0	55							
EXTRA HELP	5,017	8,500	8,500	8,500	0	8,500	8,500	0	8,500							
NUMBER OF POSITIONS	3	3	3	3	0	3	3	0	3							
PERSONAL SERV MATCHING	474,980	617,063	600,751	639,720	0	639,720	652,809	0	652,809							
OPERATING EXPENSES	396,509	396,951	396,951	396,951	0	396,951	396,951	0	396,951							
CONF FEES & TRAVEL	49,723	50,000	50,000	50,000	0	50,000	50,000	0	50,000							
PROF FEES & SERVICES	125	14,000	14,000	14,000	0	14,000	14,000	0	14,000							
CAPITAL OUTLAY	3,933	8,000	8,000	0	8,000	8,000	0	8,000	8,000							
DATA PROCESSING	115,074	116,000	116,000	116,000	0	116,000	116,000	0	116,000							
M & R	646	0	0	0	0	0	0	0	0							
TOTAL	3,137,718	3,594,390	3,568,753	3,723,186	8,000	3,731,186	3,806,193	8,000	3,814,193							
PROPOSED FUNDING SOURCES			*****													
FUND BALANCES			*****													
GENERAL REVENUES			*****													
SPECIAL REVENUES			*****													
FEDERAL FUNDS			*****													
STATE CENTRAL SERVICES FUND	3,137,718	3,594,390	*****	3,723,186	8,000	3,731,186	3,806,193	8,000	3,814,193							
NON-REVENUE RECEIPTS			*****													
CASH FUNDS			*****													
OTHER			*****													
TOTAL FUNDING	3,137,718	3,594,390	*****	3,723,186	8,000	3,731,186	3,806,193	8,000	3,814,193							
EXCESS APPRO/ (FUNDING)			*****													
TOTAL	3,137,718	3,594,390	*****	3,723,186	8,000	3,731,186	3,806,193	8,000	3,814,193							

DEPT 003 EXECUTIVE BRANCH
 AGY 034 OFFICE OF THE GOVERNOR
 APPRO 001 OFFICE OF THE GOVERNOR
 FUND HSC STATE CENTRAL SERV-(000)

The FY99 Budgeted amounts in Regular Salaries and/or Personal Services Matching may exceed the Authorized amounts due to the implementation of the pay plan during the 1997-99 biennium.

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	-----EXPENDITURES-----			98-99			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98	98-99	98-99										EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO	BASE	CHANGE LEVEL	TOTAL REQUEST	BASE	CHANGE LEVEL	TOTAL REQUEST	99-00	00-01	99-00	00-01			
PROF FEES & SERVICES	32,662	500,000	0	0	500,000	500,000	0	500,000	500,000							
TOTAL	32,662	500,000	0	0	500,000	500,000	0	500,000	500,000							
PROPOSED FUNDING SOURCES			*****													
FUND BALANCES			*****													
GENERAL REVENUES			*****													
SPECIAL REVENUES			*****													
FEDERAL FUNDS	32,662	500,000	*****		500,000	500,000		500,000	500,000							
STATE CENTRAL SERVICES FUND			*****													
NON-REVENUE RECEIPTS			*****													
CASH FUNDS			*****													
OTHER			*****													
TOTAL FUNDING	32,662	500,000	*****		500,000	500,000		500,000	500,000							
EXCESS APPRO/ (FUNDING)			*****													
TOTAL	32,662	500,000	*****		500,000	500,000		500,000	500,000							

DEPT 003 EXECUTIVE BRANCH
 AGY 034 OFFICE OF THE GOVERNOR
 APPRO 1RP TEA INDEPENDENT EVALUATOR
 FUND FGF GOVERNORS OFFICE FEDERAL-(034)

Appropriation was established through the authority of the MFG Holding Account

APPROPRIATION SUMMARY
 BR 215

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	EXPENDITURES			99-00 FISCAL YEAR			00-01 FISCAL YEAR			RECOMMENDATIONS			
	97-98	98-99	98-99	99-00		TOTAL	00-01		TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO	BASE	CHANGE LEVEL	REQUEST	BASE	CHANGE LEVEL	REQUEST	99-00	00-01	99-00	00-01
REGULAR SALARIES	193,617	206,700	205,896	216,598	0	216,598	222,659	0	222,659				
NUMBER OF POSITIONS	7	7	7	7	0	7	7	0	7				
PERSONAL SERV MATCHING	57,695	62,921	63,666	60,956	0	60,956	62,024	0	62,024				
UNIFORM ALLOWANCE	466	500	500	500	0	500	500	0	500				
GOV MANSION ALLOWANCE	60,000	60,000	60,000	60,000	0	60,000	60,000	0	60,000				
MANSION EXPENSE	118,108	119,000	119,000	119,000	0	119,000	119,000	0	119,000				
TOTAL	429,886	449,121	449,062	457,054	0	457,054	464,183	0	464,183				
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES			*****										
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND	429,886	449,121	*****	457,054		457,054	464,183		464,183				
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
OTHER			*****										
TOTAL FUNDING	429,886	449,121	*****	457,054		457,054	464,183		464,183				
EXCESS APPRO/ (FUNDING)			*****										
TOTAL	429,886	449,121	*****	457,054		457,054	464,183		464,183				

DEPT 009 OTHER BOARDS AND COMMISSIONS
 AGY 314 GOVERNOR'S MANSION COMMISSION
 APPRO 532 GOVERNOR'S MANSION COMMISSION
 FUND HSC STATE CENTRAL SERV-(000)

The FY99 Budgeted amounts in Regular Salaries and/or Personal Services Matching may exceed the Authorized amounts due to the implementation of the pay plan during the 1997-99 biennium.

APPROPRIATION SUMMARY

BR 215