

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**AGENCY PROGRAM COMMENTARY**  
**2003 - 2005**

The Secretary of State's budget request for the 2003-2005 biennium reflects the level of funding needed in order to continue existing programs without compromising the quality of those programs.

One major item is the request for six additional regular State Capitol Police positions and one Skilled Trade Worker. The State Capitol Police positions were granted in a supplemental appropriation, and now need to be added to our regular appropriation. The additional positions will bring the number of positions in our Support Operations appropriation [687] to 64. These positions are vital to our ability to maintain an appropriate level of security for Capitol employees and visitors as well as the state's most valuable building and its surroundings. An additional skilled trades worker in the Mechanical area is needed to assist with the growing workload of those who maintain our HVAC, plumbing and electrical systems. We have requested an additional \$230,000 in Capitol Grounds Improvement [*character 05*] so that we may return to the Senate funds that were advanced for electrical repairs performed in connection with the rehabilitation of Senate space.

We have requested no increases in Overtime funds, nor have we requested an increase in funds for publishing legal notices associated with petition and referendum issues. Our request for Records Management funds [003-37] for the Uniform Commercial Code (UCC) and Corporations computer systems includes only the cost of ongoing maintenance and minor features that have been deferred, and is, therefore, a decrease compared to last biennium (\$262,000 vs. \$675,500 in FY2002). We wish to continue the special language that allows the balance to carry forward to the second year for this line item.

The appropriation for flags for legislators and constitutional officers was reduced by \$10,000 for the 2001-03 biennium, but we request the \$10,000 be restored to the appropriation due to a significant increase in the cost of flags. We also request modest increases of \$5,000 in the biennial appropriation for petition verification and \$55,000 in the biennial appropriation for printing of the Acts.

\$300,000 is requested for replacement of computer equipment used in the Motor Voter system. Increases of \$7,697 in the first year and \$20,397 in the second year are needed for operation of the Motor Voter system, and we request to continue the special language that allows the balance to carry forward to the second year of the biennium.

Our requests for training funds [003-09 and 687-09] also reflect relatively modest increases [\$7,400 each year of the biennium], as does our request for printing of the Acts [003-34]. It is important to continue funding educational training needed to maintain licenses and certifications and to keep abreast of current issues that concern the office. Increases in Data Processing funds [003-12] are requested to pay for database analyst and engineering services needed to maintain our network and systems.

<p><b>AGENCY</b> SECRETARY OF STATE</p>	<p><b>DIRECTOR</b>                    Sharon Priest, Secretary of State</p>	<p><b>AGENCY PROGRAM COMMENTARY</b></p>	<p><b>PAGE</b> 359</p>
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**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**AGENCY PROGRAM COMMENTARY**  
**2003 - 2005**

The amount of Professional Services [*character 10*] funding needed in appropriation 687 is directly related to related to the capital improvement projects we expect to undertake during 2003-2005; we are requesting \$200,000 each year of next biennium (vs. \$320,000 for this biennium). In appropriation 003, the increased amount requested for Professional Services reflects the possibility of legal fees needed to defend the office against redistricting and petition challenges.

Insurance premiums for the Capitol and its contents are expected to continue increasing, largely as a result of the September 11, 2001 attacks. We request increases of 32% and 44%, respectively, for each year of the 2003-05 biennium in order that we may continue to insure the state's property at levels recommended by the Insurance Department. Increased operating expenses for Central Operations [003-02] are needed for the biannual publication of Election Laws, to accommodate rising expenses DIS has informed us of, and to cover inflationary increases. Also, as our computer equipment ages, we expect to incur more maintenance and repair expenses.

In Support Operations, increased operating funds are needed due to utility rate increases. Also the replacement of a water meter led to the discovery that the meter had not been working properly; water bills for the Capitol are expected to double. In 687-32, the increase will afford us the opportunity to complete work that was deferred earlier as our funds were redirected to plumbing and electrical problems.

The Central Operations capital request [003-11] is for upgrade of our data storage infrastructure, replacement of the obsolete petition verification system, purchase of new computers, a network printer, a 10K digital camera, scanners, and replacement workstations for petition verification and other office functions. The capital request for Support Operations [687-11] is to replace two State Capitol Police vehicles (one each year of the biennium), a Building and Grounds vehicle, an office pool car, and a 15-passenger van. Custodial equipment needing replacement includes buffers and vacuum cleaners. In Grounds, a hustler mower and a backhoe are needed, and replacement power tools are need for Mechanical operations.

We request to continue for one additional year (FY04) one of the positions granted for the Louisiana Purchase celebration in order to complete the operations and grant reporting related to the celebration. We also request to retain the \$90,000 balance of operating appropriation for Louisiana Purchase. Other personnel requests are for the addition of a database administrator in our Information Technology Department and an additional accountant. A database administrator proficient in Oracle is imperative for the office to its network and Corporations and UCC systems. The implementation of AASIS has added a number of steps and processes in the areas of accounts payable, accounts receivable, asset management, bank reconciliation, daily treasury reports, fund reconciliation and budgeting.

<b>AGENCY</b> SECRETARY OF STATE	<b>DIRECTOR</b> Sharon Priest, Secretary of State	<b>AGENCY PROGRAM COMMENTARY</b>	<b>PAGE</b> 360
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DIVISION OF LEGISLATIVE AUDIT  
AUDIT OF:  
SECRETARY OF STATE  
FOR THE YEAR ENDED JUNE 30, 2001

Findings	Recommendations
None	None

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
 EMPLOYMENT SUMMARY  
 Required by: A.C.A. 19-4-307

AGENCY TITLE: 0063 SECRETARY OF STATE

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	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	56	44	100	70%
BLACK EMPLOYEES	14	21	35	25%
EMPLOYEES OF OTHER RACIAL MINORITIES	4	3	7	5%
TOTAL EMPLOYED AS OF			42	30%
DATE			TOTAL MINORITIES	
			142	100%
			TOTAL EMPLOYEES	

*Sharon Priest*  
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 AGENCY DIRECTOR

**CASH FUND BALANCE DESCRIPTION**  
**AS OF JUNE 30, 2002**

**AGENCY:** 063 - SECRETARY OF STATE

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
CASH OPERATIONS - LAW ENFORCEMENT MEMORIAL (130270)				A.C.A. 22-3-216 Established use of funds for construction and maintaining the Law Enforcement Memorial
	\$1,105.00	CHECKING	REGIONS BANK	<b>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</b> A.C.A. 22-3-216 Authorizes agency to accept gifts, grants and donations.
				<b>REVENUE RECEIPTS CYCLE:</b> Copying, fees & other services as authorized and required by law are collected throughout the year.
				<b>FUND BALANCE UTILIZATION:</b> Funds are restricted in their use only to be used to administer their functions. Funds are deposited in these allocations but are not budgeted.
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
CASH OPERATIONS - HOME BUILDERS (130260)				A.C.A. 17-47-107 Establishes use of funds only to be administered for this chapter (Home Builders).
	\$2,031.00	CHECKING	REGIONS BANK	<b>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</b> A.C.A. 17-47-107 Authorizes the agency to collect annual renewal fee.
				<b>REVENUE RECEIPTS CYCLE:</b> Copying, fees & other services as authorized and required by law are collected throughout the year.
				<b>FUND BALANCE UTILIZATION:</b> Funds are restricted in their use only to be used to administer their functions. Funds are deposited in these allocations but are not budgeted.

**CASH FUND BALANCE DESCRIPTION  
AS OF JUNE 30, 2002**

**AGENCY:** 063 - SECRETARY OF STATE

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
CASH OPERATIONS (130210)	\$1,012.34	CHECKING		A.C.A. 19-4-801/802 Establishes that Agency Cash Funds shall be budgeted & proposed expenditures approved by the General Assembly
				<b>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</b> A.C.A. 25-18-103 Authorizes the agency to collect fees
				<b>REVENUE RECEIPTS CYCLE:</b> Copying, fees & other services as authorized and required by law are collected throughout the year
				<b>FUND BALANCE UTILIZATION:</b> Funds are collected on a regular basis throughout the year. Since collections can be somewhat accurately projected, these funds are used for: monthly state-owned office rent, Dept. of Information Systems centrex charges and emergency expenses/repairs for the Capitol Building and Grounds.
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
CASH OPERATIONS - PARKING (130220)	\$13,466.00	CHECKING	REGIONS	A.C.A. 22-3-401/407 Establishes use of fund for maintaining and operating parking facility
				<b>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</b> A.C.A. 22-3-401/407 Authorizes agency to collect parking rates
				<b>REVENUE RECEIPTS CYCLE:</b> Copying, fees & other services as authorized and required by law are collected throughout the year
				<b>FUND BALANCE UTILIZATION:</b> Funds are restricted in their use only to be used to administer their functions. Funds are deposited in these allocations but are not budgeted.

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
STATE AGENCY PUBLICATIONS**

**Fiscal Year 2002-2003**

**Required by: A.C.A. 25-1-204**

**AGENCY: 063 - SECRETARY OF STATE - ELECTIONS DIVISION**

NAME OF PUBLICATION	STATUTORY AUTHORIZATION	PUBLICATION REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
ACTS OF ARKANSAS	A.C.A.25-18-225 A.C.A.25-18-206		700 Book Sets  200 CD ROMs	Required by law. Provides needed references for State Officials.
VOTERS CHOICE	Section 8 of Amendment 15 to the Arkansas Constitution			To promote voter awareness and increase voter turn-out.
Election Laws of Arkansas	A.C.A.25-18-225			Required by law.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Department Appropriation Summary

Agency Name SECRETARY OF STATE  
Agency Code 063

Code	Appropriation Name	2001-02		2002-03		Agency Request				Executive Recommendation			
		Actual		Budget	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
003	Central Operations	5,147,765		5,088,669	80	8,394,414	82	5,842,355	82				
265	Home Inspectors Regs	0		6,000	0	6,000	0	6,000	0				
271	Louisiana Purchase	151,264		102,526	2	156,910	1	0	0				
378	Corp Filing & Refund	95,400		450,000	0	450,000	0	450,000	0				
687	Support Operations	3,440,412		3,418,748	57	4,454,419	64	4,302,281	64				
833	Treasury Paying	156,577		500,689	0	300,000	0	300,000	0				
910	Legislative Portraits	0		0	0	4,000	0	Carry Forward	0				
<u>Appropriation Not Requested</u>													
1UY	Reapportionment	171,898		103,132	2	0	0	0	0				
<b>Grand Total</b>		<b>9,163,316</b>		<b>9,669,764</b>	<b>141</b>	<b>13,765,743</b>	<b>147</b>	<b>10,900,636</b>	<b>146</b>				

NO EXECUTIVE  
RECOMMENDATIONS  
ARE MADE ON THESE  
APPROPRIATIONS

Funding Sources			% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Name	Code												
Fund Balance	4000005	136,475	1.5	220,535	2.3	35,651	0.2	35,651	0.2	0	X	0	X
State Central Services Fund	4000035	8,911,339	95.0	8,713,075	89.7	13,009,743	94.3	10,144,636	92.8	0	X	0	X
Cash Funds	4000045	233,077	2.4	315,805	3.3	300,000	2.2	300,000	2.6	0	X	0	X
Fees	4000060	7,560	0.1	6,000	0.1	6,000	0.0	6,000	0.1	0	X	0	X
Refunds	4000065	95,400	1.0	450,000	4.6	450,000	3.3	450,000	4.3	0	X	0	X
<b>Total Funding</b>		<b>9,383,851</b>	<b>100.0</b>	<b>9,705,415</b>	<b>100.0</b>	<b>13,801,394</b>	<b>100.0</b>	<b>10,936,287</b>	<b>100.0</b>	<b>0</b>	<b>X</b>	<b>0</b>	<b>X</b>
Excess Appro/(Funding)		(220,535)		(35,651)		(35,651)		(35,651)		0		0	
<b>Grand Total</b>		<b>9,163,316</b>		<b>9,669,764</b>		<b>13,765,743</b>		<b>10,900,636</b>		<b>0</b>		<b>0</b>	

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name            SECRETARY OF STATE  
 Agency Code            063  
 Appropriation Name    Central Operations  
 Appropriation Code    003  
 Fund Name              State Central Services  
 Fund Code              HSC

Character Name	Expenditures						Agency Request											Recommendations			
	2001-02		2002-03		2002-03		2003-04				2004-05							Legislative			
	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	2,470,702	2,739,503	80	2,791,243	80	2,813,468	80	154,233	2	2,967,701	82	2,889,432	80	158,396	2	3,047,828	82	0	0	0	0
Extra Help	27,457	72,725	25	72,725	25	72,725	25	0	0	72,725	25	72,725	25	0	0	72,725	25	0	0	0	0
Personal Serv Match	677,200	732,800	0	729,617	0	774,443	0	34,035	0	808,478	0	787,896	0	34,772	0	822,668	0	0	0	0	0
Overtime	4,683	10,000	0	10,000	0	10,000	0	0	0	10,000	0	10,000	0	0	0	10,000	0	0	0	0	0
Operating Expenses	639,332	711,794	0	711,794	0	711,794	0	172,862	0	884,656	0	711,794	0	183,736	0	895,530	0	0	0	0	0
Travel-Conferences	14,518	36,292	0	36,292	0	36,292	0	7,400	0	43,692	0	36,292	0	7,400	0	43,692	0	0	0	0	0
Capital Outlay	231,213	44,850	0	44,850	0	0	0	215,900	0	215,900	0	0	0	72,000	0	72,000	0	0	0	0	0
Supp Emerg Positions	3,846	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	32,890	44,136	0	64,200	0	44,136	0	91,164	0	135,300	0	44,136	0	56,364	0	100,500	0	0	0	0	0
Data Processing	19,660	39,866	0	39,866	0	39,866	0	59,696	0	99,562	0	39,866	0	60,446	0	100,312	0	0	0	0	0
Mandatory Publications	161,387	0	0	Carry Forward	0	345,000	0	55,000	0	400,000	0	0	0	CARRY FORWARD	0	0	0	0	0	0	0
Petition Verification	7,291	0	0	Carry Forward	0	475,000	0	5,000	0	480,000	0	0	0	CARRY FORWARD	0	0	0	0	0	0	0
Publish Legal Notices	181,364	0	0	Carry Forward	0	950,000	0	0	0	950,000	0	0	0	CARRY FORWARD	0	0	0	0	0	0	0
Records Management	148,726	0	0	Carry Forward	0	675,500	0	(413,500)	0	262,000	0	0	0	CARRY FORWARD	0	0	0	0	0	0	0
Motor Voter System	502,496	656,703	0	656,703	0	656,703	0	307,697	0	964,400	0	656,703	0	20,397	0	677,100	0	0	0	0	0
National Conference Expense	25,000	0	0	0	0	25,000	0	(25,000)	0	0	0	0	0	0	0	0	0	0	0	0	0
Flags	0	0	0	0	0	90,000	0	10,000	0	100,000	0	0	0	0	0	0	0	0	0	0	0
<b>Grand Total</b>	<b>5,147,765</b>	<b>5,088,669</b>	<b>105</b>	<b>5,157,290</b>	<b>105</b>	<b>7,719,927</b>	<b>105</b>	<b>674,487</b>	<b>2</b>	<b>8,394,414</b>	<b>107</b>	<b>5,248,844</b>	<b>105</b>	<b>593,511</b>	<b>2</b>	<b>5,842,355</b>	<b>107</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Funding Sources Name	2001-02 Actual	2002-03 Budget	2002-03 Pos.	2002-03 Authorized	2002-03 Pos.	2003-04 Base Level	2003-04 Pos.	2003-04 Change Level	2003-04 Pos.	2003-04 Total	2003-04 Pos.	2004-05 Base Level	2004-05 Pos.	2004-05 Change Level	2004-05 Pos.	2004-05 Total	2004-05 Pos.	2003-04	2004-05		
State Central Services Fund	5,147,765	5,088,669	*****	*****	*****	7,719,927	*****	674,487	*****	8,394,414	*****	5,248,844	*****	593,511	*****	5,842,355	*****	0	*****	0	*****
Total Funding	5,147,765	5,088,669	*****	*****	*****	7,719,927	*****	674,487	*****	8,394,414	*****	5,248,844	*****	593,511	*****	5,842,355	*****	0	*****	0	*****
Excess Appro/(Funding)	0	0	*****	*****	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****
Grand Total	5,147,765	5,088,669	*****	*****	*****	7,719,927	*****	674,487	*****	8,394,414	*****	5,248,844	*****	593,511	*****	5,842,355	*****	0	*****	0	*****

Special Language provides for carry forward of appropriation. FY03 Budgeted amounts for Capital Outlay, Data Processing, Mandatory Publications, Petition Verification, Publish Legal Notices, Records Management and Motor Voter Systems do not reflect carry forward balances.

FY02 Authorized amounts were: Capital Outlay - \$262,966; Mandatory Publications - \$345,000; Petition Verification - \$475,000; Publish Legal Notices - \$950,000; Flags - \$100,000.

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**

**Biennial Appropriation Summary**

Agency Name                SECRETARY OF STATE  
 Agency Code                063  
 Appropriation Name        Central Operations  
 Appropriation Code        003  
 Fund Name                  State Central Services  
 Fund Code                  HSC

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Regular Salaries	5010000	2,470,702	2,739,503	80	2,791,243	80
Extra Help	5010001	27,457	72,725	25	72,725	25
Personal Serv Match	5010003	677,200	732,800	0	729,617	0
Overtime	5010006	4,683	10,000	0	10,000	0
Operating Expenses	5020002	639,332	711,794	0	711,794	0
Travel-Conferences	5050009	14,518	36,292	0	36,292	0
Capital Outlay	5120011	231,213	44,850	0	44,850	0
Supp Emerg Positions	5010007	3,846	0	0	0	0
Prof. Fees & Serv.	5060010	32,890	44,136	0	64,200	0
Data Processing	5090012	19,660	39,866	0	39,866	0
Mandatory Publications	5900034	161,387	0	0	Carry Forward	0
Petition Verification	5900035	7,291	0	0	Carry Forward	0
Publish Legal Notices	5900036	181,364	0	0	Carry Forward	0
Records Management	5900037	148,726	0	0	Carry Forward	0
Motor Voter System	5900046	502,496	656,703	0	656,703	0
National Conference Expense	5900047	25,000	0	0	0	0
Flags	5900048	0	0	0	0	0
<b>Grand Total</b>		<b>5,147,765</b>	<b>5,088,669</b>	<b>105</b>	<b>5,157,290</b>	<b>105</b>

Funding Sources						
Name	Code					
State Central Services Fund	4000035	5,147,765	5,088,669	*****	*****	*****
Total Funding		5,147,765	5,088,669	*****	*****	*****
Excess Appro/(Funding)		0	0	*****	*****	*****
<b>Grand Total</b>		<b>5,147,765</b>	<b>5,088,669</b>	<b>*****</b>	<b>*****</b>	<b>*****</b>

Special Language provides for carry forward of appropriation. FY03 Budgeted amounts for Capital Outlay, Data Processing, Mandatory Publications, Petition Verification, Publish Legal Notices, Records Management and Motor Voter Systems do not reflect carry forward balances.

FY02 Authorized amounts were: Capital Outlay - \$262,966; Mandatory Publications - \$345,000; Petition Verification - \$475,000; Publish Legal Notices - \$950,000; Flags - \$100,000.

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name            SECRETARY OF STATE  
 Agency Code            063  
 Appropriation Name    Central Operations  
 Appropriation Code    003  
 Fund Name              State Central Services  
 Fund Code              HSC

Character		Agency Request											
		2003-04						2004-05					
Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Regular Salaries	5010000	2,813,468	80	154,233	2	2,967,701	82	2,889,432	80	158,396	2	3,047,828	82
Extra Help	5010001	72,725	25	0	0	72,725	25	72,725	25	0	0	72,725	25
Personal Serv Match	5010003	774,443	0	34,035	0	808,478	0	787,896	0	34,772	0	822,668	0
Overtime	5010006	10,000	0	0	0	10,000	0	10,000	0	0	0	10,000	0
Operating Expenses	5020002	711,794	0	172,862	0	884,656	0	711,794	0	183,736	0	895,530	0
Travel-Conferences	5050009	36,292	0	7,400	0	43,692	0	36,292	0	7,400	0	43,692	0
Capital Outlay	5120011	0	0	215,900	0	215,900	0	0	0	72,000	0	72,000	0
Supp Emerg Positions	5010007	0	0	0	0	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	5060010	44,136	0	91,164	0	135,300	0	44,136	0	56,364	0	100,500	0
Data Processing	5090012	39,866	0	59,696	0	99,562	0	39,866	0	60,446	0	100,312	0
Mandatory Publications	5900034	345,000	0	55,000	0	400,000	0	0		<b>CARRY FORWARD</b>		0	0
Petition Verification	5900035	475,000	0	5,000	0	480,000	0	0		<b>CARRY FORWARD</b>		0	0
Publish Legal Notices	5900036	950,000	0	0	0	950,000	0	0		<b>CARRY FORWARD</b>		0	0
Records Management	5900037	675,500	0	(413,500)	0	262,000	0	0		<b>CARRY FORWARD</b>		0	0
Motor Voter System	5900046	656,703	0	307,697	0	964,400	0	656,703	0	20,397	0	677,100	0
National Conference Expense	5900047	25,000	0	(25,000)	0	0	0	0	0	0	0	0	0
Flags	5900048	90,000	0	10,000	0	100,000	0	0	0	0	0	0	0
<b>Grand Total</b>		<b>7,719,927</b>	<b>105</b>	<b>674,487</b>	<b>2</b>	<b>8,394,414</b>	<b>107</b>	<b>5,248,844</b>	<b>105</b>	<b>593,511</b>	<b>2</b>	<b>5,842,355</b>	<b>107</b>

Funding Sources													
Name	Code												
State Central Services Fund	4000035	7,719,927	*****	674,487	*****	8,394,414	*****	5,248,844	*****	593,511	*****	5,842,355	*****
Total Funding		7,719,927	*****	674,487	*****	8,394,414	*****	5,248,844	*****	593,511	*****	5,842,355	*****
Excess Appr/(Funding)		0	*****	0	*****	0	*****	0	*****	0	*****	0	*****
<b>Grand Total</b>		<b>7,719,927</b>	<b>*****</b>	<b>674,487</b>	<b>*****</b>	<b>8,394,414</b>	<b>*****</b>	<b>5,248,844</b>	<b>*****</b>	<b>593,511</b>	<b>*****</b>	<b>5,842,355</b>	<b>*****</b>

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name            SECRETARY OF STATE  
 Agency Code            063  
 Appropriation Name    Central Operations  
 Appropriation Code    003  
 Fund Name              State Central Services  
 Fund Code              HSC

Character		Recommendations							
		Executive				Legislative			
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	5010000					0	0	0	0
Extra Help	5010001					0	0	0	0
Personal Serv Match	5010003					0	0	0	0
Overtime	5010006					0	0	0	0
Operating Expenses	5020002					0	0	0	0
Travel-Conferences	5050009					0	0	0	0
Capital Outlay	5120011					0	0	0	0
Supp Emerg Positions	5010007					0	0	0	0
Prof. Fees & Serv.	5060010					0	0	0	0
Data Processing	5090012					0	0	0	0
Mandatory Publications	5900034					0	0	0	0
Petition Verification	5900035					0	0	0	0
Publish Legal Notices	5900036					0	0	0	0
Records Management	5900037					0	0	0	0
Motor Voter System	5900046					0	0	0	0
National Conference Expense	5900047					0	0	0	0
Flags	5900048					0	0	0	0
Grand Total						0	0	0	0

NO EXECUTIVE  
RECOMMENDATION  
MADE ON THIS  
APPROPRIATION

Funding Sources									
Name	Code	Executive		Legislative		Executive		Legislative	
State Central Services Fund	4000035	*****		*****		0	*****	0	*****
Total Funding		*****		*****		0	*****	0	*****
Excess Appro/(Funding)		*****		*****		0	*****	0	*****
Grand Total		*****		*****		0	*****	0	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name SECRETARY OF STATE  
 Agency Code 063  
 Appropriation Name Arkansas Home Inspectors Registration Act  
 Appropriation Code 265  
 Fund Name Arkansas Home Inspectors Registration  
 Fund Code MHR

Character Name	Expenditures					Agency Request										Recommendations						
	2001-02		2002-03		2002-03		2003-04				2004-05				Legislative							
	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.	
Refunds/Reimburse	0	6,000	0	6,000	0	6,000	0	0	0	6,000	0	6,000	0	0	0	6,000	0	0	0	0	0	0
Grand Total	0	6,000	0	6,000	0	6,000	0	0	0	6,000	0	6,000	0	0	0	6,000	0	0	0	0	0	0

Funding Sources Name	2001-02	2002-03	2002-03	2003-04	2003-04	2004-05	2004-05	Total	Total	2003-04	2004-05
	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Base Level	Pos.
Fund Balance	28,091	35,651	*****	*****	*****	35,651	*****	0	*****	35,651	*****
Fees	7,560	6,000	*****	*****	*****	6,000	*****	0	*****	6,000	*****
Total Funding	35,651	41,651	*****	*****	*****	41,651	*****	0	*****	41,651	*****
Excess Appr(Funding)	(35,651)	(35,651)	*****	*****	*****	(35,651)	*****	0	*****	(35,651)	*****
Grand Total	0	6,000	*****	*****	*****	6,000	*****	0	*****	6,000	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name                    SECRETARY OF STATE  
 Agency Code                    063  
 Appropriation Name            Arkansas Home Inspectors Registration Act  
 Appropriation Code            265  
 Fund Name                      Arkansas Home Inspectors Registration  
 Fund Code                      MHR

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Refunds/Reimburse	5110014	0	6,000	0	6,000	0
Grand Total		0	6,000	0	6,000	0

Funding Sources						
Name	Code					
Fund Balance	4000005	28,091	35,651	*****	*****	*****
Fees	4000060	7,560	6,000	*****	*****	*****
Total Funding		35,651	41,651	*****	*****	*****
Excess Appro/(Funding)		(35,651)	(35,651)	*****	*****	*****
Grand Total		0	6,000	*****	*****	*****





ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name            SECRETARY OF STATE  
Agency Code            063  
Appropriation Name    Louisiana Purchase Celebration  
Appropriation Code    271  
Fund Name                State Central Services  
Fund Code                HSC

Character Name	Expenditures					Agency Request										Recommendations					
	2001-02		2002-03		2002-03		2003-04				2004-05						Legislative				
	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	93,893	82,080	2	82,080	2	52,685	1	0	0	52,685	1	0	0	0	0	0	0	0	0	0	0
Personal Serv Match	18,888	20,446	0	20,463	0	12,691	0	0	0	12,691	0	0	0	0	0	0	0	0	0	0	0
Project Expenses	38,483	0	0	Carry Forward	0	145,000	0	(53,466)	0	91,534	0	0	0	0	0	0	0	0	0	0	0
<b>Grand Total</b>	<b>151,264</b>	<b>102,526</b>	<b>2</b>	<b>102,543</b>	<b>2</b>	<b>210,376</b>	<b>1</b>	<b>(53,466)</b>	<b>0</b>	<b>156,910</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Funding Sources Name	2001-02 Actual	2002-03 Budget	2002-03 Pos.	2002-03 Authorized	2002-03 Pos.	2003-04 Base Level	2003-04 Pos.	2003-04 Change Level	2003-04 Pos.	2003-04 Total	2003-04 Pos.	2004-05 Base Level	2004-05 Pos.	2004-05 Change Level	2004-05 Pos.	2004-05 Total	2004-05 Pos.	2003-04	2004-05	
State Central Services Fund	151,264	102,526	*****	*****	*****	210,376	*****	(53,466)	*****	156,910	*****	0	*****	0	*****	0	*****	0	*****	0
Total Funding	151,264	102,526	*****	*****	*****	210,376	*****	(53,466)	*****	156,910	*****	0	*****	0	*****	0	*****	0	*****	0
Excess Appr/(Funding)	0	0	*****	*****	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0
<b>Grand Total</b>	<b>151,264</b>	<b>102,526</b>	<b>*****</b>	<b>*****</b>	<b>*****</b>	<b>210,376</b>	<b>*****</b>	<b>(53,466)</b>	<b>*****</b>	<b>156,910</b>	<b>*****</b>	<b>0</b>	<b>*****</b>	<b>0</b>	<b>*****</b>	<b>0</b>	<b>*****</b>	<b>0</b>	<b>*****</b>	<b>0</b>

Special Language provides for carry forward of appropriation. FY03 Budget amount for Project Expenses does not reflect carry forward balance.

This appropriation is only requested for the first year of the biennium.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name                    SECRETARY OF STATE  
 Agency Code                    063  
 Appropriation Name            Louisiana Purchase Celebration  
 Appropriation Code            271  
 Fund Name                      State Central Services  
 Fund Code                      HSC

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Regular Salaries	5010000	93,893	82,080	2	82,080	2
Personal Serv Match	5010003	18,888	20,446	0	20,463	0
Project Expenses	5900046	38,483	0	0	<b>Carry Forward</b>	0
<b>Grand Total</b>		<b>151,264</b>	<b>102,526</b>	<b>2</b>	<b>102,543</b>	<b>2</b>

Funding Sources						
Name	Code					
State Central Services Fund	4000035	151,264	102,526	*****	*****	*****
Total Funding		151,264	102,526	*****	*****	*****
Excess Appro/(Funding)		0	0	*****	*****	*****
<b>Grand Total</b>		<b>151,264</b>	<b>102,526</b>	<b>*****</b>	<b>*****</b>	<b>*****</b>

Special Language provides for carry forward of appropriation. FY03 Budget amount for Project Expenses does not reflect carry forward balance.

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name            SECRETARY OF STATE  
 Agency Code            063  
 Appropriation Name    Louisiana Purchase Celebration  
 Appropriation Code    271  
 Fund Name              State Central Services  
 Fund Code              HSC

Character		Agency Request											
		2003-04						2004-05					
		Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Regular Salaries	5010000	52,685	1	0	0	52,685	1	0	0	0	0	0	0
Personal Serv Match	5010003	12,691	0	0	0	12,691	0	0	0	0	0	0	0
Project Expenses	5900046	145,000	0	(53,466)	0	91,534	0	0	0	0	0	0	0
<b>Grand Total</b>		<b>210,376</b>	<b>1</b>	<b>(53,466)</b>	<b>0</b>	<b>156,910</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Funding Sources													
Name	Code												
State Central Services Fund	4000035	210,376	*****	(53,466)	*****	156,910	*****	0	*****	0	*****	0	*****
Total Funding		210,376	*****	(53,466)	*****	156,910	*****	0	*****	0	*****	0	*****
Excess Appro/(Funding)		0	*****	0	*****	0	*****	0	*****	0	*****	0	*****
<b>Grand Total</b>		<b>210,376</b>	<b>*****</b>	<b>(53,466)</b>	<b>*****</b>	<b>156,910</b>	<b>*****</b>	<b>0</b>	<b>*****</b>	<b>0</b>	<b>*****</b>	<b>0</b>	<b>*****</b>

This appropriation is only requested for the first year of the biennium.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name                    SECRETARY OF STATE  
 Agency Code                    063  
 Appropriation Name            Louisiana Purchase Celebration  
 Appropriation Code            271  
 Fund Name                        State Central Services  
 Fund Code                        HSC

Character		Recommendations							
		Executive				Legislative			
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	5010000					0	0	0	0
Personal Serv Match	5010003					0	0	0	0
Project Expenses	5900046					0	0	0	0
						0	0	0	0
						0	0	0	0
Grand Total						0	0	0	0

Funding Sources									
Name	Code								
State Central Services Fund	4000035	0	*****	0	*****	0	*****	0	*****
Total Funding		0	*****	0	*****	0	*****	0	*****
Excess Appro/(Funding)		0	*****	0	*****	0	*****	0	*****
Grand Total		0	*****	0	*****	0	*****	0	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name        SECRETARY OF STATE  
 Agency Code        063  
 Appropriation Name   Corporate Filing Fees & Franchise Tax Refunds  
 Appropriation Code   378  
 Fund Name            Miscellaneous Revolving Fund  
 Fund Code            MTA

Character Name	Expenditures					Agency Request										Recommendations					
	2001-02		2002-03		2002-03		2003-04					2004-05					Legislative				
	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.
Refunds/Reimburse	95,400	450,000	0	450,000	0	450,000	0	0	0	450,000	0	450,000	0	0	0	450,000	0	0	0	0	0
Grand Total	95,400	450,000	0	450,000	0	450,000	0	0	0	450,000	0	450,000	0	0	0	450,000	0	0	0	0	0

Funding Sources Name	2001-02	2002-03	2002-03	2002-03	2002-03	2003-04	2003-04	2003-04	2003-04	2003-04	2003-04	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2003-04	2003-04	2004-05	2004-05
	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.				
Refunds	95,400	450,000	*****	*****	*****	450,000	*****	0	*****	450,000	*****	450,000	*****	0	*****	450,000	*****	0	*****	0	*****
Total Funding	95,400	450,000	*****	*****	*****	450,000	*****	0	*****	450,000	*****	450,000	*****	0	*****	450,000	*****	0	*****	0	*****
Excess Approl(Funding)	0	0	*****	*****	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****
Grand Total	95,400	450,000	*****	*****	*****	450,000	*****	0	*****	450,000	*****	450,000	*****	0	*****	450,000	*****	0	*****	0	*****

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name                SECRETARY OF STATE  
 Agency Code                063  
 Appropriation Name        Corporate Filing Fees & Franchise Tax Refunds  
 Appropriation Code        378  
 Fund Name                    Miscellaneous Revolving Fund  
 Fund Code                    MTA

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Refunds/Reimburse	5110014	95,400	450,000	0	450,000	0
Grand Total		95,400	450,000	0	450,000	0

Funding Sources						
Name	Code					
Refunds	4000065	95,400	450,000	*****	*****	*****
Total Funding		95,400	450,000	*****	*****	*****
Excess Appro/(Funding)		0	0	*****	*****	*****
Grand Total		95,400	450,000	*****	*****	*****

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name            SECRETARY OF STATE  
 Agency Code            063  
 Appropriation Name    Corporate Filing Fees & Franchise Tax Refunds  
 Appropriation Code    378  
 Fund Name                Miscellaneous Revolving Fund  
 Fund Code                MTA

Character		Agency Request											
		2003-04						2004-05					
		Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Refunds/Reimburse	5110014	450,000	0	0	0	450,000	0	450,000	0	0	0	450,000	0
Grand Total		450,000	0	0	0	450,000	0	450,000	0	0	0	450,000	0

Funding Sources													
Name	Code												
Refunds	4000065	450,000	*****	0	*****	450,000	*****	450,000	*****	0	*****	450,000	*****
Total Funding		450,000	*****	0	*****	450,000	*****	450,000	*****	0	*****	450,000	*****
Excess Appro/(Funding)		0	*****	0	*****	0	*****	0	*****	0	*****	0	*****
Grand Total		450,000	*****	0	*****	450,000	*****	450,000	*****	0	*****	450,000	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name            SECRETARY OF STATE  
 Agency Code            063  
 Appropriation Name    Corporate Filing Fees & Franchise Tax Refunds  
 Appropriation Code    378  
 Fund Name              Miscellaneous Revolving Fund  
 Fund Code              MTA

Character		Recommendations							
		Executive				Legislative			
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Refunds/Reimburse	5110014					0	0	0	0
						0	0	0	0
						0	0	0	0
						0	0	0	0
						0	0	0	0
Grand Total						0	0	0	0

Funding Sources									
Name	Code	*****		*****		*****		*****	
Refunds	4000065					0		0	
Total Funding						0		0	
Excess Appro/(Funding)						0		0	
Grand Total						0		0	

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name            SECRETARY OF STATE  
Agency Code            063  
Appropriation Name    Support Operations  
Appropriation Code    687  
Fund Name                State Central Services  
Fund Code                HSC

Character Name	Expenditures					Agency Request												Recommendations			
	2001-02		2002-03		2003-04				2004-05				Legislative								
	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	1,624,399	1,702,022	57	1,718,268	57	1,747,976	57	233,733	7	1,981,709	64	1,795,171	57	240,043	7	2,035,214	64	0	0	0	0
Extra Help	5,248	9,000	5	9,000	5	9,000	5	0	0	9,000	5	9,000	5	0	0	9,000	5	0	0	0	0
Personal Serv Match	453,252	478,962	0	475,128	0	505,852	0	64,914	0	570,766	0	514,211	0	66,032	0	580,243	0	0	0	0	0
Overtime	7,074	23,000	0	23,000	0	23,000	0	0	0	23,000	0	23,000	0	0	0	23,000	0	0	0	0	0
Operating Expenses	612,727	618,100	0	618,100	0	618,100	0	50,370	0	668,470	0	618,100	0	51,920	0	670,020	0	0	0	0	0
Travel-Conferences	2,879	13,400	0	13,400	0	13,400	0	0	0	13,400	0	13,400	0	0	0	13,400	0	0	0	0	0
Capital Outlay	119,185	73,800	0	73,800	0	0	0	167,000	0	167,000	0	0	0	162,500	0	162,500	0	0	0	0	0
Supp Emerg Positions	9,874	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	155,140	0	0	Carry Forward	0	0	0	200,000	0	200,000	0	0	0	200,000	0	200,000	0	0	0	0	0
Capitol Grounds Improvement	71,725	75,000	0	75,000	0	75,000	0	230,000	0	305,000	0	75,000	0	0	0	75,000	0	0	0	0	0
Special Maintenance	295,311	294,250	0	294,250	0	294,250	0	77,490	0	371,740	0	294,250	0	82,200	0	376,450	0	0	0	0	0
Building Insurance	83,598	131,214	0	131,214	0	131,214	0	13,120	0	144,334	0	131,214	0	26,240	0	157,454	0	0	0	0	0
<b>Grand Total</b>	<b>3,440,412</b>	<b>3,418,748</b>	<b>62</b>	<b>3,431,160</b>	<b>63</b>	<b>3,417,792</b>	<b>62</b>	<b>1,036,627</b>	<b>7</b>	<b>4,454,419</b>	<b>69</b>	<b>3,473,346</b>	<b>62</b>	<b>828,935</b>	<b>7</b>	<b>4,302,281</b>	<b>69</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Funding Sources Name	2001-02 Actual	2001-02 Budget	2002-03 Pos.	2002-03 Authorized	2002-03 Pos.	2003-04 Base Level	2003-04 Pos.	2003-04 Change Level	2003-04 Pos.	2003-04 Total	2003-04 Pos.	2004-05 Base Level	2004-05 Pos.	2004-05 Change Level	2004-05 Pos.	2004-05 Total	2004-05 Pos.	2003-04	2004-05		
State Central Services Fund	3,440,412	3,418,748	*****	*****	*****	3,417,792	*****	1,036,627	*****	4,454,419	*****	3,473,346	*****	828,935	*****	4,302,281	*****	0	*****	0	*****
Total Funding	3,440,412	3,418,748	*****	*****	*****	3,417,792	*****	1,036,627	*****	4,454,419	*****	3,473,346	*****	828,935	*****	4,302,281	*****	0	*****	0	*****
Excess Appro/(Funding)	0	0	*****	*****	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****
Grand Total	3,440,412	3,418,748	*****	*****	*****	3,417,792	*****	1,036,627	*****	4,454,419	*****	3,473,346	*****	828,935	*****	4,302,281	*****	0	*****	0	*****

Special Language provides for carry forward of appropriation. FY03 Budgeted amounts for Professional Fees & Services and Capital Outlay do not reflect carry forward balances.

FY02 Authorized amount for Professional Fees & Services - \$320,000; Capital Outlay - \$231,500.

# ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM

## Biennial Appropriation Summary

Agency Name                    SECRETARY OF STATE  
 Agency Code                    063  
 Appropriation Name            Support Operations  
 Appropriation Code            687  
 Fund Name                      State Central Services  
 Fund Code                      HSC

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Regular Salaries	5010000	1,624,399	1,702,022	57	1,718,268	57
Extra Help	5010001	5,248	9,000	5	9,000	5
Personal Serv Match	5010003	453,252	478,962	0	475,128	0
Overtime	5010006	7,074	23,000	0	23,000	0
Operating Expenses	5020002	612,727	618,100	0	618,100	0
Travel-Conferences	5050009	2,879	13,400	0	13,400	0
Capital Outlay	5120011	119,185	73,800	0	73,800	0
Supp Emerg Positions	5010007	9,874	0	0	0	1
Prof. Fees & Serv.	5060010	155,140	0	0	<b>Carry Forward</b>	0
Capitol Grounds Improvement	5090005	71,725	75,000	0	75,000	0
Special Maintenance	5120032	295,311	294,250	0	294,250	0
Building Insurance	5900046	83,598	131,214	0	131,214	0
<b>Grand Total</b>		<b>3,440,412</b>	<b>3,418,748</b>	<b>62</b>	<b>3,431,160</b>	<b>63</b>

Funding Sources						
Name	Code					
State Central Services Fund	4000035	3,440,412	3,418,748	*****	*****	*****
<b>Total Funding</b>		<b>3,440,412</b>	<b>3,418,748</b>	<b>*****</b>	<b>*****</b>	<b>*****</b>
Excess Appr/(Funding)		0	0	*****	*****	*****
<b>Grand Total</b>		<b>3,440,412</b>	<b>3,418,748</b>	<b>*****</b>	<b>*****</b>	<b>*****</b>

Special Language provides for carry forward of appropriation. FY03 Budgeted amounts for Professional Fees & Services and Capital Outlay do not reflect carry forward balances.

FY02 Authorized amount for Professional Fees & Services - \$320,000; Capital Outlay - \$231,500.

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name            SECRETARY OF STATE  
 Agency Code            063  
 Appropriation Name    Support Operations  
 Appropriation Code    687  
 Fund Name              State Central Services  
 Fund Code              HSC

Character		Agency Request											
		2003-04						2004-05					
Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Regular Salaries	5010000	1,747,976	57	233,733	7	1,981,709	64	1,795,171	57	240,043	7	2,035,214	64
Extra Help	5010001	9,000	5	0	0	9,000	5	9,000	5	0	0	9,000	5
Personal Serv Match	5010003	505,852	0	64,914	0	570,766	0	514,211	0	66,032	0	580,243	0
Overtime	5010006	23,000	0	0	0	23,000	0	23,000	0	0	0	23,000	0
Operating Expenses	5020002	618,100	0	50,370	0	668,470	0	618,100	0	51,920	0	670,020	0
Travel-Conferences	5050009	13,400	0	0	0	13,400	0	13,400	0	0	0	13,400	0
Capital Outlay	5120011	0	0	167,000	0	167,000	0	0	0	162,500	0	162,500	0
Supp Emerg Positions	5010007	0	0	0	0	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	5060010	0	0	200,000	0	200,000	0	0	0	200,000	0	200,000	0
Capitol Grounds Improvement	5090005	75,000	0	230,000	0	305,000	0	75,000	0	0	0	75,000	0
Special Maintenance	5120032	294,250	0	77,490	0	371,740	0	294,250	0	82,200	0	376,450	0
Building Insurance	5900046	131,214	0	13,120	0	144,334	0	131,214	0	26,240	0	157,454	0
<b>Grand Total</b>		<b>3,417,792</b>	<b>62</b>	<b>1,036,627</b>	<b>7</b>	<b>4,454,419</b>	<b>69</b>	<b>3,473,346</b>	<b>62</b>	<b>828,935</b>	<b>7</b>	<b>4,302,281</b>	<b>69</b>

Funding Sources													
Name	Code												
State Central Services Fund	4000035	3,417,792	*****	1,036,627	*****	4,454,419	*****	3,473,346	*****	828,935	*****	4,302,281	*****
Total Funding		3,417,792	*****	1,036,627	*****	4,454,419	*****	3,473,346	*****	828,935	*****	4,302,281	*****
Excess Appr/(Funding)		0	*****	0	*****	0	*****	0	*****	0	*****	0	*****
<b>Grand Total</b>		<b>3,417,792</b>	<b>*****</b>	<b>1,036,627</b>	<b>*****</b>	<b>4,454,419</b>	<b>*****</b>	<b>3,473,346</b>	<b>*****</b>	<b>828,935</b>	<b>*****</b>	<b>4,302,281</b>	<b>*****</b>

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name                SECRETARY OF STATE  
 Agency Code                063  
 Appropriation Name        Support Operations  
 Appropriation Code        687  
 Fund Name                   State Central Services  
 Fund Code                   HSC

Character		Recommendations							
		Executive				Legislative			
		2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	5010000					0	0	0	0
Extra Help	5010001					0	0	0	0
Personal Serv Match	5010003					0	0	0	0
Overtime	5010006					0	0	0	0
Operating Expenses	5020002					0	0	0	0
Travel-Conferences	5050009					0	0	0	0
Capital Outlay	5120011					0	0	0	0
Supp Emerg Positions	5010007					0	0	0	0
Prof. Fees & Serv.	5060010					0	0	0	0
Capitol Grounds Improvement	5090005					0	0	0	0
Special Maintenance	5120032					0	0	0	0
Building Insurance	5900046					0	0	0	0
Grand Total						0	0	0	0

**NO EXECUTIVE  
RECOMMENDATION  
MADE ON THIS  
APPROPRIATION**

Funding Sources									
Name	Code								
State Central Services Fund	4000035		*****		*****	0	*****	0	*****
Total Funding			*****		*****	0	*****	0	*****
Excess Appr/(Funding)			*****		*****	0	*****	0	*****
Grand Total			*****		*****	0	*****	0	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name            SECRETARY OF STATE  
 Agency Code            063  
 Appropriation Name     Treasury Paying  
 Appropriation Code     833  
 Fund Name              Secretary of State - Treasury Paying  
 Fund Code              NSS

Character Name	Expenditures					Agency Request										Recommendations						
	2001-02		2002-03		2002-03		2003-04					2004-05					Legislative					
	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.	
Personal Serv Match	4,953	42,704	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Expenses	123,084	300,000	0	300,000	0	300,000	0	0	0	300,000	0	300,000	0	0	0	300,000	0	0	0	0	0	0
Supp Emerg Positions	28,540	157,985	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grand Total	156,577	500,689	0	300,000	5	300,000	0	0	0	300,000	0	300,000	0	0	0	300,000	0	0	0	0	0	0

Funding Sources Name	2001-02	2002-03	2002-03	2003-04	2003-04	2003-04	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	
	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.	
Fund Balance	108,384	184,884	*****	*****	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0
Cash Funds	233,077	315,805	*****	*****	*****	300,000	*****	0	*****	300,000	*****	300,000	*****	0	*****	300,000	*****	0	*****	0	*****	0
Total Funding	341,461	500,689	*****	*****	*****	300,000	*****	0	*****	300,000	*****	300,000	*****	0	*****	300,000	*****	0	*****	0	*****	0
Excess Appro/(Funding)	(184,884)	0	*****	*****	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0
Grand Total	156,577	500,689	*****	*****	*****	300,000	*****	0	*****	300,000	*****	300,000	*****	0	*****	300,000	*****	0	*****	0	*****	0

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name                    SECRETARY OF STATE  
 Agency Code                    063  
 Appropriation Name            Treasury Paying  
 Appropriation Code            833  
 Fund Name                      Secretary of State - Treasury Paying  
 Fund Code                      NSS

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Personal Serv Match	5010003	4,953	42,704	0	0	0
Operating Expenses	5020002	123,084	300,000	0	300,000	0
Supp Emerg Positions	5010007	28,540	157,985	0	0	5
<b>Grand Total</b>		<b>156,577</b>	<b>500,689</b>	<b>0</b>	<b>300,000</b>	<b>5</b>

Funding Sources						
Name	Code					
Fund Balance	4000005	108,384	184,884	*****	*****	*****
Cash Funds	4000045	233,077	315,805	*****	*****	*****
Total Funding		341,461	500,689	*****	*****	*****
Excess Appro/(Funding)		(184,884)	0	*****	*****	*****
<b>Grand Total</b>		<b>156,577</b>	<b>500,689</b>	<b>*****</b>	<b>*****</b>	<b>*****</b>

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name            SECRETARY OF STATE  
 Agency Code            063  
 Appropriation Name    Treasury Paying  
 Appropriation Code    833  
 Fund Name              Secretary of State - Treasury Paying  
 Fund Code              NSS

Character		Agency Request												
		2003-04						2004-05						
		Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total
Personal Serv Match	5010003	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Expenses	5020002	300,000	0	0	0	300,000	0	300,000	0	0	0	0	300,000	0
Supp Emerg Positions	5010007	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Grand Total</b>		<b>300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>0</b>

Funding Sources													
Name	Code												
Fund Balance	4000005	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****
Cash Funds	4000045	300,000	*****	0	*****	300,000	*****	300,000	*****	0	*****	300,000	*****
<b>Total Funding</b>		<b>300,000</b>	<b>*****</b>	<b>0</b>	<b>*****</b>	<b>300,000</b>	<b>*****</b>	<b>300,000</b>	<b>*****</b>	<b>0</b>	<b>*****</b>	<b>300,000</b>	<b>*****</b>
Excess Appro/(Funding)		0	*****	0	*****	0	*****	0	*****	0	*****	0	*****
<b>Grand Total</b>		<b>300,000</b>	<b>*****</b>	<b>0</b>	<b>*****</b>	<b>300,000</b>	<b>*****</b>	<b>300,000</b>	<b>*****</b>	<b>0</b>	<b>*****</b>	<b>300,000</b>	<b>*****</b>

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name                    SECRETARY OF STATE  
 Agency Code                    063  
 Appropriation Name            Treasury Paying  
 Appropriation Code            833  
 Fund Name                      Secretary of State - Treasury Paying  
 Fund Code                        NSS

Character		Recommendations							
		Executive				Legislative			
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Personal Serv Match	5010003					0	0	0	0
Operating Expenses	5020002					0	0	0	0
Supp Emerg Positions	5010007					0	0	0	0
						0	0	0	0
						0	0	0	0
<b>Grand Total</b>						0	0	0	0

Funding Sources									
Name	Code								
Fund Balance	4000005		*****		*****	0	*****	0	*****
Cash Funds	4000045		*****		*****	0	*****	0	*****
Total Funding			*****		*****	0	*****	0	*****
Excess Appro/(Funding)			*****		*****	0	*****	0	*****
<b>Grand Total</b>			*****		*****	0	*****	0	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name            SECRETARY OF STATE  
 Agency Code            063  
 Appropriation Name    Legislative Portraits  
 Appropriation Code    910  
 Fund Name              State Central Services  
 Fund Code              HSC

Character Name	Expenditures					Agency Request										Recommendations					
	2001-02		2002-03		2002-03		2003-04					2004-05					Legislative				
	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.
Legislative Portraits	0	0	0	Carry Forward	0	4,000	0	0	0	4,000	0	0	0	0	0	0	0	0	0	0	0
Grand Total	0	0	0	0	0	4,000	0	0	0	4,000	0	0	0	0	0	0	0	0	0	0	0

Funding Sources Name	2001-02 Actual	2001-02 Budget	2002-03 Pos.	2002-03 Authorized	2002-03 Pos.	2003-04 Base Level	2003-04 Pos.	2003-04 Change Level	2003-04 Pos.	2003-04 Total	2003-04 Pos.	2004-05 Base Level	2004-05 Pos.	2004-05 Change Level	2004-05 Pos.	2004-05 Total	2004-05 Pos.	2003-04	2003-04 Pos.	2004-05	2004-05 Pos.
State Central Services Fund	0	0	*****	*****	*****	4,000	*****	0	*****	4,000	*****	0	*****	0	*****	0	*****	0	*****	0	*****
Total Funding	0	0	*****	*****	*****	4,000	*****	0	*****	4,000	*****	0	*****	0	*****	0	*****	0	*****	0	*****
Excess Appro/(Funding)	0	0	*****	*****	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****
Grand Total	0	0	*****	*****	*****	4,000	*****	0	*****	4,000	*****	0	*****	0	*****	0	*****	0	*****	0	*****

This is a biennial appropriation. FY03 Budgeted amount for Legislative Portraits does not reflect carry forward balance.

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name                    SECRETARY OF STATE  
 Agency Code                    063  
 Appropriation Name            Legislative Portraits  
 Appropriation Code            910  
 Fund Name                      State Central Services  
 Fund Code                      HSC

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Legislative Portraits	5900046	0	0	0	Carry Forward	0
Grand Total		0	0	0	0	0

Funding Sources						
Name	Code					
State Central Services Fund	4000035	0	0	*****	*****	*****
Total Funding		0	0	*****	*****	*****
Excess Appro/(Funding)		0	0	*****	*****	*****
Grand Total		0	0	*****	*****	*****

This is a biennial appropriation. FY03 Budgeted amount for Legislative Portraits does not reflect carry forward balance.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name            SECRETARY OF STATE  
 Agency Code            063  
 Appropriation Name    Legislative Portraits  
 Appropriation Code    910  
 Fund Name              State Central Services  
 Fund Code              HSC

Character Name                      Code		Agency Request											
		2003-04					2004-05						
		Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Legislative Portraits	5900046	4,000	0	0	0	4,000	0	0	Carry Forward			0	0
Grand Total		4,000	0	0	0	4,000	0	0	0	0	0	0	0

Funding Sources Name                      Code													
State Central Services Fund	4000035	4,000	*****	0	*****	4,000	*****	0	*****	0	*****	0	*****
Total Funding		4,000	*****	0	*****	4,000	*****	0	*****	0	*****	0	*****
Excess Appro/(Funding)		0	*****	0	*****	0	*****	0	*****	0	*****	0	*****
Grand Total		4,000	*****	0	*****	4,000	*****	0	*****	0	*****	0	*****

This is a biennial appropriation. FY03 Budgeted amount for Legislative Portraits does not reflect carry forward balance.

