

**ARKANSAS BUDGET SYSTEM  
AGENCY PROGRAM COMMENTARY  
1997 - 1999**

The Social Work Licensing Act provides for the examination of applicants for social work licensure, licensing of qualified social workers and regulation of social work practice. Since the inception of the Board in 1981, the duties of the Social Work Licensing Board has continuously increased.

The Board has reviewed over 4,500 applications for social work licensure. Approximately 225 - 250 applicants are approved to take the examination each year. The Board is also responsible for screening applications and documentation of continuing education for renewal of the social workers licenses. Other duties include reviewing complaints and conducting disciplinary hearings.

The Board receives 15 -20 written complaints against social workers each year. A substantial amount of time is spent investigating the complaints. During the last two years, the Board investigated twenty complaints against social workers. One of the complaints resulted in revocations of the social worker's license, one resulted in the suspension of a social worker's license, one was forwarded to the Prosecuting Attorney for handling, reprimands were issued in three of the complaints, ten of the complaints were dismissed due to lack of evidence and five complaints are still under investigation. The administrative hearings held as a result of the complaints takes a considerably amount of time and monies. However, it is a necessity in order to accomplish our mandate of protecting the public and regulating the field of social work practice.

Four of the nine board members live outside of Pulaski County. While the Board advocates appointments from others areas, the travel expenses to the monthly board meetings is a major expenditure in the general operations of the Board.

In the past, the Board with the assistance of an extra help position has carried out the mandates of the Social Work Licensing Law. Due to the increase in the workload as a result of an increased number of applicants and complaints being filed against social workers, it has become necessary to request a position for a full-time employee.

All of our income is derived from special revenues and used solely for the operation of the Social Work Licensing Board. The Board has a history of, as well as being mandated, to conduct all activities from monies collected from application and renewal fees.

<b>AGENCY</b>	<b>DIRECTOR</b>	<b>AGENCY PROGRAM COMMENTARY</b>	<b>PAGE</b>
Social Work Licensing Board	Pat Campbell, Vice-Chairperson	BR21	278

ARKANSAS SOCIAL WORK LICENSING BOARD  
 SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS  
 FOR THE YEAR ENDED JUNE 30, 1994

- 22 -

Assets										
Assets				Liabilities			Total Equity			
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total				
\$ 86,831	\$ 8,760	\$ 1,115	\$ 96,706	\$ 32,992	\$ 850	\$ 33,842	\$ 62,864			

  

Revenues					Expenditures					Other Sources (Uses)
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 0	\$ 0	\$ 40,587	\$ 835	\$ 41,422	\$ 19,315	\$ 0	\$ 0	\$ 18,539	\$ 37,854	\$ 61

  

Findings	Recommendations
None	None

**SUMMARY**  
**STATUS OF NEW PROGRAMS/EXPANSIONS AUTHORIZED BY THE 80TH GENERAL ASSEMBLY**  
 AGENCY: SOCIAL WORK LICENSING BOARD (254)

PROGRAM AUTHORIZED	# POS. AUTH.	ADDITIONAL AUTHORIZED APPROPRIATION		STATUS
		FY 95-96	FY 96-97	
<b><u>APPROPRIATION: 2KZ - Social Work Licensing Board</u></b>				
Extra-Help	0	\$926	\$1,897	The Social Work Licensing Board was authorized an increase in appropriation to provide pay increases for part-time help. The Board expended \$846 of the additional amount authorized in FY96 and budgeted the additional \$1,897 in FY97.
Capital Outlay	0	\$1,000	\$1,000	The Social Work Licensing Board was authorized \$1,000 in capital outlay appropriation each year to purchase furniture and equipment. The Board expended \$578 of the additional amount authorized in FY96 and budgeted \$1,000 in FY97.

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**ARKANSAS BUDGET SYSTEM  
ANALYSIS OF BUDGET REQUEST  
1997 - 1999**

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The Social Work Licensing Board's appropriation is funded from fees collected. The Board requested a regular salary position to replace an extra-help position due to the increase in the workload as a result of increases in the number of applicants and complaints being filed against social workers. In addition to Base Level, an increase of 5% in appropriation for operating expenses of \$900 for FY98 and \$1,845 for FY99 is requested to offset the inflation rate as well as to publish a newsletter. The Board also requested \$2,000 each year for capital outlay to replace furniture and equipment

The Executive Recommendation is Base Level and additionally provides for the regular salary position requested in place of the extra-help position. The Recommendation for the requested position was calculated at 2.8% above the current authorization for the Extra-help line item.

<b>AGENCY</b> Name: Social Work Licensing Bd  Code: 254	<b>APPROPRIATION:</b> Name: Social Work Licensing Bd  Code: 2KZ	<b>TREASURY FUND</b> Name: Social Work Licensing Fund  Code: SSW	<b>ANALYSIS OF BUDGET REQUEST</b>  BR20	<b>PAGE</b>  281
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ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	-----EXPENDITURES-----			-----97-98 FISCAL YEAR-----			-----98-99 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	95-96	96-97	96-97	PRIORITY		TOTAL	PRIORITY		TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO	BASE	PROGRAMS	REQUEST	BASE	PROGRAMS	REQUEST	97-98	98-99	97-98	98-99
REGULAR SALARIES	0	0	0	0	26,500	26,500	0	27,825	27,825	19,464	20,009		
NUMBER OF POSITIONS	0	0	0	0	1	1	0	1	1	1	1		
TRA HELP	18,018	18,934	18,934	18,934	0	18,934	18,934	0	18,934				
NUMBER OF POSITIONS	1	1	1	1	0	1	1	0	1				
PERSONAL SERV MATCHING	3,072	3,363	3,172	1,448	7,761	9,209	1,448	7,999	9,447	6,500	6,598		
OPERATING EXPENSES	14,157	17,996	17,996	17,996	900	18,896	17,996	1,845	19,841	17,996	17,996		
CONF FEES & TRAVEL	284	300	300	300	0	300	300	0	300	300	300		
CONF FEES & SERVICES	5,304	17,378	18,594	17,378	0	17,378	17,378	0	17,378	17,378	17,378		
CAPITAL OUTLAY	578	1,000	1,000	0	2,000	2,000	0	2,000	2,000				
FUNDS/REIMBURSEMENTS	400	800	800	800	0	800	800	0	800	800	800		
TOTAL	41,813	59,771	60,796	56,856	37,161	94,017	56,856	39,669	96,525	62,438	63,081		
PROPOSED FUNDING SOURCES			*****										
UNDEVELOPED BALANCES	87,663	85,812	*****	75,761		75,761	31,464		31,464	75,761	25,882		
GENERAL REVENUES			*****										
SPECIAL REVENUES	39,962	49,720	*****	12,559	37,161	49,720	10,051	39,669	49,720	12,559	10,051		
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
IN-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
OTHER			*****										
TOTAL FUNDING	127,625	135,532	*****	88,320	37,161	125,481	41,515	39,669	81,184	88,320	35,933		
EXCESS APPRO/ (FUNDING)	( 85,812)	( 75,761)	*****	( 31,464)		( 31,464)	15,341		15,341	( 25,882)	27,148		
TOTAL	41,813	59,771	*****	56,856	37,161	94,017	56,856	39,669	96,525	62,438	63,081		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS  
 DIVISION 254 SOCIAL WORK LICENSING BOARD  
 PROGRAM 2KZ SOCIAL WORK LICENSING BOARD  
 FUND JND SSW SOCIAL WORK LICENSING FUND-(254)

The FY97 Budgeted amounts in Regular Salaries and/or Personal Services Matching may exceed the Authorized amounts due to the implementation of the pay plan during the 1995-97 biennium.

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM  
PROGRAM/SERVICE INFORMATION LIST  
RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----1997 - 99 BIENNIUM REQUESTS-----				-----R E C O M M E N D A T I O N S-----										
					-----EXPENDITURES-----		-----FY 1997 - 98-----		-----FY 1998 - 99-----		-----EXECUTIVE-----		-----LEGISLATIVE-----						
					ACTUAL	BUDGETED	REQUEST	REQUEST	1997-98	1998-99	1997-98	1998-99							
					95-96	96-97													
000		SSW	254 2KZ	B	41,813 0	59,771 0	56,856 0	56,856 0						56,856	56,856				
001		SSW	254 2KZ	P01		0	34,261 1	35,824 1						5,582 1	6,225 1				
<p>In the past, the Board with the assistance of an extra help position has carried out the mandates of the Social Work Licensing Law. Due to the increase in the workload as a result of an increased number of applicants and complaints being filed against social workers, it has become necessary to request a position for a full-time employee.</p>																			
002		SSW	254 2KZ	P02		0	900 0	1,845 0											
<p>The justification for the increase in Operating Expenses is to offset the inflation rate and publish a newsletter quarterly.</p>																			

DEPT 007 REGULATORY BOARDS AND COMMISSIONS  
AGY 254 SOCIAL WORK LICENSING BOARD  
APPRO 2KZ SOCIAL WORK LICENSING BOARD  
FUND SSW SOCIAL WORK LICENSING FUND-(254)

RANK BY APPROPRIATION  
BR 264

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

11 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19

11 LNK	02 PROGRAM DESCRIPTION	03 FUND	04 ACCOUNTING INFORMATION	05 D E S	06 EXPENDITURES		08 1997 - 99 BIENNIUM REQUESTS				16 RECOMMENDATIONS							
					07 ACTUAL - BUDGETED		09 FY 1997 - 98		10 FY 1998 - 99		17 EXECUTIVE		18 LEGISLATIVE					
					95-96	96-97	REQUEST	REQUEST	1997-98	1998-99	1997-98	1998-99						
13		SSW	254 2KZ	P03		0	2,000		2,000									
						0	0		0									
<p>Capital Outlay is requested to replace equipment, if necessary, and to make adjustments in our computer equipment to accommodate the year 2000.</p>																		

EPT 007 REGULATORY BOARDS AND COMMISSIONS  
 GY 254 SOCIAL WORK LICENSING BOARD  
 PPRO 2KZ SOCIAL WORK LICENSING BOARD  
 UND SSW SOCIAL WORK LICENSING FUND-(254)

RANK BY APPROPRIATION

BR 264