

# STATE CHILD ABUSE & NEGLECT PREVENTION BOARD

## **Enabling Laws**

Act 214 of 2010  
A.C.A. §9-30-101 et seq.  
A.C.A. §9-11-203  
A.C.A. §6-18-401

## **History and Organization**

The primary mission of the State Child Abuse and Neglect Prevention Board is to encourage and promote the overall welfare of children within the family structure. This mission is mainly accomplished by providing funding and technical assistance to community based programs and services throughout Arkansas that help strengthen and support families and thereby prevent abuse.

The State Child Abuse and Neglect Prevention Board was created by Act 397 of 1987. The nine-member Board is appointed by the Governor. Board members serve without compensation but are reimbursed for travel expenses in accordance with State travel procedures. The Board's primary responsibility is to manage the Children's Trust Fund, which was also created by Act 397 of 1987. The State Board promotes the establishment of community-based child abuse prevention programs throughout the state and funds them through the Children's Trust Fund.

Act 397 of 1987 originally provided revenue for the Trust Fund by levying a \$5.00 surcharge on all marriage license fees in the State of Arkansas. Act 397 also placed limitations on the amount of money the Board was allowed to disburse. At least 50% of all fee and interest revenue in any fiscal year was to remain in the Trust Fund as an investment for future prevention programs. Administrative costs of managing the Trust Fund may not exceed 20% of fiscal year revenues and the remaining revenues (30%) were to be spent in grant funds to child abuse prevention programs.

Act 340 of 1991 amended the law and changed the disbursement percentages as follows: at least 20% of all fee and interest revenues in any fiscal year must remain in the Trust as an investment for future prevention programs; administration costs of managing the Trust Fund may not exceed 20% of fiscal year revenues, and the remaining revenues (60%) are available for grant funds to child abuse prevention programs. This change in the law allowed the Board to award 30% more funds to local organizations and individuals for child abuse prevention programs.

Act 174 of 1993 again amended the law by changing the surcharge on the marriage license from \$5.00 to \$10.00, thereby providing for

additional child abuse prevention programs and/or larger grant awards to those programs. Additionally, Act 968 of 2001 provided for the issuance of Heirloom Marriage certificates. The certificates, which are artistically rendered and suitable for framing, are an optional purchase for anyone married in the State of Arkansas. All proceeds are directed to the Children's Trust Fund.

In 2003, Act 1224 added the One Percent to Prevent Fund to provide programs for incarcerated parents and their children, as well as the caregivers of those children. And Act 68 of the Second Extraordinary Session of 2003 charged the Board to establish a pilot program of family resource centers in a number of elementary schools in the state.

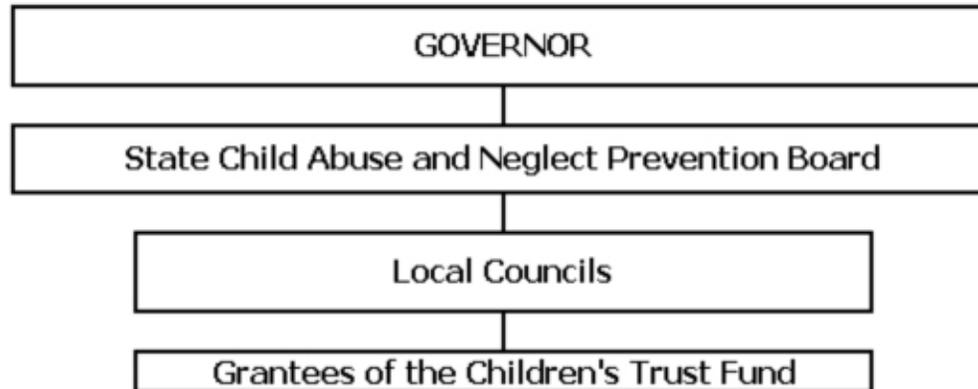
The State Child Abuse and Neglect Prevention Board also promotes the establishment of Local Child Abuse Prevention Councils in every county of the state. Local Councils are required to review and approve any and all grant proposals that originate from their county. The State Board uses the recommendations from each certified Local Council to make the final decisions about which programs will be funded. All proposals must be reviewed by the appropriate Local Council and only those counties which have a certified Local Council may receive funding from the Children's Trust Fund. Act 397 of 1987 requires the Local Council to consist of the following members:

1. An employee of the County Department of Human Services (or Division of Children and Family Services)
2. An employee of the County Health Department Unit
3. An employee of Local Law Enforcement
4. An employee of the Local Public Education System
5. One Citizen At-Large - preferably a parent
6. Any other persons deemed necessary by the Local Council

During its first year of operations, the Board developed procedures for the formation of Local Councils and established criteria for the disbursement of grant funds. Since that time, an average of 50 Local Councils have been certified each year and between 18 and 25 grants have been awarded to local organizations and individuals each year for programs designed to prevent child abuse and neglect.

In the '88-'89 fiscal year, the Board began contracting for part-time staff support services through a Professional Services contract with Arkansas Child Abuse Prevention, a local non-profit organization. The contract has now increased to two full-time staff persons and one part-time person. Through the contract, the Board has been able to monitor the programmatic and fiscal activities of its grantees and insure a higher degree of accountability. The contract agency also provides technical assistance to grantees to enhance program quality, assists in the development of additional Local Councils, initiates public awareness activities about child abuse and neglect prevention, and provides formal training opportunities for grantees and Local Councils. In addition, the Board has initiated a statewide task force on parenting education that is supported through the Professional Services Contract.

In FY2003 - 2004, the Board funded the first program of the One Percent to Prevent Fund. A statewide mentoring program for children of incarcerated parents was established and is ongoing.



## **Agency Commentary**

### **Special Revenue**

Since its inception in August, 1987, monies of the Children's Trust Fund have accrued from a \$5.00 fee imposed on all marriage licenses in the state and from interest gained as these fees are invested through the State Treasurer's Office. Act 174 of 1993 amended the original law by changing the fee from \$5.00 to \$10.00. The Board began collecting the new \$10.00 fee in August of 1993. In addition, Act 968 of 2001 provided for the issuance of Heirloom Marriage Certificates which are an optional purchase for anyone married in the state.

In FY12 and FY13 the projected accrual from license fees and Heirloom certificates is \$250,000 and projected interest accrual is \$60,000. Total revenue for FY12 and FY13 is projected at \$310,000.

### **Federal Revenue**

The State Child Abuse and Neglect Prevention Board is eligible to receive funds on an annual basis from the Children's Bureau of the Department of Health and Human Services. The federal appropriation for this grant program has fluctuated greatly over the years. Although the details have changed from year to year, the main purpose of the grant program is to establish a network of family support programs across the state. The Board accomplishes this goal by using the majority of our federal award to make grants to community-based family support programs. In addition, the Board sponsors a statewide conference on parenting education and supports other professional development trainings to help improve quality, quantity and accessibility to parent education programs. The Board projects it will have \$300,000 annually from the federal grant.

## Audit Findings

DIVISION OF LEGISLATIVE AUDIT  
AUDIT OF :  
STATE CHILD ABUSE & NEGLECT PREVENTION BOARD

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

## Employment Summary

	Male	Female	Total	%
White Employees	0	2	2	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			2	100 %

## Publications

**A.C.A. 25-1-204**

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Announcement of Request for Proposals	ACA §9-30-105(b)(3)	N	N	100	To announce availability of grant funds to those without email addresses.
Annual Report	ACA §9-30-105(C)(7)	Y	Y	50	To inform public, General Assembly and Governor of activities performed by the Board.

**A.C.A. 25-1-204**

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Local Council Certification Packet	ACA §9-30-105(B)(1)	N	N	150	Requirements for certifying a Local Council on child abuse prevention in every county.

# Department Appropriation Summary

## Historical Data

## Agency Request and Executive Recommendation

Appropriation	2009-2010		2010-2011		2010-2011		2011-2012						2012-2013					
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
152 Child Abuse Prevention	325,377	1	397,863	1	399,092	1	397,899	1	397,899	1	397,899	1	397,899	1	397,899	1	397,899	1
198 Community Grants	256,050	1	291,814	1	292,908	1	291,834	1	284,334	1	284,334	1	291,834	1	284,334	1	284,334	1
Total	581,427	2	689,677	2	692,000	2	689,733	2	682,233	2	682,233	2	689,733	2	682,233	2	682,233	2

Funding Sources		%		%		%		%		%		%		%		%		%
Fund Balance	4000005	1,912,961	77.0	1,902,032	76.0	1,812,778	74.8	1,812,778	74.8	1,812,778	74.8	1,733,045	74.0	1,740,545	74.0	1,740,545	74.0	
Federal Revenue	4000020	256,044	10.3	290,423	11.6	300,000	12.4	300,000	12.4	300,000	12.4	300,000	12.8	300,000	12.8	300,000	12.8	
Special Revenue	4000030	254,454	10.2	250,000	10.0	250,000	10.3	250,000	10.3	250,000	10.3	250,000	10.7	250,000	10.6	250,000	10.6	
Trust Fund Interest	4000705	60,000	2.4	60,000	2.4	60,000	2.5	60,000	2.5	60,000	2.5	60,000	2.6	60,000	2.6	60,000	2.6	
Total Funds		2,483,459	100.0	2,502,455	100.0	2,422,778	100.0	2,422,778	100.0	2,422,778	100.0	2,343,045	100.0	2,350,545	100.0	2,350,545	100.0	
Excess Appropriation/(Funding)		(1,902,032)		(1,812,778)		(1,733,045)		(1,740,545)		(1,740,545)		(1,653,312)		(1,668,312)		(1,668,312)		
Grand Total		581,427		689,677		689,733		682,233		682,233		689,733		682,233		682,233		

## Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %

## **Analysis of Budget Request**

**Appropriation:** 152 - Child Abuse Prevention

**Funding Sources:** TCT - Children's Trust Fund

The Child Abuse and Neglect Prevention Board administers the Arkansas Children's Trust Fund created by Act 397 of 1987 which provides funds for programs to prevent child abuse and neglect. The Children's Trust Fund is supported by a \$10 surcharge on the sale of marriage licenses and interest income pursuant to Arkansas Code Annotated § 9-30-101 et. seq. Currently the Board contracts with Arkansas Child Abuse Prevention, a local non-profit organization to carry out the functions and directions of the Board. This includes fiscal activities of the Board, with a primary emphasis on the technical assistance, program monitoring and financial oversight of the grantees receiving funding from the Children's Trust Fund. Grants are awarded to local organizations and individuals each year for programs designed to prevent child abuse and neglect.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments.

The Agency is requesting Base Level in each year of the biennium.

The Executive Recommendation provides for the Agency Request.

# Appropriation Summary

**Appropriation:** 152 - Child Abuse Prevention

**Funding Sources:** TCT - Children's Trust Fund

## Historical Data

## Agency Request and Executive Recommendation

Commitment Item	2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	41,191	41,206	42,361	41,206	41,206	41,206	41,206	41,206	41,206
<b>#Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Extra Help 5010001	0	18,200	18,200	18,200	18,200	18,200	18,200	18,200	18,200
<b>#Extra Help</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Personal Services Matching 5010003	12,362	14,359	14,433	14,395	14,395	14,395	14,395	14,395	14,395
Operating Expenses 5020002	11,828	18,098	18,098	18,098	18,098	18,098	18,098	18,098	18,098
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	259,996	306,000	306,000	306,000	306,000	306,000	306,000	306,000	306,000
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>325,377</b>	<b>397,863</b>	<b>399,092</b>	<b>397,899</b>	<b>397,899</b>	<b>397,899</b>	<b>397,899</b>	<b>397,899</b>	<b>397,899</b>
<b>Funding Sources</b>									
Fund Balance 4000005	1,902,010	1,891,087		1,803,224	1,803,224	1,803,224	1,715,325	1,715,325	1,715,325
Special Revenue 4000030	254,454	250,000		250,000	250,000	250,000	250,000	250,000	250,000
Trust Fund Interest 4000705	60,000	60,000		60,000	60,000	60,000	60,000	60,000	60,000
<b>Total Funding</b>	<b>2,216,464</b>	<b>2,201,087</b>		<b>2,113,224</b>	<b>2,113,224</b>	<b>2,113,224</b>	<b>2,025,325</b>	<b>2,025,325</b>	<b>2,025,325</b>
Excess Appropriation/(Funding)	(1,891,087)	(1,803,224)		(1,715,325)	(1,715,325)	(1,715,325)	(1,627,426)	(1,627,426)	(1,627,426)
<b>Grand Total</b>	<b>325,377</b>	<b>397,863</b>		<b>397,899</b>	<b>397,899</b>	<b>397,899</b>	<b>397,899</b>	<b>397,899</b>	<b>397,899</b>

## **Analysis of Budget Request**

**Appropriation:** 198 - Community Grants

**Funding Sources:** FCN - Child Abuse and Neglect-Federal Grants

This appropriation is 100% federally funded through the U. S. Department of Health and Human Services, and is utilized for operational costs and grants to local communities for the development or operation of child abuse prevention programs.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments.

The Agency is requesting Change Level decreases of (\$7,500) in each year of the biennium. This consists of an increase in Professional Fees of \$2,500 for web development and a decrease of (\$10,000) in Operating Expenses.

The Executive Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** 198 - Community Grants

**Funding Sources:** FCN - Child Abuse and Neglect-Federal Grants

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item	2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	34,722	34,734	35,708	34,734	34,734	34,734	34,734	34,734	34,734
<b>#Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Personal Services Matching 5010003	15,142	11,665	11,785	11,685	11,685	11,685	11,685	11,685	11,685
Operating Expenses 5020002	13,256	25,000	25,000	25,000	15,000	15,000	25,000	15,000	15,000
Conference & Travel Expenses 5050009	13,930	14,715	14,715	14,715	14,715	14,715	14,715	14,715	14,715
Professional Fees 5060010	0	500	500	500	3,000	3,000	500	3,000	3,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	179,000	205,200	205,200	205,200	205,200	205,200	205,200	205,200	205,200
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>256,050</b>	<b>291,814</b>	<b>292,908</b>	<b>291,834</b>	<b>284,334</b>	<b>284,334</b>	<b>291,834</b>	<b>284,334</b>	<b>284,334</b>
<b>Funding Sources</b>									
Fund Balance 4000005	10,951	10,945		9,554	9,554	9,554	17,720	25,220	25,220
Federal Revenue 4000020	256,044	290,423		300,000	300,000	300,000	300,000	300,000	300,000
<b>Total Funding</b>	<b>266,995</b>	<b>301,368</b>		<b>309,554</b>	<b>309,554</b>	<b>309,554</b>	<b>317,720</b>	<b>325,220</b>	<b>325,220</b>
Excess Appropriation/(Funding)	(10,945)	(9,554)		(17,720)	(25,220)	(25,220)	(25,886)	(40,886)	(40,886)
<b>Grand Total</b>	<b>256,050</b>	<b>291,814</b>		<b>291,834</b>	<b>284,334</b>	<b>284,334</b>	<b>291,834</b>	<b>284,334</b>	<b>284,334</b>

## Change Level by Appropriation

**Appropriation:** 198 - Community Grants  
**Funding Sources:** FCN - Child Abuse and Neglect-Federal Grants

### Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>291,834</b>	<b>1</b>	<b>291,834</b>	<b>100.0</b>	<b>291,834</b>	<b>1</b>	<b>291,834</b>	<b>100.0</b>
C03	Discontinue Program	(10,000)	0	281,834	96.6	(10,000)	0	281,834	96.6
C08	Technology	2,500	0	284,334	97.4	2,500	0	284,334	97.4

### Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>291,834</b>	<b>1</b>	<b>291,834</b>	<b>100.0</b>	<b>291,834</b>	<b>1</b>	<b>291,834</b>	<b>100.0</b>
C03	Discontinue Program	(10,000)	0	281,834	96.6	(10,000)	0	281,834	96.6
C08	Technology	2,500	0	284,334	97.4	2,500	0	284,334	97.4

### Justification

C03	Reduction of Operating Expenses to better reflect FY10 actual expenditures and to offset web site and data development costs.
C08	The change level of \$2,500 in professional services is to contract with professionals to provide training and technical support to our grantees – most specifically our home visiting grantees. We plan to provide quarterly trainings for them and have on-site technical assistance as needed. This item can be found in the Agency's IT Plan under "Operations, IT Support Cost."