

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
AGENCY PROGRAM COMMENTARY
2003-2005**

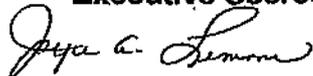
The Fire Protection Licensing Board will work with licensed firms to assist in understanding the state, local and national fire codes. By aiding in the education of installers and servicing firms, as well as the general public, our agency will provide quality fire protection for a reasonable rate.

The Fire Protection Licensing Board will assist in the protection and promotion of public safety by minimizing personal injury and property damage resulting from improperly installed or maintained fire protection systems. The installation, servicing and maintaining of portables, fixed fire suppression systems and fire protection sprinkler systems are derived from the National Fire Protection Association (NFPA) publications and it is the intent of this industry to provide input to this Association for upgrading and revision of industry codes and resources. The Board will also provide information to the general public regarding the requirements of the fire protection systems and licensed firms and individuals for use in their fire suppression needs.

The investigator/inspector will respond to complaints received regarding a company, individual or system for compliance with Act 743, Rules and Regulations of the State of Arkansas. The Board will respond to the complaints by means of Regulatory Hearings.

Firms working in the State of Arkansas must be licensed with the Arkansas Fire Protection Licensing Board. Employees of respective firms installing or servicing fire suppression systems must also be licensed with this Board. The AFPLB will make random checks of firms to ascertain that company tags are in order, insurance is in effect, licensing and training are up to date, as well as any other areas which might have an adverse effective to the well being of individuals.

The Arkansas Fire Protection Licensing Board reflects Base Levels of \$89,416 and \$90,860. The Board is requesting \$100,953 for FY 03-04 and \$104,447 for FY 04-05.

AGENCY: Arkansas Fire Protection Licensing Board	DIRECTOR: Joyce A. Lemons Executive Secretary 	AGENCY PROGRAM COMMENTARY	PAGE 208
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DIVISION OF LEGISLATIVE AUDIT
AUDIT OF:
ARKANSAS FIRE PROTECTION LICENSING BOARD
FOR THE YEARS ENDED JUNE 30, 2001

Findings

None

Recommendations

None

SA0726301

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
 EMPLOYMENT SUMMARY
 Required by: A.C.A. 19-4-307

AGENCY TITLE: 0263 FIRE PROTECTION LICENSING BD

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	0	1	1	100%
BLACK EMPLOYEES	0	0	0	0%
EMPLOYEES OF OTHER RACIAL MINORITIES	0	0	0	0%
TOTAL EMPLOYED AS OF			0	0%
DATE	08/05/2002		TOTAL MINORITIES	
			1	100%
			TOTAL EMPLOYEES	

James A. Simon, Esq., Sec.
 AGENCY DIRECTOR

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
STATE AGENCY PUBLICATIONS**

Fiscal Year 2002-2003

Required by: A.C.A. 25-1-204

AGENCY: Arkansas Fire Protection Licensing Board

NAME OF PUBLICATION	STATUTORY AUTHORIZATION	PUBLICATION REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
Act 743 Rules/Regulations-Portables Rules/Regulations-Sprinklers Roster of Licensed Firms and Individuals Fire Protection Licensing Board	Act 743 of 1977 Act 743 of 1977 Act 743 of 1977 Act 743 of 1977 Act 743 of 1977		300 300 300 300 300	The publications listed on this form are made available to each licensed firm and the general public via our participation in various related trade shows. This is one area in which we can continue to make the general public aware of the fire protection laws and regulations and promote safety.
				Publications 1-4 are currently produced in house. Publication #5 (Fire Protection Licensing Board) is a trifold pamphlet which is contracted out to a local firm for printing.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
ANALYSIS OF BUDGET REQUEST
2003 - 2005

Created by Act 743 of 1977, the Arkansas Fire Protection Licensing Board strives to help protect the public through the certification and licensing of individuals and companies that install and service fire extinguishers and sprinkler systems. The Board is funded from examination and renewal fees charged pursuant to Arkansas Code Annotated §20-22-610.

The Base Level request includes a 2.7% salary increase each year over the FY03 salary levels for all incumbents plus associated increases in Personal Services Matching. Included in Personal Services Matching is a \$33 per month increase in the monthly contribution for State employee's health insurance for a total state contribution of \$280 per month per budgeted employee.

Operating Expenses increase of \$9,297 in FY04 and \$11,347 in FY05 provides for the replacement and upgrading of outdated office equipment and mailing system, expenses related to the investigator's increased duties, insurance increase and subscription and memberships for code updates. Travel and Conference Fees request of an additional \$2,240 in each year of biennium will allow agency to educate public on fire safety through trade shows.

The Executive Recommendation provides Agency Request.

Expenditure of appropriation is contingent upon available funding.

AGENCY Name: Arkansas Fire Protection Licensing Board Code: 263	APPROPRIATION Name: Arkansas Fire Protection Licensing Board – Treasury Code: 920	TREASURY FUND Name: Fire Protection License Board Code: MFP	ANALYSIS OF BUDGET REQUEST	PAGE 212
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ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name FIRE PROTECTION LICENSING BOARD
 Agency Code 263
 Appropriation Name Arkansas Fire Protection
 Appropriation Code 920
 Fund Name Fire Protection-Operations
 Fund Code MFP

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Regular Salaries	5010000	37,776	47,142	2	47,142	2
Personal Serv Match	5010003	12,503	14,278	0	14,278	0
Operating Expenses	5020002	20,202	21,574	0	21,574	0
Travel-Conferences	5050009	517	760	0	760	0
Capital Outlay	5120011	3,428	1,500	0	1,500	0
Prof. Fees & Serv.	5060010	0	965	0	965	0
Data Processing	5090012	0	2,500	0	2,500	0
Grand Total		74,425	88,719	2	88,719	2

Funding Sources						
Name	Code					
Fund Balance	4000005	90,000	115,563	*****	*****	*****
Fire Protection Fees	4000060	99,988	95,000	*****	*****	*****
Total Funding		189,988	210,563	*****	*****	*****
Excess Appro/(Funding)		(115,563)	(121,844)	*****	*****	*****
Grand Total		74,425	88,719	*****	*****	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name FIRE PROTECTION LICENSING BOARD
 Agency Code 263
 Appropriation Name Arkansas Fire Protection
 Appropriation Code 920
 Fund Name Fire Protection-Operations
 Fund Code MFP

Character		Agency Request											
		2003-04						2004-05					
		Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.
Regular Salaries	5010000	48,415	2	0	0	48,415	2	49,723	2	0	0	49,723	2
Personal Serv Match	5010003	15,202	0	0	0	15,202	0	15,339	0	0	0	15,339	0
Operating Expenses	5020002	21,574	0	9,297	0	30,871	0	21,574	0	11,347	0	32,921	0
Travel-Conferences	5050009	760	0	2,240	0	3,000	0	760	0	2,240	0	3,000	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	5060010	965	0	0	0	965	0	965	0	0	0	965	0
Data Processing	5090012	2,500	0	0	0	2,500	0	2,500	0	0	0	2,500	0
Grand Total		89,416	2	11,537	0	100,953	2	90,860	2	13,587	0	104,447	2

Funding Sources													
Name	Code	2003-04						2004-05					
Fund Balance	4000005	121,844	*****	0	*****	121,844	*****	125,891	*****	0	*****	125,891	*****
Fire Protection Fees	4000060	93,463	*****	11,537	*****	105,000	*****	96,413	*****	13,587	*****	110,000	*****
Total Funding		215,307	*****	11,537	*****	226,844	*****	222,304	*****	13,587	*****	235,891	*****
Excess Appro/(Funding)		(125,891)	*****	0	*****	(125,891)	*****	(131,444)	*****	0	*****	(131,444)	*****
Grand Total		89,416	*****	11,537	*****	100,953	*****	90,860	*****	13,587	*****	104,447	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name FIRE PROTECTION LICENSING BOARD
 Agency Code 263
 Appropriation Name Arkansas Fire Protection
 Appropriation Code 920
 Fund Name Fire Protection-Operations
 Fund Code MFP

Character		Recommendations							
		Executive				Legislative			
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	5010000	48,415	2	49,723	2	0	0	0	0
Personal Serv Match	5010003	15,202	0	15,339	0	0	0	0	0
Operating Expenses	5020002	30,871	0	32,921	0	0	0	0	0
Travel-Conferences	5050009	3,000	0	3,000	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	5060010	965	0	965	0	0	0	0	0
Data Processing	5090012	2,500	0	2,500	0	0	0	0	0
Grand Total		100,953	2	104,447	2	0	0	0	0

Funding Sources									
Name	Code								
Fund Balance	4000005	121,844	*****	125,891	*****	0	*****	0	*****
Fire Protection Fees	4000060	105,000	*****	110,000	*****	0	*****	0	*****
Total Funding		226,844	*****	235,891	*****	0	*****	0	*****
Excess Appro/(Funding)		(125,891)	*****	(131,444)	*****	0	*****	0	*****
Grand Total		100,953	*****	104,447	*****	0	*****	0	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Rank by Appropriation

Agency Name FIRE PROTECTION LICENSING BD
 Agency Code 0263
 Appropriation Name Ark Fire Protection
 Appropriation Code 920
 Fund Name Fire Protection-Opris
 Fund Code MFPO100

Rank	Justification	Designation	Cost Center	2001-02	2002-03	Agency Request			Executive Recommendation			Legislative Recommendation		
				Actual	Budget Pos.	2003-04 Pos.	2004-05 Pos.		2003-04 Pos.	2004-05 Pos.		2003-04 Pos.	2004-05 Pos.	
		BL Base Level	Total	74,425	88,719 2	89,416 2	90,860 2	89,416 2	90,860 2	0 0	0 0	0 0		
1	Additional telephone line to separate fax and computer operation, increase in postage, upgrade copy system, install mailing system, increase in office rent, increase in investigator expenses due to expanded duties, fire safety information to general public, maintenance of existing equipment and insurance to cover office contents.	C01	218210 Fire Protect Oper	0	0 0	8,762 0	10,812 0	8,762 0	10,812 0	0 0	0 0	0 0		
		C01	Total	0	0 0	8,762 0	10,812 0	8,762 0	10,812 0	0 0	0 0	0 0		
2	Increase awareness of fire safety and fire prevention to general public via participation in various industry trade activities.	C02	218210 Fire Protect Oper	0	0 0	2,240 0	2,240 0	2,240 0	2,240 0	0 0	0 0	0 0		
		C02	Total	0	0 0	2,240 0	2,240 0	2,240 0	2,240 0	0 0	0 0	0 0		
3	Subscriptions, membership fees and updates to Fire Codes, Fire Protection Association and other publications relative to the rapid changes occurring in the Fire Protection Industry.	C03	218210 Fire Protect Oper	0	0 0	535 0	535 0	535 0	535 0	0 0	0 0	0 0		
		C03	Total	0	0 0	535 0	535 0	535 0	535 0	0 0	0 0	0 0		
		Grand Total	Total	74,425	88,719 2	100,953 2	104,447 2	100,953 2	104,447 2	0 0	0 0	0 0		