

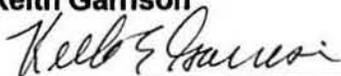
ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
AGENCY PROGRAM COMMENTARY
2003 - 2005

The Arkansas Waterways Commission is the sole state agency responsible for developing, promoting and protecting the five commercially navigable rivers of the state for waterborne transportation and economic development. This natural resource is under-developed and consequently, under-used, especially in comparison to the investments made by other states with which we share waterways. Opportunities missed include local economic development, transportation savings, international trade, and potential loss of federal construction and maintenance funding.

Two needs are within the state's ability to correct: port infrastructure, and 2) marketing of existing resources. The infrastructure needs will be addressed in separate legislation. The marketing efforts are included in the budget of the operating and maintenance budget of the Waterways Commission. Marketing successes will be measured by port development and waterways utilization brought about through shipper awareness of capabilities, direct marketing to target industries, education of government leaders at local, state and federal levels, and education of general public.

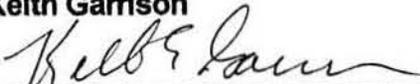
This budget is not submitted without regard for needed fiscal restraint; rather, in anticipation that at such time as revenues permit it may be fully funded.

Maintenance and Operations: This budget represents an increase of approximately \$38,000 over FY03, however, the FY03 budget saw a reduction in expenditures of \$22,250 from actual FY01/02 expenditures. This proposed budget is based on a careful assessment of historical agency activities and reasonable expectations in light of budget constraints. Budgets for FY '02 and '03 required curtailment of agency activity especially in the area of marketing and outreach. Had it not been for six months of salary savings resulting from the mid-year retirement of the previous director, the agency would have been unable to meet obligations set out in Special Language in the enabling legislation, to wit: contributions to five river associations totaling \$7,000, as well as membership in several association vital to the agency's mission. The agency will not have salary savings to make up for shortfall in FY '03 as was the case in FY '02.

AGENCY Arkansas Waterways Commission	DIRECTOR Keith Garrison 	AGENCY PROGRAM COMMENTARY	PAGE 459
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ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
AGENCY PROGRAM COMMENTARY
2003 - 2005

Budget Highlights: \$6500 is requested to upgrade computer network access from dial-up modem service to high-speed service. Vehicle maintenance has been increased as a contingency; vehicle is eight years old and has 102,000 miles. Board member stipend and travel has been restored to an amount adequate to pay per diem and travel for Waterways Commissioners. Travel and lodging has been increased to reflect actual need, and to allow the assistant director for communications to participate in selected events. \$2000 is requested for each fiscal year for participation in the White River Comprehensive Study.

AGENCY Arkansas Waterways Commission	DIRECTOR Keith Garrison 	AGENCY PROGRAM COMMENTARY	PAGE 460
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DIVISION OF LEGISLATIVE AUDIT
AUDIT OF:
ARKANSAS WATERWAYS COMMISSION
FOR THE YEAR ENDED JUNE 30, 2000 AND 1999

Findings

None

Recommendations

None

SA0934100

**ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
STATE AGENCY PUBLICATIONS**

Fiscal Year 2002-2003

Required by: A.C.A. 25-1-204

AGENCY: Arkansas Waterways Commission

NAME OF PUBLICATION	STATUTORY AUTHORIZATION	PUBLICATION REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
Biennial Report	Act 242 of 1967	X	200	To inform and educate state elected officials, colleagues and other interested parties on activities, goals and accomplishments of the Arkansas Waterways Commission.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
ANALYSIS OF BUDGET REQUEST
2003 - 2005

The Arkansas Waterways Commission supports the development of the navigable waterways of Arkansas. The 7 member, Governor-appointed, Commission was created by Act 242 of 1967. The Commission, which is funded by general revenues, is supported by a three person staff and offers services and advice to the water transportation industry by means of correspondence, participation in seminars, serving on advisory committees and boards, and providing research on specialty subjects. The Commission also supports the efforts of the Red River Valley, Arkansas Basin and White River Valley Associations through its States Contribution line item. The 81st General Assembly provided an Assistant Director of Communications position for the 1997-99 biennium to create an awareness of the waterways and promote the State's waterways through multi-media communications.

The agency is requesting Base Level of \$197,195 in FY04 and \$201,263 in FY05. The Base Level request includes a 2.7% salary increase each year over the FY03 salary levels for all incumbents plus associated increases in Personal Services Matching. Included in Personal Services Matching is a \$33 per month increase in the monthly contribution for State employee's health insurance for a total state contribution of \$280 per month per budgeted employee.

Change Level Requests include an increase in Operating Expenses of \$31,710 in FY04 and \$32,210 in FY05 to provide sufficient funding to maintain office operations and meet obligations to organizations and projects. A decrease in Travel and Conference Fees of \$303 in each year of the biennium due to activities to promote Waterways in schools, media and public groups are being reduced. A request for an increase in State Contributions of \$4,400 in each year of the biennium for the White River Study in cooperation with the Game and Fish Commission.

The Executive Recommendation provides for Base Level.

AGENCY Name: Arkansas Waterways Commission Code: 341	APPROPRIATION Name: Arkansas Waterways Commission Code: 085	TREASURY FUND Name: State General Services Code: HUA	ANALYSIS OF BUDGET REQUEST	PAGE 464
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ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name ARKANSAS WATERWAYS COMMISSION
 Agency Code 341
 Appropriation Name Arkansas Waterways Commission
 Appropriation Code 085
 Fund Name State General Services
 Fund Code HJA

Character Name	Expenditures						Agency Request										Recommendations				
	2001 02		2002 03		2002 03		2003 04				Total		2004 05				Executive				
	Actual	Budget	Pos	Authorized	Pos	Base Level	Pos	Change Level	Pos	Total	Pos	Base Level	Pos	Change Level	Pos	Total	Pos	2003-04	Pos.	2004-05	Pos.
Regular Salaries	97,044	124,540	3	121,294	3	128,005	3	0	0	128,005	3	131,451	3	0	0	131,451	3	128,005	3	131,451	3
Personal Serv Match	25,792	30,549	0	30,147	0	32,750	0	0	0	32,750	0	33,362	0	0	0	33,362	0	32,750	0	33,362	0
Operating Expenses	46,565	30,964	0	43,622	0	30,964	0	31,710	0	62,674	0	30,964	0	32,210	0	63,174	0	33,564	0	33,564	0
Travel-Conferences	2,886	2,876	0	3,300	0	2,876	0	(303)	0	2,573	0	2,876	0	(303)	0	2,573	0	2,876	0	2,876	0
Prof. Fees & Serv.	0	0	0	159,800	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
State Contribution	0	2,600	0	7,000	0	2,600	0	4,400	0	7,000	0	2,600	0	4,400	0	7,000	0	0	0	0	0
Grand Total	172,287	192,039	3	365,355	3	197,195	3	35,807	0	233,002	3	201,263	3	36,307	0	237,570	3	197,195	3	201,263	3

Funding Sources Name	2001 02	2002 03	2002 03	2003 04	Total	2004 05	2003-04	2004-05
General Revenue	172,287	192,039	*****	197,195	233,002	201,263	197,195	201,263
Total Funding	172,287	192,039	*****	197,195	233,002	201,263	197,195	201,263
Excess Approl(Funding)	0	0	*****	0	0	0	0	0
Grand Total	172,287	192,039	*****	197,195	233,002	201,263	197,195	201,263

The FY03 Budgeted amounts in Regular Salaries and Personal Services Matching exceed authorized amounts due to salary and matching rate adjustments during the 2001-03 biennium.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name ARKANSAS WATERWAYS COMMISSION
 Agency Code 341
 Appropriation Name Arkansas Waterways Commission
 Appropriation Code 085
 Fund Name State General Services
 Fund Code HUA

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Regular Salaries	5010000	97,044	124,640	3	121,266	3
Personal Serv Match	5010003	25,792	30,959	0	30,367	0
Operating Expenses	5020002	46,565	30,964	0	43,622	0
Travel-Conferences	5050009	2,886	2,876	0	3,300	0
Prof. Fees & Serv.	5060010	0	0	0	159,800	0
State Contribution	5900021	0	2,600	0	7,000	0
Grand Total		172,287	192,039	3	365,355	3

Funding Sources						
Name	Code					
General Revenue	4000010	172,287	192,039	*****	*****	*****
Total Funding		172,287	192,039	*****	*****	*****
Excess Appro/(Funding)		0	0	*****	*****	*****
Grand Total		172,287	192,039	*****	*****	*****

The FY03 Budgeted amounts in Regular Salaries and Personal Services Matching exceed authorized amounts due to salary and matching rate adjustments during the 2001-03 biennium.

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name ARKANSAS WATERWAYS COMMISSION
 Agency Code 341
 Appropriation Name Arkansas Waterways Commission
 Appropriation Code 085
 Fund Name State General Services
 Fund Code HUA

Character		Agency Request											
		2003-04						2004-05					
Name	Code	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Regular Salaries	5010000	128,005	3	0	0	128,005	3	131,461	3	0	0	131,461	3
Personal Serv Match	5010003	32,750	0	0	0	32,750	0	33,362	0	0	0	33,362	0
Operating Expenses	5020002	30,964	0	31,710	0	62,674	0	30,964	0	32,210	0	63,174	0
Travel-Conferences	5050009	2,876	0	(303)	0	2,573	0	2,876	0	(303)	0	2,573	0
Prof. Fees & Serv.	5060010	0	0	0	0	0	0	0	0	0	0	0	0
State Contribution	5900021	2,600	0	4,400	0	7,000	0	2,600	0	4,400	0	7,000	0
Grand Total		197,195	3	35,807	0	233,002	3	201,263	3	36,307	0	237,570	3

Funding Sources													
Name	Code												
General Revenue	4000010	197,195	*****	35,807	*****	233,002	*****	201,263	*****	36,307	*****	237,570	*****
Total Funding		197,195	*****	35,807	*****	233,002	*****	201,263	*****	36,307	*****	237,570	*****
Excess Appro/(Funding)		0	*****	0	*****	0	*****	0	*****	0	*****	0	*****
Grand Total		197,195	*****	35,807	*****	233,002	*****	201,263	*****	36,307	*****	237,570	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name ARKANSAS WATERWAYS COMMISSION
 Agency Code 341
 Appropriation Name Arkansas Waterways Commission
 Appropriation Code 085
 Fund Name State General Services
 Fund Code HUA

Character		Recommendations							
		Executive				Legislative			
		Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.
Regular Salaries	5010000	128,005	3	131,461	3	0	0	0	0
Personal Serv Match	5010003	32,750	0	33,362	0	0	0	0	0
Operating Expenses	5020002	33,564	0	33,564	0	0	0	0	0
Travel-Conferences	5050009	2,876	0	2,876	0	0	0	0	0
Prof. Fees & Serv.	5060010	0	0	0	0	0	0	0	0
State Contribution	5900021	0	0	0	0	0	0	0	0
Grand Total		197,195	3	201,263	3	0	0	0	0

Funding Sources									
Name	Code	2003-04		2004-05		2003-04		2004-05	
General Revenue	4000010	197,195	*****	201,263	*****	0	*****	0	*****
Total Funding		197,195	*****	201,263	*****	0	*****	0	*****
Excess Appro/(Funding)		0	*****	0	*****	0	*****	0	*****
Grand Total		197,195	*****	201,263	*****	0	*****	0	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Rank by Appropriation

Agency Name ARKANSAS WATERWAYS COMMISSION
 Agency Code 341
 Appropriation Name Arkansas Waterways Commission
 Appropriation Code 085
 Fund Name State General Services
 Fund Code HUA

Rank	Justification	Designation	Cost Center	2001-02		2002-03		Agency Request			Executive Recommendation			Legislative Recommendation					
				Actual	Pos.	Budget	Pos.	2003-04	2004-05	Pos.	2003-04	2004-05	Pos.	2003-04	2004-05	Pos.			
		BL Base Level	Total	172,287		192,039	3	197,195	3	201,263	3	197,195	3	201,263	3	0	0	0	0
1	Request to increase Operating Expenses to provide sufficient funding to maintain office operations, meet obligations to constituent organizations and projects. A request to increase the State Contribution for the White River Comprehensive Study in cooperation with the Game and Fish Commission. Also included, a decrease in Travel and Conferences, due to reduced activities to promote waterways in schools, media and public groups.	C01	290210 Waterways Gen Rev	0		0	0	35,807	0	36,307	0	0	0	0	0	0	0	0	0
		C01	Total	0		0	0	35,807	0	36,307	0	0	0	0	0	0	0	0	0
		Grand Total	Total	172,287		192,039	3	233,002	3	237,570	3	197,195	3	201,263	3	0	0	0	0