

**ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
2001 - 2003**

The State Board of Sanitarians is requesting the same level of funding in Character 02 as the past budget biennium, and an increase of \$1000.00 in the Character 10 over last biennium budget. The Board will be able to hold budget in Char. 02 at the same level as expenses are related to costs for necessary expenses for operation of the Board (There are no paid employees). The addition of \$1000.00 in Char. 10 is for educational expenses for Registrants CEU's.

Expenses are related to Travel Reimbursement for Board members to meet as stated by Law and attending professional meetings to obtain current information related to the professional practice; to procure study texts and other educational materials for registrants; and in purchasing supplies necessary for exams, mail-outs, record-keeping, certificates, correspondence and continuing education. Bookkeeping services are contracted to another State Agency.

The \$1000.00 in Character 10 is for honorariums and expenses in providing educational opportunities for registrants to obtain the required CEU's.

AGENCY	DIRECTOR	AGENCY PROGRAM COMMENTARY	PAGE
State Board of Sanitarians	<i>Gregory Sec/Treas.</i>	BR21	323

ARKANSAS STATE BOARD OF SANITARIANS
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1999

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total			
\$ 33,623	\$ 2,487	\$ 0	\$ 36,110	\$ 401	\$ 0	\$ 401	\$ 35,709		

Revenues					Expenditures					
Intergovernmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	Other Sources (Uses)
\$ 0	\$ 0	\$ 4,460	\$ 674	\$ 5,134	\$ 0	\$ 0	\$ 0	\$ 6,850	\$ 6,850	\$ 0

Findings

None.

Recommendations

None.

CASH FUND BALANCE DESCRIPTION
AS OF JUNE 30, 2000

AGENCY:

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
Sanitarians Board-Cash (325)	\$2186.01	Checking	Pulaski Bank and Trust	A.C.A. 17-43-204 establishes that the Board can use funds collected to reimburse expenses and otherwise carry on the functions of the Board.
	\$26479.07	Money Market	Pulaski Bank and Trust	<p>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES: A.C.A. 17-43-303 authorizes the Board to collect registration and examination fees.</p> <p>REVENUE RECEIPTS CYCLE: Registration fees are collected annually; Examination fees are collected throughout the year.</p> <p>FUND BALANCE UTILIZATION: For payment of expenses incurred to carry on the functions of the Board. (Example: postage, service charges per Act 1230, printing, per diem, mileage, contract services, stationery, educational books).</p>
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				<p>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</p> <p>REVENUE RECEIPTS CYCLE:</p> <p>FUND BALANCE UTILIZATION:</p>

STATE AGENCY PUBLICATIONS

2001-2003 Biennium

Act 1276 of 1999

AGENCY: State Board of Sanitarians AGENCY # 251

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
N/A				
				326

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
2001 - 2003**

The State Board of Sanitarians was created by Act 281 of 1957 as amended by Act 257 of 1977. The Board is a cash agency funded from registration, examination, and renewal fees charged pursuant to subchapter 3 of Arkansas Code Annotated §17-43. The Board is charged with regulating those professionals who organize, implement, or manage environmental health programs. The FY01 budgeted amount of \$8,647 consists of Operating Expenses and Professional Fees and Services. The Board contracts with the Department of Health for all bookkeeping services. Base Level totals \$7,647 each year of the biennium.

Change Level requests for Professional Fees and Services in the amount of \$1,000 for each year of the biennium is to pay honorarium for guest speakers at conferences.

The Executive Recommendation provides for the Agency Request.

AGENCY	APPROPRIATION	CASH FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: State Board of Sanitarians Code: 251	Name: Cash Operations Code: A05	Name: Sanitarians Board - Cash Code: 325	BR20	327

ARKANSAS BUDGET SYSTEM

01 02 03 04 05 06 07 08 09 10 11 12 13 14

CHARACTER TITLE	-----EXPENDITURES-----			00-01			-----01-02 FISCAL YEAR-----			-----02-03 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	99-00	00-01	AUTHORIZED	CHANGE		TOTAL	CHANGE		TOTAL	EXECUTIVE		LEGISLATIVE				
	ACTUAL	BUDGETED	APPRO	BASE	LEVEL	REQUEST	BASE	LEVEL	REQUEST	01-02	02-03	01-02	02-03			
OPERATING EXPENSES	8,095	7,647	7,647	7,647	0	7,647	7,647	0	7,647	7,647	7,647					
PROF FEES & SERVICES	499	1,000	0	0	1,000	1,000	0	1,000	1,000	1,000	1,000					
CAPITAL OUTLAY	4,508	0	0	0	0	0	0	0	0	0	0					
TOTAL	13,102	8,647	7,647	7,647	1,000	8,647	7,647	1,000	8,647	8,647	8,647					
PROPOSED FUNDING SOURCES			*****													
FUND BALANCES	32,809	25,455	*****	21,808		21,808	18,161		18,161	21,808	18,161					
GENERAL REVENUES			*****													
SPECIAL REVENUES			*****													
FEDERAL FUNDS			*****													
STATE CENTRAL SERVICES FUND			*****													
NON-REVENUE RECEIPTS			*****													
CASH FUNDS	5,748	5,000	*****	4,000	1,000	5,000	4,000	1,000	5,000	5,000	5,000					
OTHER			*****													
TOTAL FUNDING	38,557	30,455	*****	25,808	1,000	26,808	22,161	1,000	23,161	26,808	23,161					
EXCESS APPRO/ (FUNDING)	(25,455)	(21,808)	*****	(18,161)		(18,161)	(14,514)		(14,514)	(18,161)	(14,514)					
TOTAL	13,102	8,647	*****	7,647	1,000	8,647	7,647	1,000	8,647	8,647	8,647					

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
 AGY 251 STATE BOARD OF SANITARIANS
 APPRO A05 CASH OPERATIONS
 FUND 325 SANITARIANS BOARD CASH(251)

Budgeted exceeds Authorized in various line items due to a transfer from Cash Fund Holding Account.

APPROPRIATION SUMMARY

BR 215

AR K A N S A S B U D G E T S Y S T E M
 PROGRAM/SERVICE INFORMATION LIST
 RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----2001 - 03 BIENNIAL REQUESTS-----				-----RECOMMENDATIONS-----							
					99-00	00-01	-----FY 2001 - 02-----		-----FY 2002 - 03-----		-----EXECUTIVE-----		-----LEGISLATIVE-----					
					ACTUAL	BUDGETED	REQUEST	REQUEST	2001-02	2002-03	2001-02	2002-03						
000		325	251 A05	B	13,102	8,647	7,647	0	7,647	0	7,647	7,647						
001		325	251 A05 500 BOARD OF SANITARIANS	C01			1,000	0	1,000	0	1,000	1,000						
<p>Addition of \$1000.00 to Budget in Character 10 to be used in providing educational opportunities for registrants in cooperation with the Arkansas Department of Health and the Society of Professional Sanitarians by assisting in paying expenses for Speakers for educational seminars, and to be used in offering educational opportunities provided by the Board for registrants to obtain Continuing Education Units as required by Law.</p>																		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
 AGY 251 STATE BOARD OF SANITARIANS
 APPRO A05 CASH OPERATIONS
 FUND 325 SANITARIANS BOARD CASH(251)

RANK BY APPROPRIATION
 BR 264