

VETERANS CHILD WELFARE SERVICE OFFICE

Enabling Laws

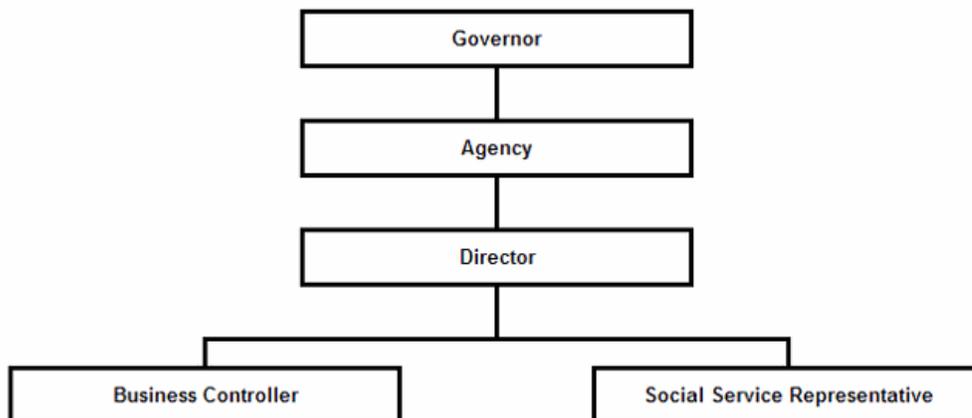
Act 1834 of 2005
A.C.A. §20-81-101

History and Organization

The American Legion Child Welfare Division originated as a unit of the American Legion in 1923 to provide aid to the needy children of hospitalized and deceased veterans. Funds were provided through the American Legion Posts and Auxiliary Units.

Act 189 of 1969 changed the name of the Agency to the Arkansas Veterans Child Welfare Service Office. The Agency was put under the supervision of a Director appointed by the Governor upon written recommendation by the governing body of the American Legion Department of Arkansas. The Agency was delegated the responsibility of establishing temporary and interim welfare assistance for the minor age children of hospitalized and recently deceased Honorably Discharged Veterans who reside in Arkansas.

Act 100 of 1997 allowed our Agency to assist children of Honorably Discharged Arkansas Veterans who are deceased, hospitalized or medically incapacitated. Funds for the Agency are procured by funded appropriation from the State of Arkansas and from the American Legion Posts and Auxiliary Units through memorials, donations and contributions received throughout the year.



Agency Commentary

The Veterans Child Welfare Service Office is delegated the responsibility of providing temporary assistance to the minor age children of Honorably Discharged Veterans if recently deceased, hospitalized or medically incapacitated. Funding for this Agency consists of general revenue funding. The Agency consists of three (3) positions: Director, Business Controller and Social Service Representative.

Biennial Change Level Request

In accordance with the Governor's Executive Policy Statement, instead of requesting additional appropriation and funding, the Agency has utilized an internal reallocation of resources to allow for a more efficient use of the Base Level budget, which is \$169,865 in each year of the biennium. The Agency is requesting to reallocate appropriation in the amount of \$262 from 09-Travel and Conference Fees to 02-Operating Expenses. This is necessary to increase the budgeted amount for office supplies to provide for increased costs experienced by the Agency. This reallocation is possible due to the reduction in the amount of travel appropriation required by the Agency.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS VETERANS CHILD WELFARE SERVICE
FOR THE YEAR ENDED JUNE 30, 2005

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	1	1	2	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			2	100 %

Publications

A.C.A 25-1-204

Name	Statutory Authorization	Required for		# Of Copies	Reason (s) for Continued Publication and Distribution
		Governor	General Assembly		
None	NA	N	N	0	NA

Agency Position Usage Report

FY2004-2005						FY2005-2006						FY2006-2007					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
3	2	1	3	0	33.33%	3	2	1	3	0	33.33%	3	2	1	3	0	33.33%

Analysis of Budget Request

Appropriation: 064 - Vet Child Welfare Operations

Funding Sources: HUA - Miscellaneous Agencies Fund

The Veterans Child Welfare Service offers temporary financial assistance to the minor children of recently deceased, hospitalized or medically incapacitated veterans with limited or no income, until a more permanent source of income is established. Veterans and their families are eligible for assistance for up to three months with rent or house payments and utilities. The Staff also counsels with families and refers them to other agencies for further assistance. The program is also supported by the American Legion and its Auxiliary.

The Agency's Base Level request is appropriation and general revenue funding in the amount of \$169,865 in each year of the biennium with three (3) regular positions. A cost of living increase is not incorporated in Base Level pending the outcome of the Classification and Compensation Study. FY07 salary levels have been held flat each year for all incumbents. Personal Services Matching reflects increases in the Base Level due to certain increases in Worker's Compensation and Unemployment Tax rates. Personal Services Matching also includes a \$30 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$350/month.

The Agency's Change Level request includes a reallocation of appropriation in the amount of \$262 from Conference and Travel Expenses to Operating Expenses to provide for increased expenses for office supplies.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 064 Vet Child Welfare Operations
Funding Sources: HUA - Miscellaneous Agencies Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2005-2006 Actual	2006-2007 Budget	2006-2007 Authorized	2007-2008			2008-2009		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	63,878	91,648	90,529	91,648	91,648	91,648	91,648	91,648	91,648
#Positions		3	3	3	3	3	3	3	3	3
Personal Services Matching	5010003	26,498	30,024	31,228	31,159	31,159	31,159	31,159	31,159	31,159
Operating Expenses	5020002	1,615	2,050	2,050	2,050	2,312	2,312	2,050	2,312	2,312
Conference & Travel Expenses	5050009	0	262	262	262	0	0	262	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Grants and Aid	5100004	40,650	44,746	44,746	44,746	44,746	44,746	44,746	44,746	44,746
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		132,641	168,730	168,815	169,865	169,865	169,865	169,865	169,865	169,865
Funding Sources										
General Revenue	4000010	132,641	168,730		169,865	169,865	169,865	169,865	169,865	169,865
Total Funding		132,641	168,730		169,865	169,865	169,865	169,865	169,865	169,865
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
Grand Total		132,641	168,730		169,865	169,865	169,865	169,865	169,865	169,865

The FY07 Budgeted amount in Regular Salaries exceeds the authorized amount due to salary adjustments during the 2005-2007 biennium.

Change Level by Appropriation

Appropriation: 064-Vet Child Welfare Operations
Funding Sources: HUA - Miscellaneous Agencies Fund

Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	169,865	3	169,865	100.0	169,865	3	169,865	100.0
C04	Reallocation	0	0	169,865	100.0	0	0	169,865	100.0

Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	169,865	3	169,865	100.0	169,865	3	169,865	100.0
C04	Reallocation	0	0	169,865	100.0	0	0	169,865	100.0

Justification

C04	This request represents a reallocation of appropriation in the amount of \$262 from 09-Conference and Travel Expenses to 02-Operating Expenses. This request will increase the Agency's available budget for Office Supplies to cover increased costs experienced by the Agency.
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