

ARKANSAS DIETETICS LICENSING BOARD

Enabling Laws

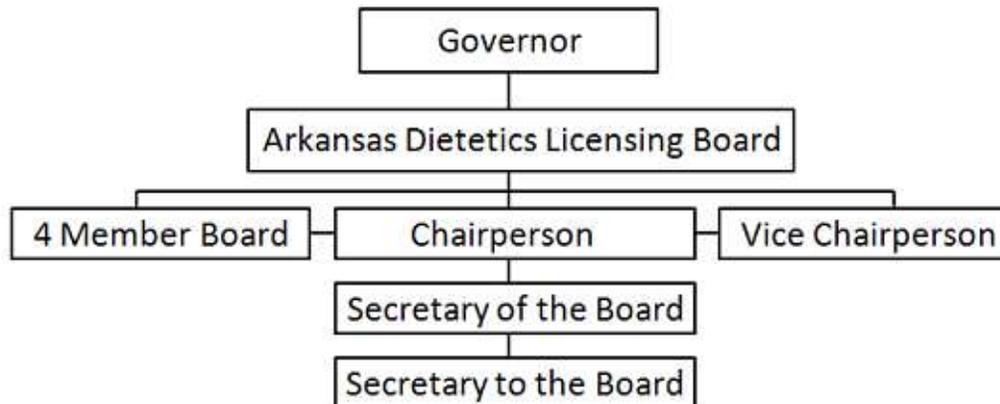
Act 40 of 2012
A.C.A. §17-83-101 thru §17-83-308

History and Organization

The Mission of the Arkansas Dietetics Licensing Board is to protect and serve the citizens of Arkansas by providing licensing and regulation of individuals qualified to engage in the practice of dietetics. Healthy Arkansans are an investment in our future.

The Arkansas Dietetics Licensing Board was established by A.C.A. §17-83-101 et seq. and subsequently amended by Acts 786 of 1991 and 250 of 1997. This legislation provides for the definition, examination, and licensing of dietitians. It also defines the duties and powers of the Board.

The Board is comprised of seven (7) members, all of whom are Arkansas residents, four (4) of which are Licensed Dietitians, and three (3) who are representatives of the public at large. The members of the Board are appointed by the Governor, with the consent of the Senate, and serve staggered terms of five (5) years each beginning January 15 of odd-numbered years. The Board is comprised of a Chairperson, Vice-Chairperson, and Secretary. The Board's staff is comprised of a Secretary, who administers the office under the direction of the Secretary of the Board.



Agency Commentary

A.C.A. §17-83-101 et seq. established the Arkansas Dietetics Licensing Board. The Board is responsible for the licensure and regulation of individuals qualified to engage in the practice of dietetics. The Board currently has one (1) authorized position and appropriation for regular salaries, personal services matching and operating expenses. The operations of the Board are funded from the receipt of fees charged pursuant to A.C.A. §17-83-203.

Base Level is requested for the 2013-2015 biennium as the current appropriated amount for Operating Expenses is sufficient for the daily operations of the Board.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS DIETETICS LICENSING BOARD
FOR THE YEAR ENDED JUNE 30, 2010

Findings

According to Act 78 of 2007, the maximum annual salary for the board's part-time secretary was \$16,979. However, the annual salary reflected in AASIS was \$30,871, which was equivalent to a full time employee based on the hourly pay rate. The employee received a merit pay bonus in fiscal year 2008 of "exceeds standards", which should have equaled 4.5% of the employee's annual salary, but because the annual salary in AASIS was for a full time employee, the automated calculation resulted in an overpayment of \$625. The employee's annual salary in AASIS is correctly recorded for all prior and subsequent years.

Recommendations

Coordinate with the Department of Finance and Administration - Office of Personnel Management to determine how the annual salary was mistakenly entered into the accounting system for that year and how the overpayment should be recouped.

State Contracts Over \$25,000 Awarded To Minority Owned Businesses Fiscal Year 2012

None

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2010 - 2011						FY2011 - 2012						FY2012 - 2013					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: 4KR - Dietetics Licensing Operations

Funding Sources: NDLCash in Treasury

The Arkansas Dietetics Licensing Board was established by Act 392 of 1989, as amended. The Board is a cash agency funded from application and license renewal fees charged pursuant to A.C.A. §17-83-203. Duties of the Board include the licensure and regulation of individuals qualified to engage in the practice of dietetics and other nutrition care services.

Base Level Regular Salaries and Personal Services Matching includes Career Service payments for eligible employees. Personal Services Matching also includes a \$20 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$410 per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases.

The Board is requesting Base Level of \$35,853 for each year of the biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 4KR - Dietetics Licensing Operations

Funding Sources: NDL-Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2011-2012 Actual	2012-2013 Budget	2012-2013 Authorized	2013-2014			2014-2015		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	18,710	18,617	19,388	18,617	18,617	18,617	18,617	18,617	18,617
#Positions	1	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	8,639	8,755	8,470	9,007	9,007	9,007	9,007	9,007	9,007
Operating Expenses 5020002	4,867	8,229	8,229	8,229	8,229	8,229	8,229	8,229	8,229
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	32,216	35,601	36,087	35,853	35,853	35,853	35,853	35,853	35,853
Funding Sources									
Fund Balance 4000005	151,009	157,256		154,655	154,655	154,655	151,802	151,802	151,802
Cash Fund 4000045	38,463	33,000		33,000	33,000	33,000	33,000	33,000	33,000
Total Funding	189,472	190,256		187,655	187,655	187,655	184,802	184,802	184,802
Excess Appropriation/(Funding)	(157,256)	(154,655)		(151,802)	(151,802)	(151,802)	(148,949)	(148,949)	(148,949)
Grand Total	32,216	35,601		35,853	35,853	35,853	35,853	35,853	35,853

FY13 Budget amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2011-2013 biennium.