

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
AGENCY PROGRAM COMMENTARY
2003 - 2005

The Arkansas Code Revision Commission is responsible for maintaining the Arkansas Code of 1987 Annotated. This includes monitoring compliance of the contract by the publisher, Matthew Bender Co., a division of LexisNexis, including assisting and monitoring the publisher in the preparation of the Code.

Since 1989, the commission has prepared acts of a general and permanent nature of each regular and special legislative session for codification and publication in the supplements to the Code. In 1997, the General Assembly reorganized the commission and changed the way in which the commission may codify legislation. Changes in the commission's authority were made again in 1999 and in 2001 by the General Assembly.

Effective August 15, 2002, the commission's offices have been moved to the Aegon Building, suite 240S. As a result of this, the commission is requesting an increase in operating expenses of \$29,666 in the first year of the biennium and \$27,181 in the second year of the biennium, which includes an increase in rent of \$13,000 and \$6,000 parking fees each year. The remaining increase of \$10,666 in the first year and \$8,181 in the second year are for office supplies, postage, telecommunications, freight, subscriptions and publications, data processing supplies, and software maintenance fees.

The commission is requesting appropriation for professional services of \$5,000 for each year of the biennium to pay for audit services. The total request for maintenance and operation is \$34,666 for the first year and \$32,181 for the second year of the biennium.

AGENCY
Arkansas Code Revision Commission

DIRECTOR

Vince Henderson

**AGENCY
PROGRAM
COMMENTARY**

PAGE
2

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
STATE AGENCY PUBLICATIONS

Fiscal Year 2002-2003
 Required by: A.C.A. 25-1-204

AGENCY: Arkansas Code Revision Commission

Agency# 332

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
N/A				
				4

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
ANALYSIS OF BUDGET REQUEST
2003 - 2005

Since 1989, the Arkansas Code Revision Commission (ACRC) has been responsible for maintaining the Arkansas Code of 1987 Annotated. This includes monitoring compliance of the contract with the publisher, assisting and monitoring the publisher in the preparation of supplements to the Code and conforming legislation after each regular and special session of the General Assembly for publication in the supplements of the Code. For the past several biennia, the General Assembly has reorganized the Commission and changed the way in which the Commission may codify legislation.

The Base Level request includes a 2.7% salary increase each year over the FY03 salary levels for all incumbents plus associated increases in Personal Services Matching. Included in Personal Services Matching is a \$33 per month increase in the monthly contribution for State employee's health insurance for a total state contribution of \$280 per month per budgeted employee.

The Commission is requesting an increase in Operating Expenses of \$29,666 in FY04 and \$27,181 in FY05 to cover rent, parking fees, office supplies, postage, telecommunications, freight, subscriptions and publications, data processing supplies, and software maintenance fees. The Commission is also requesting appropriation for Professional Fees and Services in the amount of \$5,000 each year of the biennium to pay for audit services.

Currently, the Commission is funded from State General Services, the State Administration of Justice Fund, transfers from agencies' savings from receiving free sets of the Arkansas Code of 1987 Annotated, and the fund balance from the Arkansas Code Revision Fund which comes from court costs and filings fees from cities and counties. These revenues are all deposited into the State Central Services fund as "direct revenue" for the Arkansas Code Revision Commission. The Commission is requesting to no longer be funded through State General Services and to be directly funded from State Central Services.

The Executive Recommendation provides for Base Level and recommends funding from State Central Services.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: Arkansas Code Revision Commission Code: 332	Name: Code Revision Operations Code: 223	Name: State Central Services Code: HSC		5

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name ARKANSAS CODE REVISION COMMISSION
Agency Code 332
Appropriation Name OPERATIONS
Appropriation Code 223
Fund Name State Central Services
Fund Code HSC

Character Name	Expenditures						Agency Request										Recommendations				
	2001-02		2002-03		2002-03		2003-04				2004-05						Executive				
	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	292,197	335,469	9	324,532	9	344,527	9	0	0	344,527	9	353,829	9	0	0	353,829	9	344,527	9	353,829	9
Extra Help	15,554	17,000	6	17,000	6	17,000	6	0	0	17,000	6	17,000	6	0	0	17,000	6	17,000	6	17,000	6
Personal Serv Match	80,616	87,332	0	85,510	0	92,566	0	0	0	92,566	0	94,214	0	0	0	94,214	0	92,566	0	94,214	0
Operating Expenses	67,579	73,738	0	73,738	0	73,738	0	29,668	0	103,402	0	73,738	0	27,181	0	100,917	0	73,738	0	73,738	0
Travel-Conferences	3,944	4,000	0	4,000	0	4,000	0	0	0	4,000	0	4,000	0	0	0	4,000	0	4,000	0	4,000	0
Capital Outlay	46,455	1,000	0	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	3,000	0	0	0	0	0	0	5,000	0	5,000	0	0	0	5,000	0	5,000	0	0	0	0	0
Grand Total	509,345	518,537	15	505,778	15	531,829	15	34,668	0	566,495	15	542,779	15	32,181	0	574,960	15	531,829	15	542,779	15

Funding Source Name	2001-02 Actual	2002-03 Budget	2002-03 Pos.	2002-03 Authorized	2002-03 Pos.	2003-04 Base Level	2003-04 Pos.	2003-04 Change Level	2003-04 Pos.	2003-04 Total	2003-04 Pos.	2004-05 Base Level	2004-05 Pos.	2004-05 Change Level	2004-05 Pos.	2004-05 Total	2004-05 Pos.	2003-04	2003-04 Pos.	2004-05	2004-05 Pos.
Fund Balance	26,241	28,006	*****	*****	*****	51,597	*****	0	*****	51,597	*****	61,896	*****	0	*****	61,896	*****	51,597	*****	61,896	*****
General Revenue	344,448	375,464	*****	*****	*****	375,464	*****	(375,464)	*****	0	*****	375,464	*****	(375,464)	*****	0	*****	0	*****	0	*****
State Central Services Fund	0	0	*****	*****	*****	0	*****	410,130	*****	410,130	*****	0	*****	407,645	*****	407,645	*****	375,464	*****	375,464	*****
Transfers from Agencies	52,668	52,668	*****	*****	*****	52,668	*****	0	*****	52,668	*****	52,668	*****	0	*****	52,668	*****	52,668	*****	52,668	*****
State Admin. of Justice Fund	113,996	113,996	*****	*****	*****	113,996	*****	0	*****	113,996	*****	113,996	*****	0	*****	113,996	*****	113,996	*****	113,996	*****
Total Funding	537,351	570,134	*****	*****	*****	593,725	*****	34,668	*****	628,391	*****	604,024	*****	32,181	*****	636,205	*****	593,725	*****	604,024	*****
Excess Appro(Funding)	(28,006)	(51,597)	*****	*****	*****	(61,896)	*****	0	*****	(61,896)	*****	(61,245)	*****	0	*****	(61,245)	*****	(61,896)	*****	(61,245)	*****
Grand Total	509,345	518,537	*****	*****	*****	531,829	*****	34,668	*****	566,495	*****	542,779	*****	32,181	*****	574,960	*****	531,829	*****	542,779	*****

THE FY03 BUDGET AMOUNTS IN REGULAR SALARIES AND PERSONAL SERVICES MATCHING EXCEED THE AUTHORIZED AMOUNTS DUE TO SECTION 4 OF ACT 1308 OF 2001 WHICH ALLOWS APPROPRIATION AND FUNDING TRANSFERS FROM AGENCIES IN SECTION 10 OF THE ACT.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name ARKANSAS CODE REVISION COMMISSION
 Agency Code 332
 Appropriation Name OPERATIONS
 Appropriation Code 223
 Fund Name STATE CENTRAL SERVICES
 Fund Code HSC

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Regular Salaries	5010000	292,197	335,469	9	324,532	9
Extra Help	5010001	15,554	17,000	6	17,000	6
Personal Serv Match	5010003	80,616	87,332	0	85,510	0
Operating Expenses	5020002	67,579	73,736	0	73,736	0
Travel-Conferences	5050009	3,944	4,000	0	4,000	0
Capital Outlay	5120011	46,455	1,000	0	1,000	0
Prof. Fees & Serv.	5060010	3,000	0	0	0	0
Grand Total		509,345	518,537	15	505,778	15

Funding Sources						
Name	Code					
Fund Balance	4000005	26,241	28,006	*****	*****	*****
General Revenue	4000010	344,446	375,464	*****	*****	*****
State Central Services Fund	4000035	0	0	*****	*****	*****
Transfers from Agencies	4000060	52,668	52,668	*****	*****	*****
State Admin. Of Justice Fund	4000065	113,996	113,996	*****	*****	*****
Total Funding		537,351	570,134	*****	*****	*****
Excess Appro/(Funding)		(28,006)	(51,597)	*****	*****	*****
Grand Total		509,345	518,537	*****	*****	*****

The FY03 Budget amounts in Regular Salaries and Personal Services Matching exceed the Authorized amounts due to Section 4 of Act 1308 of 2001 which allows appropriation and funding transfers from Agencies in Section 10 of the Act.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name ARKANSAS CODE REVISION COMMISSION
 Agency Code 332
 Appropriation Name OPERATIONS
 Appropriation Code 223
 Fund Name STATE CENTRAL SERVICES
 Fund Code HSC

Character		Agency Request											
		2003-04						2004-05					
		Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Regular Salaries	5010000	344,527	9	0	0	344,527	9	353,829	9	0	0	353,829	9
Extra Help	5010001	17,000	6	0	0	17,000	6	17,000	6	0	0	17,000	6
Personal Serv Match	5010003	92,566	0	0	0	92,566	0	94,214	0	0	0	94,214	0
Operating Expenses	5020002	73,736	0	29,666	0	103,402	0	73,736	0	27,181	0	100,917	0
Travel-Conferences	5050009	4,000	0	0	0	4,000	0	4,000	0	0	0	4,000	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	5060010	0	0	5,000	0	5,000	0	0	0	5,000	0	5,000	0
Grand Total		531,829	15	34,666	0	566,495	15	542,779	15	32,181	0	574,960	15

Funding Sources													
Name	Code												
Fund Balance	4000005	51,597	*****	0	*****	51,597	*****	61,896	*****	0	*****	61,896	*****
General Revenue	4000010	375,464	*****	(375,464)	*****	0	*****	375,464	*****	(375,464)	*****	0	*****
State Central Services Fund	4000035	0	*****	410,130	*****	410,130	*****	0	*****	407,645	*****	407,645	*****
Transfers from Agencies	4000060	52,668	*****	0	*****	52,668	*****	52,668	*****	0	*****	52,668	*****
State Admin. Of Justice Fund	4000065	113,996	*****	0	*****	113,996	*****	113,996	*****	0	*****	113,996	*****
Total Funding		593,725	*****	34,666	*****	628,391	*****	604,024	*****	32,181	*****	636,205	*****
Excess Appr/(Funding)		(61,896)	*****	0	*****	(61,896)	*****	(61,245)	*****	0	*****	(61,245)	*****
Grand Total		531,829	*****	34,666	*****	566,495	*****	542,779	*****	32,181	*****	574,960	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name ARKANSAS CODE REVISION COMMISSION
 Agency Code 332
 Appropriation Name OPERATIONS
 Appropriation Code 223
 Fund Name STATE CENTRAL SERVICES
 Fund Code HSC

Character		Recommendations							
		Executive				Legislative			
		2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	5010000	344,527	9	353,829	9	0	0	0	0
Extra Help	5010001	17,000	6	17,000	6	0	0	0	0
Personal Serv Match	5010003	92,566	0	94,214	0	0	0	0	0
Operating Expenses	5020002	73,736	0	73,736	0	0	0	0	0
Travel-Conferences	5050009	4,000	0	4,000	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	5060010	0	0	0	0	0	0	0	0
Grand Total		531,829	15	542,779	15	0	0	0	0

Funding Sources									
Name	Code								
Fund Balance	4000005	51,597	*****	61,896	*****	0	*****	0	*****
General Revenue	4000010	0	*****	0	*****	0	*****	0	*****
State Central Services Fund	4000035	375,464	*****	375,464	*****	0	*****	0	*****
Transfers from Agencies	4000060	52,668	*****	52,668	*****	0	*****	0	*****
State Admin. Of Justice Fund	4000065	113,996	*****	113,996	*****	0	*****	0	*****
Total Funding		593,725	*****	604,024	*****	0	*****	0	*****
Excess Appro/(Funding)		(61,896)	*****	(61,245)	*****	0	*****	0	*****
Grand Total		531,829	*****	542,779	*****	0	*****	0	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Rank by Appropriation

Agency Name ARKANSAS CODE REVISION COMMISSION
 Agency Code 332
 Appropriation Name OPERATIONS
 Appropriation Code 223
 Fund Name STATE CENTRAL SERVICES
 Fund Code HSC

Rank	Justification	Designation	Cost Center	2001-02		2002-03		Agency Request		Executive Recommendation		Legislative Recommendation							
				Actual	Pos.	Budget	Pos.	2003-04 Pos.	2004-05 Pos.	2003-04 Pos.	2004-05 Pos.	2003-04 Pos.	2004-05 Pos.						
		BL Base Level	Total	509,345		518,537	9	531,829	9	542,779	9	531,829	9	542,779	9	0	0	0	0
1	Effective August 15, 2002, the Commission's office will be moved to the Aegon Building. As a result of this move, the Commission is requesting an increase in Operating Expenses \$29,666 for FY04 and \$27,181 for FY05. The increases are for rent, parking fees, office supplies, postage, telecommunications, freight, subscriptions, software maintenance, and data processing supplies. The Commission is also requesting \$5,000 each year in Professional Fees and Services to pay for audit services.	C01	284211 State Operations			0	0	34,666	0	32,181	0	0	0	0	0	0	0	0	0
		C01	Total	0		0	0	34,666	0	32,181	0	0	0	0	0	0	0	0	0
		Grand Total	Total	509,345		518,537	9	566,495	9	574,960	9	531,829	9	542,779	9	0	0	0	0