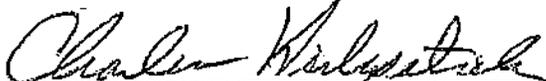


ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
AGENCY PROGRAM COMMENTARY
2004 - 2005

We need an appropriation increase to cover the recent rise in rent, postage, mileage, and telecommunications. In addition, an appropriation increase is also needed to cover legal fees.

AGENCY	DIRECTOR	AGENCY PROGRAM COMMENTARY	PAGE
Arkansas State Board of Barber Examiners			78

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF:
ARKANSAS STATE BOARD OF BARBER EXAMINERS
FOR THE YEAR ENDED JUNE 30, 2001

None Findings

None Recommendations

SA0721201

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
 EMPLOYMENT SUMMARY
 Required by: A.C.A. 19-4-307

AGENCY TITLE: 0212 STATE BD OF BARBER EXAMINERS

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	2	1	3	100%
BLACK EMPLOYEES	0	0	0	0%
EMPLOYEES OF OTHER RACIAL MINORITIES	0	0	0	0%
TOTAL EMPLOYED AS OF			0	0%
DATE			TOTAL MINORITIES	
			3	100%
			TOTAL EMPLOYEES	


 AGENCY DIRECTOR

**CASH FUND BALANCE DESCRIPTION
AS OF JUNE 30, 2002**

AGENCY: Arkansas State Board of Barber Examiners

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
306	\$10,861.67	Checking	Regions Bank, LR	Act 749 of 1995 Statue 17-20-209 This statue establishes the fees collected to Reimburse expenses that allow the agency to operate.
	\$52,756.56	C.D.	Pulaski Bank, LR	
	\$76,593.07	Savings	Summit Bank, Arkadelphia.	
	\$38,838.13	C.D.	US Bank, Arkadelphia	
	\$ 7,603.41	Treasury	Treasurers Office, LR	STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES: Act 749 of 1995 Statue 17-20-208 This statue authorizes the agency to collect fees, fines and penalties.
				REVENUE RECEIPTS CYCLE: Funds are collected on an annual basis from all Barbers, Barber Shops, Barber Colleges, Instructors and Barber Students.
				FUND BALANCE UTILIZATION: Funds are collected on an annual basis and used for expenditures that occur during the year and any savings plans that are Implemented.
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				REVENUE RECEIPTS CYCLE:
				FUND BALANCE UTILIZATION:

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
STATE AGENCY PUBLICATIONS**

Fiscal Year 2002-2003

Required by: A.C.A. 25-1-204

AGENCY: Arkansas State Board of Barber Examiners

NAME OF PUBLICATION	STATUTORY AUTHORIZATION	PUBLICATION REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
Annual Letter with Financial Report	A.C.A. 17-20-207	Governor, State Library and all Licensed Barbers	2,500	Act 313 of 1937 statute 17-20-207 states: a) The Board shall annually, on or before January 1, make a report to the Governor of all its official acts during preceding year and of its receipts and disbursements and such recommendations as it may deem expedient. b) At the time of filing its annual report with the Governor, the Board shall mail a copy of the report to each barber in the state licensed by the Board.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
ANALYSIS OF BUDGET REQUEST
2003 - 2005

The State Board of Barber Examiners was created by Act 313 of 1937 to regulate the Barbering Profession. The Board supervises the Barber Colleges in Arkansas to ensure that they teach the proper methods of sanitation and sterilization, and perform services to the public. The Board prepares written and practical examinations and administers them to the students upon completion of the course. Upon passage, students are licensed to work in a licensed barbershop.

The Board issues Student Barber, Barber, Technician, Barber Shop, Barber Instructor, and Barber College licenses. Barber Shops are inspected periodically, by direction of the Board, to make sure the barbers have a current license and are using the proper methods of sterilization and sanitation.

The Base Level request includes a 2.7% salary increase each year over the FY03 salary levels for all incumbents plus associated increases in Personal Services Matching. Included in Personal Services Matching is a \$33 per month increase in the monthly contribution for State employee's health insurance for a total state contribution of \$280 per month per budgeted employee. Change Level requests totaling \$5,500 each year are made to cover recent increases in rent, postage, telecommunications, and for an increase in legal fees if there is a need to hire court reporters.

The Executive Recommendation provides for the agency request. Expenditure of appropriation is dependent upon available funding.

AGENCY	APPROPRIATION	CASH FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: State Board of Barber Examiners Code: 212	Name: Barber Board – Cash Operations Code: A11	Name: Barber Board - Cash Code: 306		83

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name STATE BOARD OF BARBER EXAMINERS
 Agency Code 212
 Appropriation Name Barber Board - Cash Operations
 Appropriation Code A11
 Fund Name Barber Board - Cash
 Fund Code 306

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Regular Salaries	5010000	80,585	140,897	5	140,897	5
Extra Help	5010001	9,921	10,802	2	10,802	2
Personal Serv Match	5010003	23,494	40,538	0	40,598	0
Operating Expenses	5020002	29,112	35,650	0	35,650	0
Travel-Conferences	5050009	1,412	2,550	0	2,550	0
Capital Outlay	5120011	0	500	0	500	0
Prof. Fees & Serv.	5060010	306	500	0	500	0
Grand Total		144,830	231,437	7	231,497	7

Funding Sources						
Name	Code					
Fund Balance	4000005	255,653	271,750	*****	*****	*****
Cash Funds	4000045	160,927	162,000	*****	*****	*****
Total Funding		416,580	433,750	*****	*****	*****
Excess Appr/(Funding)		(271,750)	(202,313)	*****	*****	*****
Grand Total		144,830	231,437	*****	*****	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name STATE BOARD OF BARBER EXAMINERS
 Agency Code 212
 Appropriation Name Barber Board - Cash Operations
 Appropriation Code A11
 Fund Name Barber Board - Cash
 Fund Code 306

Character		Agency Request											
		2003-04						2004-05					
		Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.
Regular Salaries	5010000	144,701	5	0	0	144,701	5	148,607	5	0	0	148,607	5
Extra Help	5010001	10,802	2	0	0	10,802	2	10,802	2	0	0	10,802	2
Personal Serv Match	5010003	43,259	0	0	0	43,259	0	43,952	0	0	0	43,952	0
Operating Expenses	5020002	35,650	0	5,000	0	40,650	0	35,650	0	5,000	0	40,650	0
Travel-Conferences	5050009	2,550	0	0	0	2,550	0	2,550	0	0	0	2,550	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	5060010	500	0	500	0	1,000	0	500	0	500	0	1,000	0
Grand Total		237,462	7	5,500	0	242,962	7	242,061	7	5,500	0	247,561	7

Funding Sources													
Name	Code												
Fund Balance	4000005	202,313	*****	0	*****	202,313	*****	124,351	*****	0	*****	124,351	*****
Cash Funds	4000045	159,500	*****	5,500	*****	165,000	*****	164,500	*****	5,500	*****	170,000	*****
Total Funding		361,813	*****	5,500	*****	367,313	*****	288,851	*****	5,500	*****	294,351	*****
Excess Appro/(Funding)		(124,351)	*****	0	*****	(124,351)	*****	(46,790)	*****	0	*****	(46,790)	*****
Grand Total		237,462	*****	5,500	*****	242,962	*****	242,061	*****	5,500	*****	247,561	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name STATE BOARD OF BARBER EXAMINERS
 Agency Code 212
 Appropriation Name Barber Board - Cash Operations
 Appropriation Code A11
 Fund Name Barber Board - Cash
 Fund Code 306

Character		Recommendations							
		Executive				Legislative			
		2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	5010000	144,701	5	148,607	5	0	0	0	0
Extra Help	5010001	10,802	2	10,802	2	0	0	0	0
Personal Serv Match	5010003	43,259	0	43,952	0	0	0	0	0
Operating Expenses	5020002	40,650	0	40,650	0	0	0	0	0
Travel-Conferences	5050009	2,550	0	2,550	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	5060010	1,000	0	1,000	0	0	0	0	0
Grand Total		242,962	7	247,561	7	0	0	0	0

Funding Sources									
Name	Code								
Fund Balance	4000005	202,313	*****	124,351	*****	0	*****	0	*****
Cash Funds	4000045	165,000	*****	170,000	*****	0	*****	0	*****
Total Funding		367,313	*****	294,351	*****	0	*****	0	*****
Excess Appro/(Funding)		(124,351)	*****	(46,790)	*****	0	*****	0	*****
Grand Total		242,962	*****	247,561	*****	0	*****	0	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Rank by Appropriation

Agency Name STATE BOARD OF BARBER EXAMINERS
 Agency Code 212
 Appropriation Name Barber Board - Cash Operations
 Appropriation Code A11
 Fund Name Barber Board - Cash
 Fund Code 308

Rank	Justification	Designation	Cost Center	2001-02	2002-03		Agency Request		Executive Recommendation		Legislative Recommendation							
				Actual	Budget	Pos.	2003-04 Pos.	2004-05 Pos.	2003-04 Pos.	2004-05 Pos.	2003-04 Pos.	2004-05 Pos.						
		BL Base Level	Total	144,830	231,437	5	237,462	5	242,061	5	237,462	5	242,061	5	0	0	0	0
1	Operating Expenses are requested for estimated increases in rent, postage rates, and wiked telephone. Professional Fees are requested for legal fees.	C01	164210 Barber Operations	0	0	0	5,500	0	5,500	0	5,500	0	5,500	0	0	0	0	0
		C01	Total	0	0	0	5,500	0	5,500	0	5,500	0	5,500	0	0	0	0	0
			Grand Total	Total	144,830	231,437	5	242,962	5	247,561	5	242,962	5	247,561	5	0	0	0