

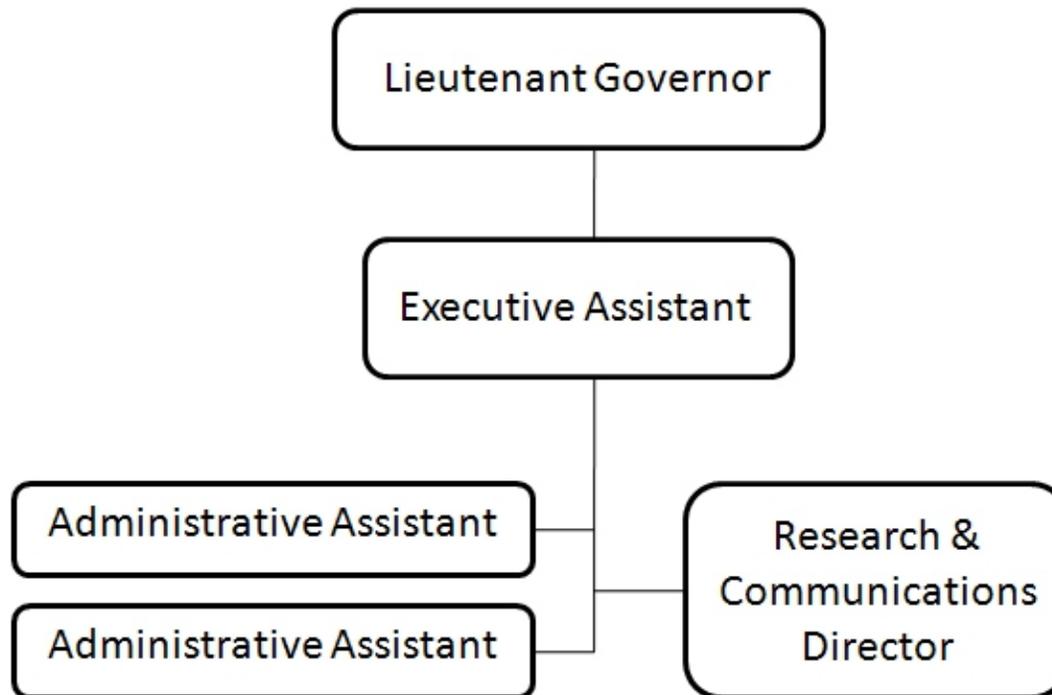
OFFICE OF THE LIEUTENANT GOVERNOR

Enabling Laws

Act 282 of 2010
Constitution of Arkansas, Article 6

History and Organization

The Office of the Lieutenant Governor purposes to fulfill the duties designated by the Arkansas Constitution, preside over the Senate when the Legislature is in session and act as Governor when the Governor is absent from the State or incapacitated and unable to complete the duties of the Office of the Governor. In addition, by initiative of the Lieutenant Governor, the Office serves as a facilitator and spokesman for economic development for our State. The Office also serves as an ex-officio Ombudsman office assisting Arkansas citizens accessing proper authorities for possible resolutions to state agency issues.



Agency Commentary

The Office of the Lieutenant Governor is requesting Base Level for the 2011-2013 biennium. The Office is currently authorized four (4) full time positions and three (3) extra help positions. The Base Level salary of unclassified positions reflects the FY11 line item maximum.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
OFFICE OF THE LIEUTENANT GOVERNOR
FOR THE YEAR ENDED JUNE 30, 2009

Findings	Recommendations
The Agency did not establish procedures to identify and record accounts payable as required in the State's Financial Management Guide and generally accepted accounting principles. This resulted in \$15,570 of liabilities and related expenditures not being recorded in the State's accounting system at year end.	Establish procedures to properly identify and record accounts payable.
The Agency did not establish procedures to account for items purchased as low value assets. Items purchased during the year as low value assets were not recorded using a method that ensures they could be adequately accounted for and tracked in the future.	Establish procedures to properly account for and track low value assets.

Employment Summary

	Male	Female	Total	%
White Employees	4	0	4	67 %
Black Employees	1	1	2	33 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			2	33 %
Total Employees			6	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010					FY2010 - 2011						
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
4	3	1	4	0	25.00 %	4	4	0	4	0	0.00 %	4	4	0	4	0	0.00 %

Appropriation Summary

Appropriation: 002 - Lieutenant Governor - Operations

Funding Sources: HSC - State Central Services

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	172,632	226,980	226,980	226,980	226,980	0	226,980	226,980	0
#Positions		4	4	4	4	4	0	4	4	0
Extra Help	5010001	24,900	10,000	10,000	10,000	10,000	0	10,000	10,000	0
#Extra Help		3	3	3	3	3	0	3	3	0
Personal Services Matching	5010003	53,019	65,131	63,661	65,273	65,273	0	65,273	65,273	0
Operating Expenses	5020002	45,681	49,359	49,359	49,359	49,359	0	49,359	49,359	0
Conference & Travel Expenses	5050009	5,507	16,695	16,695	16,695	16,695	0	16,695	16,695	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		301,739	368,165	366,695	368,307	368,307	0	368,307	368,307	0
Funding Sources										
State Central Services	4000035	301,739	368,165		368,307	368,307	0	368,307	368,307	0
Total Funding		301,739	368,165		368,307	368,307	0	368,307	368,307	0
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
Grand Total		301,739	368,165		368,307	368,307	0	368,307	368,307	0

No Executive Recommendation made on this appropriation.

The FY11 Budget amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2009-2011 biennium.