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ARKANSAS BUDGET SYSTEM  
AGENCY PROGRAM COMMENTARY  
1995- 1997

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The Fire Protection Licensing Board will be working with the licensed companies in helping them understand the state, local and national fire codes. We feel by helping to educate the installers and the servicing companies as well as the general public, we will help to provide quality fire protection for a reasonable price.

The members of the Fire Protection Licensing Board intend to do what we can to protect and promote public safety by minimizing personal injury and property damages which might result from improperly installed or improperly maintained fire protection systems. Upgrading of National Fire Protection Association (NFPA) Pamphlets for which the installation, servicing and maintaining of portables, fixed systems and fire protection sprinkler systems are derived.

With the addition of the investigator/inspector we are able to check on companies thus making sure that they are in compliance with the rules/regulations of the State of Arkansas. We also respond to any complaint that is received regarding a company or system that is not in compliance or anyone that fails to abide by the laws of the State of Arkansas.

Every company in the State of Arkansas must be licensed with this Board in order to work in the state. We make constant checks on the companies in the way of renewals to make sure that they have proper tags, insurance, etc.

<u>AGENCY</u>	<u>DIRECTOR</u>	<u>AGENCY PROGRAM COMMENTARY</u>	<u>PAGE</u>
Arkansas Fire Protection Licensing Board	James C. Barnett	BR21	170

FIRE EXTINGUISHER BOARD  
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS  
FOR THE YEAR ENDED JUNE 30, 1992

	<u>Fund Type</u> Governmental	<u>Account Groups</u>		<u>Total</u>
		<u>General</u> <u>Fixed Assets</u>	<u>General</u> <u>Long-Term Debt</u>	
Assets	\$ 92,681.22	\$ 5,525.98	\$ 1,934.12	\$ 100,141.32
Liabilities			1,934.12	1,934.12
Fund Equity	92,681.22	5,525.98		98,207.20
Revenues	40,559.43			40,559.43
Expenditures	53,932.18			53,932.18

Findings

1. UNAUTHORIZED DISBURSEMENTS - During the audit of the Fire Extinguisher Board, for the year ended June 30, 1992, we noted an unauthorized disbursement for a lump-sum termination payment to the Agency's Executive Secretary, Judy Nichols, in the amount of \$113.43.
2. OTHER FUNDS DUE THE AGENCY - In several instances an employee claimed mileage from his place of residence rather than from his official station when the latter was the shorter distance to his destination. Section II-11.2 of the State Accounting Procedures Manual states that the shorter of the distance from place of residence or official station to destination should be claimed. Overpayments totaling \$178.64 were made as a result of the incidents described above.

Recommendations

1. Our findings regarding this matter are being reported in accordance with Ark. Code Ann. 10-4-111 and 21-2-708.
2. Adhere to State travel regulations and collect the amount due resulting from the excess mileage claimed.

ARKANSAS BUDGET SYSTEM  
EMPLOYMENT SUMMARY  
AS REQUIRED BY ACT 358 OF 1993

AGENCY TITLE 263 - FIRE PROTECTION LICENSING BOARD

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>1</u>	<u>1</u>	<u>2</u>	<u>100%</u>
BLACK EMPLOYEES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
TOTAL EMPLOYED AS OF <u>08/27/94</u> DATE			<u>0%</u>	<u>0%</u>
			TOTAL MINORITIES	
			<u>2</u>	<u>100%</u>
			TOTAL EMPLOYEES	

  
AGENCY DIRECTOR

SUMMARY  
 STATUS OF NEW PROGRAMS/EXPANSIONS AUTHORIZED BY THE 79TH GENERAL ASSEMBLY  
 AGENCY: ARKANSAS FIRE PROTECTION LICENSING BOARD

PROGRAM AUTHORIZED	# POS. AUTH.	AUTHORIZED APPROPRIATION FY 93-94	FY 94-95	STATUS
<u>APPROPRIATION: A55 - Fire Extinguisher Board - Cash</u>				
Operating Expenses		\$16,200	\$17,425	The additional appropriation was unexpended during FY94. The Board has budgeted \$3,709 of the additional appropriation for FY95.
Professional Fees & Services		\$3,000	\$3,000	The additional appropriation was unexpended during FY94. The full amount has been budgeted for FY95.
Capital Outlay		\$3,000	\$3,000	Appropriation was unexpended during FY94. The full amount has been budgeted for FY95.

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**ARKANSAS BUDGET SYSTEM  
ANALYSIS OF BUDGET REQUEST  
1995- 1997**

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The Fire Protection Licensing Board is funded from the receipt of fees charged by the Agency. The Board has not requested a fee increase.

The Base Level budget request for the 1995-97 biennium reflects \$73,725 each fiscal year, covering 2 positions, operating expenses and investment line item. The agency used 60% of budgeted in FY94 and has requested no priorities.

The Executive Recommendation is Agency Request. Costs included in the Agency Request under "SALARY/MATCHING COST FOR BASE POSITIONS (P13)" reflect the appropriation needed for personal services above the Base Level and a 2.5% payplan increase on July 1 of each year of the biennium along with the accompanying employee matching requirements. The Executive Recommendation for the State Payplan will be presented for Legislative Recommendation as scheduled on December 7, 1994.

Expenditure of appropriation from cash funds is dependent upon available funding.

<u>AGENCY</u>	<u>APPROPRIATION</u>	<u>CASH FUND</u>	<u>ANALYSIS OF BUDGET REQUEST</u>	<u>PAGE</u>
Name: Ark. Fire Prot. Licensing Board Code: 263	Name: Fire Exting. Board - Cash Code: A55	Name: Fire Exting. Advisory - Cash Code: 328	BR20	174

**ARKANSAS BUDGET SYSTEM  
DEPARTMENT APPROPRIATION SUMMARY**

AGENCY TITLE		1993-95				1995-97				1995-97			
263 Fire Protection Lic. Bd.		Expenditures				Biennium Request				Executive Recommendation			
Appropriations		Actual 1993-94	No. of Pos.	Budgeted 1994-95	No. of Pos.	Year 1 1995-96	No. of Pos.	Year 2 1996-97	No. of Pos.	Year 1 1995-96	No. of Pos.	Year 2 1996-97	No. of Pos.
Code	Name												
A55	Fire Extinguisher Board - Cash	\$51,276	2	\$76,725	2	\$75,947	2	\$76,925	2	\$73,725	2	\$73,725	2
<b>TOTALS</b>		<b>\$51,276</b>	<b>2</b>	<b>\$76,725</b>	<b>2</b>	<b>\$75,947</b>	<b>2</b>	<b>\$76,925</b>	<b>2</b>	<b>\$73,725</b>	<b>2</b>	<b>\$73,725</b>	<b>2</b>
<b>Funding Sources</b>			<b>% of Total</b>		<b>% of Total</b>		<b>% of Total</b>		<b>% of Total</b>		<b>% of Total</b>		<b>% of Total</b>
Fund Balances		\$47,507	47.2%	\$49,384	47.5%	\$27,159	32.7%	\$7,212	10.9%	\$27,159	32.7%	\$9,434	13.8%
General Revenues													
Special Revenues													
Federal Funds													
Const. & Fiscal Agency Fund													
State Central Services Fund													
Non-Revenue Receipts													
Cash Funds		53,153	52.8%	51,500	49.6%	53,000	63.7%	56,000	84.6%	53,000	63.7%	56,000	81.8%
Other (Investments)			0.0%	3,000	2.9%	3,000	3.6%	3,000	4.5%	3,000	3.6%	3,000	4.4%
<b>Total Funding</b>		<b>100,660</b>	<b>100.0%</b>	<b>103,884</b>	<b>100.0%</b>	<b>83,159</b>	<b>100.0%</b>	<b>66,212</b>	<b>100.0%</b>	<b>83,159</b>	<b>100.0%</b>	<b>68,434</b>	<b>100.0%</b>
Excess Appr./ (Funding)		(49,384)		(27,159)		(7,212)		10,713		(9,434)		5,291	
<b>TOTAL</b>		<b>\$51,276</b>		<b>\$76,725</b>		<b>\$75,947</b>		<b>\$76,925</b>		<b>\$73,725</b>		<b>\$73,725</b>	
DEPARTMENT			DIRECTOR						DEPARTMENT APPROPRIATION SUMMARY				
Arkansas Fire Protection Licensing Board (263)			James C. Barnett						BR 40				
									<b>175</b>				

ARKANSAS BUDGET SYSTEM

01 02 03 04 05 06 07 08 09 10 11 12 13 14

CHARACTER TITLE	-----EXPENDITURES-----			94-95			-----95-96 FISCAL YEAR-----			-----96-97 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----				
	93-94	94-95	94-95	95-96		96-97		95-96		96-97		EXECUTIVE		LEGISLATIVE			
	ACTUAL	BUDGETED	AUTHORIZED	BASE	PRIORITY	PROGRAMS	TOTAL	REQUEST	BASE	PRIORITY	PROGRAMS	TOTAL	REQUEST	95-96	96-97	95-96	96-97
REGULAR SALARIES	29,196	32,403	31,768	32,403	809		33,212		32,403	1,638		34,041		32,403	32,403		
NUMBER OF POSITIONS	2	2	2	2	0		2		2	0		2		2	2		
PERSONAL SERV MATCHING	9,939	11,068	10,185	11,068	1,413		12,481		11,068	1,562		12,630		11,068	11,068		
OPERATING EXPENSES	12,141	21,574	35,290	21,574	0		21,574		21,574	0		21,574		21,574	21,574		
CONF FEES & TRAVEL	0	2,680	2,680	2,680	0		2,680		2,680	0		2,680		2,680	2,680		
PROF FEES & SERVICES	0	3,000	3,000	3,000	0		3,000		3,000	0		3,000		3,000	3,000		
CAPITAL OUTLAY	0	3,000	3,000	0	0		0		0	0		0					
INVESTMENTS	0	3,000	3,000	3,000	0		3,000		3,000	0		3,000		3,000	3,000		
<b>TOTAL</b>	<b>51,276</b>	<b>76,725</b>	<b>88,923</b>	<b>73,725</b>	<b>2,222</b>		<b>75,947</b>		<b>73,725</b>	<b>3,200</b>		<b>76,925</b>		<b>73,725</b>	<b>73,725</b>		
PROPOSED FUNDING SOURCES			*****														
FUND BALANCES	47,507	49,384	*****	27,159			27,159		7,212			7,212		27,159	9,434		
GENERAL REVENUES			*****														
SPECIAL REVENUES			*****														
FEDERAL FUNDS			*****														
STATE CENTRAL SERVICES FUND			*****														
NON-REVENUE RECEIPTS			*****														
CASH FUNDS	53,153	51,500	*****	50,778	2,222		53,000		56,000			56,000		53,000	56,000		
OTHER Investments	3,000		*****	3,000			3,000		3,000			3,000		3,000	3,000		
<b>TOTAL FUNDING</b>	<b>100,660</b>	<b>103,884</b>	<b>*****</b>	<b>80,937</b>	<b>2,222</b>		<b>83,159</b>		<b>66,212</b>			<b>66,212</b>		<b>83,159</b>	<b>68,434</b>		
EXCESS APPRO/ (FUNDING)	( 49,384)	( 27,159)	*****	( 7,212)			( 7,212)		7,513	3,200		10,713		( 9,434)	5,291		
<b>TOTAL</b>	<b>51,276</b>	<b>76,725</b>	<b>*****</b>	<b>73,725</b>	<b>2,222</b>		<b>75,947</b>		<b>73,725</b>	<b>3,200</b>		<b>76,925</b>		<b>73,725</b>	<b>73,725</b>		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS  
 AGY 263 ARKANSAS FIRE PROTECTION LICENSING BOARD  
 APPRO A55 FIRE EXTINGUISHER BOARD -- CASH

APPROPRIATION SUMMARY

BR 215

FUND 328 FIRE EXTINGUISHER ADVISORY CASH(263)

The FY95 Budgeted amounts in Regular Salaries and/or Personal Services Matching may exceed the Authorized amounts due to the implementation of the pay plan during the 1993-95 biennium.

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----1995 - 97 BIENNIAL REQUESTS-----				-----R E C O M M E N D A T I O N S-----										
					-----EXPENDITURES-----		-----FY 1995 - 96-----		-----FY 1996 - 97-----		-----EXECUTIVE-----		-----LEGISLATIVE-----						
					---ACTUAL---	---BUDGETED---	-----REQUEST-----	-----REQUEST-----	1995-96	1996-97	1995-96	1996-97							
				93-94	94-95														
000		328	263 A55	B	51,276 2	76,725 2	73,725 2		73,725 2					73,725 2	73,725 2				
000		328	263 A55 SALARY/MATCHING COST FOR BASE POSITIONS	P13			2,222 0		3,200 0										
Additional appropriation required above the Base Level for payment of salaries and anticipated personal services matching requirements for all current positions.																			

DEPT 007 REGULATORY BOARDS AND COMMISSIONS  
 AGY 263 ARKANSAS FIRE PROTECTION LICENSING BOARD  
 APPRO A55 FIRE EXTINGUISHER BOARD -- CASH  
 FUND 328 FIRE EXTINGUISHER ADVISORY CASH(263)

RANK BY APPROPRIATION

BR 264