
ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
1995 - 1997

The Alcoholic Beverage Control Administration Division of the Department of Finance and Administration requests very few priorities for the 1995-97 biennium. There are two areas in which the Agency anticipates needing additional appropriation.

Additional Maintenance and Operation is being requested. The Office is in desperate need of additional appropriation for operating expenses. A total of \$78,443 for FY 1993-94 was expended out of the total \$81,000 authorized. Additional appropriation would help to pay for service/maintenance agreements for computers, typewriters and a fax machine. It would also help to update computer software and to purchase legal materials.

Capital Outlay is needed for the replacement of office furniture and equipment, to purchase new and/or update existing data processing equipment and to purchase furniture for a conference room.

AGENCY

Department of Finance and Administration

ABC Administration Division

DIRECTOR

Richard A. Weiss

**AGENCY
PROGRAM
COMMENTARY**
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DEPARTMENT OF FINANCE AND ADMINISTRATION
ALCOHOLIC BEVERAGE CONTROL - ADMINISTRATION DIVISION
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1993

	<u>Fund Type</u> Governmental	<u>Account Groups</u>		<u>Total</u>
		<u>General</u> Fixed Assets	<u>General</u> Long-Term Debt	
Assets	\$ 46,880.98	\$ 48,354.12	\$ 29,955.52	\$ 125,190.62
Liabilities	544.65		29,955.52	30,500.17
Fund Equity	46,336.33	48,354.12		94,690.45
Revenues	531,024.51			531,024.51
Expenditures	411,313.85			411,313.85
Other Financing Sources (Uses)	(110,620.13)			(110,620.13)

Findings

None.

Recommendations

None.

Audited by Division of Legislative Audit
SA1661193

ARKANSAS BUDGET SYSTEM
EMPLOYMENT SUMMARY
AS REQUIRED BY ACT 358 OF 1993

AGENCY TITLE 611 - DFA-ALCOHOLIC BEV CONT

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>3</u>	<u>6</u>	<u>9</u>	<u>90%</u>
BLACK EMPLOYEES	<u>0</u>	<u>1</u>	<u>1</u>	<u>10%</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
TOTAL EMPLOYED AS OF <u>08/27/94</u> DATE			<u>1</u>	<u>10%</u>
			TOTAL MINORITIES	<u>10%</u>
			<u>10</u>	<u>100%</u>
			TOTAL EMPLOYEES	



AGENCY DIRECTOR

SUMMARY
STATUS OF NEW PROGRAMS/EXPANSIONS AUTHORIZED BY THE 79TH GENERAL ASSEMBLY
AGENCY: ALCOHOLIC BEVERAGE CONTROL – ADMINISTRATION

PROGRAM AUTHORIZED	# POS. AUTH.	ADDITIONAL AUTHORIZED APPROPRIATION		STATUS
		FY 93-94	FY 94-95	

APPROPRIATION: B23 – Alcoholic Beverage Control Division – Cash

No new programs or expansions in the 1993-95 biennium.

APPROPRIATION: 261 – Alcoholic Beverage Control Division – Administration

Operating Expenses		\$4,000	\$4,000	Due to Act 494 of 1993 the Agency was unable to budget all of the additional appropriation. In FY94 \$2,557 was expended and \$2,132 is budgeted for FY95.
Capital Outlay		\$2,000	\$2,000	Unbudgeted due to Act 494 of 1993.

**ARKANSAS BUDGET SYSTEM
DEPARTMENT APPROPRIATION SUMMARY**

AGENCY TITLE DFA - ABC Administration		1993-95 Expenditures				1995-97 Biennium Request				1995-97 Executive Recommendation			
Appropriations		Actual	No. of	Budgeted	No. of	Year 1	No. of	Year 2	No. of	Year 1	No. of	Year 2	No. of
Code	Name	1993-94	Pos.	1994-95	Pos.	1995-96	Pos.	1996-97	Pos.	1995-96	Pos.	1996-97	Pos.
B23	ABC - Cash	\$619		\$11,188		\$11,188		\$11,188		\$11,188		\$11,188	
261	ABC - Administration	427,383	10	450,046	10	496,582	10	492,217	10	460,046	10	460,046	10
TOTALS		\$428,002	10	\$461,234	10	\$507,770	10	\$503,405	10	\$471,234	10	\$471,234	10
Funding Sources			% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances		\$5,506	1.3%	\$6,897	1.5%	\$2,709	0.5%			\$2,709	0.6%		
General Revenues		427,383	98.2%	435,725	93.9%	496,582	98.1%	492,217	98.6%	460,046	97.9%	460,046	98.5%
Special Revenues													
Federal Funds													
Const. & Fiscal Agency Fund													
State Central Services Fund													
Non-Revenue Receipts													
Cash Funds		2,010	0.5%	7,000	1.5%	7,000	1.4%	7,000	1.4%	7,000	1.5%	7,000	1.5%
Other - Merit Adjustment				14,321	3.1%								
Total Funding		434,899	100.0%	463,943	100.0%	506,291	100.0%	499,217	100.0%	469,755	100.0%	467,046	100.0%
Excess Appro./ (Funding)		(6,897)		(2,709)		1,479		4,188		1,479		4,188	
TOTAL		\$428,002		\$461,234		\$507,770		\$503,405		\$471,234		\$471,234	
DEPARTMENT DFA - ABC Administration (611)					DIRECTOR Robert S. Moore, Jr.					DEPARTMENT APPROPRIATION SUMMARY BR 40			

ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1995 - 1997

This appropriation is used by the Alcoholic Beverage Control Commission for Operating Expenses associated with printing of its "Rules, Regulations and Decisions" handbook. Cash funds received from purchase of the handbook provide funding for the appropriation.

The Agency is requesting continuation of Base Level appropriation.

The Executive Recommendation is to authorize the Agency request.

<u>AGENCY</u>	<u>APPROPRIATION</u>	<u>CASH FUND</u>	<u>ANALYSIS OF BUDGET REQUEST</u>	<u>PAGE</u>
Name: Alcoholic Bev. Control - Admin. Code: 611	Name: Alcoholic Bev. Control - Cash Code: B23	Name: DFA - Misc. Cash Code: 144	BR20	53

ARKANSAS BUDGET SYSTEM

01 02 03 04 05 06 07 08 09 10 11 12 13 14

CHARACTER TITLE	-----EXPENDITURES-----			-----95-96 FISCAL YEAR-----			-----96-97 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	93-94	94-95	94-95	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO							95-96	96-97	95-96	96-97
OPERATING EXPENSES	619	11,188	11,188	11,188	0	11,188	11,188	0	11,188	11,188	11,188		
TOTAL	619	11,188	11,188	11,188	0	11,188	11,188	0	11,188	11,188	11,188		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES	5,506	6,897	*****	2,709		2,709				2,709			
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS	2,010	7,000	*****	7,000		7,000	7,000		7,000	7,000	7,000		
OTHER			*****										
TOTAL FUNDING	7,516	13,897	*****	9,709		9,709	7,000		7,000	9,709	7,000		
EXCESS APPRO/ (FUNDING)	(6,897)	(2,709)	*****	1,479		1,479	4,188		4,188	1,479	4,188		
TOTAL	619	11,188	*****	11,188		11,188	11,188		11,188	11,188	11,188		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 611 DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
 APPRO B23 DFA -- ALCOHOLIC BEVERAGE CONTROL DIVISION -- CASH
 FUND 144 DFA MISC CASH (610)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1995 - 1997

Operating expenses of the Alcoholic Beverage Control Commission are provided for in this General Revenue funded appropriation.

Priority requests include: \$17,000 in FY96 for the purchase of replacement furniture and equipment, acquisition of conference room furniture, \$4,000 in FY97 for purchase of data processing equipment and \$12,000 each year in additional Operating Expenses for legal materials, updating of computer software and for service agreements on office machines.

The Executive Recommendation is to authorize an additional \$6,000 each for Operating Expenses and \$4,000 each year for the purchase of furniture and equipment.

Costs included in the Agency Request under "SALARY/MATCHING COST FOR BASE POSITIONS (P13)" reflect the appropriation needed for personal services above the Base Level and a 2.5% payplan increase on July 1 of each year of the biennium along with the accompanying employee matching requirements. The Executive Recommendation for the State Payplan will be presented for Legislative Recommendation as scheduled on December 7, 1994.

<u>AGENCY</u>	<u>APPROPRIATION</u>	<u>TREASURY FUND</u>	<u>ANALYSIS OF BUDGET REQUEST</u>	<u>PAGE</u>
Name: Alcoholic Bev. Control - Admin. Code: 611	Name: Alcoholic Bev. Control - Admin. Code: 261	Name: State General Services Code: HUA	BR20	55

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	-----EXPENDITURES-----		94-95	-----95-96 FISCAL YEAR-----			-----96-97 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	93-94	94-95	AUTHORIZED	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	APPRO							95-96	96-97	95-96	96-97
REGULAR SALARIES	269,764	284,163	277,309	284,163	9,394	293,557	284,163	16,732	300,895	284,163	284,163		
NUMBER OF POSITIONS	10	10	10	10	0	10	10	0	10	10	10		
EXTRA HELP	1,692	2,600	2,600	2,600	0	2,600	2,600	0	2,600	2,600	2,600		
NUMBER OF POSITIONS	1	1	1	1	0	1	1	0	1	1	1		
PERSONAL SERV MATCHING	73,949	77,165	72,112	77,165	8,142	85,307	77,165	9,439	86,604	77,165	77,165		
OPERATING EXPENSES	78,443	79,132	81,000	79,132	12,000	91,132	79,132	12,000	91,132	85,132	85,132		
CONF FEES & TRAVEL	3,535	6,986	6,986	6,986	0	6,986	6,986	0	6,986	6,986	6,986		
CAPITAL OUTLAY	0	0	2,000	0	17,000	17,000	0	4,000	4,000	4,000	4,000		
DATA PROCESSING	0	0	0	0	0	0	0	0	0	0	0		
TOTAL	427,383	450,046	442,007	450,046	46,536	496,582	450,046	42,171	492,217	460,046	460,046		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES			*****										
GENERAL REVENUES	427,383	435,725	*****	450,046	46,536	496,582	450,046	42,171	492,217	460,046	460,046		
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
OTHER Merit Adjustment		14,321	*****										
TOTAL FUNDING	427,383	450,046	*****	450,046	46,536	496,582	450,046	42,171	492,217	460,046	460,046		
EXCESS APPRO/ (FUNDING)			*****										
TOTAL	427,383	450,046	*****	450,046	46,536	496,582	450,046	42,171	492,217	460,046	460,046		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 611 DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
 APPRO 261 DFA -- ALCOHOLIC BEVERAGE CONTROL DIVISION -- ADMINISTRATION

APPROPRIATION SUMMARY

BR 215

FUND HUA STATE GENERAL SERVICES(000)

ARKANSAS BUDGET SYSTEM
PROGRAM/SERVICE INFORMATION LIST
RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1995 - 97 BIENNIUM REQUESTS-----						-----R E C O M M E N D A T I O N S-----					
					ACTUAL	BUDGETED	FY 1995 - 96			FY 1996 - 97			EXECUTIVE		LEGISLATIVE			
					93-94	94-95	REQUEST			REQUEST			1995-96	1996-97	1995-96	1996-97		
000		HUA	611 261	B	427,383 10	450,046 10	450,046 10			450,046 10			450,046 10	450,046 10				
000		HUA	611 261 SALARY/MATCHING COST FOR BASE POSITIONS	P13			17,536 0			26,171 0								
Additional appropriation required above the Base Level for payment of salaries and anticipated personal services matching requirements for all current positions.																		
001		HUA	611 261	P01		0 0	12,000 0			12,000 0			6,000	6,000				
Capital outlay is being requested for the replacement of office furniture and equipment, to purchase new and/or update existing data processing equipment and to purchase furniture for a conference room.																		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
AGY 611 DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
APPRO 261 DFA -- ALCOHOLIC BEVERAGE CONTROL DIVISION -- ADMINISTRATION

RANK BY APPROPRIATION

BR 264

FUND HUA STATE GENERAL SERVICES(000)

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19

RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----1995 - 97 BIENNIAL REQUESTS-----				-----RECOMMENDATIONS-----						
					-----EXPENDITURES-----		-----FY 1995 - 96-----		-----FY 1996 - 97-----		-----EXECUTIVE-----		-----LEGISLATIVE-----		
					---ACTUAL---	---BUDGETED---	-----REQUEST-----	-----REQUEST-----	1995-96	1996-97	1995-96	1996-97			
				93-94	94-95										
002		HUA	611 261	P02		0	17,000	0	4,000	0	4,000	4,000	4,000		

Additional maintenance and operation would help to pay for service/maintenance agreements for computers, typewriters and a fax machine. Also, it would help to update computer software and to purchase legal materials

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 611 DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
 APPRO 261 DFA -- ALCOHOLIC BEVERAGE CONTROL DIVISION -- ADMINISTRATION

RANK BY APPROPRIATION

BR 264

HUA STATE GENERAL SERVICES (000)