

**ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
1999 - 2001**

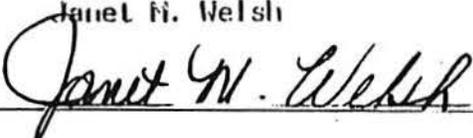
The Arkansas Board of Examiners in Psychology has requested an increase in appropriation in several categories for the 1999-2001 Biennium. The reasons for the request are as follow:

In Character 00, the salary requested for the Administrative Assistant position is an increase in FY99 from \$24,196 to \$27,000 for FY00 to \$27,756 for FY01. The Board voted to increase this position by 11.6% in the first year of the biennium to bring the position more in line with other comparable State Employee positions and to increase it by 2.8% in FY01.

In Character 09, an increase of \$500 is requested to enable the office staff and the Board's Attorney General Representative to attend national meetings.

In Character 10, an increase of \$2,000 is requested to cover the costs of investigating and processing an increased number of complaints filed with the Board.

In Character 11, an increase of \$2,500 is requested for updating and purchasing office computer equipment.

AGENCY The Arkansas Board of Examiners in Psychology	DIRECTOR Janet N. Welsh 	AGENCY PROGRAM COMMENTARY BR21	PAGE 312
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ARKANSAS BOARD OF EXAMINERS IN PSYCHOLOGY
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1996

Assets				Liabilities			Total Equity
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total	
\$ 152,848	\$ 17,338	\$ 4,298	\$ 174,484	\$ 930	\$ 3,893	\$ 4,823	\$ 169,661

Revenues				Expenditures				Other Sour.		
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	(Uses)
\$ 0	\$ 0	\$ 134,865	\$ 6,859	\$ 141,724	\$ 58,478	\$ 0	\$ 2,208	\$ 73,103	\$ 133,789	\$

Findings

None.

Recommendations

None.

ARKANSAS BUDGET SYSTEM
EMPLOYMENT SUMMARY
AS REQUIRED BY ACT 358 OF 1993
(A.C.A 19-4-307)

AGENCY TITLE 289 - ST BD EXAM PSYCHOLOGY

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>0</u>	<u>2</u>	<u>2</u>	<u>100%</u>
BLACK EMPLOYEES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
TOTAL EMPLOYED AS OF 08/08/98			<u>0</u>	<u>0%</u>
DATE			TOTAL MINORITIES	<u>0%</u>
			<u>2</u>	<u>100%</u>
			TOTAL EMPLOYEES	<u>100%</u>



AGENCY DIRECTOR

CASH FUND BALANCE DESCRIPTION

AS OF JUNE 30, 1998

AGENCY: #289 The Arkansas Board of Examiners in Psychology

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
323 Agency Cash (289)	\$126,254.96	Checking	First Commercial Bk. Little Rock, AR	A.C.A. 17-97-204 establishes that the agency can use funds collected to reimburse expenses and carry on the functions of the agency.
	\$86,401.84	C.D.	Mercantile Bank NLR	STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES: A.C.A. 17-97-204 authorizes the agency to collect fees, fines and penalties.
				REVENUE RECEIPTS CYCLE: Fees, fines and penalties are collected throughout the year.
				FUND BALANCE UTILIZATION: Funds are collected on an irregular basis throughout the year. Since collections cannot be accurately projected, these funds are not used for on-going expenses but rather for one-time expenses such as capital purchases.
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				REVENUE RECEIPTS CYCLE:
				FUND BALANCE UTILIZATION:

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

The State Board of Examiners in Psychology is charged with regulating the practice of psychology in the State of Arkansas including, but not limited to, examining and passing upon the qualifications of applicants for the practice of psychology. The major responsibility of the Board is to insure that Arkansans are protected from misrepresentation, unethical practices, and/or incompetence in the practice of psychology. This goal is accomplished by licensing psychologists and psychological examiners and investigating complaints. Fees are collected primarily for application, testing and renewal. Revenues are deposited in a bank fund. Expenditure of appropriation is dependent upon available funding.

Included in Base Level is an increase of 11.6% each year over the FY99 salary level for the Administrative Assistant position (from \$23,736 in FY99 to \$27,000 in FY00 and \$27,756 in FY01). This request has been made by the Board based upon additional duties and responsibilities and to bring the position more in line with similar positions in other state agencies. Base Level also includes supporting Maintenance & General Operations, and Testing. The Psychology Board is requesting changes of \$5,000 each year of the 1999-01 biennium, which include the following:

- ◆ \$500 each year in Conference Fees & Travel to enable the staff and Board's Attorney to attend national meetings,
- ◆ \$2,000 each year in Professional Fees & Services to cover the costs of investigating and processing an increased number of complaints filed with the Board, and
- ◆ \$2,500 each year in Capital Outlay for updating and purchasing office computer equipment.

The Executive Recommendation provides for Agency Request with the exception of the extraordinary increase above 2.8% for the Administrative Assistant position.

AGENCY	APPROPRIATION	CASH FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: State Board of Examiners in Psychology Code: 289	Name: Psychology Examiners - Cash Code: A31	Name: Psychology Examiners-Cash Code: 323	BR20	316

ARKANSAS BUDGET SYSTEM

01 02 03 04 05 06 07 08 09 10 11 12 13 14

CHARACTER TITLE	-----EXPENDITURES-----			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98	98-99	98-99	BASE	CHANGE	TOTAL	BASE	CHANGE	TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO							99-00	00-01	99-00	00-01
REGULAR SALARIES	51,186	52,841	51,992	57,499	0	57,499	59,108	0	59,108	55,372	56,921		
NUMBER OF POSITIONS	2	2	2	2	0	2	2	0	2	2	2		
PERSONAL SERV MATCHING	13,596	12,559	15,233	16,639	0	16,639	16,922	0	16,922	16,261	16,536		
OPERATING EXPENSES	43,231	45,678	45,678	45,678	0	45,678	45,678	0	45,678	45,678	45,678		
CONF FEES & TRAVEL	3,018	4,000	3,500	3,500	500	4,000	3,500	500	4,000	4,000	4,000		
PROF FEES & SERVICES	14,978	17,863	16,297	15,863	2,000	17,863	15,863	2,000	17,863	17,863	17,863		
CAPITAL OUTLAY	2,000	2,500	2,000	0	2,500	2,500	0	2,500	2,500	2,500	2,500		
TESTING	13,785	18,000	18,000	18,000	0	18,000	18,000	0	18,000	18,000	18,000		
TOTAL	141,794	153,441	152,700	157,179	5,000	162,179	159,071	5,000	164,071	159,674	161,498		
PROPOSED FUNDING SOURCES													
FUND BALANCES	199,085	219,708	*****	226,267		226,267	225,088		225,088	226,267	227,593		
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS	162,417	160,000	*****	156,000	5,000	161,000	157,000	5,000	162,000	161,000	162,000		
OTHER			*****										
TOTAL FUNDING	361,502	379,708	*****	382,267	5,000	387,267	382,088	5,000	387,088	387,267	389,593		
EXCESS APPRO/ (FUNDING)	(219,708)	(226,267)	*****	(225,088)		(225,088)	(223,017)		(223,017)	(227,593)	(228,095)		
TOTAL	141,794	153,441	*****	157,179	5,000	162,179	159,071	5,000	164,071	159,674	161,498		

DEPT 008 BOARDS AND COMMISSIONS - MEDICALLY RELATED
 AGY 289 STATE BOARD OF EXAMINERS IN PSYCHOLOGY
 APPRO A31 CASH OPERATIONS
 FUND 323 PSYCHOLOGY EXAMINERS CASH(289)

The FY99 Budgeted amounts in Regular Salaries and/or Personal Services Matching may exceed the Authorized amounts due to the implementation of the pay plan during the 1997-99 biennium.
 Various Maintenance and General Operation line items may be greater than the authorized appropriation amounts due to transfers from the DFA Cash Holding Account in FY99.

APPROPRIATION SUMMARY
 BR 215

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19

PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1999 - 01 BIENNIUM REQUESTS-----				-----RECOMMENDATIONS-----			
				---ACTUAL--- --BUDGETED---		-----FY 1999 - 00-----		-----FY 2000 - 01-----		-----EXECUTIVE-----		-----LEGISLATIVE-----	
				97-98	98-99	REQUEST-----	REQUEST-----	1999-00	2000-01	1999-00	2000-01		
	323	289 A31	B	141,794 2	153,441 2	157,179 2		159,071 2		154,674 2	156,498 2		
	323	289 A31	C08			2,500 0		2,500 0		2,500	2,500		
<p>In Character 11, an increase of \$2,500 is requested for updating and purchasing office computer Equipment.</p>													
	323	289 A31	C01			2,500 0		2,500 0		2,500	2,500		
<p>In Character 09, an increase of \$500 is requested to enable the office staff and the Board's Attorney General Representative to attend national meetings. In Character 10, an increase of \$2,000 is requested to cover the costs of investigating and processing an increased number of complaints filed with the Board.</p>													

008 BOARDS AND COMMISSIONS - MEDICALLY RELATED

289 STATE BOARD OF EXAMINERS IN PSYCHOLOGY

0 A31 CASH OPERATIONS

323 PSYCHOLOGY EXAMINERS CASH(289)

RANK BY APPROPRIATION

BR 264