

**ARKANSAS BUDGET SYSTEM  
AGENCY PROGRAM COMMENTARY  
1997 - 1999**

**Granting and maintaining licenses for speech-language pathologists and audiologists is an ongoing function of this Board according to Act 277 and Act 121. The most recent legislation, Act 826, added the function of registration of speech-language pathology assistants. Each licensee or registrant must complete continuing education each year which the Board must review and approve/disapprove. Numerous state and privately sponsored workshops and courses are offered throughout the state to provide licensees with the increased knowledge required. Sponsors of such workshops are approved and supervised by the Board.**

**Each year a directory of all licensed speech-language pathologists and audiologists is printed and disseminated to all licensees and continuing education sponsors.**

**The total number of speech-language pathology and audiology licensees continues to grow at a rate of approximately 20% each year. This, in addition to the registration of speech-language pathology assistants, necessitates an increase in character code 02 to cover the increased cost of printing, postage, and office supplies. More frequent board meetings to handle the increase in the number of applicants and increase in complaints is resulting in more travel and other reimbursable expenses for board members. Capital outlay moneys (character code 11) are needed for additional furniture and updated computer equipment. A computer consultant may be needed to install new software and train the office manager. Expenses associated with complaint hearings which include a hearing officer and/or court reporter may be needed; consequently, the need for additional funds in professional fees and services (character code 10). Due to the increased number of licensees and the addition of registration of SLP-Assistants, funds are needed for part-time extra help (character code 01).**

**The needed money will come from the increased number of licensees and registrants. Our checking account and savings have adequate funds to cover all costs when combined with the continued income from new applicants and renewal licenses.**

<b>AGENCY</b> Arkansas Board of Examiners in Speech- Language Pathology and Audiology	<b>DIRECTOR</b> Judy Womack, Chair	<b>AGENCY PROGRAM COMMENTARY BR21</b>	<b>PAGE</b> <b>411</b>
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STATE BOARD OF EXAMINERS IN SPEECH PATHOLOGY AND AUDIOLOGY  
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS  
FOR THE YEAR ENDED JUNE 30, 1994

Assets					Liabilities			Total Equity
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total		
\$ 68,882	\$ 11,901	\$ 277	\$ 81,060	\$ 594	\$ 0	\$ 594	\$ 80,466	

  

Revenues					Expenditures					Other Sources (Uses)
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 0	\$ 0	\$ 35,190	\$ 886	\$ 36,076	\$ 0	\$ 0	\$ 2,371	\$ 30,661	\$ 33,032	\$ 0

- Findings
1. UNLOCATED VOUCHERS - During the voucher examination sixteen (16) of one hundred thirty-eight (138) vouchers could not be located by the Agency for audit. Ark. Code Ann. 19-4-815 (General Accounting and Budgetary Procedures Law) requires that these and other financial records be "kept in a safe place subject to audit".
  2. CONTRACT LABOR - Part III, Chapter 13 of the State Accounting Procedures Manual limits contract labor to six (6) consecutive weeks or 240 hours per quarter. For the quarter July through September, 1993, the allowable hours were exceeded by 135.5 hours and for the quarter April through June, 1994, the allowable hours were exceeded by 70 hours. The total amount paid for these excess hours was \$2,326.00.

- Recommendations
1. Review and comply with Ark. Code Ann. 19-4-815.
  2. Review and comply with Part III, Chapter 13 of the State Accounting Procedures Manual.

Audited by Division of Legislative Audit  
SA0829294

ARKANSAS BUDGET SYSTEM  
 EMPLOYMENT SUMMARY  
 AS REQUIRED BY ACT 358 OF 1993  
 (A.C.A 19-4-307)

AGENCY TITLE      292 - SPEECH THERAPY & AUDIOLOGY

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	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>0</u>	<u>1</u>	<u>1</u>	<u>100%</u>
BLACK EMPLOYEES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
TOTAL EMPLOYED AS OF      08/10/96			<u>0</u>	<u>0%</u>
DATE			TOTAL MINORITIES	
			<u>1</u>	<u>100%</u>
			TOTAL EMPLOYEES	

  
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 AGENCY DIRECTOR

**SUMMARY**  
**STATUS OF NEW PROGRAMS/EXPANSIONS AUTHORIZED BY THE 80TH GENERAL ASSEMBLY**  
**AGENCY: BOARD OF EXAMINERS IN SPEECH-LANGUAGE PATHOLOGY & AUDIOLOGY**

PROGRAM AUTHORIZED	# POS. AUTH.	ADDITIONAL AUTHORIZED APPROPRIATION		STATUS
		FY 95-96	FY 96-97	
<u>APPROPRIATION: A12 BOARD OF EXAMINERS IN SPEECH-LANGUAGE PATHOLOGY &amp; AUDIOLOGY - CASH</u>				
Regular Salaries	1	\$29,000	\$31,000	The 80th General Assembly provided one full time position, one extra help position and supporting operations appropriation for the Board of Examiners in Speech-Language Pathology & Audiology to establish a permanent office. During FY96, the office was established and the full time position was utilized, as well as the dollars provided for professional fees and capital outlay. The extra help position was not filled and the additional operating expenses were not required for operations in FY96. During FY97, the agency budgeted the full time position, as well as the additional dollars provided for extra help and supporting operations.
Extra Help		\$2,000	\$2,000	
Personal Services Matching		\$8,572	\$8,925	
Operating Expenses		\$6,911	\$9,087	
Professional Fees & Services		\$500	\$500	
Capital Outlay		\$2,000	\$2,000	

**ARKANSAS BUDGET SYSTEM  
ANALYSIS OF BUDGET REQUEST  
1997 - 1999**

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The Arkansas Board of Examiners in Speech-Language Pathology and Audiology is a cash agency whose income is derived from licensing and renewal fees. The Board has an Officer Manager, one extra help position, operating expenses, and professional fees and services.

The Board's priority requests for the biennium are for increased postage, printing and supplies in operating expenses due to the increased number of applicants; increase in extra help to assist with the extra workload created by additional applicants; the increase has also created a rise in the number of complaints, so an increase in professional fees and services is requested to defray the added cost of more hearings; and the capital outlay request is for additional office furniture, updated computer equipment.

The Executive Recommendation provides for Base Level, which includes appropriation for a 2.8% Cost of Living Allowance for positions on July 1 of each year of the biennium along with accompanying employee matching requirements.

Expenditure of appropriation is dependent upon available funding.

AGENCY	APPROPRIATION	CASH FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: Arkansas Board of Examiners in Speech-Language and Audiology  Code: 292	Name: Board of Examiners in Speech Pathology and Audiology - Cash Operation  Code: A12	Name: Speech Pathology and Audiology  Code: 329	BR20	<b>415</b>

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	EXPENDITURES			97-98 FISCAL YEAR			98-99 FISCAL YEAR			R E C O M M E N D A T I O N S			
	95-96	96-97	96-97	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO							97-98	98-99	97-98	98-99
REGULAR SALARIES	25,038	30,328	31,000	31,801	0	31,801	32,691	0	32,691	31,801	32,691		
NUMBER OF POSITIONS	1	1	1	1	0	1	1	0	1	1	1		
STRA HELP	0	2,000	2,000	2,000	1,000	3,000	2,000	1,000	3,000	2,000	2,000		
NUMBER OF POSITIONS	0	1	1	1	0	1	1	0	1	1	1		
PERSONAL SERV MATCHING	7,106	8,511	8,925	8,798	77	8,875	8,955	77	9,032	8,798	8,955		
OPERATING EXPENSES	21,970	36,016	36,550	36,016	2,400	38,416	36,016	1,500	37,516	36,016	36,016		
PROF FEES & SERVICES	881	500	500	500	1,100	1,600	500	500	1,000	500	500		
CAPITAL OUTLAY	1,847	2,000	2,000	0	2,500	2,500	0	1,000	1,000				
TOTAL	56,842	79,355	80,975	79,115	7,077	86,192	80,162	4,077	84,239	79,115	80,162		
PROPOSED FUNDING SOURCES			*****										
UNDEVELOPED BALANCES	76,474	88,518	*****	60,408		60,408	33,116		33,116	60,408	40,193		
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS	68,886	51,245	*****	51,823	7,077	58,900	60,923	4,077	65,000	58,900	65,000		
OTHER			*****										
TOTAL FUNDING	145,360	139,763	*****	112,231	7,077	119,308	94,039	4,077	98,116	119,308	105,193		
EXCESS APPRO/ (FUNDING)	( 88,518)	( 60,408)	*****	( 33,116)		( 33,116)	( 13,877)		( 13,877)	( 40,193)	( 25,031)		
TOTAL	56,842	79,355	*****	79,115	7,077	86,192	80,162	4,077	84,239	79,115	80,162		

EPT 008 BOARDS AND COMMISSIONS - MEDICALLY RELATED  
 GY 292 BOARD OF EXAMINERS IN SPEECH PATHOLOGY & AUDIOLOGY  
 PPRO A12 CASH OPERATIONS  
 UND 329 SPEECH PATHOLOGY & AUDIOLOGY(292)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1997 - 99 BIENNIIUM REQUESTS-----						-----RECOMMENDATIONS-----					
					ACTUAL	BUDGETED	-----FY 1997 - 98-----			-----FY 1998 - 99-----			-----EXECUTIVE-----		-----LEGISLATIVE-----			
					95-96	96-97	REQUEST	REQUEST	REQUEST	REQUEST	1997-98	1998-99	1997-98	1998-99				
000		329	292 A12	B	56,842 1	79,355 1	79,115 1					80,162 1			79,115 1	80,162 1		
001		329	292 A12	P01		0	7,077 0					4,077 0						
<p>Maintenance &amp; General Operations: Requesting an additional \$2,400 for FY97/98 and \$1,500 in FY98/99 due to increase in licenses of approximately 20% per year, as well as implementation of registration of SLP-assistants.</p> <p>Professional Fees &amp; Services: Requesting an additional \$1,100 for FY97/98 and \$500 for FY98/99 to cover additional costs associated with increased complaint handling and computer consultant costs.</p> <p>Capital Outlay: Requesting \$2,500 for FY97/98 and \$1,000 for FY98/99 to purchase guest chairs, additional filing cabinet, and update computer equipment.</p> <p>Extra Help: Requesting \$1,000 for FY97/98 and \$1,000 for FY98/99 in lieu of requesting additional position.</p> <p>Personal Services Matching: Requesting \$77 for FY97/98 and \$77 for FY98/99 to cover request of extra help.</p>																		

DEPT 008 BOARDS AND COMMISSIONS - MEDICALLY RELATED  
 AGY 292 BOARD OF EXAMINERS IN SPEECH PATHOLOGY & AUDIOLOGY  
 APPRO A12 CASH OPERATIONS

RANK BY APPROPRIATION

BR 264

FUND 329 SPEECH PATHOLOGY & AUDIOLOGY(292)