

VETERINARY MEDICAL EXAMINING BOARD

Enabling Laws

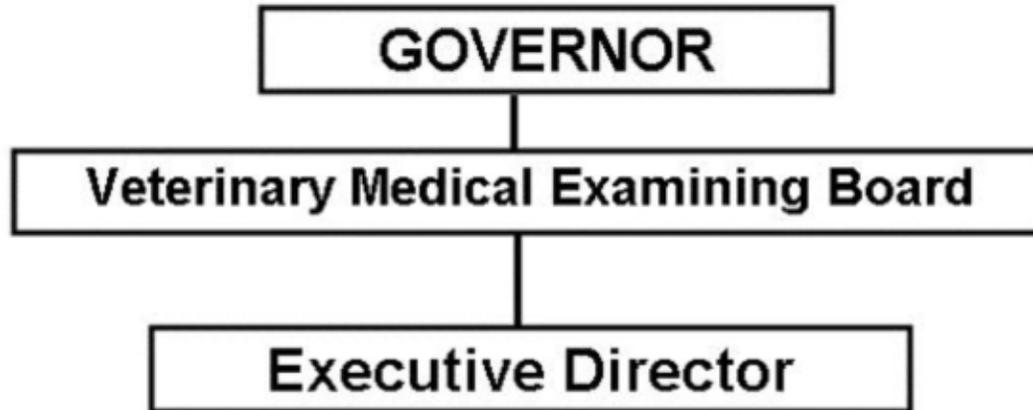
Act 146 of 2016
A.C.A. §17-101-201

History and Organization

MISSION: To administer the veterinary statutes with the highest degree of integrity, competence and efficiency commensurate with the professional standards of veterinarians and veterinary technicians.

STATUTORY RESPONSIBILITY: To examine and determine the qualifications and fitness of applicants to practice general veterinary medicine or any specialty area thereof, and certification of veterinary technicians; to issue, renew, deny, suspend or revoke licenses or certificates or otherwise discipline veterinarians or veterinary technicians; to conduct investigations on persons practicing veterinary medicine without a license.

PRIMARY ACTIVITIES: 1) Administer the Written State Jurisprudence Exam once a year to all qualified veterinary applicants; 2) Grant a license to those who pass the State Board and otherwise qualify; 3) Evaluate qualifications of education, skill and experience for certification of a person as a veterinary technician; 4) Annually register all DVM's and CVT's and issue them a certificate to practice; 5) Investigate violations of the Veterinary Medical Practice Act and Regulations and take disciplinary action where appropriate; 6) Monitor mandatory continuing professional education on DVM's and CVT's who hold a license or certificate to practice; and 7) Hold formal or informal hearings when needed.



Agency Commentary

The Arkansas Veterinary Medical Examining Board is responsible for safeguarding the people of the State of Arkansas against dishonest, incompetent and unprincipled practitioners of veterinary medicine. The Agency also has the power to issue citations to persons who unlawfully practice veterinary medicine in the State. Funding for the appropriation of the Agency is based solely on revenues collected from license fees, annual renewal fees and civil penalties.

The Agency is requesting Base Level Operations for each year of the biennium. The Agency does have a critical need to update technology in the office, but feels that current Base Level Operations is sufficient funds to maintain day-to-day operations while also improving upon technology.

The Agency is requesting an increase in Extra Help appropriation of \$3,225 for each year of the biennium. Additional Personal Services Matching for this increase would be approximately \$249 for each year of the biennium. The request is needed to provide administrative assistance in the office, which would improve the overall efficiency of the Agency.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
VETERINARY MEDICAL EXAMINING BOARD
FOR THE YEAR ENDED JUNE 30, 2014

Findings	Recommendations
None	None

State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2016

None

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Publications

A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
Annual Report	A.C.A. 17-101-1 et seq.	N	N	1,500	Keeps the public and DVM's informed of the actions taken during Board Meetings.	0	0.00
Mission Statement	A.C.A. 17-101-1 et seq.	N	N	5	To inform the Governor if our Mission Statement changes from year to year.	0	0.00
Veterinary Practice Act & Regulations Booklets	A.C.A. 17-101-1 et seq.	N	N	500	Published every five years to inform the public and DVM's of the Board's rules & regulations.	0	0.00

Agency Position Usage Report

FY2014 - 2015						FY2015 - 2016						FY2016 - 2017					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: 470 - Veterinary Medical Examining Board

Funding Sources: SXV - Veterinary Examiners Board

The Veterinary Medical Examining Board is responsible for determining the qualifications of applicants for a license to practice general veterinary medicine or any specialty area and certification of veterinary technicians. The Board was created by Arkansas Code Annotated §17-101-201 and is funded by special revenues derived from fees charged its member constituents.

Base Level Regular Salaries and Personal Services Matching include the continuation of the previously authorized 2017 Salaries and Career Service Payments for eligible employees. Personal Services Matching includes the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$420 per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases. The Base Level request for Regular Salaries includes board member stipend payments.

The Board is requesting a Change Level request of \$3,474 for each year of the biennium. This request is for additional Extra Help and Personal Service Matching appropriation to provide for administrative assistance in the office.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 470 - Veterinary Medical Examining Board

Funding Sources: SXV - Veterinary Examiners Board

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2015-2016	2016-2017	2016-2017	2017-2018			2018-2019		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	45,732	44,444	61,869	44,444	44,444	44,444	44,444	44,444	44,444
#Positions	1								
Extra Help 5010001	7,500	9,775	9,775	9,775	13,000	13,000	9,775	13,000	13,000
#Extra Help	1	3							
Personal Services Matching 5010003	15,624	15,400	19,459	15,647	15,896	15,896	15,647	15,896	15,896
Operating Expenses 5020002	8,986	14,848	14,848	14,848	14,848	14,848	14,848	14,848	14,848
Conference & Travel Expenses 5050009	0	281	281	281	281	281	281	281	281
Professional Fees 5060010	0	2,849	2,849	2,849	2,849	2,849	2,849	2,849	2,849
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Rent/Member Reimbursement 5900046	4,079	11,571	11,571	11,571	11,571	11,571	11,571	11,571	11,571
Total	81,921	99,168	120,652	99,415	102,889	102,889	99,415	102,889	102,889
Funding Sources									
Fund Balance 4000005	426,804	464,467		465,299	465,299	465,299	465,884	462,410	462,410
Special Revenue 4000030	119,584	100,000		100,000	100,000	100,000	100,000	100,000	100,000
Total Funding	546,388	564,467		565,299	565,299	565,299	565,884	562,410	562,410
Excess Appropriation/(Funding)	(464,467)	(465,299)		(465,884)	(462,410)	(462,410)	(466,469)	(459,521)	(459,521)
Grand Total	81,921	99,168		99,415	102,889	102,889	99,415	102,889	102,889

Change Level by Appropriation

Appropriation: 470 - Veterinary Medical Examining Board
Funding Sources: SXV - Veterinary Examiners Board

Agency Request

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
BL	Base Level	99,415	1	99,415	100.0	99,415	1	99,415	100.0
C01	Existing Program	3,474	0	102,889	103.5	3,474	0	102,889	103.5

Executive Recommendation

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
BL	Base Level	99,415	1	99,415	100.0	99,415	1	99,415	100.0
C01	Existing Program	3,474	0	102,889	103.5	3,474	0	102,889	103.5

Justification

C01	The Agency is requesting an increase in Extra Help appropriation of \$3,225 for each year of the biennium. Additional Personal Services Matching for this increase would be approximately \$249 for each year of the biennium. The request is needed to provide administrative assistance in the office, which would improve the overall efficiency of the Agency.								
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