

ALCOHOL/DRUG ABUSE COUNSELORS

Enabling Laws

Act 45 of 2010
A.C.A. §17-27-401

History and Organization

Act 1588 of 1999 and 1708 of 2001 (A.C.A. §17-27-401 et seq.) established the State Board of Examiners of Alcoholism and Drug Abuse Counselors. It authorized a thirteen member board made up of Licensed and/or Certified Alcoholism and Drug Abuse Counselors and one citizen at large.

Mission

To protect the public from being misled by incompetent and unauthorized persons and from unprofessional conduct on the part of qualified Alcoholism and Drug Abuse Counselors.

Statutory Responsibility

To provide regulatory authority over persons who hold themselves out to the public as Licensed Alcoholism and Drug Abuse Counselors.

Primary Activities

- 1) To establish appropriate licensure and certification requirements.
- 2) To define the practice of Alcoholism and Drug Abuse Counseling and to promote high standards of professional performance for those engaged in the practice of Alcoholism and Drug Abuse Counseling.
- 3) To set standards of qualifications, training and experience for those who seek to engage in the practice of Alcoholism and Drug Abuse Counseling.
- 4) Maintain an office to provide necessary support to meet Board responsibilities.

Oversight and/or Advisory Affiliation

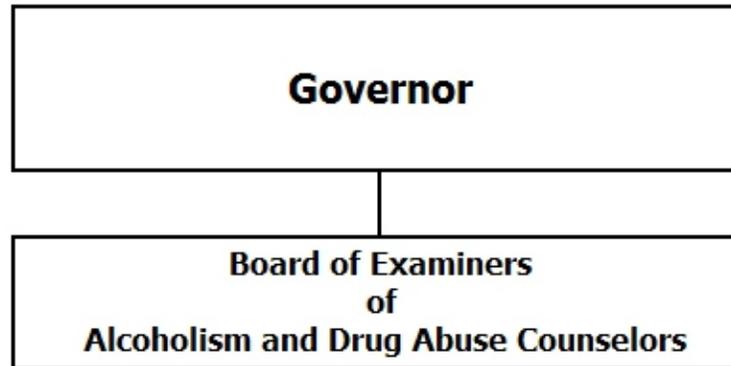
Attorney General's Office

Statutory Provisions for Fees, Fines and Penalties:

The Board has the authority to set fees or penalties for late renewals. A maximum amount of \$215.00 per counselor per licensing cycle (every other year) is charged.

Revenue Receipts Cycle:

Revenue receipts deposited per licensing cycle, every other year. Excess cash placed in Certificate of Deposit (CD). Interest deposited quarterly.



Agency Commentary

The State Board of Examiners of Alcoholism and Drug Abuse Counselors is responsible for providing regulatory authority over persons who hold themselves out to the public as Licensed Alcoholism and Drug Abuse Counselors. The operation of the Board is funded from the receipt of fees charged by the agency for licensing.

Board expenses consist of board member stipends and operating expenses. Total request is for Base Level of \$25,113 each year of the biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
EXAMINERS OF ALCOHOL/DRUG ABUSE COUNSELORS BOARD

Findings

Recommendations

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Cash Fund Balance Description as of June 30, 2010

Fund Account	Balance	Type	Location
1060204	\$16,091	Checking	Bank of the Ozarks

Statutory/Other Restrictions on use:

A.C.A. 17-27-415-All monies received by the State Board of Examiners of Alcohol and Drug Abuse Counselors under this subchapter shall be deposited in one (1) or more financial institutions in this state. The monies shall be used for the operation of the board.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-27-413-Renewal of Licenses/Certificates shall be every two (2) years and the fees shall be set by the Board.

Revenue Receipts Cycle:

A.C.A. 17-27-413-Authorizes that Licenses/Certificates to be renewed every two (2) years.

Fund Balance Utilization:

A.C.A. 17-27-415-Requires that monies received by the Board be used for Board operations.

Fund Account	Balance	Type	Location
1060204	\$15,775	Certificate of Deposit	Bank of the Ozarks

Statutory/Other Restrictions on use:

A.C.A. 17-27-415- All monies received by the State Board of Examiners of Alcoholism and Drug Abuse Counselors under this subchapter shall be deposited in one (1) or more financial institutions in this state. The monies shall be used for the operation of the board.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A.-Renewal of License/Certificate shall be every 2 years and the fees shall be set by the Board.

Revenue Receipts Cycle:

A.C.A.-authorizes licenses and certificates to be renewed every two (2) years.

Fund Balance Utilization:

A.C.A. 17-27-415 requires that monies received by the Board be used for Board operations.

Fund Account	Balance	Type	Location
PEA0000	\$1,098	Payroll	State Treasury

Statutory/Other Restrictions on use:

A.C.A. 17-27-405 provides that board members may receive a stipend.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-27-413-Renewal of Licenses/Certificates shall be every two (2) years and the fees shall be set by the Board.

Revenue Receipts Cycle:

A.C.A. 17-27-413-Authorizes that Licenses/Certificates to be renewed every two (2) years.

Fund Balance Utilization:

A.C.A. 17-27-415-Requires that monies received by the Board be used for Board operations.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010					FY2010 - 2011						
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: B58 - Cash Operations

Funding Sources: 106 - Alcohol and Drug Abuse Counselors-Cash Operations

The Board of Examiners of Alcoholism and Drug Abuse Counselors was created by A.C.A. §17-27-401 et seq. The Board is responsible for regulating the practice of Alcoholism and Drug Abuse Counseling. License fees generate funding for the operations of the Board.

The Base Level request for Regular Salaries includes board member stipend payments.

The Agency is requesting Base Level in each year of the biennium.

The Executive Recommendation is for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: B58 - Cash Operations

Funding Sources: 106 - Alcohol and Drug Abuse Counselors-Cash Operations

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	4,380	5,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400
#Positions		0	0	0	0	0	0	0	0	0
Personal Services Matching	5010003	335	413	413	413	413	413	413	413	413
Operating Expenses	5020002	10,387	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	7,034	7,300	7,300	7,300	7,300	7,300	7,300	7,300	7,300
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		22,136	25,113	25,113	25,113	25,113	25,113	25,113	25,113	25,113
Funding Sources										
Fund Balance	4000005	23,298	32,964		12,601	12,601	12,601	21,488	21,488	21,488
Cash Fund	4000045	31,802	4,750		34,000	34,000	34,000	4,750	4,750	4,750
Total Funding		55,100	37,714		46,601	46,601	46,601	26,238	26,238	26,238
Excess Appropriation/(Funding)		(32,964)	(12,601)		(21,488)	(21,488)	(21,488)	(1,125)	(1,125)	(1,125)
Grand Total		22,136	25,113		25,113	25,113	25,113	25,113	25,113	25,113