

**ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
2001 - 2003**

2001-2003 BIENNIAL BUDGET

Our Board operates solely on revenues collected. Projected fee receipts will provide revenue to meet the costs of the following budget requests.

- (1) A request of \$1,800 for Character 02 (Maintenance & Operation) is being requested.
 - (a) \$300 is being requested for postage due to a larger mailing volume & possible increase in the cost of postage.
 - (b) \$500 is being requested for telephone to cover the cost of fax machine line and cellular phone line.
 - (c) \$500 is being requested for official business (meals & lodging) to cover the cost of increasing investigations.
 - (d) \$400 is being requested for mileage to cover increasing investigations
 - (e) \$100 is being requested for Subscriptions & Publications (National Vet Directory & other national literature)

- (2) A request of \$900 for Character 46 (Rent & Board Member Expense) is being requested to cover the cost of air fare to the national meeting each year. In the past only one board member attended, however, due to information programs at this meeting, we expect to send at least two and possibly three members in the coming years.

AGENCY Veterinary Medical Examining Board (298)	DIRECTOR  DVM	AGENCY PROGRAM COMMENTARY BR21	PAGE 376
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VETERINARY MEDICAL EXAMINING BOARD
 SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
 FOR THE YEAR ENDED JUNE 30, 1999

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total			
\$ 155,728	\$ 5,421	\$ 4,285	\$ 165,434	\$ 209	\$ 4,218	\$ 4,427	\$ 161,007		

Revenues				Expenditures			Other Sources (Uses)		
Intergovernmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total
\$ 0	\$ 0	\$ 88,945	\$ 0	\$ 88,945	\$ 46,228	\$ 0	\$ 0	\$ 16,203	\$ 62,431

Findings

None

Recommendations

None

STATE AGENCY PUBLICATIONS

2001-2003 Biennium

Act 1276 of 1999

AGENCY: AR Veterinary Medical Examining Board AGENCY # 298

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
Annual Report	A.C.A. 25-1-105(e)(5)			Keeps the public informed of the actions taken during board meetings.
Mission Statement	A.C.A. 25-1-105(e)(5)			To inform the Legislative Council if the board's mission statement changes from year to year.

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
2001 - 2003**

Arkansas Code Annotated §17-101-201 created the Veterinary Medical Examining Board which consists of five (5) members appointed by the Governor for terms of five (5) years. The Board is responsible for determining the qualifications of applicants for a license to practice general veterinary medicine or any specialty area and certification of veterinary technicians. The Board is also responsible for issuance, renewal, denial, suspension or revocation of licenses and certificates and discipline of veterinarians or veterinary technicians as well as regulates all veterinarians in a corporate practice. The Board is authorized to establish annually a schedule of license and permit fees based on the Board's financial requirements for each year. The Veterinary Medical Examining Board is a special revenue funded agency that derives its funding from the licensing and examining of veterinarians and veterinary technicians.

The budget request for the Veterinary Medical Examining Board reflects a Base Level of \$84,136 in FY02 and \$85,372 in FY03 and includes a 2.6% payplan increase for salary and personal services matching above FY01 and includes one position.

Change Levels include a 10.5% salary increase for the Executive Secretary along with the accompanying personal services matching and increases in Operating Expenses totaling \$1,800 each year and includes postage, telephone, official business meals, lodging and mileage and publication subscriptions. An additional \$900 each year is requested in Rent/Member Expenses to allow Board Members to travel to national meetings.

The Executive Recommendation provides for Base Level and the Agency Request for Operating Expenses totaling \$1,800 each year and Rent/Member Expenses totaling \$900 each year.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: Veterinary Medical Examining Board Code: 298	Name: Veterinary Medical Examining Board Code: 470	Name: Veterinary Examiners Board Code: SXV	BR20	380

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	-----EXPENDITURES-----			-----01-02 FISCAL YEAR-----			-----02-03 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	99-00	00-01	00-01	CHANGE		TOTAL	CHANGE		TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO	BASE	LEVEL	REQUEST	BASE	LEVEL	REQUEST	01-02	02-03	01-02	02-03
REGULAR SALARIES	38,658	39,373	39,373	40,396	3,111	43,507	41,446	3,192	44,638	40,396	41,446		
NUMBER OF POSITIONS	1	1	1	1	0	1	1	0	1	1	1		
EXTRA HELP	3,467	9,775	9,775	9,775	0	9,775	9,775	0	9,775	9,775	9,775		
NUMBER OF POSITIONS	2	3	3	3	0	3	3	0	3	3	3		
PERSONAL SERV MATCHING	10,102	10,694	10,949	10,866	551	11,417	11,052	565	11,617	10,866	11,052		
OPERATING EXPENSES	9,184	10,598	10,598	10,598	1,800	12,398	10,598	1,800	12,398	12,398	12,398		
CONF FEES & TRAVEL	0	281	281	281	0	281	281	0	281	281	281		
PROF FEES & SERVICES	860	2,849	2,849	2,849	0	2,849	2,849	0	2,849	2,849	2,849		
CAPITAL OUTLAY	3,877	0	0	0	0	0	0	0	0	0	0		
DATA PROCESSING	0	0	0	0	0	0	0	0	0	0	0		
RENT/MEMBER EXPENSE	8,111	9,371	9,371	9,371	900	10,271	9,371	900	10,271	10,271	10,271		
TOTAL	74,259	82,941	83,196	84,136	6,362	90,498	85,372	6,457	91,829	86,836	88,072		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES	174,983	196,915	*****	203,974		203,974	203,476		203,476	203,476	206,640		
GENERAL REVENUES			*****										
SPECIAL REVENUES	96,191	98,000	*****	83,638	6,362	90,000	83,543	6,457	90,000	90,000	90,000		
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
OTHER			*****										
TOTAL FUNDING	271,174	286,915	*****	287,612	6,362	293,974	287,019	6,457	293,476	293,476	296,640		
EXCESS APPRO/ (FUNDING)	(196,915)	(203,974)	*****	(203,976)		(203,976)	(201,647)		(201,647)	(206,640)	(208,568)		
TOTAL	74,259	82,941	*****	84,136	6,362	90,498	85,372	6,457	91,829	86,836	88,072		

DEPT 008 BOARDS AND COMMISSIONS - MEDICALLY RELATED
 AGY 298 VETERINARY MEDICAL EXAMINING BOARD
 APPRO 470 VETERINARY MEDICAL EXAMINING BOARD

Authorized Appropriation in FY00 for Capital Outlay totaled \$6,000

APPROPRIATION SUMMARY

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FUND SXV VETERINARY EXAMINERS BOARD(298)

ARKANSAS BUDGET SYSTEM
PROGRAM/SERVICE INFORMATION LIST
RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES				2001 - 03 BIENNIAL REQUESTS				RECOMMENDATIONS						
					ACTUAL		BUDGETED		FY 2001 - 02		FY 2002 - 03		EXECUTIVE		LEGISLATIVE				
					99-00	00-01	REQUEST	REQUEST	2001-02	2002-03	2001-02	2002-03							
000		SXV 298 470		B	74,259 1	82,941 1	84,136 1	85,372 1						84,136 1	85,372 1				
001		SXV 298 470 010 OPERATIONS		C10			3,662 0	3,757 0											
<p>An additional request of 10.5% in F/Y 01-02 for Character 00 is being requested to increase the salary for our Executive Secretary due to increased duties and responsibilities. This is the only full-time employee of our agency - she performs all the day-to-day office procedures plus schedules board meetings, conducts investigations, inspects clinics over the state, and deals with the general public concerning complaints about veterinarians.</p>																			
002		SXV 298 470 010 OPERATIONS		C02			1,800 0	1,800 0						1,800	1,800				
<p>A request of \$1800 for Character 02 (Maintenance & Operations) is being requested to cover an increase in board investigations, postage, telephone and subscriptions and publications.</p>																			

DEPT 008 BOARDS AND COMMISSIONS - MEDICALLY RELATED
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RANK BY APPROPRIATION
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ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		2001 - 03 BIENNIUM REQUESTS				R E C O M M E N D A T I O N S							
					ACTUAL 99-00	BUDGETED 00-01	FY 2001 - 02 REQUEST		FY 2002 - 03 REQUEST		EXECUTIVE		LEGISLATIVE					
003		SXV	298 470 010 OPERATIONS	C03			900 0			900 0				900	900			
<p>A request of \$900 for Character 46 (Rent & Board Member Expense) is being requested to cover the cost of air fare (for board members) to the national meeting each year. In the past only one board member attended, however, due to information programs (dealing with other State board's problems and how they solve them), we expect to send at least two and possibly three members in the coming years.</p>																		

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RANK BY APPROPRIATION
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