

STATE CHILD ABUSE & NEGLECT PREVENTION BOARD

Enabling Laws

Act 252 of 2014
A.C.A. §9-30-101 et seq.
A.C.A. §9-11-203

History and Organization

The primary mission of the State Child Abuse and Neglect Prevention Board is to encourage and promote the overall welfare of children within the family structure. This mission is mainly accomplished by providing funding and technical assistance to community based programs and services throughout Arkansas that help strengthen and support families and thereby prevent abuse.

The State Child Abuse and Neglect Prevention Board was created by Act 397 of 1987. The nine-member Board is appointed by the Governor. Board members serve without compensation but are reimbursed for travel expenses in accordance with State travel procedures. The Board's primary responsibility is to manage the Children's Trust Fund, which was also created by Act 397 of 1987. The State Board promotes the establishment of community-based child abuse prevention programs throughout the state and funds them through the Children's Trust Fund.

Act 397 of 1987 originally provided revenue for the Trust Fund by levying a \$5.00 surcharge on all marriage license fees in the State of Arkansas. Act 397 also placed limitations on the amount of money the Board was allowed to disburse. At least 50% of all fee and interest revenue in any fiscal year was to remain in the Trust Fund as an investment for future prevention programs. Administrative costs of managing the Trust Fund may not exceed 20% of fiscal year revenues and the remaining revenues (30%) were to be spent in grant funds to child abuse prevention programs.

Act 340 of 1991 amended the law and changed the disbursement percentages as follows: at least 20% of all fee and interest revenues in any fiscal year must remain in the Trust as an investment for future prevention programs; administration costs of managing the Trust Fund may not exceed 20% of fiscal year revenues, and the remaining revenues (60%) are available for grant funds to child abuse prevention programs. This change in the law allowed the Board to award 30% more funds to local organizations and individuals for child abuse prevention programs.

Act 174 of 1993 again amended the law by changing the surcharge on the marriage license from \$5.00 to \$10.00, thereby providing for additional child abuse prevention programs and/or larger grant awards to those programs. Additionally, Act 968 of 2001 provided

for the issuance of Heirloom Marriage certificates. The certificates, are intended to be artistically rendered, suitable for framing, and an optional purchase for anyone married in the State of Arkansas. All proceeds are to be directed to the Children's Trust Fund.

In 2003, Act 1224 added the One Percent to Prevent Fund to provide programs for incarcerated parents and their children, as well as the caregivers of those children. And Act 68 of the Second Extraordinary Session of 2003 charged the Board to establish a pilot program of family resource centers in a number of elementary schools in the state.

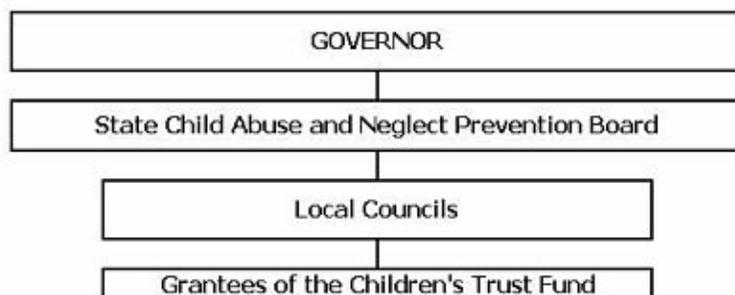
The State Child Abuse and Neglect Prevention Board also promotes the establishment of Local Child Abuse Prevention Councils in every county of the state. Local Councils are required to review and approve any and all grant proposals that originate from their county. The State Board uses the recommendations from each certified Local Council to make the final decisions about which programs will be funded. All proposals must be reviewed by the appropriate Local Council and only those counties which have a certified Local Council may receive funding from the Children's Trust Fund. Act 397 of 1987 requires the Local Council to consist of the following members:

1. An employee of the County Department of Human Services (or Division of Children and Family Services)
2. An employee of the County Health Department Unit
3. An employee of Local Law Enforcement
4. An employee of the Local Public Education System
5. One Citizen At-Large - preferably a parent
6. Any other persons deemed necessary by the Local Council

During its first year of operations, the Board developed procedures for the formation of Local Councils and established criteria for the disbursement of grant funds. Since that time, an average of 50 Local Councils have been certified each year and anywhere from 6 to 20 grants have been awarded to local organizations each year for programs designed to prevent child abuse and neglect.

Beginning July 1, 2007 the Board established 2 full time positions and one extra help position to carry out the responsibilities of the agency. The staff monitors the programmatic and fiscal activities of the grantees to insure a high degree of accountability. They also provide technical assistance to grantees to enhance program quality, assist in the development of additional Local Councils, initiate public awareness activities about child abuse and neglect prevention, and provide formal training opportunities for grantees and the general public. Prior to the 2008 Fiscal Year, the Board contracted for part-time staff support services through a Professional Services contract with a local non-profit organization.

In FY2003 - 2004, the Board funded the first program of the One Percent to Prevent Fund. A statewide mentoring program for children of incarcerated parents was established but has since ended due to a lack of funds. The One Percent to Prevent Fund has not received an appropriation since FY2003 - 2004.



Agency Commentary

Special Revenue

Since its inception in August, 1987, monies of the Children’s Trust Fund have accrued from a \$5.00 fee imposed on all marriage licenses in the state and from interest gained as these fees are invested through the State Treasurer’s Office. Act 174 of 1993 amended the original law by changing the fee from \$5.00 to \$10.00. The Board began collecting the new \$10.00 fee in August of 1993. In addition, Act 968 of 2001 provided for the issuance of Heirloom Marriage Certificates which are an optional purchase for anyone married in the state.

In FY16 and FY17 the projected accrual from license fees and Heirloom certificates is \$320,000 and projected interest accrual is \$20,000. Total revenue for FY16 and FY17 is projected at \$340,000 each fiscal year.

Federal Revenue

The State Child Abuse and Neglect Prevention Board is eligible to receive funds on an annual basis from the Children’s Bureau of the Department of Health and Human Services. The federal appropriation for this grant program has fluctuated greatly over the years. Although the details have changed from year to year, the main purpose of the grant program is to establish a network of family support programs across the state. The Board accomplishes this goal by using the majority of our federal award to make grants to community-based family support programs. In addition, the Board sponsors a statewide conference on parenting education and supports other professional

development trainings to help improve quality, quantity and accessibility to parent education programs. The Board projects it will have \$287,000 annually from the federal grant.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS STATE CHILD ABUSE AND NEGLECT PREVENTION BOARD
 FOR THE YEAR ENDED JUNE 30, 2013

Findings	Recommendations
None	None

State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2014

None

Employment Summary

	Male	Female	Total	%
White Employees	0	2	2	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			2	100 %

Publications

A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
Announcement of Request for Proposals	ACA §9-30-105(b)(3)	N	N	100	To announce availability of grant funds to those without email addresses.	0	0.00
Annual Report	ACA §9-30-105(C)(7)	Y	Y	50	To inform public, General Assembly and Governor of activities performed by the Board.	0	0.00
Local Council Certification Packet	ACA §9-30-105(B)(1)	N	N	150	Requirements for certifying a Local Council on child abuse prevention in every county.	0	0.00

Department Appropriation Summary

Historical Data

Agency Request and Executive Recommendation

Appropriation	2013-2014		2014-2015		2014-2015		2015-2016						2016-2017					
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
152 Child Abuse Prevention	338,014	1	365,372	1	365,175	1	366,041	1	272,856	1	272,856	1	366,041	1	272,866	1	272,866	1
198 Community Grants	250,823	1	285,679	1	286,904	1	286,249	1	286,441	1	286,441	1	286,249	1	286,441	1	286,441	1
NOT REQUESTED FOR THE BIENNIUM																		
86G Pregnant/Parent Teen Support	226,808	0	0	0	1,786,020	0	0	0	0	0	0	0	0	0	0	0	0	0
F09 Cash Grants	237,045	0	0	0	803,408	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	1,052,690	2	651,051	2	3,241,507	2	652,290	2	559,297	2	559,297	2	652,290	2	559,307	2	559,307	2

Funding Sources		%		%		%		%		%		%		%		%		%
Fund Balance	4000005	2,020,184	68.0	1,916,072	75.3		1,892,021	75.1	1,892,021	75.1	1,892,021	75.1	1,866,731	74.9	1,959,916	75.8	1,959,916	75.8
Federal Revenue	4000020	644,655	21.7	287,000	11.3		287,000	11.4	287,192	11.4	287,192	11.4	287,000	11.5	287,192	11.1	287,192	11.1
Special Revenue	4000030	303,923	10.2	320,000	12.6		320,000	12.7	320,000	12.7	320,000	12.7	320,000	12.8	320,000	12.4	320,000	12.4
Trust Fund Interest	4000705	0	0.0	20,000	0.8		20,000	0.8	20,000	0.8	20,000	0.8	20,000	0.8	20,000	0.8	20,000	0.8
Total Funds		2,968,762	100.0	2,543,072	100.0		2,519,021	100.0	2,519,213	100.0	2,519,213	100.0	2,493,731	100.0	2,587,108	100.0	2,587,108	100.0
Excess Appropriation/(Funding)		(1,916,072)		(1,892,021)			(1,866,731)		(1,959,916)		(1,959,916)		(1,841,441)		(2,027,801)		(2,027,801)	
Grand Total		1,052,690		651,051			652,290		559,297		559,297		652,290		559,307		559,307	

Agency Position Usage Report

FY2012 - 2013						FY2013 - 2014						FY2014 - 2015					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %

Analysis of Budget Request

Appropriation: 152 - Child Abuse Prevention

Funding Sources: TCT - Children's Trust Fund

The Child Abuse and Neglect Prevention Board administers the Arkansas Children's Trust Fund created by Act 397 of 1987 which provides funds for programs to prevent child abuse and neglect. The Children's Trust Fund is supported by a \$10 surcharge on the sale of marriage licenses and interest income pursuant to Arkansas Code Annotated § 9-30-101 et. seq. Currently the Board contracts with Arkansas Child Abuse Prevention, a local non-profit organization to carry out the functions and directions of the Board. This includes fiscal activities of the Board, with a primary emphasis on the technical assistance, program monitoring and financial oversight of the grantees receiving funding from the Children's Trust Fund. Grants are awarded to local organizations and individuals each year for programs designed to prevent child abuse and neglect.

Base Level Regular Salaries and Personal Services Matching include the continuation of the previously authorized 2015 1% Cost of Living Adjustment and Career Service Payments for eligible employees. Personal Services Matching also includes a \$10 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$420 per month. Base Level salaries and matching do not include appropriation for Merit Pay Increases.

The Board is requesting a decrease of \$93,185 in Grants and Aid to align appropriation with available funding.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 152 - Child Abuse Prevention

Funding Sources: TCT - Children's Trust Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2013-2014 Actual	2014-2015 Budget	2014-2015 Authorized	2015-2016			2016-2017		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	43,728	42,870	42,870	43,298	43,298	43,298	43,298	43,298	43,298
#Positions		1	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	14,796	14,528	14,331	14,769	14,769	14,769	14,769	14,769	14,769
Operating Expenses	5020002	15,986	16,570	16,570	16,570	16,570	16,570	16,570	16,570	16,570
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Grants and Aid	5100004	263,504	291,404	291,404	291,404	198,219	198,219	291,404	198,229	198,229
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		338,014	365,372	365,175	366,041	272,856	272,856	366,041	272,866	272,866
Funding Sources										
Fund Balance	4000005	1,948,349	1,914,258		1,888,886	1,888,886	1,888,886	1,862,845	1,956,030	1,956,030
Special Revenue	4000030	303,923	320,000		320,000	320,000	320,000	320,000	320,000	320,000
Trust Fund Interest	4000705	0	20,000		20,000	20,000	20,000	20,000	20,000	20,000
Total Funding		2,252,272	2,254,258		2,228,886	2,228,886	2,228,886	2,202,845	2,296,030	2,296,030
Excess Appropriation/(Funding)		(1,914,258)	(1,888,886)		(1,862,845)	(1,956,030)	(1,956,030)	(1,836,804)	(2,023,164)	(2,023,164)
Grand Total		338,014	365,372		366,041	272,856	272,856	366,041	272,866	272,866

FY15 Budget amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2013-2015 Biennium.

Change Level by Appropriation

Appropriation: 152 - Child Abuse Prevention
Funding Sources: TCT - Children's Trust Fund

Agency Request

Change Level		2015-2016	Pos	Cumulative	% of BL	2016-2017	Pos	Cumulative	% of BL
BL	Base Level	366,041	1	366,041	100.0	366,041	1	366,041	100.0
C03	Discontinue Program	(93,185)	0	272,856	74.5	(93,175)	0	272,866	74.5

Executive Recommendation

Change Level		2015-2016	Pos	Cumulative	% of BL	2016-2017	Pos	Cumulative	% of BL
BL	Base Level	366,041	1	366,041	100.0	366,041	1	366,041	100.0
C03	Discontinue Program	(93,185)	0	272,856	74.5	(93,175)	0	272,866	74.5

Justification

C03	Negative Change Level of \$93,185 in Grants and Aid is requested in order to align appropriation with available funding.
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Analysis of Budget Request

Appropriation: 198 - Community Grants

Funding Sources: FCN - Child Abuse and Neglect-Federal Grants

This appropriation is 100% federally funded through the U. S. Department of Health and Human Services, and is utilized for operational costs and grants to local communities for the development or operation of child abuse prevention programs.

Base Level Regular Salaries and Personal Services Matching include the continuation of the previously authorized 2015 1% Cost of Living Adjustment and Career Service Payments for eligible employees. Personal Services Matching also includes a \$10 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$420 per month. Base Level salaries and matching do not include appropriation for Merit Pay Increases.

In addition to Base Level, The Board requests the following:

- A decrease of \$1,000 in Operating Expenses due to reduced need for supplies, postage, and travel due to fewer grantees.
- A decrease of \$2,704 in Conference & Travel Expenses due to smaller conference size.
- An increase of \$3,896 in Grants and Aid resulting in savings in Operating Expenses and Conference & Travel Expenses.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 198 - Community Grants

Funding Sources: FCN - Child Abuse and Neglect-Federal Grants

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2013-2014 Actual	2014-2015 Budget	2014-2015 Authorized	2015-2016			2016-2017		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	29,384	35,000	36,137	35,350	35,350	35,350	35,350	35,350	35,350
#Positions	1	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	8,628	12,764	12,852	12,984	12,984	12,984	12,984	12,984	12,984
Operating Expenses 5020002	5,317	12,000	12,000	12,000	11,000	11,000	12,000	11,000	11,000
Conference & Travel Expenses 5050009	6,796	11,715	11,715	11,715	9,011	9,011	11,715	9,011	9,011
Professional Fees 5060010	17	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	200,681	204,200	204,200	204,200	208,096	208,096	204,200	208,096	208,096
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	250,823	285,679	286,904	286,249	286,441	286,441	286,249	286,441	286,441
Funding Sources									
Fund Balance 4000005	1,544	1,814		3,135	3,135	3,135	3,886	3,886	3,886
Federal Revenue 4000020	251,093	287,000		287,000	287,192	287,192	287,000	287,192	287,192
Total Funding	252,637	288,814		290,135	290,327	290,327	290,886	291,078	291,078
Excess Appropriation/(Funding)	(1,814)	(3,135)		(3,886)	(3,886)	(3,886)	(4,637)	(4,637)	(4,637)
Grand Total	250,823	285,679		286,249	286,441	286,441	286,249	286,441	286,441

Change Level by Appropriation

Appropriation: 198 - Community Grants
Funding Sources: FCN - Child Abuse and Neglect-Federal Grants

Agency Request

Change Level		2015-2016	Pos	Cumulative	% of BL	2016-2017	Pos	Cumulative	% of BL
BL	Base Level	286,249	1	286,249	100.0	286,249	1	286,249	100.0
C01	Existing Program	3,896	0	290,145	101.4	3,896	0	290,145	101.4
C03	Discontinue Program	(3,704)	0	286,441	100.1	(3,704)	0	286,441	100.1

Executive Recommendation

Change Level		2015-2016	Pos	Cumulative	% of BL	2016-2017	Pos	Cumulative	% of BL
BL	Base Level	286,249	1	286,249	100.0	286,249	1	286,249	100.0
C01	Existing Program	3,896	0	290,145	101.4	3,896	0	290,145	101.4
C03	Discontinue Program	(3,704)	0	286,441	100.1	(3,704)	0	286,441	100.1

Justification

C01	Change Level request reflects an increase in Grants & Aid resulting from savings in operating expenses and Conference & Travel Expenses.
C03	Negative Change Level requests reflect a decreased need for supplies, postage and travel due to fewer grantees. Negative Change Level requests also reflect a decreased need for conference expenses due to smaller conference size.

Appropriation Summary

Appropriation: 86G - Pregnant/Parent Teen Support

Funding Sources: FCN - Teen Preg/Par

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			2015-2016			2016-2017		
		2013-2014 Actual	2014-2015 Budget	2014-2015 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Extra Help	5010001	8,627	0	25,000	0	0	0	0	0	0
#Extra Help		1	0	1	0	0	0	0	0	0
Personal Services Matching	5010003	660	0	1,913	0	0	0	0	0	0
Operating Expenses	5020002	518	0	120,460	0	0	0	0	0	0
Conference & Travel Expenses	5050009	810	0	20,800	0	0	0	0	0	0
Professional Fees	5060010	2,758	0	792,847	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Grants and Aid	5100004	213,435	0	825,000	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		226,808	0	1,786,020	0	0	0	0	0	0
Funding Sources										
Fund Balance	4000005	70,291	0		0	0	0	0	0	0
Federal Revenue	4000020	156,517	0		0	0	0	0	0	0
Total Funding		226,808	0		0	0	0	0	0	0
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
Grand Total		226,808	0		0	0	0	0	0	0

APPROPRIATION NOT REQUESTED FOR THE 2015-2017 BIENNIUM

Appropriation Summary

Appropriation: F09 - Cash Grants

Funding Sources: NCN - HFA Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2013-2014 Actual	2014-2015 Budget	2014-2015 Authorized	2015-2016			2016-2017		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	5,469	0	53,208	0	0	0	0	0	0
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	165,200	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	231,576	0	585,000	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	237,045	0	803,408	0	0	0	0	0	0
Funding Sources									
Federal Revenue 4000020	237,045	0		0	0	0	0	0	0
Total Funding	237,045	0		0	0	0	0	0	0
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	237,045	0		0	0	0	0	0	0

APPROPRIATION NOT REQUESTED FOR THE 2015-2017 BIENNIUM