

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**AGENCY PROGRAM COMMENTARY**  
**2003 - 2005**

The State Board of Sanitarians is requesting a base level budget for Professional Fees and Services for both years of the biennium.

The State Board of Sanitarians is requesting a \$1,000.00 increase in Operating Expenses for the rising cost of sending the State Board President to the National Environmental Health Association (NEHA) each year to represent the board and exchange ideas on how to practice and implement their profession.

Each year Board members meet as stated by Law and attend a professional meeting to obtain current information related to the professional practice; to procure study texts and other educational materials for registrants; and in purchasing supplies necessary for exams, mail-outs, record-keeping, certificates, correspondence and continuing education. Bookkeeping services are preformed by the Department of Finance and Administration (DFA).

<b>AGENCY</b> State Board of Sanitarians	<b>DIRECTOR</b> 	<b>AGENCY PROGRAM COMMENTARY</b>	<b>PAGE</b> 367
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DIVISION OF LEGISLATIVE AUDIT  
AUDIT OF:  
ARKANSAS STATE BOARD OF SANITARIANS  
FOR THE YEAR ENDED JUNE 30, 2000

Findings

None

Recommendations

None

SA0725100

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**CASH FUND BALANCE DESCRIPTION**  
**AS OF JUNE 30, 2002**

**AGENCY:** State Board of Sanitarians

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
Sanitarians Board-cash (325)	\$402.26	Checking	Pulaski Bank and Trust	A.C.A. 17-43-204 establishes that the Board can use funds collected to reimburse expenses and otherwise carry on the functions of the Board.
	22,778.74	Money Market		<b>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</b> A.C.A. 17-43-303 authorizes the Board to collect registration and examination fees.  <b>REVENUE RECEIPTS CYCLE:</b> Registration fees are collected annually; Examination fees are collected throughout the year.  <b>FUND BALANCE UTILIZATION:</b> For payment of expenses incurred to carry on the functions of the Board. (Example: postage, service charges per Act 1230, printing, per diem, mileage, contract services, stationery, educational books).
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				<b>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</b>  <b>REVENUE RECEIPTS CYCLE:</b>  <b>FUND BALANCE UTILIZATION:</b>

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**

**STATE AGENCY PUBLICATIONS**

**Fiscal Year 2002-2003**

**Required by: A.C.A. 25-1-204**

**AGENCY: State Board of Sanitarians**

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
N/A				
				370

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**ANALYSIS OF BUDGET REQUEST**  
**2003 - 2005**

The State Board of Sanitarians was created by Arkansas Code Annotated 17-43-201. The Board is a cash agency funded from registration, examination, and renewal fees according to authority in Arkansas Code Annotated 17-43-301. The Board is responsible for regulating those professionals who organize, implement, or manage environmental health programs.

The State Board of Sanitarians' Base Level request is for \$8,647 and it consists of \$7,647 in Operating Expenses and \$1,000 in Professional Fees and Services for each year of the biennium.

The agency is requesting a Change Level of \$1,000 for each year of the biennium in Operating Expenses for the rising costs of sending the State Board President to the National Environmental Health Association (NEHA) to represent the board and exchange ideas on professional practice.

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

<b>AGENCY</b> Name: Board of Sanitarians  Code: 251	<b>APPROPRIATION</b> Name: Cash Operations  Code: 1BN	<b>TREASURY FUND</b> Name: Sanitarians Board - Cash  Code: NSB	<b>ANALYSIS OF BUDGET REQUEST</b>	<b>PAGE</b>  <b>371</b>
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**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name                    STATE BOARD OF SANITARIANS  
 Agency Code                    251  
 Appropriation Name            Cash Operations  
 Appropriation Code            1BN  
 Fund Name                      Sanitarians Board - Cash  
 Fund Code                      NSB

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Operating Expenses	5020002	587	7,647	0	7,647	0
Prof. Fees & Serv.	5060010	0	1,000	0	1,000	0
<b>Grand Total</b>		<b>587</b>	<b>8,647</b>	<b>0</b>	<b>8,647</b>	<b>0</b>

Funding Sources						
Name	Code					
Fund Balance	4000005	23,365	22,778	*****	*****	*****
Cash Funds	4000045	0	9,080	*****	*****	*****
<b>Total Funding</b>		<b>23,365</b>	<b>31,858</b>	<b>*****</b>	<b>*****</b>	<b>*****</b>
Excess Appro/(Funding)		(22,778)	(23,211)	*****	*****	*****
<b>Grand Total</b>		<b>587</b>	<b>8,647</b>	<b>*****</b>	<b>*****</b>	<b>*****</b>

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name STATE BOARD OF SANITARIANS  
 Agency Code 251  
 Appropriation Name Cash Operations  
 Appropriation Code 1BN  
 Fund Name Sanitarians Board - Cash  
 Fund Code NSB

Character		Agency Request											
		2003-04						2004-05					
Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Operating Expenses	5020002	7,647	0	1,000	0	8,647	0	7,647	0	1,000	0	8,647	0
Prof. Fees & Serv.	5060010	1,000	0	0	0	1,000	0	1,000	0	0	0	1,000	0
Grand Total		8,647	0	1,000	0	9,647	0	8,647	0	1,000	0	9,647	0

Funding Sources													
Name	Code												
Fund Balance	4000005	23,211	*****	0	*****	23,211	*****	23,644	*****	0	*****	23,644	*****
Cash Funds	4000045	9,080	*****	1,000	*****	10,080	*****	9,080	*****	1,000	*****	10,080	*****
Total Funding		32,291	*****	1,000	*****	33,291	*****	32,724	*****	1,000	*****	33,724	*****
Excess Approl/(Funding)		(23,644)	*****	0	*****	(23,644)	*****	(24,077)	*****	0	*****	(24,077)	*****
Grand Total		8,647	*****	1,000	*****	9,647	*****	8,647	*****	1,000	*****	9,647	*****

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name                    STATE BOARD OF SANITARIANS  
 Agency Code                    251  
 Appropriation Name            Cash Operations  
 Appropriation Code            1BN  
 Fund Name                      Sanitarians Board - Cash  
 Fund Code                      NSB

Character		Recommendations							
		Executive				Legislative			
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Operating Expenses	5020002	8,647	0	8,647	0	0	0	0	0
Prof. Fees & Serv.	5060010	1,000	0	1,000	0	0	0	0	0
<b>Grand Total</b>		<b>9,647</b>	<b>0</b>	<b>9,647</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Funding Sources									
Name	Code	2003-04		2004-05		2003-04		2004-05	
Fund Balance	4000005	23,211	*****	23,644	*****	0	*****	0	*****
Cash Funds	4000045	10,080	*****	10,080	*****	0	*****	0	*****
<b>Total Funding</b>		<b>33,291</b>	<b>*****</b>	<b>33,724</b>	<b>*****</b>	<b>0</b>	<b>*****</b>	<b>0</b>	<b>*****</b>
Excess Appro/(Funding)		(23,644)	*****	(24,077)	*****	0	*****	0	*****
<b>Grand Total</b>		<b>9,647</b>	<b>*****</b>	<b>9,647</b>	<b>*****</b>	<b>0</b>	<b>*****</b>	<b>0</b>	<b>*****</b>