

STATE BOARD OF SANITARIANS

Enabling Laws

Act 22 of 2010
A.C.A. §17-43-101 et seq.

History and Organization

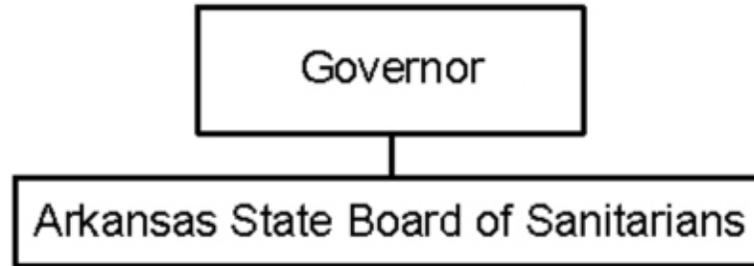
The mission of the State Board of Sanitarians is to regulate those professionals who organize, implement, or manage environmental health programs.

The State Board of Sanitarians was created by Act 281 of 1957 as amended by Act 257 of 1977. The Board consists of five (5) professional members appointed by the Governor to serve five-year terms with one member term expiring each year. In accordance with Act 113 of 1977, one consumer member sits on the Board.

Board members serve without compensation but are reimbursed for actual and necessary expenses incurred in the performance of their duties. The Board determines the eligibility of applicants for registration by examination in accordance with its Acts. One of the primary functions of the Board is to regulate its members to such a degree that effectively protects the dignity of the profession and public from the practice of such individuals who are inexperienced and unqualified. In addition, Act 582 of 1985 requires registered Sanitarians practicing in the State to complete twenty (20) hours of continuing education credits every two years for registration renewal. The Board reviews CEU's and provides registrants a list of approved courses for continuing education.

Funds for the operation of the Board are acquired by the collection of a \$20 examination fee, a \$10 application fee, and a \$20 annual renewal fee of each registrant.

A registered Sanitarian is an environmental health professional educated in the field of environmental health, physical and biological sciences and who possesses a Bachelor or a Master of Public Health degree with specialization in sanitary science from an approved school of public health, or a college graduate in one of the natural sciences (Biology, Chemistry, Physics, Math, Earth and /or Geology) or Engineering with a minimum of thirty (30) semester hours or its equivalent of the above subjects, plus one year's experience in environmental sanitation or approved training courses.



Agency Commentary

The State Board of Sanitarians is requesting Base Level for each year of the 2011-13 biennium. The Agency has sufficient appropriation for the request.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS STATE BOARD OF SANITARIANS
 FOR THE YEAR ENDED JUNE 30, 2007

Findings

Our review of internal controls and financial records of the Arkansas State Board of Sanitarians disclosed the following deficiencies:

- The quarterly board meeting minutes could not be located for the board meeting held on November 4, 2005 and the board meeting minutes were not signed by the Board Chairman and Secretary/Treasurer.
- Sixteen of thirty travel reimbursement forms were not signed by the travel administrator.
- The Board did not have supporting documentation for two expenditures totaling \$1,813.
- The Board did not reconcile receipts deposited to licenses issued and did not receipt all items of income deposited.

Recommendations

The Agency strengthen internal controls related to record retention, travel authorization and receipts.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 1BN - Treasury Cash

Funding Sources: NSB - Cash in Treasury

The State Board of Sanitarians was created by Arkansas Code Annotated §17-43-201. The Board is a cash agency funded from registration, examination, and renewal fees according to authority in Arkansas Code Annotated §17-43-204. The Board is responsible for regulating those professionals who organize, implement, or manage environmental health programs.

The Agency is requesting Base Level for the 2011-2013 biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding

Appropriation Summary

Appropriation: 1BN - Treasury Cash

Funding Sources: NSB - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			2011-2012			2012-2013		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	4,510	8,647	8,647	8,647	8,647	8,647	8,647	8,647	8,647
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	250	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		4,760	10,847	10,847	10,847	10,847	10,847	10,847	10,847	10,847
Funding Sources										
Fund Balance	4000005	17,566	17,224		11,377	11,377	11,377	6,530	6,530	6,530
Cash Fund	4000045	4,418	5,000		6,000	6,000	6,000	6,000	6,000	6,000
Total Funding		21,984	22,224		17,377	17,377	17,377	12,530	12,530	12,530
Excess Appropriation/(Funding)		(17,224)	(11,377)		(6,530)	(6,530)	(6,530)	(1,683)	(1,683)	(1,683)
Grand Total		4,760	10,847		10,847	10,847	10,847	10,847	10,847	10,847