

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**AGENCY PROGRAM COMMENTARY**  
**2003 - 2005**

The Arkansas Transitional Employment Board (ATEB) has oversight responsibility over welfare reform in the State of Arkansas. For the 2003-2005 biennium, ATEB is requesting the base level appropriation of \$451,358 for SFY 2003-2004 and costs associated with the administration of ATEB.

In addition to the administrative cost, Act 1567 of 1999 mandates that ATEB enter into a contract with an independent evaluator to examine the state's TEA program thereby making necessary the appropriation to fulfill the requirements of that act. The Base Level for the independent evaluator stands at \$750,000. ATEB is requesting the base level appropriation of \$750,000 for SFY 2003-2004 and SFY 2004-2005. The requests for both years of the biennium are for appropriation only and are costs associated with the independent evaluator contract.

In addition, the agency is requesting a Change Level of \$4000 each year in Operating Expenses to provide ATEB the ability to replace worn and/or obsolete equipment if necessary during the biennium.

<b>AGENCY</b> Arkansas Transitional Employment Board	<b>DIRECTOR</b> 	<b>AGENCY PROGRAM COMMENTARY</b>	<b>PAGE</b> 528
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DIVISION OF LEGISLATIVE AUDIT  
AUDIT OF:  
ARKANSAS TRANSITIONAL EMPLOYMENT BOARD  
FOR THE YEAR ENDED JUNE 30, 2001

Findings

None

Recommendations

None

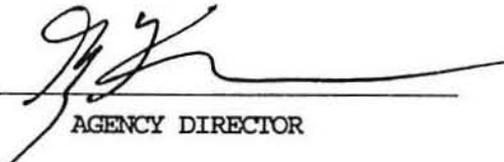
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ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
 EMPLOYMENT SUMMARY  
 Required by: A.C.A. 19-4-307

AGENCY TITLE: 0336 AR TRANSITIONAL EMPLOYMENT BD

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	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	1	2	3	75%
BLACK EMPLOYEES	0	1	1	25%
EMPLOYEES OF OTHER RACIAL MINORITIES	0	0	0	0%
TOTAL EMPLOYED AS OF			1	25%
08/05/2002				
DATE			TOTAL MINORITIES	
			4	100%
			TOTAL EMPLOYEES	

  
 \_\_\_\_\_  
 AGENCY DIRECTOR

**CASH FUND BALANCE DESCRIPTION**  
**AS OF JUNE 30, 2002**

**AGENCY: Transitional Employment Board**

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
N/A				
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				REVENUE RECEIPTS CYCLE:
				FUND BALANCE UTILIZATION:
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				REVENUE RECEIPTS CYCLE:
				FUND BALANCE UTILIZATION:

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**

**STATE AGENCY PUBLICATIONS**

Fiscal Year 2002-2003

Required by: A.C.A. 25-1-204

**AGENCY:**      **Transitional Employment Board**

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
Biennial Report	20-76-105(d)(14) 20-76-107(a)	Governor/ General Assembly	3 Prepared by Independent Evaluator	Required by Law
Statewide Implementation Plan	20-76-105(d)(5) 20-76-106(a)(1) 20-76-106(c)	Governor/ General Assembly	3 Prepared by DHS-Approved by Board	Required by Law
Quarterly Progress Reports	20-76-106(c)	Governor/ General Assembly	3 Prepared by DHS-Approved By Board	Required by Law
				532

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**ANALYSIS OF BUDGET REQUEST**  
**2003 - 2005**

Arkansas Code Annotated §20-76-105 revised the Arkansas Personal Responsibility and Public Assistance Reform Act of 1997 by creating the Transitional Employment Board in an effort to better manage the welfare reform programs implemented statewide. The Board consists of 15 members. Though the duties of the Board are many, the main focus of the Board is to oversee the operation of the Arkansas Transitional Employment Assistance (TEA) activities and to coordinate these activities with State agencies involved in TEA. Funding is derived from the federal Temporary Assistance for Needy Families (TANF) program through the Arkansas Department of Human Services-Division of County Operations.

Additionally, the Board is authorized to initiate activities to foster collaboration; respond to and report on citizen concerns about implementation and administration of the program; review the DHS plan for bonus awards and employee incentives; contract for an independent evaluation of the TEA program; provide guidance and oversight to the Governor's Partnership Council on Children and Families and prior to approval, ensure each local TEA plan includes how the regional workforce investment board will support the local TEA plan. The Board is required to submit biennial reports to the House and Senate Committees on Public Health, Welfare and Labor and to the Governor.

The Base Level totals of \$451,358 in FY04 and \$459,176 in FY05 include a 2.7% salary increase each year over the FY03 salary levels for all incumbents plus associated increases in Personal Services Matching. Included in Personal Services Matching is a \$33 per month increase in the monthly contribution for State employee's health insurance for a total state contribution of \$280 per month per budgeted employee.

The agency is requesting a Change Level of \$4,000 each year in Operating Expenses to replace worn and/or obsolete equipment.

The Executive Recommendation provides for the Base Level requested.

<b>AGENCY</b> Name: Arkansas Transitional Employment Board  Code: 336	<b>APPROPRIATION</b> Name: Transitional Employment Board  Code: 768	<b>TREASURY FUND</b> Name: Transitional Employment Board - Operation  Code: MAT	<b>ANALYSIS OF BUDGET REQUEST</b>	<b>PAGE</b>  <b>533</b>
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ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name ARKANSAS TRANSITIONAL EMPLOYMENT BOARD  
 Agency Code 0335  
 Appropriation Name Transitional Employment Board  
 Appropriation Code 768  
 Fund Name Transitional Employment Board - Operations  
 Fund Code MAT0100

Character Name	Expenditures					Agency Request										Recommendations					
	2001-02		2002-03		2002-03		2003-04				2003-04		2004-05				2003-04		Executive		
	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	214,105	239,528	5	237,091	5	245,993	5	0	0	245,993	5	252,635	5	0	0	252,635	5	245,993	5	252,635	5
Personal Serv Match	50,612	57,096	0	56,807	0	60,365	0	0	0	60,365	0	61,542	0	0	0	61,542	0	60,365	0	61,542	0
Operating Expenses	89,205	130,500	0	130,500	0	130,500	0	4,000	0	134,500	0	130,500	0	4,000	0	134,500	0	130,500	0	130,500	0
Travel-Conferences	4,385	4,500	0	4,500	0	4,500	0	0	0	4,500	0	4,500	0	0	0	4,500	0	4,500	0	4,500	0
Capital Outlay	0	4,000	0	4,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	3,367	10,000	0	10,000	0	10,000	0	0	0	10,000	0	10,000	0	0	0	10,000	0	10,000	0	10,000	0
<b>Grand Total</b>	<b>361,674</b>	<b>445,622</b>	<b>5</b>	<b>442,898</b>	<b>5</b>	<b>451,358</b>	<b>5</b>	<b>4,000</b>	<b>0</b>	<b>455,358</b>	<b>5</b>	<b>459,176</b>	<b>5</b>	<b>4,000</b>	<b>0</b>	<b>463,176</b>	<b>5</b>	<b>451,358</b>	<b>5</b>	<b>459,176</b>	<b>5</b>

Funding Sources Name	2001-02	2002-03	2002-03	2003-04	2003-04	2004-05	2003-04	2004-05
Fund Balance	15,973	3,592	*****	3,592	*****	0	*****	3,592
Federal Revenue	349,294	445,622	*****	451,358	*****	4,000	*****	459,176
Total Funding	365,267	449,214	*****	454,950	*****	4,000	*****	462,768
Excess Appro(Funding)	(3,593)	(3,592)	*****	(3,592)	*****	0	*****	(3,592)
<b>Grand Total</b>	<b>361,674</b>	<b>445,622</b>	<b>*****</b>	<b>451,358</b>	<b>*****</b>	<b>4,000</b>	<b>*****</b>	<b>459,176</b>

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name                    ARKANSAS TRANSITIONAL EMPLOYMENT BOARD  
 Agency Code                    336  
 Appropriation Name            Transitional Employment Board  
 Appropriation Code            768  
 Fund Name                      Transitional Employment Board - Operations  
 Fund Code                      MAT

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Regular Salaries	5010000	214,105	239,526	5	237,091	5
Personal Serv Match	5010003	50,612	57,096	0	56,807	0
Operating Expenses	5020002	89,205	130,500	0	130,500	0
Travel-Conferences	5050009	4,385	4,500	0	4,500	0
Capital Outlay	5120011	0	4,000	0	4,000	0
Prof. Fees & Serv.	5060010	3,367	10,000	0	10,000	0
<b>Grand Total</b>		<b>361,674</b>	<b>445,622</b>	<b>5</b>	<b>442,898</b>	<b>5</b>

Funding Sources						
Name	Code					
Fund Balance	4000005	15,973	3,592	*****	*****	*****
Federal Revenue	4000020	349,294	445,622	*****	*****	*****
Total Funding		365,267	449,214	*****	*****	*****
Excess Appro/(Funding)		(3,593)	(3,592)	*****	*****	*****
<b>Grand Total</b>		<b>361,674</b>	<b>445,622</b>	<b>*****</b>	<b>*****</b>	<b>*****</b>

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name            ARKANSAS TRANSITIONAL EMPLOYMENT BOARD  
 Agency Code            336  
 Appropriation Name    Transitional Employment Board  
 Appropriation Code    768  
 Fund Name              Transitional Employment Board - Oprations  
 Fund Code              MAT

Character		Agency Request											
		2003-04						2004-05					
Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Regular Salaries	5010000	245,993	5	0	0	245,993	5	252,635	5	0	0	252,635	5
Personal Serv Match	5010003	60,365	0	0	0	60,365	0	61,542	0	0	0	61,542	0
Operating Expenses	5020002	130,500	0	4,000	0	134,500	0	130,500	0	4,000	0	134,500	0
Travel-Conferences	5050009	4,500	0	0	0	4,500	0	4,500	0	0	0	4,500	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	5060010	10,000	0	0	0	10,000	0	10,000	0	0	0	10,000	0
<b>Grand Total</b>		<b>451,358</b>	<b>5</b>	<b>4,000</b>	<b>0</b>	<b>455,358</b>	<b>5</b>	<b>459,176</b>	<b>5</b>	<b>4,000</b>	<b>0</b>	<b>463,176</b>	<b>5</b>

Funding Sources													
Name	Code												
Fund Balance	4000005	3,592	*****	0	*****	3,592	*****	3,592	*****	0	*****	3,592	*****
Federal Revenue	4000020	451,358	*****	4,000	*****	455,358	*****	459,176	*****	4,000	*****	463,176	*****
<b>Total Funding</b>		<b>454,950</b>	<b>*****</b>	<b>4,000</b>	<b>*****</b>	<b>458,950</b>	<b>*****</b>	<b>462,768</b>	<b>*****</b>	<b>4,000</b>	<b>*****</b>	<b>466,768</b>	<b>*****</b>
Excess Appor/(Funding)		(3,592)	*****	0	*****	(3,592)	*****	(3,592)	*****	0	*****	(3,592)	*****
<b>Grand Total</b>		<b>451,358</b>	<b>*****</b>	<b>4,000</b>	<b>*****</b>	<b>455,358</b>	<b>*****</b>	<b>459,176</b>	<b>*****</b>	<b>4,000</b>	<b>*****</b>	<b>463,176</b>	<b>*****</b>

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name                    ARKANSAS TRANSITIONAL EMPLOYMENT BOARD  
 Agency Code                    336  
 Appropriation Name            Transitional Employment Board  
 Appropriation Code            768  
 Fund Name                      Transitional Employment Board - Oprations  
 Fund Code                      MAT

Character		Recommendations							
		Executive				Legislative			
		Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.
Regular Salaries	5010000	245,993	5	252,635	5	0	0	0	0
Personal Serv Match	5010003	60,365	0	61,542	0	0	0	0	0
Operating Expenses	5020002	130,500	0	130,500	0	0	0	0	0
Travel-Conferences	5050009	4,500	0	4,500	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0
Prof. Fees & Serv.	5060010	10,000	0	10,000	0	0	0	0	0
<b>Grand Total</b>		<b>451,358</b>	<b>5</b>	<b>459,176</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Funding Sources									
Name	Code	2003-04		2004-05		2003-04		2004-05	
Fund Balance	4000005	3,592	*****	3,592	*****	0	*****	0	*****
Federal Revenue	4000020	451,358	*****	459,176	*****	0	*****	0	*****
<b>Total Funding</b>		<b>454,950</b>	<b>*****</b>	<b>462,768</b>	<b>*****</b>	<b>0</b>	<b>*****</b>	<b>0</b>	<b>*****</b>
Excess Appro/(Funding)		(3,592)	*****	(3,592)	*****	0	*****	0	*****
<b>Grand Total</b>		<b>451,358</b>	<b>*****</b>	<b>459,176</b>	<b>*****</b>	<b>0</b>	<b>*****</b>	<b>0</b>	<b>*****</b>

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**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**ANALYSIS OF BUDGET REQUEST**  
**2003 - 2005**

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Act 1567 of 1999 amended ACA §20-76-107 by transferring the authority and responsibility of engaging a professional consultant to perform an on-going independent evaluation of the TEA program from the Governor to the Transitional Employment Board. Biennial reports are required to be submitted to the Governor and the House and Senate committees on Public Health, Welfare, and Labor. Funding is derived from the Federal Temporary Assistance to Needy Families (TANF) program through the Arkansas Department of Human Services-Division of County Operation.

The Agency has requested the Base Level budget of 750,000 for each year of the biennium, to support ongoing evaluation activities.

The Executive Recommendation provides for Agency Request.

<b>AGENCY</b> Name: Arkansas Transitional Employment Board  Code: 336	<b>APPROPRIATION</b> Name: TEA Independent Evaluator  Code: 939	<b>TREASURY FUND</b> Name: Transitional Employment Board - Federal Operation  Code: FBE	<b>ANALYSIS OF BUDGET REQUEST</b>	<b>PAGE</b>  538
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ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name            ARKANSAS TRANSITIONAL EMPLOYMENT BOARD  
 Agency Code            338  
 Appropriation Name    TEA Independent Evaluator  
 Appropriation Code    939  
 Fund Name              Transitional Employment Board - Federal Operations  
 Fund Code              FBE

Character Name	Expenditures					Agency Request										Recommendations							
	2001-02	2002-03		2002-03		2003-04					2004-05					2003-04		Executive					
	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.		
Prof. Fees & Serv.	149,534	750,000	0	750,000	0	750,000	0	0	0	750,000	0	750,000	0	0	0	750,000	0	750,000	0	750,000	0	750,000	0
Grand Total	149,534	750,000	0	750,000	0	750,000	0	0	0	750,000	0	750,000	0	0	0	750,000	0	750,000	0	750,000	0	750,000	0

Funding Sources Name	2001-02	2002-03	2002-03	2003-04	2003-04	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05	2004-05
	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.	2004-05	Pos.
Federal Revenue	149,534	750,000	*****	*****	*****	750,000	*****	0	*****	750,000	*****	750,000	*****	0	*****	750,000	*****	750,000	*****	750,000	*****	750,000	*****
Total Funding	149,534	750,000	*****	*****	*****	750,000	*****	0	*****	750,000	*****	750,000	*****	0	*****	750,000	*****	750,000	*****	750,000	*****	750,000	*****
Excess Appro(Funding)	(0)	0	*****	*****	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****	0	*****
Grand Total	149,534	750,000	*****	*****	*****	750,000	*****	0	*****	750,000	*****	750,000	*****	0	*****	750,000	*****	750,000	*****	750,000	*****	750,000	*****

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name                    ARKANSAS TRANSITIONAL EMPLOYMENT BOARD  
 Agency Code                    336  
 Appropriation Name            TEA Independent Evaluator  
 Appropriation Code            939  
 Fund Name                      Transitional Employment Board - Federal Operations  
 Fund Code                      FBE

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Prof. Fees & Serv.	5060010	149,534	750,000	0	750,000	0
Grand Total		149,534	750,000	0	750,000	0

Funding Sources						
Name	Code					
Federal Revenue	4000020	149,534	750,000	*****	*****	*****
Total Funding		149,534	750,000	*****	*****	*****
Excess Appro/(Funding)		(0)	0	*****	*****	*****
Grand Total		149,534	750,000	*****	*****	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM  
Biennial Appropriation Summary

Agency Name            ARKANSAS TRANSITIONAL EMPLOYMENT BOARD  
 Agency Code            336  
 Appropriation Name    TEA Independent Evaluator  
 Appropriation Code    939  
 Fund Name              Transitional Employment Board - Federal Operations  
 Fund Code              FBE

Character		Agency Request											
		2003-04						2004-05					
Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Prof. Fees & Serv.	5060010	750,000	0	0	0	750,000	0	750,000	0	0	0	750,000	0
Grand Total		750,000	0	0	0	750,000	0	750,000	0	0	0	750,000	0

Funding Sources													
Name	Code												
Federal Revenue	4000020	750,000	*****	0	*****	750,000	*****	750,000	*****	0	*****	750,000	*****
Total Funding		750,000	*****	0	*****	750,000	*****	750,000	*****	0	*****	750,000	*****
Excess Appro/(Funding)		0	*****	0	*****	0	*****	0	*****	0	*****	0	*****
Grand Total		750,000	*****	0	*****	750,000	*****	750,000	*****	0	*****	750,000	*****

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM**  
**Biennial Appropriation Summary**

Agency Name                    ARKANSAS TRANSITIONAL EMPLOYMENT BOARD  
 Agency Code                    336  
 Appropriation Name            TEA Independent Evaluator  
 Appropriation Code            939  
 Fund Name                      Transitional Employment Board - Federal Operations  
 Fund Code                      FBE

Character		Recommendations								
		Executive				Legislative				
		Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05
Prof. Fees & Serv.	5060010	750,000	0	750,000	0	0	0	0	0	0
Grand Total		750,000	0	750,000	0	0	0	0	0	0

Funding Sources											
Name	Code										
Federal Revenue	4000020	750,000	*****	750,000	*****	0	*****	0	*****	0	*****
Total Funding		750,000	*****	750,000	*****	0	*****	0	*****	0	*****
Excess Approl/(Funding)		0	*****	0	*****	0	*****	0	*****	0	*****
Grand Total		750,000	*****	750,000	*****	0	*****	0	*****	0	*****