

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**AGENCY PROGRAM COMMENTARY**  
**2003 - 2005**

The State Board of Examiners of Alcoholism and Drug Abuse Counselors is responsible for providing regulatory authority over persons who hold themselves out to the public as Licensed Alcoholism and Drug Abuse Counselors. The operation of the Board is funded from the receipt of fees charged by the agency for licensing. It is estimated that fees in the amount of \$36,000 to \$40,000 will be generated every two years.

Board expenses basically consist of board member per diem and expenses. There is currently no projection for the Board to have any paid staff. Board expenses for each year of the 2003-2005 biennium are not projected to increase beyond the current annual appropriation of \$18,000 for the 2003 fiscal year, which has been established by DFA Cash Holding procedures.

<b>AGENCY</b> Board of Examiners of Alcoholism and Drug and Drug Abuse Counselors	<b>BOARD CHAIR</b> Rob Covington 	<b>AGENCY PROGRAM COMMENTARY</b>	<b>PAGE</b> <b>23</b>
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THE 2002 FISCAL YEAR WAS THE FIRST YEAR OF OPERATION FOR THE BOARD OF EXAMINERS OF ALCOHOLISM AND DRUG ABUSE COUNSELORS. AN AUDIT HAD NOT BEEN PREPARED AS OF THE PUBLICATION DATE OF THIS MANUAL.

**CASH FUND BALANCE DESCRIPTION  
AS OF JUNE 30, 2002**

**AGENCY: Board of Examiners of Alcoholism and Drug Abuse Counselors (204)**

<b>ACCOUNT INFORMATION</b>				<b>STATUTORY/OTHER RESTRICTIONS ON USE:</b>
<b>FUND ACCT.</b>	<b>BALANCE</b>	<b>TYPE</b>	<b>LOCATION</b>	
Cash	\$32,350.00	Checking	Bank of the Ozarks Marshall, Arkansas	ACA § 17-27-415 requires that all moneys received by the State Board of Examiners of Alcoholism and Drug Abuse Counselors under this subchapter shall be deposited in one (1) or more financial institutions in this state. The moneys shall be used for the operation of the board.
				<b>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</b> ACA § 17-27-413 authorizes that qualifying individuals renew his or her license or certificate every two (2) years and pay a renewal fee fixed by the board
				<b>REVENUE RECEIPTS CYCLE:</b> ACA § 17-27-413 authorizes license or certificates to be renewed every two (2) years.
				<b>FUND BALANCE UTILIZATION:</b> ACA § 17-27-415 requires that moneys received by the Board be used for Board operations.
<b>ACCOUNT INFORMATION</b>				<b>STATUTORY/OTHER RESTRICTIONS ON USE:</b>
<b>FUND ACCT.</b>	<b>BALANCE</b>	<b>TYPE</b>	<b>LOCATION</b>	
				<b>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</b>
				<b>REVENUE RECEIPTS CYCLE:</b>
				<b>FUND BALANCE UTILIZATION:</b>

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**STATE AGENCY PUBLICATIONS**

**Fiscal Year 2002-2003**

**Required by: A.C.A. 25-1-204**

**AGENCY:** Board of Alcoholism and Drug Abuse Counselors (204)

NAME OF PUBLICATION	STATUTORY AUTHORIZATION	PUBLICATION REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
None				

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**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**ANALYSIS OF BUDGET REQUEST**  
**2003 - 2005**

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The Board of Examiners of Alcoholism and Drug Abuse Counselors was created by Act 1588 of 1999 (ACA §17-27-401 et seq.). The Board is responsible for regulating the practice of Alcoholism and Drug Abuse Counseling. The first operating appropriation of the Board was established in the 2002 fiscal year by authority of the DFA Cash Holding appropriation. License fees generate funding for the operations of the Board.

The Agency Request for each year of the 2003-2005 biennium is for cash funded appropriation for Operating Expenses of \$18,000. This is the same as the amount authorized in FY02 and FY03 by DFA Cash Holding appropriation procedures. The appropriation provides for the per diem and expenses of the operations of the Board.

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

AGENCY	APPROPRIATION	CASH FUND	ANALYSIS OF	PAGE
<b>Name: Board of Alcoholism and Drug Abuse Counselors</b>  <b>Code: 204</b>	<b>Name: Cash Operations</b>  <b>Code: B58</b>	<b>Name: Alcoholism and Drug Abuse Counselors</b>  <b>Code: 106</b>	<b>BUDGET REQUEST</b>	<b>27</b>

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name                   BOARD OF EXAMINERS OF ALCOHOLISM AND DRUG ABUSE COUNSELORS  
 Agency Code                   204  
 Appropriation Name           Cash Operations  
 Appropriation Code           B58  
 Fund Name                     Alcoholism and Drug Abuse Counselors  
 Fund Code                     106

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Operating Expenses	5020002	6,956	18,000	0	0	0
<b>Grand Total</b>		<b>6,956</b>	<b>18,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

Funding Sources						
Name	Code					
Fund Balance	4000005	0	32,350	*****	*****	*****
Cash Funds	4000045	39,306	18,000	*****	*****	*****
<b>Total Funding</b>		<b>39,306</b>	<b>50,350</b>	<b>*****</b>	<b>*****</b>	<b>*****</b>
<b>Excess Appro/(Funding)</b>		<b>(32,350)</b>	<b>(32,350)</b>	<b>*****</b>	<b>*****</b>	<b>*****</b>
<b>Grand Total</b>		<b>6,956</b>	<b>18,000</b>	<b>*****</b>	<b>*****</b>	<b>*****</b>

Note: Budgeted is greater than authorized due to appropriation that was provided from the DFA-Cash Holding appropriation and reviewed by ALC-PEER.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name           BOARD OF EXAMINERS OF ALCOHOLISM AND DRUG ABUSE COUNSELORS  
 Agency Code           204  
 Appropriation Name    Cash Operations  
 Appropriation Code    B58  
 Fund Name             Alcoholism and Drug Abuse Counselors  
 Fund Code             106

Character		Agency Request											
		2003-04						2004-05					
Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Operating Expenses	5020002	0	0	18,000	0	18,000	0	0	0	18,000	0	18,000	0
Grand Total		0	0	18,000	0	18,000	0	0	0	18,000	0	18,000	0

Funding Sources													
Name	Code												
Fund Balance	4000005	0	*****	32,350	*****	32,350	*****	0	*****	32,350	*****	32,350	*****
Cash Funds	4000045	0	*****	18,000	*****	18,000	*****	0	*****	18,000	*****	18,000	*****
Total Funding		0	*****	50,350	*****	50,350	*****	0	*****	50,350	*****	50,350	*****
Excess Appro/(Funding)		0	*****	(32,350)	*****	(32,350)	*****	0	*****	(32,350)	*****	(32,350)	*****
Grand Total		0	*****	18,000	*****	18,000	*****	0	*****	18,000	*****	18,000	*****

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name                   BOARD OF EXAMINERS OF ALCOHOLISM AND DRUG ABUSE COUNSELORS  
 Agency Code                   204  
 Appropriation Name           Cash Operations  
 Appropriation Code           B58  
 Fund Name                     Alcoholism and Drug Abuse Counselors  
 Fund Code                     106

Character		Recommendations							
		Executive				Legislative			
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Operating Expenses	5020002	18,000	0	18,000	0	0	0	0	0
Grand Total		18,000	0	18,000	0	0	0	0	0

Funding Sources									
Name	Code								
Fund Balance	4000005	32,350	*****	32,350	*****	0	*****	0	*****
Cash Funds	4000045	18,000	*****	18,000	*****	0	*****	0	*****
Total Funding		50,350	*****	50,350	*****	0	*****	0	*****
Excess Appro/(Funding)		(32,350)	*****	(32,350)	*****	0	*****	0	*****
Grand Total		18,000	*****	18,000	*****	0	*****	0	*****

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Rank by Appropriation**

Agency Name BOARD OF EXAMINERS OF ALCOHOLISM AND DRUG ABUSE COUNSELORS  
 Agency Code 204  
 Appropriation Name Cash Operations  
 Appropriation Code B58  
 Fund Name Alcoholism and Drug Abuse Counselors  
 Fund Code 106

Rank	Justification	Designation	Cost Center	2001-02		2002-03		Agency Request		Executive Recommendation		Legislative Recommendation	
				Actual	Pos.	Budget	Pos.	2003-04 Pos.	2004-05 Pos.	2003-04 Pos.	2004-05 Pos.	2003-04 Pos.	2004-05 Pos.
		BL Base Level	Total	6,956	0	18,000	0	0	0	0	0	0	0
1	The request is for per diem and operating expenses of the Board. It represents a continuation of appropriation authority in each year of the 2001-03 biennium that was established by DFA Cash Holding procedures.	C01	486801 Alcoh & Drug Abuse	0	0	0	0	18,000	0	18,000	0	18,000	0
		C01	Total	0	0	0	0	18,000	0	18,000	0	18,000	0
		Grand Total	Total	6,956	0	18,000	0	18,000	0	18,000	0	18,000	0