

**ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
1999 - 2001**

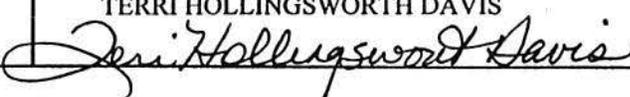
The State Board of Election Commissioners is requesting no changes to the base level for the 1999 - 2001 biennium. Salaries include a cost of living raise of 2.8 percent each fiscal year per the Governor's policy.

Since charged with implementation of Act 901 of 1995 providing for state supported political party primary elections, the State Board of Election Commissioners has funded 10 elections as follows:

| | |
|---|----------------------------|
| Vacancy in House of Representative, District 30 (L.L. "Doc" Bryan) 10/03/95 Special preferential primary, and 10/24/95 Special general primary (run-off) election | \$ 33,480.80 |
| 12/12/95 Statewide special primary election on the Constitutional Convention | \$ 589,518.94 |
| 01/09/96 Statewide special primary election on the Highway Bond Issue | \$ 625,629.11 |
| 05/21/96 Preferential primary election | \$ 1,126,494.92 |
| 06/11/96 General primary (run-off) election | \$ 809,121.86 |
| Vacancy in House of Representative, District 27 (Lloyd R. George) 11/04/97 Special preferential primary election | \$ 15,884.94 |
| 11/25/97 Special general primary (run-off) election | \$ 14,445.00 |
| 05/19/98 Preferential primary election | \$ 1,266,000.00 (Estimate) |
| 06/09/98 General primary (run-off) election | \$ 831,000.00 (Estimate) |

Close scrutiny of the election expenses submitted to the Board of the state funded elections to date resulted in a savings of \$118,948.11. Although this amount is relatively small, it is significant when compared to the agency's FY99 Operating Budget of \$187,699.00. The savings represents approximately 63% of the agency's fiscal year operating budget.

The requested election expenses for the upcoming biennium are submitted based upon actual costs of past state funded elections. These election expenses reflect the estimated cost of one preferential primary election to be held in May 2000, one general primary (runoff) election to be held in June 2000, one special preferential primary election, one special general primary (runoff) election, and one statewide special election. This appropriation is a biennial appropriation.

| | | | |
|--|--|--|------------------------|
| AGENCY STATE BOARD OF ELECTION COMMISSIONERS | DIRECTOR TERRI HOLLINGSWORTH DAVIS  | AGENCY PROGRAM COMMENTARY BR21 | PAGE 202 |
|--|--|--|------------------------|

STATE BOARD OF ELECTION COMMISSIONERS
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1996

| Assets | | | | | | | | | |
|-------------------------|-----------|----------|-----------|---------|--------------------------|----------|--------------|--|--|
| Cash and Investments | Fixed | Other | Total | Current | Liabilities Long-Term | Total | Total Equity | | |
| \$ 0 | \$ 12,952 | \$ 2,923 | \$ 15,875 | \$ 182 | \$ 2,486 | \$ 2,668 | \$ 13,207 | | |

| Revenue's | | | | Expenditures | | | | | | Other Sources (Uses) |
|------------------------|---------|----------------------|-------|--------------|--------------------------|-------------------|-----------|--------------------|--------------|-------------------------|
| Inter- governmental | Federal | Licenses and Fees | Other | Total | Salaries and Matching | Grants and Aid | Capital | Other Operating | Total | |
| \$ 2,485,041 | \$ 0 | \$ 0 | \$ 0 | \$ 2,485,041 | \$ 63,407 | \$ 0 | \$ 11,591 | \$ 2,409,304 | \$ 2,484,302 | \$ (483) |

Findings

None

Recommendations

None

ARKANSAS BUDGET SYSTEM
 EMPLOYMENT SUMMARY
 AS REQUIRED BY ACT 358 OF 1993
 (A.C.A 19-4-307)

AGENCY TITLE 232 - BD OF ELECTION COMMISSIONERS

| | MALE | FEMALE | TOTAL | PERCENTAGE OF TOTAL |
|--|----------|----------|------------------|------------------------|
| WHITE EMPLOYEES | <u>0</u> | <u>2</u> | <u>2</u> | <u>67%</u> |
| BLACK EMPLOYEES | <u>0</u> | <u>1</u> | <u>1</u> | <u>33%</u> |
| EMPLOYEES OF OTHER RACIAL MINORITIES | <u>0</u> | <u>0</u> | <u>0</u> | <u>0%</u> |
| TOTAL EMPLOYED AS OF 08/08/98 | | | <u>1</u> | <u>33%</u> |
| DATE | | | TOTAL MINORITIES | <u> </u> |
| | | | <u>3</u> | <u>100%</u> |
| | | | TOTAL EMPLOYEES | <u> </u> |

Zen Hollingsworth Davis
 AGENCY DIRECTOR

**ARKANSAS BUDGET SYSTEM
DEPARTMENT APPROPRIATION SUMMARY**

| AGENCY TITLE | | 1997-99 | | | | 1999-01 | | | | 1999-01 | | | |
|--|-------------------|--------------------|---------------|--------------------|---------------------------|--------------------|---------------|------------------|---------------|---|---------------|------------------|---------------|
| St. Board of Election Commissioners(232) | | Expenditures | | | | Biennium Request | | | | Executive Recommendation | | | |
| Appropriations | | Actual | No. of | Budgeted | No. of | Year 1 | No. of | Year 2 | No. of | Year 1 | No. of | Year 2 | No. of |
| Code | Name | 1997-98 | Pos. | 1998-99 | Pos. | 1999-00 | Pos. | 2000-01 | Pos. | 1999-00 | Pos. | 2000-01 | Pos. |
| 580 | State Operations | \$158,742 | 3 | \$187,699 | 3 | \$194,167 | 3 | \$197,842 | 3 | \$194,167 | 3 | \$197,842 | 3 |
| 581 | Election Expenses | 1,039,778 | | 1,980,222 | | 3,700,000 | | Carry Forward | | 2,520,000 | | Carry Forward | |
| TOTALS | | \$1,198,520 | 3 | \$2,167,921 | 3 | \$3,894,167 | 3 | \$197,842 | 3 | \$2,714,167 | 3 | \$197,842 | 3 |
| Funding Sources | | | % of | | % of | | % of | | % of | | % of | | % of |
| Fund Balances | | | Total | | Total | | Total | | Total | | Total | | Total |
| General Revenues | | 1,198,520 | 100.0% | 2,167,921 | 100.0% | 3,894,167 | 100.0% | 197,842 | 100.0% | 2,714,167 | 100.0% | 197,842 | 100.0% |
| Special Revenues | | | | | | | | | | | | | |
| Federal Funds | | | | | | | | | | | | | |
| Const. & Fiscal Agency Fund | | | | | | | | | | | | | |
| State Central Services Fund | | | | | | | | | | | | | |
| Non-Revenue Receipts | | | | | | | | | | | | | |
| Cash Funds | | | | | | | | | | | | | |
| Other | | | | | | | | | | | | | |
| Total Funding | | 1,198,520 | 100.0% | 2,167,921 | 100.0% | 3,894,167 | 100.0% | 197,842 | 100.0% | 2,714,167 | 100.0% | 197,842 | 100.0% |
| Excess Appro./ (Funding) | | | | | | | | | | | | | |
| TOTAL | | \$1,198,520 | | \$2,167,921 | | \$3,894,167 | | \$197,842 | | \$2,714,167 | | \$197,842 | |
| DEPARTMENT | | | | | DIRECTOR | | | | | DEPARTMENT APPROPRIATION SUMMARY | | | |
| State Board of Election Commissioners(232) | | | | | Terri Hollingsworth Davis | | | | | BR 40 | | | |

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

The State Board of Election Commissioners administers state supported primary and special elections. The State Board of Election Commissioners is composed of seven members. The Office of the Secretary of State provides daily supervision in accordance with the personnel policy established by Law. The office operations are funded from general revenues.

The agency has established a base level operation consisting of three authorized positions. Base Level includes a cost of living increase of 2.8% each year over the FY99 salary levels, related Personal Services Matching costs and Maintenance and General Operations. No additional requests were submitted by the agency for the upcoming biennium.

The Executive Recommendation provides for Base Level.

| AGENCY | APPROPRIATION | TREASURY FUND | ANALYSIS OF | PAGE |
|--|------------------------|-------------------------|----------------|------------|
| Name: St. Board of Election Commissioners | Name: State Operations | Name: St. General Srvs. | BUDGET REQUEST | 206 |
| Code: 232 | Code: 580 | Code: HUA | BR20 | |

ARKANSAS BUDGET SYSTEM

| CHARACTER TITLE | -----EXPENDITURES----- | | | 98-99 FISCAL YEAR----- | | | -----00-01 FISCAL YEAR----- | | | -----R E C O M M E N D A T I O N S----- | | | |
|-----------------------------|------------------------|----------------|------------------|------------------------|--------------|-------------------|-----------------------------|-------------------|----------------|---|----------------|-------------|-------|
| | 97-98 | 98-99 | 98-99 | 99-00 FISCAL YEAR | | 00-01 FISCAL YEAR | | 00-01 FISCAL YEAR | | EXECUTIVE | | LEGISLATIVE | |
| | ACTUAL | BUDGETED | AUTHORIZED APPRO | BASE | CHANGE LEVEL | TOTAL REQUEST | BASE | CHANGE LEVEL | TOTAL REQUEST | 99-00 | 00-01 | 99-00 | 00-01 |
| REGULAR SALARIES | 99,458 | 103,926 | 103,522 | 111,524 | 0 | 111,524 | 114,646 | 0 | 114,646 | 111,524 | 114,646 | | |
| NUMBER OF POSITIONS | 3 | 3 | 3 | 3 | 0 | 3 | 3 | 0 | 3 | 3 | 3 | | |
| PERSONAL SERV MATCHING | 26,949 | 28,064 | 27,346 | 29,434 | 0 | 29,434 | 29,987 | 0 | 29,987 | 29,434 | 29,987 | | |
| OPERATING EXPENSES | 28,343 | 52,209 | 56,017 | 52,209 | 0 | 52,209 | 52,209 | 0 | 52,209 | 52,209 | 52,209 | | |
| CONF FEES & TRAVEL | 1,774 | 1,000 | 1,000 | 1,000 | 0 | 1,000 | 1,000 | 0 | 1,000 | 1,000 | 1,000 | | |
| CAPITAL OUTLAY | 2,218 | 2,500 | 2,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| TOTAL | 158,742 | 187,699 | 190,385 | 194,167 | 0 | 194,167 | 197,842 | 0 | 197,842 | 194,167 | 197,842 | | |
| PROPOSED FUNDING SOURCES | | | ***** | | | | | | | | | | |
| FUND BALANCES | | | ***** | | | | | | | | | | |
| GENERAL REVENUES | 158,742 | 187,699 | ***** | 194,167 | | 194,167 | 197,842 | | 197,842 | 194,167 | 197,842 | | |
| SPECIAL REVENUES | | | ***** | | | | | | | | | | |
| FEDERAL FUNDS | | | ***** | | | | | | | | | | |
| STATE CENTRAL SERVICES FUND | | | ***** | | | | | | | | | | |
| NON-REVENUE RECEIPTS | | | ***** | | | | | | | | | | |
| CASH FUNDS | | | ***** | | | | | | | | | | |
| OTHER | | | ***** | | | | | | | | | | |
| TOTAL FUNDING | 158,742 | 187,699 | ***** | 194,167 | | 194,167 | 197,842 | | 197,842 | 194,167 | 197,842 | | |
| EXCESS APPRO/ (FUNDING) | | | ***** | | | | | | | | | | |
| TOTAL | 158,742 | 187,699 | ***** | 194,167 | | 194,167 | 197,842 | | 197,842 | 194,167 | 197,842 | | |

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
 AGY 232 STATE BOARD OF ELECTION COMMISSIONERS
 APPRO 580 STATE OPERATIONS
 FUND HUA STATE GENERAL SERVICES(000)

The FY99 Budgeted amounts in Regular Salaries and/or Personal Services Matching may exceed the Authorized amounts due to the implementation of the pay plan during the 1997-99 biennium.

APPROPRIATION SUMMARY

BR 215

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

This appropriation is used to fund expenses for district and state primaries, special primary elections, and statewide special elections. During FY98, the Board of Election Commissioners distributed \$1,039,778 to the counties for a statewide preferential primary and runoff election, as well as a special district election. The State does not pay for general election expenses incurred by counties. This is a biennial appropriation with carry forward provisions.

For the 1999-01 Biennium, the State Board of Election Commissioners is requesting \$3,700,000 for election expenses during the next biennium. This amount is projected to cover the costs of a statewide preferential primary election, a statewide runoff primary election and any unanticipated statewide special or district elections. Funding is provided from general revenues.

The Executive Recommendation provides total funding and appropriation of \$2,520,000 for the 1999-01 Biennium.

Based on existing state election laws as well as documented expenditures from previous state funded elections, the amount recommended by the Governor is expected to be sufficient to reimburse the counties for authorized expenditures to conduct a statewide preferential primary election and a runoff election, as well as enough flexibility to respond to any unanticipated district elections. No statewide special elections are anticipated for the upcoming biennium.

| | | | | |
|--|--|--|---|------------------------|
| AGENCY Name: St. Board of Election Commissioners Code: 232 | APPROPRIATION Name: Election Expenses Code: 581 | TREASURY FUND Name: St. General Srvs. Code: HUA | ANALYSIS OF BUDGET REQUEST BR20 | PAGE 208 |
|--|--|--|---|------------------------|

ARKANSAS BUDGET SYSTEM

| 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 |
|-----------------------------|------------------------|-------------------|------------------------------|-----------------------------|-----------------|------------------|-----------------------------|-----------------|------------------|---|---------------|-------------|-------|
| CHARACTER TITLE | -----EXPENDITURES----- | | | -----99-00 FISCAL YEAR----- | | | -----00-01 FISCAL YEAR----- | | | -----R E C O M M E N D A T I O N S----- | | | |
| | 97-98 ACTUAL | 98-99 BUDGETED | 98-99 AUTHORIZED APPRO | BASE | CHANGE LEVEL | TOTAL REQUEST | BASE | CHANGE LEVEL | TOTAL REQUEST | EXECUTIVE | | LEGISLATIVE | |
| | | | | | | | | | | 99-00 | 00-01 | 99-00 | 00-01 |
| ELECTION EXPENSES | 1,039,778 | 1,980,222 | Carry Forward | 3,020,000 | 680,000 | 3,700,000 | Carry Forward | | | 2,520,000 | Carry Forward | | |
| TOTAL | 1,039,778 | 1,980,222 | | 3,020,000 | 680,000 | 3,700,000 | | | | 2,520,000 | | | |
| PROPOSED FUNDING SOURCES | | | ***** | | | | | | | | | | |
| FUND BALANCES | | | ***** | | | | | | | | | | |
| GENERAL REVENUES | 1,039,778 | 1,980,222 | ***** | 3,020,000 | 680,000 | 3,700,000 | | | | 2,520,000 | | | |
| SPECIAL REVENUES | | | ***** | | | | | | | | | | |
| FEDERAL FUNDS | | | ***** | | | | | | | | | | |
| STATE CENTRAL SERVICES FUND | | | ***** | | | | | | | | | | |
| NON-REVENUE RECEIPTS | | | ***** | | | | | | | | | | |
| CASH FUNDS | | | ***** | | | | | | | | | | |
| OTHER | | | ***** | | | | | | | | | | |
| TOTAL FUNDING | 1,039,778 | 1,980,222 | ***** | 3,020,000 | 680,000 | 3,700,000 | | | | 2,520,000 | | | |
| EXCESS APPRO/ (FUNDING) | | | ***** | | | | | | | | | | |
| TOTAL | 1,039,778 | 1,980,222 | ***** | 3,020,000 | 680,000 | 3,700,000 | | | | 2,520,000 | | | |

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
 AGY 232 STATE BOARD OF ELECTION COMMISSIONERS
 APPRO 581 ELECTION EXPENSES

FUND HUA STATE GENERAL SERVICES(000)

APPROPRIATION SUMMARY

Total Authorized Appropriation in first year of biennium was \$3,020,000.

BR 215

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

| 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | |
|---|---------------------|------|------------------------|-------------|------------------------|-----------|----------------|---------|--|---------|--------------------|---------|---|----|-----------------------|----|----|----|--|
| RANK | PROGRAM DESCRIPTION | FUND | ACCOUNTING INFORMATION | D E S | -----EXPENDITURES----- | | | | -----1999 - 01 BIENNIIUM REQUESTS----- | | | | -----R E C O M M E N D A T I O N S----- | | | | | | |
| | | | | | ---ACTUAL--- | | ---BUDGETED--- | | ---FY 1999 - 00--- | | ---FY 2000 - 01--- | | -----EXECUTIVE----- | | -----LEGISLATIVE----- | | | | |
| | | | | | 97-98 | 98-99 | REQUEST | REQUEST | 1999-00 | 2000-01 | 1999-00 | 2000-01 | | | | | | | |
| 100 | | HUA | 232 581 | B | 1,039,778 | 1,980,222 | 3,020,000 | | | | | 0 | | | 2,520,000 | | | | |
| | | | | | | | 0 | | | | | 0 | | | | | | | |
| 101 | | HUA | 232 581 | C01 | | | 600,000 | | | | | 0 | | | | | | | |
| | | | | | | | 0 | | | | | 0 | | | | | | | |
| <p>Additional amount requested to provide sufficient appropriation for the costs associated with one Statewide Preferential Primary Election, one Statewide Runoff Primary Election, as well as any special statewide or district elections anticipated for 1999-01 Biennium.</p> | | | | | | | | | | | | | | | | | | | |

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
 AGY 232 STATE BOARD OF ELECTION COMMISSIONERS
 APPRO 581 ELECTION EXPENSES
 FUND HUA STATE GENERAL SERVICES(000)

RANK BY APPROPRIATION
 BR 264