

**ARKANSAS BUDGET SYSTEM  
AGENCY PROGRAM COMMENTARY  
2001-2003**

All priority programs will be funded from self-generated fees for licenses collected by the agency from members of the architectural profession. There are no state appropriations utilized in the operation of the Arkansas State Board of Architects.

The Board is emphasizing education and prevention, in an effort to reduce the number of complaints and investigations. The Board is proposing to have a yearly Building Officials Conference. The purpose of the conference is to invite all building officials from across the state and assist them in issuing construction permits so that they can fulfill their responsibility to protect the public health, safety and welfare of the residents of Arkansas. Each day, thousands of Arkansans work and live in environments designed by licensed architects. The decisions of architects about materials and methods of construction not only impact the health, safety and welfare of present users, but also of future generations as well. Building officials enforce building code requirements, which are designed to protect the public health and safety. Many building departments depend upon licensed design professionals to deliver structures that meet code standards. So, while building officials rely on licensing boards to ensure that architects and engineers are competent, the licensing boards rely on building officials to ensure that only properly licensed or registered professionals sign and prepare non-exempt plans and specifications. A yearly Building Official Conference would aid building officials in understanding the laws and regulations governing architecture in Arkansas in the hope that this will better enable them to carry out their difficult jobs. The Board is of the opinion that this would be a wise expenditure to help all municipalities around the state in that most counties do not have the extra resources to spend for building officials to travel.

The Board needs to update the present computer system to handle the increased activity. A priority of the Board is to have an interactive computer system to allow the profession and the public access to information regarding architects.

<p><b>AGENCY</b> ARKANSAS STATE BOARD OF ARCHITECTS</p>	<p><b>DIRECTOR</b> John D. Harris, Director <i>John D. Harris</i> Larry A. Black, President <i>Larry A. Black</i></p>	<p><b>AGENCY PROGRAM COMMENTARY</b> BR21</p>	<p><b>PAGE</b> 32</p>
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ARKANSAS STATE BOARD OF ARCHITECTS  
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS  
FOR THE YEAR ENDED JUNE 30, 1997

Assets				Liabilities			Total Equity
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total	
\$ 223,105	\$ 17,415	\$ 6,702	\$ 247,222	\$ 5,252	\$ 6,340	\$ 11,592	\$ 235,630

Revenues				Expenditures				Other Sources (Uses)		
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 0	\$ 0	\$ 219,020	\$ 7,596	\$ 226,616	\$ 94,096	\$ 0	\$ 10,128	\$ 75,038	\$ 179,262	\$ 2,550

Findings

None

Recommendations

None

ARKANSAS BUDGET SYSTEM  
EMPLOYMENT SUMMARY  
AS REQUIRED BY ACT 358 OF 1993

AGENCY TITLE

Arkansas State Board of Architects

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>1</u>	<u>1</u>	<u>2</u>	<u>100%</u>
BLACK EMPLOYEES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EMPLOYED AS OF			<u>2</u>	
<u>8/5/00</u> DATE			<u>0</u>	<u>0</u>
			TOTAL MINORITIES	
			<u>2</u>	<u>100%</u>
			TOTAL EMPLOYEES	

[Signature]

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AGENCY DIRECTOR

## CASH FUND BALANCE DESCRIPTION

### AS OF JUNE 30, 2000

**AGENCY:** ARKANSAS STATE BOARD OF ARCHITECTS (206)

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	A.C.A. §17-15-202 (e) provides that the agency may use funds collected to reimburse and carry out the functions of the agency.
304	\$25,895.00	CHECKING	REGIONS BANK	<b>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</b> A.C.A. § 17-15-204 (d) and § 17-15-311 authorizes the agency to collect fees, fines, and penalties.
304	\$ 100,000.00	CD	CAPITOL BANK, LITTLE ROCK	
304	\$100,000.00	CD	FIRST STAR BANK	
304	\$ 59,902.00	SAVINGS	BANK OF LITTLE ROCK	
				<b>REVENUE RECEIPTS CYCLE:</b> Fees, fines, and penalties are collected throughout the year. The renewal times are July 31 and December 31, annually.
				<b>FUND BALANCE UTILIZATION:</b> The fees are used to carry out the functions of the agency. Because the activities of the agency has dramatically increased, the fund balance will be used to carry out the normal duties of the agency.
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				<b>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</b>
				<b>REVENUE RECEIPTS CYCLE:</b>
				<b>FUND BALANCE UTILIZATION:</b>

2001-2003 Biennium

Act 1276 of 1999

AGENCY: ARKANSAS STATE BOARD OF ARCHITECTS

AGENCY # 206

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
ARKANSAS ARCHITECTURAL ACT	17-15-305 (e) (1999 Supp.)		2000	The Act was amended in 1999 and the new language passed by the Legislature requires that each registrant be sent a copy of the Act.
ARKANSAS STATE BOARD OF ARCHITECTS RULES AND REGULATIONS	17-15-305 (e)		2000	The Rules and Regulations was amended in January 13, 2000 and reviewed by the Legislature on February 3, 2000. The Act requires that each registrant be sent a copy of the Rules and Regulations.

**ARKANSAS BUDGET SYSTEM  
ANALYSIS OF BUDGET REQUEST  
2001 - 2003**

The State Board of Architects is responsible for the regulation of the practice of architecture by providing examinations of qualifications for the issuance of certificates of registration and licenses. The agency also provides for the education of building officials and the public regarding the provisions of the Arkansas Architectural Act and the rules and regulations of the Board. The operations of the Board are funded from Cash Funds generated from the receipt of fees charged by the Agency.

The Base Level request for the agency is \$271,406 in FY 02 and \$274,845 in FY 03 and includes a payplan increase of 2.6% each year over the 2001 fiscal year salary levels for all incumbents plus appropriate Personal Services Matching costs. The agency has requested a Change Level of \$ 25,610 in FY 02 and \$ 24,359 in FY03. Included in the Change Level request is Operating Expenses of \$ 5,000 each fiscal year for Printing, Rent of rooms for special meeting and Catering, a request of \$3,481 in FY02 and \$ 2,391 in FY03 for capital outlay to upgrade computer systems and personnel requests of \$ 14,554 in FY02 and \$ 14,414 in FY03. The Agency has requested an extraordinary increase for the Director and Administrative Assistant consisting of 2.6 % in FY02 and FY03 along with a request for a merit adjustment of 2.5 % each year for both positions. The Agency requested that the part time position become a full time position with a salary in FY02 of \$20,000 and FY03 \$20,520 to be paid by State Board of Architects and The Committee for Registration of Landscape Architects in equal amounts. The bookkeeper position performs job duties for both agencies.

The Executive Recommendation provides for agency request.

<b>AGENCY</b> Name:State Board of Architect  Code:206	<b>APPROPRIATION</b> Name:Cash Operations  Code:A07	<b>TREASURY FUND</b> Name:Board of Architects - Cash Code:BR20	<b>ANALYSIS OF BUDGET REQUEST</b>	<b>PAGE</b>  <b>37</b>
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CHARACTER TITLE	-----EXPENDITURES-----			-----01-02 FISCAL YEAR-----			-----02-03 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	99-00	00-01	00-01	BASE	CHANGE LEVEL	TOTAL REQUEST	BASE	CHANGE LEVEL	TOTAL REQUEST	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO							01-02	02-03	01-02	02-03
REGULAR SALARIES	108,351	109,652	109,652	112,502	14,554	127,056	115,426	14,414	129,840	124,445	127,680		
NUMBER OF POSITIONS	3	3	3	3	0	3	3	0	3	3	3		
PERSONAL SERV MATCHING	28,639	28,313	29,387	28,818	2,575	31,393	29,333	2,554	31,887	33,509	34,010		
OPERATING EXPENSES	97,155	97,444	97,444	97,444	5,000	102,444	97,444	5,000	102,444	102,444	102,444		
CONF FEES & TRAVEL	5,683	5,750	5,750	5,750	0	5,750	5,750	0	5,750	5,750	5,750		
PROF FEES & SERVICES	1,730	13,000	13,000	13,000	0	13,000	13,000	0	13,000	13,000	13,000		
CAPITAL OUTLAY	3,497	3,500	3,500	0	3,481	3,481	0	2,391	2,391	3,481	2,391		
EXAMS	13,744	13,892	13,892	13,892	0	13,892	13,892	0	13,892	13,892	13,892		
<b>TOTAL</b>	<b>258,799</b>	<b>271,551</b>	<b>272,625</b>	<b>271,406</b>	<b>25,610</b>	<b>297,016</b>	<b>274,845</b>	<b>24,359</b>	<b>299,204</b>	<b>296,521</b>	<b>299,167</b>		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES	265,584	265,548	*****	246,762		246,762	217,105		217,105	246,762	225,586		
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS	258,763	252,765	*****	250,230	25,610	275,840	251,662	24,359	276,021	250,230	251,662		
OTHER			*****										
TOTAL FUNDING	524,347	518,313	*****	496,992	25,610	522,602	468,767	24,359	493,126	496,992	477,248		
EXCESS APPRO/ (FUNDING)	( 265,548)	( 246,762)	*****	( 225,586)		( 225,586)	( 193,922)		( 193,922)	( 200,471)	( 178,081)		
<b>TOTAL</b>	<b>258,799</b>	<b>271,551</b>	<b>*****</b>	<b>271,406</b>	<b>25,610</b>	<b>297,016</b>	<b>274,845</b>	<b>24,359</b>	<b>299,204</b>	<b>296,521</b>	<b>299,167</b>		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS  
 AGY 206 STATE BOARD OF ARCHITECTS  
 APPRO A07 CASH OPERATIONS  
 FUND 304 BOARD OF ARCHITECTS CASH(206)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		2001 - 03 BIENNIUM REQUESTS						RECOMMENDATIONS					
					ACTUAL	BUDGETED	FY 2001 - 02		FY 2002 - 03		EXECUTIVE		LEGISLATIVE					
					99-00	00-01	REQUEST	REQUEST	2001-02	2002-03	2001-02	2002-03						
000		304	206 A07	B	258,799 3	271,551 3	271,406 3					274,845 3			273,522 3	276,968 3		
000		304	206 A07 100 STATE BOARD OF ARCHITECTS	C03			17,129 0					16,968 0			14,518	14,808		
<p>The Board requests that the salaries of our Director and Administrative Assistant be raised 2.6% for FY 2001-2002 and by 2.6% for FY 2002-2003. In addition, the Board has recommended a 2.5% merit raise for both positions for FY 2001-2002. Since these are non-CLIP positions, the Board cannot reward the outstanding service of these employees with bonuses.</p>																		
001		304	206 A07 100 STATE BOARD OF ARCHITECTS	C01			5,000 0					5,000 0			5,000	5,000		
<p>The Board is emphasizing education and prevention, in an effort to reduce the number of complaints and investigations. The Board is proposing to have a yearly Building Officials Conference. The purpose of the conference is to invite all building officials from across the state and assist them in issuing construction permits so that they can fulfill their responsibility to protect the public health, safety and welfare of the residents of Arkansas.</p>																		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS  
 AGY 206 STATE BOARD OF ARCHITECTS  
 APPRO A07 CASH OPERATIONS  
 FUND 304 BOARD OF ARCHITECTS CASH(206)

RANK BY APPROPRIATION  
 BR 264

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		2001 - 03 BIENNIUM REQUESTS						RECOMMENDATIONS					
					ACTUAL	BUDGETED	FY 2001 - 02			FY 2002 - 03			EXECUTIVE		LEGISLATIVE			
					99-00	00-01	REQUEST	REQUEST	REQUEST	REQUEST	REQUEST	REQUEST	2001-02	2002-03	2001-02	2002-03		
002		304	206 A07 A90 INFORMATION TECHNOLOGY	C08			3,481 0					2,391 0			3,481	2,391		
<p>The Board needs to update the present computer system to handle the increased activity. A priority of the Board is to have an interactive computer system to allow the profession and the public access to information regarding architects.</p>																		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS  
 AGY 206 STATE BOARD OF ARCHITECTS  
 APPRO A07 CASH OPERATIONS  
 FUND 304 BOARD OF ARCHITECTS CASH(206)

RANK BY APPROPRIATION  
 BR 264