

ARKANSAS BUDGET SYSTEM  
AGENCY PROGRAM COMMENTARY  
2001-2003

The Arkansas Advisory Committee for the Registration of Landscape Architects currently has no Information Technology. Our agency consists of 5 members who reside all across Arkansas, and we would like to incorporate video conferencing into our meetings in order to save in travel expenses.

The Agency currently and never has owned any computer equipment, and owning a computer would allow simplification and streamlining of office procedure.

<b>AGENCY</b> Arkansas Advisory Committee for Registration of Landscape Architects	<b>DIRECTOR</b> Liz Williams Frazier <i>Liz Williams Frazier</i>	<b>AGENCY PROGRAM COMMENTARY BR21</b>	<b>PAGE</b>  216
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ADVISORY COMMITTEE FOR REGISTRATION OF LANDSCAPE ARCHITECTS  
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS  
FOR THE YEAR ENDED JUNE 30, 1998

Assets				Liabilities			Total Equity
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total	
\$ 56,323	\$ 355	\$ 0	\$ 56,678	\$ 0	\$ 0	\$ 0	\$ 56,678

Revenues					Expenditures					Other Sources (Uses)
Intergovernmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 0	\$ 0	\$ 24,627	\$ 112	\$ 24,739	\$ 0	\$ 0	\$ 0	\$ 11,779	\$ 11,779	\$ (2,850)

Findings

None.

Recommendations

None.

**CASH FUND BALANCE DESCRIPTION  
AS OF JUNE 30, 2000**

**AGENCY:** Arkansas Advisory Committee for Registration Of Landscape Architects 242

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
330	\$63,688.00	CHECKING	Regions Bank	A.C.A.§17-36-206 provides that the agency may use funds collected to reimburse and carry out the functions of the agency.
				<b>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</b> A.C.A.§ 17-36-305 (a) (1) authorizes the agency to collect fees, fines and penalties
				<b>REVENUE RECEIPTS CYCLE:</b> Fees, fines, and penalties are collected throughout the year. The renewal time is January 1 annually
				<b>FUND BALANCE UTILIZATION:</b> The fees are used to carry out the functions of the agency. Because the activities of the agency has dramatically increased, the fund balance will be used to carry out the normal duties of the agency.
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				<b>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</b>
				<b>REVENUE RECEIPTS CYCLE:</b>
				<b>FUND BALANCE UTILIZATION:</b>

**STATE AGENCY PUBLICATIONS**

**Fiscal Year 2001**

**Act 1276 of 1999**

**AGENCY:** Arkansas Advisory Committee for Registration **AGENCY #** 242  
of Landscape Architects

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
none	none	none	none	
				219

~~FINANCIAL BUDGET SYSTEM~~  
**ANALYSIS OF BUDGET REQUEST**  
**2001 - 2003**

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The Advisory Committee for Registration of Landscape Architects is responsible for the examination and registration of landscape architects in Arkansas. The operations of the Committee are funded with Cash Funds generated from the receipt of fees charged by the Agency.

The Base Level request for the agency is \$ 24,688 for each year of the biennium. The agency has requested a Change Level of \$1,000 in FY02 and \$ 3,481 in FY03 for Data Processing and Video Conferencing Equipment from Capital Outlay and an increase of \$ 9,494 in FY02 and \$ 9,494 in FY03 for character 47 to reimburse Board of Architects for 1/2 proportional time of a full time bookkeeper that performs job duties for both the Committee for Registration of Landscape Architects and the State Board of Architects.

The Executive Recommendation provides for reimbursement of \$ 8,437 in FY02 and \$ 8,552 in FY03 to the Board of Architects for work performed on behalf of the Committee for Registration of Landscape Architects, along with concurrence on the Capital Outlay agency request.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: Committee for Registration Of Landscape Architects	Name: Cash Operations	Name: Landscape Architects - Cash		
Code: 242	Code: A34	Code: 330	BR20	220

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	-----EXPENDITURES-----			-----01-02 FISCAL YEAR-----			-----02-03 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	99-00 ACTUAL	00-01 BUDGETED	00-01 AUTHORIZED APPRO	BASE	CHANGE LEVEL	TOTAL REQUEST	BASE	CHANGE LEVEL	TOTAL REQUEST	EXECUTIVE		LEGISLATIVE	
										01-02	02-03	01-02	02-03
OPERATING EXPENSES	13,337	14,490	14,490	14,490	0	14,490	14,490	0	14,490	14,490	14,490		
CAPITAL OUTLAY	0	0	0	0	1,000	1,000	0	3,481	3,481	1,000	3,481		
EXAMS	4,895	7,348	7,348	7,348	0	7,348	7,348	0	7,348	7,348	7,348		
REIMBURSE BOARD OF ARCHIT	2,850	2,850	2,850	2,850	9,494	12,344	2,850	9,494	12,344	11,287	11,402		
<b>TOTAL</b>	<b>21,082</b>	<b>24,688</b>	<b>24,688</b>	<b>24,688</b>	<b>10,494</b>	<b>35,182</b>	<b>24,688</b>	<b>12,975</b>	<b>37,663</b>	<b>34,125</b>	<b>36,721</b>		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES	59,599	60,146	*****	58,334		58,334	42,407		42,407	58,334	41,120		
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS	21,629	22,876	*****	16,911	8,150	25,061	14,430	10,631	25,061	16,911	14,430		
OTHER			*****										
TOTAL FUNDING	81,228	83,022	*****	75,245	8,150	83,395	56,837	10,631	67,468	75,245	55,550		
EXCESS APPRO/ (FUNDING)	( 60,146)	( 58,334)	*****	( 50,557)	2,344	( 48,213)	( 32,149)	2,344	( 29,805)	( 41,120)	( 18,829)		
<b>TOTAL</b>	<b>21,082</b>	<b>24,688</b>	<b>*****</b>	<b>24,688</b>	<b>10,494</b>	<b>35,182</b>	<b>24,688</b>	<b>12,975</b>	<b>37,663</b>	<b>34,125</b>	<b>36,721</b>		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS  
 AGY 242 COMMITTEE FOR REGISTRATION OF LANDSCAPE ARCHITECTS  
 APPRO A34 CASH OPERATIONS  
 FUND 330 LANDSCAPE ARCHITECTS CASH(242)

APPROPRIATION SUMMARY

BR 215

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		2001 - 03 BIENNIUM REQUESTS				RECOMMENDATIONS								
					ACTUAL 99-00	BUDGETED 00-01	FY 2001 - 02 REQUEST		FY 2002 - 03 REQUEST		EXECUTIVE		LEGISLATIVE						
000		330	242 A34	B	21,082	24,688	24,688	0	24,688	0				24,688	24,688				
000		330	242 A34 100 COMMITTEE FOR REG FOR LANDSCAPE	C01			9,494	0	9,494	0				8,437	8,552				
<p>The Agency is requesting an additional \$ 9,494 each year of the biennium in character 47, to reimburse the Arkansas State Board of Architects for one half salary of a bookkeeper.</p>																			
001		330	242 A34 100 COMMITTEE FOR REG FOR LANDSCAPE	C08			1,000	0	3,481	0				1,000	3,481				
<p>The Arkansas Advisory Committee for Registration of Landscape Architects Agency Request for capital outlay will allow the purchase of video conferencing equipment \$ 1,000 in the first year of the biennium and one (1) computer and monitor with related software \$ 3,481.00 in the second year.</p>																			

DEPT 007 REGULATORY BOARDS AND COMMISSIONS  
 AGY 242 COMMITTEE FOR REGISTRATION OF LANDSCAPE ARCHITECTS  
 APPRO A34 CASH OPERATIONS  
 FUND 330 LANDSCAPE ARCHITECTS CASH(242)

RANK BY APPROPRIATION  
 BR 264