

AR MINORITY HEALTH COMMISSION

Enabling Laws

Act 228 of 2003
Act 229 of 2003
ACA 20-2-101 et seq.
ACA 19-12-101 et seq.

History and Organization

Act 912 of the 1991 General Assembly (ACA 20-2-101 et seq.) created the Arkansas Minority Health Commission to address disparities in the health status of minorities within the State. The Act identifies minorities as Black Americans, Hispanic Americans, Asian Americans, and American Indians. Initiated Act 1 of 2000 (ACA 19-12-101 et seq.) established the Minority Health Initiative, administered by the Commission, to screen, monitor, and treat disorders disproportionately critical to minority groups.

The Commission is made up of twelve commissioners. Two members are appointed by the Senate President Pro Tem, two by the Speaker of the House of Representatives, four members are appointed by the Governor, and four serve as heads of certain state departments, as mandated by the 1991 Act. The 1991 Act grants the Commission the authority to obtain any information relating to health issues on minorities from any state agency, state supported hospital or state medical school.

MISSION STATEMENT

The mission of the Arkansas Minority Health Commission is to assure all minority Arkansans access to health care that is equal to the care provided to other citizens of the state and seek ways to provide education, address, treat and prevent diseases and conditions that are prevalent among minority populations.

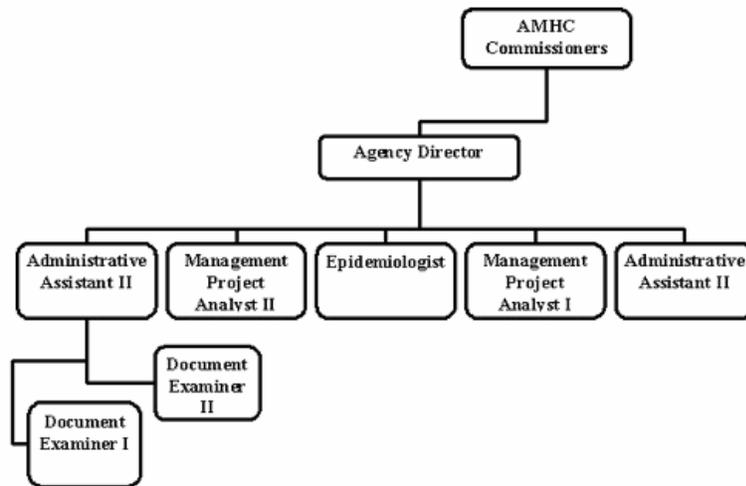
Primary Activities

1. Study issues relating to the delivery of and access to health services to minorities in the State.
2. Identify any gaps in the health services delivery systems that particularly affect minorities.
3. Make recommendations to the relevant agencies and to the legislature for improving the delivery of and access to health services for minorities.
4. Study and make recommendations as to whether services are available to ensure future minority health needs will be met.
5. Increase awareness of hypertension, strokes, and other disorders disproportionately critical to minorities by utilizing different approaches that include but are not limited to the following: Advertisement, distribution of educational materials, and providing medications for high risk minority

populations.

6. Provide screening or access to screening for hypertension, strokes, and other disorders disproportionately critical to minorities but will also provide this services to any citizen within the state regardless of racial ethnical group.

7. Develop intervention strategies to decrease hypertension, strokes, and other disorders noted above, as well as associated complications, including: educational programs, modification of risk factors by smoking cessation programs, weight loss, promoting healthy lifestyles, and treatment of hypertension with cost-effective, well-tolerated medications, as well as case management for patients in these programs.



Agency Commentary

The Arkansas Minority Health Commission assures all minority Arkansans access to health care that is equal to the care provided to other citizens of the State and seeks ways to provide education, address, treat and prevent diseases and conditions that are prevalent among minority populations. The agency studies issues related to health delivery, identifies health service gaps, makes recommendations to agencies and the legislature, increases awareness of disorders, provides access to health screening, and develops health related intervention strategies.

In the Tobacco Settlement Funded Targeted State Needs Program, the agency requests three new positions with an increase in salary and match appropriation and an offsetting decrease in professional services appropriation contingent upon receiving the positions and salary and match. The agency expects to achieve a net savings in funds through performing services in-house that are currently contracted out. Tobacco Settlement funding is expected to decrease in future years.

In the General Revenue funded Minority Health Operations appropriation, the Agency requests an increase in General Revenue funding and appropriation over Base Level of \$87,745 for FY2005-2006 and \$87,221 for FY2006-2007 to enable to agency to perform its duties and to provide a salary increase over the cost of living increase to the agency director.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS MINORITY HEALTH COMMISSION
FOR THE YEAR ENDED JUNE 30, 2003

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	12 %
Black Employees	1	4	5	62 %
Other Racial Minorities	1	1	2	26 %
Total Minorities			7	88 %
Total Employees			8	100 %

Publications

A.C.A 25-1-204

Name	Statutory Authorization	Required for		# Of Copies	Reason (s) for Continued Publication and Distribution
		Governor	General Assembly		
Arkansas Racial & Ethnic Health Disparity Study Report	ACA 20-2-101 (Act 912 of 1991)	N	Y	100	Requests by the Public, Institutions, and Agencies

Department Appropriation / Program Summary

Historical Data						Agency Request and Executive Recommendation									
Appropriation / Program		2003-2004		2004-2005		2004-2005		2005-2006				2006-2007			
		Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Agency	Pos	Executive	Pos
463	Minority Health Initiative	1,496,314	5	1,959,216	5	2,016,435	5	1,966,515	8	1,966,515	5	1,971,522	8	1,971,522	5
815	Minority Health Operations	149,992	3	167,003	3	162,801	3	260,312	3	172,567	3	264,010	3	176,789	3
Total		1,646,306	8	2,126,219	8	2,179,236	8	2,226,827	11	2,139,082	8	2,235,532	11	2,148,311	8
Funding Sources			%		%				%		%		%		%
Fund Balance	4000005	0	0.0	635,414	25.1			409,215	18.4	409,215	19.1	2,415	0.1	2,415	0.2
General Revenue	4000010	149,992	6.6	160,866	6.3			260,312	11.7	172,567	8.1	264,010	15.8	176,789	11.2
Merit Adjustment Fund	4000055	0	0.0	6,137	0.2			0	0.0	0	0.0	0	0.0	0	0.0
Tobacco Settlement	4000495	2,131,728	93.4	1,733,017	68.4			1,559,715	69.9	1,559,715	72.8	1,403,745	84.1	1,403,745	88.6
Total Funds		2,281,720	100.0	2,535,434	100.0			2,229,242	100.0	2,141,497	100.0	1,670,170	100.0	1,582,949	100.0
Excess Appropriation/(Funding)		(635,414)		(409,215)				(2,415)		(2,415)		565,362		565,362	
Grand Total		1,646,306		2,126,219				2,226,827		2,139,082		2,235,532		2,148,311	

Analysis of Budget Request

Appropriation / Program: 463 - Minority Health Initiative

Funding Sources: TSE - Targeted State Needs Program Account

The Tobacco Settlement Funded Minority Health Initiative, one of four targeted state needs programs established by Initiated Act 1 of 2000, established and administered by the agency, provides screening, monitoring, and treatment of hypertension, stroke, and other disorders disproportionately critical to the State's minorities.

Base Level request for this appropriation of \$1,966,515 in FY06 and \$1,971,522 in FY07 includes graduated salary increases of 3% to 1.5% each year over FY05 salary levels, along with related Personal Services Matching costs for the five Base Level positions. This includes a \$600 minimum increase for employees earning \$20,000 or below. Included in Personal Services Matching is a \$40 increase in the monthly contribution for State employee's health insurance for a total State match of \$320 per month.

The agency requests three new positions with an offsetting reduction in Professional Fees appropriation contingent upon receiving the positions. The total increase in Salary and Match of \$151,801 in FY06 and \$156,009 in FY07 will allow the agency to perform duties that are currently contracted out, producing a net savings of approximately \$40,000 per year in funding that can be further applied to agency goals and duties identified as needed by the Tobacco Settlement Commission's Rand Report. The Grant Administrator, Grade 24, will perform currently contracted services of grant research, grant application, assist entities with grant applications, and monitor grant performance and expenditures. The Marketing Manager, Grade 24, will perform currently contracted duties of target market research and market campaign control and oversight. The Fiscal/Personnel Manager, Grade 26, will implement Rand Study suggested fiscal controls, reporting, and program oversight and other office management duties.

The agency requests changing the current "Drugs and Medicine" line item appropriation to a more descriptive line item "Screening, Monitoring, Treating, and Outreach" to reflect the functions described in Initiated Act 1 of 2000. A reclassification of the Management Project Analyst II to a Community Outreach Coordinator II, to more accurately reflect the position's job duties completes the agency's biennial request.

The Executive Recommendation provides for Base Level and the renaming of the "Drugs and Medicine" line item to "Screening, Monitoring, Treating, and Outreach".

Appropriation / Program Summary

Appropriation / Program: 463 Minority Health Initiative
Funding Sources: TSE - Targeted State Needs Program Account

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	128,411	132,438	143,132	136,458	251,575	136,458	140,568	259,138	140,568
#Positions	5	5	5	5	8	5	5	8	5
Personal Services Matching 5010003	43,796	45,751	42,149	49,030	85,714	49,030	49,927	87,366	49,927
Operating Expenses 5020002	270,044	374,873	425,000	374,873	374,873	374,873	374,873	374,873	374,873
Travel-Conference Fees 5050009	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Professional Fees and Services 5060010	649,109	739,508	739,508	739,508	587,707	739,508	739,508	583,499	739,508
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	3,107	0	0	0	0	0	0	0	0
Drugs and Medicine 5900046	398,847	663,646	663,646	663,646	663,646	663,646	663,646	663,646	663,646
Total	1,496,314	1,959,216	2,016,435	1,966,515	1,966,515	1,966,515	1,971,522	1,971,522	1,971,522
Funding Sources									
Fund Balance 4000005	0	635,414		409,215	409,215	409,215	2,415	2,415	2,415
Tobacco Settlement 4000495	2,131,728	1,733,017		1,559,715	1,559,715	1,559,715	1,403,745	1,403,745	1,403,745
Total Funding	2,131,728	2,368,431		1,968,930	1,968,930	1,968,930	1,406,160	1,406,160	1,406,160
Excess Appropriation/(Funding)	(635,414)	(409,215)		(2,415)	(2,415)	(2,415)	565,362	565,362	565,362
Grand Total	1,496,314	1,959,216		1,966,515	1,966,515	1,966,515	1,971,522	1,971,522	1,971,522

The FY 05 Budgeted amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 03-05 biennium. Tobacco Settlement Funds do not carry forward into the new biennium unless criteria are met as prescribed in Initiated Act 1 of 2000.

The Executive Recommendation provides for the Agency's Request to rename the Drugs and Medicine line item to Screening, Monitoring, Treating and Outreach.

Change Level by Appropriation

Appropriation / Program: 463-Minority Health Initiative

Funding Sources: TSE - Targeted State Needs Program Account

Agency Request

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	1,966,515	5	1,966,515	100.0	1,971,522	5	1,971,522	100.0
C01	Existing Program	151,801	3	2,118,316	107.7	156,009	3	2,127,531	107.9
C03	Discontinue Program	(151,801)	0	1,966,515	100.0	(156,009)	0	1,971,522	100.0
C10	Reclass	0	0	1,966,515	100.0	0	0	1,971,522	100.0

Executive Recommendation

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	1,966,515	5	1,966,515	100.0	1,971,522	5	1,971,522	100.0
C01	Existing Program	0	0	1,966,515	100.0	0	0	1,971,522	100.0
C03	Discontinue Program	0	0	1,966,515	100.0	0	0	1,971,522	100.0
C10	Reclass	0	0	1,966,515	100.0	0	0	1,971,522	100.0

Justification

C01	Request three new positions, with offsetting reduction in Prof. Fees approx., total \$151,801 and \$156,009 yrs. 1 & 2, to perform duties now contracted out for and one to perform duties identified by the Tobacco Settlement Commission's Rand Report. Grant Administrator will do research, apply, assist, and monitor grants; Marketing Manager will perform target market research and market campaign functions; and Fiscal / Personnel Mgr. will implement Rand Study fiscal control, reporting, and oversight duties.
C03	Reduction of Professional Fees & Services of \$151,801 yr. 1 and \$156,009 yr. 2 contingent upon obtaining all positions requested to perform contracted and Rand Study suggested duties.
C10	Reclassification of Mgmt. Project Analyst II position to Community Outreach Coordinator II, with no Grade change, to reflect job duties.

Analysis of Budget Request

Appropriation / Program: 815 - Minority Health Operations

Funding Sources: HUA - Miscellaneous Agencies Fund

The General Revenue funded Minority Health Operations appropriation assures equal access of the State's minorities to health care, provides disease education, treatment, screening, and prevention, studies health delivery issues, increases awareness, and makes agency and legislative recommendations.

Base Level request for this appropriation of \$172,567 in FY06 and \$176,789 in FY07 includes graduated salary increases of 3% to 1.5% each year over FY05 salary levels, along with related Personal Services Matching costs for the three Base Level positions. This includes a \$600 minimum increase for employees earning \$20,000 or below. Included in Personal Services Matching is a \$40 increase in the monthly contribution for State employee's health insurance for a total State match of \$320 per month.

The agency requests General Revenue funding and Maintenance and Operations appropriation increases to enable the agency to perform its duties. Increases each year of the biennium in Operating Expenses of \$48,888, Travel and Conference Fees of \$1,909, and Professional Fees and Services of \$34,250 are requested to provide for Quarterly Commission meetings that occur in targeted communities, agency rent, outreach services, and the purchase of epidemiologist services. The agency is requesting an extraordinary salary increase for the director of the Minority Health Commission at a cost of \$2,698 in FY06 and \$2,174 in FY07. A reclassification of the Management Project Analyst I position to a Community Outreach Coordinator I, with no grade change, is requested to better reflect the position's duties.

The Executive Recommendation provides for Base Level.

Appropriation / Program Summary

Appropriation / Program: 815 Minority Health Operations
Funding Sources: HUA - Miscellaneous Agencies Fund

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	116,648	121,591	117,925	124,976	127,190	124,976	128,440	130,224	128,440
#Positions	3	3	3	3	3	3	3	3	3
Personal Services Matching 5010003	30,008	36,660	29,383	38,839	39,323	38,839	39,597	39,987	39,597
Operating Expenses 5020002	3,086	8,002	14,743	8,002	56,890	8,002	8,002	56,890	8,002
Travel-Conference Fees 5050009	250	500	500	500	2,409	500	500	2,409	500
Professional Fees and Services 5060010	0	250	250	250	34,500	250	250	34,500	250
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	149,992	167,003	162,801	172,567	260,312	172,567	176,789	264,010	176,789
Funding Sources									
General Revenue 4000010	149,992	160,866		172,567	260,312	172,567	176,789	264,010	176,789
Merit Adjustment Fund 4000055	0	6,137		0	0	0	0	0	0
Total Funding	149,992	167,003		172,567	260,312	172,567	176,789	264,010	176,789
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	149,992	167,003		172,567	260,312	172,567	176,789	264,010	176,789

The FY05 Budgeted amounts in Regular Salaries and Personal Services Matching exceeds the authorized amounts due to salary and matching rate adjustments during the 2003-2005 biennium.

Change Level by Appropriation

Appropriation / Program: 815-Minority Health Operations
Funding Sources: HUA - Miscellaneous Agencies Fund

Agency Request

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	172,567	3	172,567	100.0	176,789	3	176,789	100.0
C01	Existing Program	85,047	0	257,614	149.2	85,047	0	261,836	148.1
C10	Reclass	0	0	257,614	149.2	0	0	261,836	148.1
C15	Ex Salary Increase	2,698	0	260,312	150.8	2,174	0	264,010	149.3

Executive Recommendation

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	172,567	3	172,567	100.0	176,789	3	176,789	100.0
C01	Existing Program	0	0	172,567	100.0	0	0	176,789	100.0
C10	Reclass	0	0	172,567	100.0	0	0	176,789	100.0
C15	Ex Salary Increase	0	0	172,567	100.0	0	0	176,789	100.0

Justification

C01	Request increase in M&O appropriation and Gen. Rev. funding to support necessary agency operations. Increase ea. yr. in Op. Exp. of \$48,888, in Travel & Conf. of \$1,909, in Prof. Fees & Svcs. of \$34,250, will provide for Quarterly Commission meetings in targeted communities, Rent, Epidemiologist services, and outreach services.
C10	Reclassification of Mgmt. Project Analyst I to Community Outreach Coordinator I, with no grade change, to reflect actual job duties.
C15	Salary increase of 3% for agency director over the cost of living increase. \$2,698 total yr. 1 and \$2,174 yr. 2 funded from Gen. Rev.