

# STATE BOARD OF BARBER EXAMINERS

## Enabling Laws

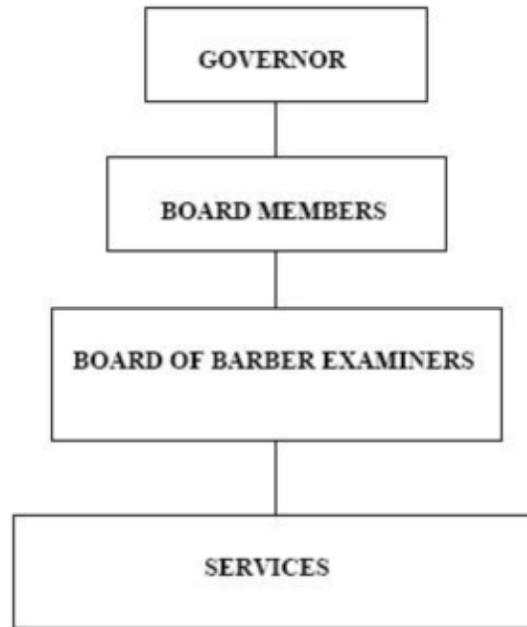
Act 197 of 2016  
A.C.A. §17-20-101 et seq. (Act 313 of 1937 as amended)

## History and Organization

Act 313 of 1937, as amended, established the Arkansas State Board of Barber Examiners to provide for the regulation of the barber profession. All barbers, barbershops, barber schools or colleges and students in the barber colleges in Arkansas are required to meet minimum requirements and be licensed or certified by the Board of Barber Examiners. Board membership is composed of five (5) persons appointed by the Governor for a term of six (6) years, with one term expiring each two years and the State Health Officer, who is an ex-officio member.

Fees are collected on an annual basis from all barbers, barbershops, barber colleges, barber college instructors and students enrolled in barber college. All barbershops and barber colleges in the State are inspected for sanitation and sterilization of equipment and any other violation of the barber law. Examinations for a license to practice barbering in our State are given to all barbers and barber college instructors.

The Board is a cash fund agency funded by the collection of fees.



## **Agency Commentary**

The State Board of Barber Examiners is responsible to the general public for ensuring that all barbers, barber shops and barber schools/colleges are properly licensed and the sanitation and sterilization rules are met in accordance with the laws set forth.

To be in compliance with Arkansas Barber Law, Act 313 of 1937, as amended, and to ensure the health and safety of the public, the board conducts random inspections on each barber shop and barber school /college in the State of Arkansas and investigates and resolves all complaints submitted to the board.

In addition, the board is responsible for establishing a curriculum of training that will produce students eligible for testing by the board and subsequent licensing as barbers, and TMI's ( teachers, managers, instructors).

The Board is requesting Base Level appropriation for the 2017-2019 Biennium.

**Audit Findings**

DIVISION OF LEGISLATIVE AUDIT  
AUDIT OF :  
STATE BOARD OF BARBER EXAMINERS  
FOR THE YEAR ENDED JUNE 30, 2014

Findings

Recommendations

None

None

**State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2016**

None

**Employment Summary**

	Male	Female	Total	%
White Employees	1	2	3	75 %
Black Employees	1	0	1	25 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			1	25 %
Total Employees			4	100 %

## Publications

### A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
Annual Letter with Financial Report	A.C.A. 17-20-207	Y	N	2,500	Required by A.C.A. 17-20-207.	0	0.00

## Agency Position Usage Report

FY2014 - 2015						FY2015 - 2016						FY2016 - 2017					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
4	4	0	4	0	0.00 %	4	4	0	4	0	0.00 %	4	4	0	4	0	0.00 %

## **Analysis of Budget Request**

**Appropriation:** 81J - Barber Board-Treasury Cash

**Funding Sources:** NBE - Cash in Treasury

The State Board of Barber Examiners was created by Act 313 of 1937 to regulate the barbering profession. The Board supervises barber colleges in Arkansas to ensure they teach the proper methods of sanitation and sterilization, and perform services to the public. The Board prepares written and practical examinations and administers them to students upon completion of the course. Upon passage, students are licensed to work in a licensed barbershop.

The Board issues Student Barber, Barber Technician, Barber Shop, Barber Instructor, and Barber College licenses. Barber shops are periodically inspected, by direction of the Board, to ensure barbers are currently licensed and are using the proper methods of sanitation and sterilization. Fees are collected annually from barbers, barber shops, barber colleges, barber college instructors and students enrolled in barber college.

Base Level Regular Salaries and Personal Services Matching include the continuation of the previously authorized 2017 Salaries and Career Service Payments for eligible employees. Personal Services Matching includes the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$420 per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases. The Base Level request for Regular Salaries includes board member stipend payments.

The Board is requesting Base Level appropriation of \$270,726 for each year of the 2017-2019 Biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

## Appropriation Summary

**Appropriation:** 81J - Barber Board-Treasury Cash

**Funding Sources:** NBE - Cash in Treasury

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2015-2016 Actual	2016-2017 Budget	2016-2017 Authorized	2017-2018			2018-2019		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	150,932	155,032	158,939	155,132	155,132	155,132	155,132	155,132	155,132
<b>#Positions</b>		<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
Extra Help	5010001	10,387	10,802	10,802	10,802	10,802	10,802	10,802	10,802	10,802
<b>#Extra Help</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Personal Services Matching	5010003	55,573	54,717	56,084	55,592	55,592	55,592	55,592	55,592	55,592
Operating Expenses	5020002	41,677	45,150	45,150	45,150	45,150	45,150	45,150	45,150	45,150
Conference & Travel Expenses	5050009	2,030	3,550	3,550	3,550	3,550	3,550	3,550	3,550	3,550
Professional Fees	5060010	0	500	500	500	500	500	500	500	500
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>260,599</b>	<b>269,751</b>	<b>275,025</b>	<b>270,726</b>	<b>270,726</b>	<b>270,726</b>	<b>270,726</b>	<b>270,726</b>	<b>270,726</b>
<b>Funding Sources</b>										
Fund Balance	4000005	147,952	153,988		153,237	153,237	153,237	154,511	154,511	154,511
Cash Fund	4000045	266,635	269,000		272,000	272,000	272,000	275,000	275,000	275,000
<b>Total Funding</b>		<b>414,587</b>	<b>422,988</b>		<b>425,237</b>	<b>425,237</b>	<b>425,237</b>	<b>429,511</b>	<b>429,511</b>	<b>429,511</b>
Excess Appropriation/(Funding)		(153,988)	(153,237)		(154,511)	(154,511)	(154,511)	(158,785)	(158,785)	(158,785)
<b>Grand Total</b>		<b>260,599</b>	<b>269,751</b>		<b>270,726</b>	<b>270,726</b>	<b>270,726</b>	<b>270,726</b>	<b>270,726</b>	<b>270,726</b>