

STATE CHILD ABUSE & NEGLECT PREVENTION BOARD

Enabling Laws

Act 190 of 2016
A.C.A. §9-30-101 et seq.
A.C.A. §9-11-203

History and Organization

The primary mission of the State Child Abuse and Neglect Prevention Board is to encourage and promote the overall welfare of children within the family structure. This mission is mainly accomplished by providing funding and technical assistance to community based programs and services throughout Arkansas that help strengthen and support families and thereby prevent abuse.

The State Child Abuse and Neglect Prevention Board was created by Act 397 of 1987. The nine-member Board is appointed by the Governor. Board members serve without compensation but are reimbursed for travel expenses in accordance with State travel procedures. The Board's primary responsibility is to manage the Children's Trust Fund, which was also created by Act 397 of 1987. The State Board promotes the establishment of community-based child abuse prevention programs throughout the state and funds them through the Children's Trust Fund.

Act 397 of 1987 originally provided revenue for the Trust Fund by levying a \$5.00 surcharge on all marriage license fees in the State of Arkansas. Act 397 also placed limitations on the amount of money the Board was allowed to disburse. At least 50% of all fee and interest revenue in any fiscal year was to remain in the Trust Fund as an investment for future prevention programs. Administrative costs of managing the Trust Fund may not exceed 20% of fiscal year revenues and the remaining revenues (30%) were to be spent in grant funds to child abuse prevention programs.

Act 340 of 1991 amended the law and changed the disbursement percentages as follows: at least 20% of all fee and interest revenues in any fiscal year must remain in the Trust as an investment for future prevention programs; administration costs of managing the Trust Fund may not exceed 20% of fiscal year revenues, and the remaining revenues (60%) are available for grant funds to child abuse prevention programs. This change in the law allowed the Board to award 30% more funds to local organizations and individuals for child abuse prevention programs.

Act 174 of 1993 again amended the law by changing the surcharge on the marriage license from \$5.00 to \$10.00, thereby providing for additional child abuse prevention programs and/or larger grant awards to those programs. Additionally, Act 968 of 2001 provided

for the issuance of Heirloom Marriage certificates. The certificates, are intended to be artistically rendered, suitable for framing, and an optional purchase for anyone married in the State of Arkansas. All proceeds are to be directed to the Children's Trust Fund.

In 2003, Act 1224 added the One Percent to Prevent Fund to provide programs for incarcerated parents and their children, as well as the caregivers of those children. And Act 68 of the Second Extraordinary Session of 2003 charged the Board to establish a pilot program of family resource centers in a number of elementary schools in the state, but did not receive any funds to support the program.

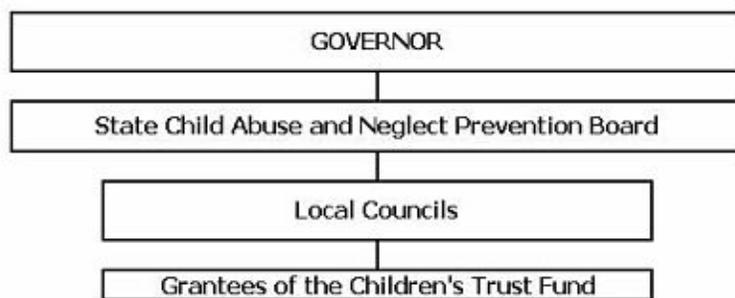
The State Child Abuse and Neglect Prevention Board also promotes the establishment of Local Child Abuse Prevention Councils in every county of the state. Local Councils are required to review and approve any and all grant proposals that originate from their county. The State Board uses the recommendations from each certified Local Council to make the final decisions about which programs will be funded. All proposals must be reviewed by the appropriate Local Council and only those counties which have a certified Local Council may receive funding from the Children's Trust Fund. Act 397 of 1987 requires the Local Council to consist of the following members:

1. An employee of the County Department of Human Services (or Division of Children and Family Services)
2. An employee of the County Health Department Unit
3. An employee of Local Law Enforcement
4. An employee of the Local Public Education System
5. One Citizen At-Large - preferably a parent
6. Any other persons deemed necessary by the Local Council

During its first year of operations, the Board developed procedures for the formation of Local Councils and established criteria for the disbursement of grant funds. Since that time, an average of 50 Local Councils have been certified each year and anywhere from 6 to 20 grants have been awarded to local organizations each year for programs designed to prevent child abuse and neglect.

Beginning July 1, 2007 the Board established 2 full time positions and one extra help position to carry out the responsibilities of the agency. The staff monitors the programmatic and fiscal activities of the grantees to insure a high degree of accountability. They also provide technical assistance to grantees to enhance program quality, assist in the development of additional Local Councils, initiate public awareness activities about child abuse and neglect prevention, and provide formal training opportunities for grantees and the general public. Prior to the 2008 Fiscal Year, the Board contracted for part-time staff support services through a Professional Services contract with a local non-profit organization. Beginning July 1, 2014 the extra help position was dropped and the two full time positions remained.

In FY2003 - 2004, the Board funded the first program of the One Percent to Prevent Fund. A statewide mentoring program for children of incarcerated parents was established but has since ended due to a lack of funds. The One Percent to Prevent Fund has not received an appropriation since FY2003 - 2004.



Agency Commentary

The mission of the Child Abuse & Neglect Prevention Board is to encourage and promote the overall welfare of children within the family structure. Our primary goal is accomplished by funding community-based programs that work to increase the capacity of families to care for their children and thereby prevent abuse. The Agency also seeks ways to provide education and professional development to the general public about the primary prevention of child abuse. Our focus is to provide services to families before maltreatment occurs - not afterwards. In order to make effective use of state funds, the Agency is committed to supporting and implementing evidence-based strategies that help prevent child abuse.

The Board is requesting a reallocation of \$1,200 in Base Level operating expenses to support an anticipated increase in rent for the agency's office space. This expense will be offset by a decrease in Grants and Aid by \$1,200 for FY18 and FY19.

Special Revenue

Since its inception in August, 1987, monies of the Children's Trust Fund have accrued from a \$5.00 fee imposed on all marriage licenses in the state and from interest gained as these fees are invested through the State Treasurer's Office. Act 174 of 1993 amended the original law by changing the fee from \$5.00 to \$10.00. The Board began collecting the new \$10.00 fee in August of 1993. In addition, Act 968 of 2001 provided for the issuance of Heirloom Marriage Certificates which are an optional purchase for anyone married in the state.

In FY18 and FY19 the projected accrual from license fees and Heirloom certificates is \$325,000 and projected interest accrual is \$20,000. Total revenue for FY18 and FY19 is projected at \$345,000 each fiscal year.

Federal Revenue

The State Child Abuse and Neglect Prevention Board is eligible to receive funds on an annual basis from the Children's Bureau of the Department of Health and Human Services. The federal appropriation for this grant program has fluctuated greatly over the years. Although the details have changed from year to year, the main purpose of the grant program is to establish a network of family support programs across the state. The Board accomplishes this goal by using the majority of our federal award to make grants to community-based family support programs. In addition, the Board sponsors a statewide conference on prevention and supports other professional development trainings to help improve quality, quantity and accessibility to parent education programs. The Board is allowed three years to expend each annual award and projects it will have a minimum of \$262,216 annually from the federal grant. We are requesting an appropriation increase of \$237,474 each year of the 2017-2019 Biennium in order to facilitate the spending of multiple grant awards within one fiscal year.

Trust Fund Balance

By law, until the balance of the Trust Fund reaches \$10,000,000.00 not more than 80% of the money credited to the Trust Fund during any fiscal year shall be disbursed during that fiscal year. When the balance in the Trust Fund reaches \$10,000,000.00, disbursements from the Fund shall be limited to the amount in excess of \$10,000,000.00.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE CHILD ABUSE AND NEGLECT PREVENTION BOARD
FOR THE YEAR ENDED JUNE 30, 2013

Findings

Recommendations

None

None

State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2016

None

Employment Summary

	Male	Female	Total	%
White Employees	0	2	2	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			2	100 %

Publications

A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
Announcement of Request for Proposals	ACA §9-30-105(b)(3)	N	N	100	To announce availability of grant funds to those without email addresses.	0	0.00
Annual Report	ACA §9-30-105(C)(7)	Y	Y	50	To inform public, General Assembly and Governor of activities performed by the Board.	0	0.00
Local Council Certification Packet	ACA §9-30-105(B)(1)	N	N	150	Requirements for certifying a Local Council on child abuse prevention in every county.	0	0.00

Department Appropriation Summary

Historical Data

Agency Request and Executive Recommendation

Appropriation	2015-2016		2016-2017		2016-2017		2017-2018						2018-2019					
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
152 Child Abuse Prevention	107,560	1	273,258	1	272,866	1	274,238	1	274,238	1	274,238	1	274,238	1	274,238	1	274,238	1
198 Community Grants	90,723	1	524,232	1	286,441	1	286,958	1	524,432	1	524,432	1	286,958	1	524,432	1	524,432	1
Total	198,283	2	797,490	2	559,307	2	561,196	2	798,670	2	798,670	2	561,196	2	798,670	2	798,670	2

Funding Sources		%		%		%		%		%		%		%		%		%
Fund Balance	4000005	1,971,720	83.0	2,176,941	71.5		2,248,883	72.1	2,248,883	72.1	2,248,883	72.1	2,557,119	74.6	2,319,645	72.7	2,319,645	72.7
Federal Revenue	4000020	91,262	3.8	524,432	17.2		524,432	16.8	524,432	16.8	524,432	16.8	524,432	15.3	524,432	16.4	524,432	16.4
Special Revenue	4000030	312,242	13.1	325,000	10.7		325,000	10.4	325,000	10.4	325,000	10.4	325,000	9.5	325,000	10.2	325,000	10.2
Trust Fund Interest	4000705	0	0.0	20,000	0.7		20,000	0.6	20,000	0.6	20,000	0.6	20,000	0.6	20,000	0.6	20,000	0.6
Total Funds		2,375,224	100.0	3,046,373	100.0		3,118,315	100.0	3,118,315	100.0	3,118,315	100.0	3,426,551	100.0	3,189,077	100.0	3,189,077	100.0
Excess Appropriation/(Funding)		(2,176,941)		(2,248,883)			(2,557,119)		(2,319,645)		(2,319,645)		(2,865,355)		(2,390,407)		(2,390,407)	
Grand Total		198,283		797,490			561,196		798,670		798,670		561,196		798,670		798,670	

Agency Position Usage Report

FY2014 - 2015						FY2015 - 2016						FY2016 - 2017					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %

Analysis of Budget Request

Appropriation: 152 - Child Abuse Prevention

Funding Sources: TCT - Children's Trust Fund

The Child Abuse and Neglect Prevention Board administers the Arkansas Children's Trust Fund created by Act 397 of 1987 which provides funds for programs to prevent child abuse and neglect. The Children's Trust Fund is supported by a \$10 surcharge on the sale of marriage licenses and interest income pursuant to Arkansas Code Annotated § 9-30-101 et. seq. Currently the Board contracts with Arkansas Child Abuse Prevention, a local non-profit organization to carry out the functions and directions of the Board. This includes fiscal activities of the Board, with a primary emphasis on the technical assistance, program monitoring and financial oversight of the grantees receiving funding from the Children's Trust Fund. Grants are awarded to local organizations and individuals each year for programs designed to prevent child abuse and neglect.

Base Level Regular Salaries and Personal Services Matching include the continuation of the previously authorized 2017 Salaries and Career Service Payments for eligible employees. Personal Services Matching includes the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$420 per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases.

The Board is requesting a reallocation of \$1,200 in Base Level operating expenses to support an anticipated increase in rent for the agency's office space. This expense will be offset by a decrease in Grants and Aid by \$1,200 for FY18 and FY19.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 152 - Child Abuse Prevention

Funding Sources: TCT - Children's Trust Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2015-2016 Actual	2016-2017 Budget	2016-2017 Authorized	2017-2018			2018-2019		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	43,733	43,732	43,298	44,332	44,332	44,332	44,332	44,332	44,332
#Positions		1	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	14,757	14,727	14,769	15,107	15,107	15,107	15,107	15,107	15,107
Operating Expenses	5020002	15,642	16,570	16,570	16,570	17,770	17,770	16,570	17,770	17,770
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Grants and Aid	5100004	33,428	198,229	198,229	198,229	197,029	197,029	198,229	197,029	197,029
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		107,560	273,258	272,866	274,238	274,238	274,238	274,238	274,238	274,238
Funding Sources										
Fund Balance	4000005	1,971,429	2,176,111		2,247,853	2,247,853	2,247,853	2,318,615	2,318,615	2,318,615
Special Revenue	4000030	312,242	325,000		325,000	325,000	325,000	325,000	325,000	325,000
Trust Fund Interest	4000705	0	20,000		20,000	20,000	20,000	20,000	20,000	20,000
Total Funding		2,283,671	2,521,111		2,592,853	2,592,853	2,592,853	2,663,615	2,663,615	2,663,615
Excess Appropriation/(Funding)		(2,176,111)	(2,247,853)		(2,318,615)	(2,318,615)	(2,318,615)	(2,389,377)	(2,389,377)	(2,389,377)
Grand Total		107,560	273,258		274,238	274,238	274,238	274,238	274,238	274,238

FY17 Budget amount in Regular Salaries exceeds the authorized amount due to salary adjustments during the 2015-2017 Biennium.

Change Level by Appropriation

Appropriation: 152 - Child Abuse Prevention
Funding Sources: TCT - Children's Trust Fund

Agency Request

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
BL	Base Level	274,238	1	274,238	100.0	274,238	1	274,238	100.0
C04	Reallocation	0	0	274,238	100.0	0	0	274,238	100.0

Executive Recommendation

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
BL	Base Level	274,238	1	274,238	100.0	274,238	1	274,238	100.0
C04	Reallocation	0	0	274,238	100.0	0	0	274,238	100.0

Justification

C04	A reallocation of \$1,200 in Base Level operating expenses to support an anticipated increase in rent for the agency's office space. This expense will be offset by a decrease in Grants and Aid by \$1,200 for FY18 and FY19								
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Analysis of Budget Request

Appropriation: 198 - Community Grants

Funding Sources: FCN - Child Abuse and Neglect-Federal Grants

This appropriation is 100% federally funded through the U. S. Department of Health and Human Services, and is utilized for operational costs and grants to local communities for the development or operation of child abuse prevention programs.

Base Level Regular Salaries and Personal Services Matching include the continuation of the previously authorized 2017 Salaries and Career Service Payments for eligible employees. Personal Services Matching includes the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$420 per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases.

The Board is requesting an increase of \$237,474 each year of the 2017-2019 Biennium for Grants and Aid. The increase in appropriation would allow the agency to facilitate the spending of multiple grant awards within one fiscal year. The Board is allowed three years to expend each annual award.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 198 - Community Grants

Funding Sources: FCN - Child Abuse and Neglect-Federal Grants

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			2017-2018			2018-2019		
		2015-2016 Actual	2016-2017 Budget	2016-2017 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	36,239	35,703	35,350	35,703	35,703	35,703	35,703	35,703	35,703
#Positions		1	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	13,083	12,948	12,984	13,148	13,148	13,148	13,148	13,148	13,148
Operating Expenses	5020002	4,820	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000
Conference & Travel Expenses	5050009	7,498	9,011	9,011	9,011	9,011	9,011	9,011	9,011	9,011
Professional Fees	5060010	1,394	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Grants and Aid	5100004	27,689	445,570	208,096	208,096	445,570	445,570	208,096	445,570	445,570
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		90,723	524,232	286,441	286,958	524,432	524,432	286,958	524,432	524,432
Funding Sources										
Fund Balance	4000005	291	830		1,030	1,030	1,030	238,504	1,030	1,030
Federal Revenue	4000020	91,262	524,432		524,432	524,432	524,432	524,432	524,432	524,432
Total Funding		91,553	525,262		525,462	525,462	525,462	762,936	525,462	525,462
Excess Appropriation/(Funding)		(830)	(1,030)		(238,504)	(1,030)	(1,030)	(475,978)	(1,030)	(1,030)
Grand Total		90,723	524,232		286,958	524,432	524,432	286,958	524,432	524,432

FY17 Budget amount in Regular Salaries exceeds the authorized amount due to salary adjustments during the 2015-2017 Biennium. Budget exceeds Authorized Appropriation in Grants and Aid due to a transfer from the Miscellaneous Federal Grant Holding Account.

Change Level by Appropriation

Appropriation: 198 - Community Grants
Funding Sources: FCN - Child Abuse and Neglect-Federal Grants

Agency Request

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
BL	Base Level	286,958	1	286,958	100.0	286,958	1	286,958	100.0
C01	Existing Program	237,474	0	524,432	182.8	237,474	0	524,432	182.8

Executive Recommendation

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
BL	Base Level	286,958	1	286,958	100.0	286,958	1	286,958	100.0
C01	Existing Program	237,474	0	524,432	182.8	237,474	0	524,432	182.8

Justification

C01	Change Level reflects an increase of \$237,474 in Grants & Aid each year of the 2017-2019 Biennium. The Board is eligible to receive funds on an annual basis from the Children's Bureau of the Department of Health and Human Services. The Board is allowed three years to expend each annual award and projects it will have a minimum of \$262,216 annually from the federal grant. The Agency is requesting an increase in its federal appropriation in order to facilitate the spending of multiple grant awards within one fiscal year.
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