

**ARKANSAS BUDGET SYSTEM**  
**AGENCY PROGRAM COMMENTARY**  
**1997 - 1999**

The Alcoholic Beverage Control Administration Division of the Department of Finance and Administration supervises, regulates and controls the manufacture, transportation, dispensing, sale and consumption of alcoholic beverages in the State of Arkansas.

The Division is in need of additional appropriation for the upcoming 1997-1999 biennium. All but \$815 of the authorized amount of \$85,132 for Maintenance and Operation was expended for FY 95-96.

Priority requests include: Maintenance and Operation in the amount of \$10,500 each year is being requested. This amount is needed for update of computer software and for service/maintenance agreements for computers, typewriters and a fax machine. This increase would also allow the ABC Board Members the opportunity to attend either the National or Regional Conference of State Liquor Administrators. This conference would give the board the opportunity to exchange information and ideas that would benefit the agency and the State of Arkansas.

Extra Help in the amount of \$400 each year is requested. In the event of a minimum wage increase, this amount would ensure that enough appropriation would be available.

Capital Outlay in the amount of \$2,000 each year is being requested. This amount would allow for the purchase of file cabinets and replacement of chairs that are over 20 years old.

<b>AGENCY</b>	<b>DIRECTOR</b>	<b>AGENCY PROGRAM COMMENTARY</b>	<b>PAGE</b>
611 - DFA - Alcoholic Beverage Control Administration Division	Richard A. Weiss	<b>BR21</b>	<b>106</b>

DEPARTMENT OF FINANCE AND ADMINISTRATION  
ALCOHOLIC BEVERAGE CONTROL - ADMINISTRATION DIVISION  
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS  
FOR THE YEAR ENDED JUNE 30, 1995

Assets				Liabilities			Total Equity
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total	
\$ 75,614	\$ 59,052	\$ 33,483	\$ 168,149	\$ 667	\$ 33,218	\$ 33,885	\$ 134,264

Revenues				Expenditures						Other Sources (Uses)
Inter- governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 472,831	\$ 0	\$ 0	\$ 190,332	\$ 663,163	\$ 380,592	\$ 0	\$ 690	\$ 92,993	\$ 474,275	\$ (187,624)

Findings

None

Recommendations

None

ARKANSAS BUDGET SYSTEM  
 EMPLOYMENT SUMMARY  
 AS REQUIRED BY ACT 358 OF 1993  
 (A.C.A 19-4-307)

AGENCY TITLE      611 - DFA-ALCOHOLIC BEV CONT

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>3</u>	<u>6</u>	<u>9</u>	<u>90%</u>
BLACK EMPLOYEES	<u>0</u>	<u>1</u>	<u>1</u>	<u>10%</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
TOTAL EMPLOYED AS OF <u>08/10/96</u> DATE			<u>1</u>	<u>10%</u>
			TOTAL MINORITIES	
			<u>10</u>	<u>100%</u>
			TOTAL EMPLOYEES	

  
 \_\_\_\_\_  
 AGENCY DIRECTOR

**SUMMARY**

**STATUS OF NEW PROGRAMS/EXPANSIONS AUTHORIZED BY THE 79TH GENERAL ASSEMBLY**

**AGENCY: ALCOHOLIC BEVERAGE CONTROL - ADMINISTRATION**

<b>PROGRAM AUTHORIZED</b>	<b># POS. AUTH.</b>	<b>ADDITIONAL AUTHORIZED APPROPRIATION</b>		<b>STATUS</b>
		<b>FY 95-96</b>	<b>FY 96-97</b>	

**APPROPRIATION: B23 - Alcoholic Beverage Control Division - Cash**

No new programs or expansions in the 1995-97 biennium.

**APPROPRIATION: 261 - Alcoholic Beverage Control Division - Administration**

<b>Operating Expenses</b>		<b>\$6,000</b>	<b>\$6,000</b>	<b>In FY96, \$5,187 was expended, and all of the additional appropriation is budgeted in FY97.</b>
<b>Capital Outlay</b>		<b>\$4,000</b>	<b>\$4,000</b>	<b>In FY96, \$694 of the appropriation was expended. All of the additional appropriation is budgeted for FY97.</b>

## ARKANSAS BUDGET SYSTEM DEPARTMENT APPROPRIATION SUMMARY

AGENCY TITLE DFA - ABC Administration		1995-97 Expenditures				1997-99 Biennium Request				1997-99 Executive Recommendation			
Appropriations		Actual	No. of	Budgeted	No. of	Year 1	No. of	Year 2	No. of	Year 1	No. of	Year 2	No. of
Code	Name	1995-96	Pos.	1996-97	Pos.	1997-98	Pos.	1998-99	Pos.	1997-98	Pos.	1998-99	Pos.
B23	ABC - Cash	\$2,435		\$11,188		\$11,188		\$11,188		\$11,188		\$11,188	
261	ABC - Administration	466,385	10	493,515	10	521,107	10	531,552	10	515,676	10	526,121	10
<b>TOTALS</b>		<b>\$468,820</b>	<b>10</b>	<b>\$504,703</b>	<b>10</b>	<b>\$532,295</b>	<b>10</b>	<b>\$542,740</b>	<b>10</b>	<b>\$526,864</b>	<b>10</b>	<b>\$537,309</b>	<b>10</b>
Funding Sources			% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances		\$11,356	2.4%	\$8,921	1.8%	\$2,733	0.5%			\$2,733	0.5%		
General Revenues		466,385	97.6%	456,494	90.0%	521,107	97.9%	531,552	97.9%	515,676	97.9%	526,121	97.9%
Special Revenues													
Federal Funds													
Const. & Fiscal Agency Fund													
State Central Services Fund													
Non-Revenue Receipts													
Cash Funds				5,000	1.0%	8,455	1.6%	11,188	2.1%	8,455	1.6%	11,188	2.1%
Merit Adjustment				37,021	7.2%								
Total Funding		477,741	100.0%	507,436	100.0%	532,295	100.0%	542,740	100.0%	526,864	100.0%	537,309	100.0%
Excess Appro./ (Funding)		(8,921)		(2,733)		0		0		0		0	
<b>TOTAL</b>		<b>\$468,820</b>		<b>\$504,703</b>		<b>\$532,295</b>		<b>\$542,740</b>		<b>\$526,864</b>		<b>\$537,309</b>	
DEPARTMENT DFA - ABC Administration (611)				DIRECTOR Robert S. Moore					DEPARTMENT APPROPRIATION SUMMARY BR 40				

**ARKANSAS BUDGET SYSTEM  
ANALYSIS OF BUDGET REQUEST  
1997 - 1999**

This appropriation is used by the Alcoholic Beverage Control (ABC) Commission for Operating Expenses associated with publishing the ABC "Rules, Regulations and Decisions" handbook. Cash funds received from the sale of ABC handbooks provide funding for the appropriation. Base Level for this appropriation is \$11,188.

The Executive Recommendation is the Agency Request.

AGENCY	APPROPRIATION	CASH FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: Alcoholic Beverage Control - Administration  Code: 611	Name: Alcoholic Beverage Control - Cash  Code: B23	Name: DFA - Misc. Cash  Code: 144	BR20	<b>111</b>

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	EXPENDITURES			97-98 FISCAL YEAR			98-99 FISCAL YEAR			RECOMMENDATIONS			
	95-96	96-97	96-97	PRIORITY		TOTAL	PRIORITY		TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO	BASE	PROGRAMS	REQUEST	BASE	PROGRAMS	REQUEST	97-98	98-99	97-98	98-99
RATING EXPENSES	2,435	11,188	11,188	11,188	0	11,188	11,188	0	11,188	11,188	11,188		
IF FEES & TRAVEL	0	0	0	0	0	0	0	0	0				
IF FEES & SERVICES	0	0	0	0	0	0	0	0	0				
ITAL OUTLAY	0	0	0	0	0	0	0	0	0				
A PROCESSING	0	0	0	0	0	0	0	0	0				
TOTAL	2,435	11,188	11,188	11,188	0	11,188	11,188	0	11,188	11,188	11,188		
PROPOSED FUNDING SOURCES			*****										
AD BALANCES	11,356	8,921	*****	2,733		2,733				2,733			
GENERAL REVENUES			*****										
SOCIAL REVENUES			*****										
GENERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
STATE REVENUE RECEIPTS			*****										
STATE FUNDS		5,000	*****	8,455		8,455	11,188		11,188	8,455	11,188		
RESERVE			*****										
TOTAL FUNDING	11,356	13,921	*****	11,188		11,188	11,188		11,188	11,188	11,188		
UNLESS APPROX (FUNDING)	( 8,921)	( 2,733)	*****										
TOTAL	2,435	11,188	*****	11,188		11,188	11,188		11,188	11,188	11,188		

016 DEPARTMENT OF FINANCE AND ADMINISTRATION  
 611 DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION  
 B23 CASH OPERATIONS  
 144 DFA MISC CASH (610)

APPROPRIATION SUMMARY

BR 215

**ARKANSAS BUDGET SYSTEM  
ANALYSIS OF BUDGET REQUEST  
1997 - 1999**

Operations of the Alcoholic Beverage Control Administration Division (ABC) are provided for in this General Revenue funded appropriation. ABC administers laws governing the sale and consumption of alcoholic beverages. Base level for this appropriation is \$508,176 in FY98 and \$518,621 in FY99.

Priority requests for each year include \$2,000 in Capital Outlay for the purchase of replacement furniture and equipment and \$10,500 for Operating Expenses which would provide \$3,500 for updated computer software, \$1,000 for the payment of service contracts for computers, a typewriter and a fax machine, \$1,000 for publication increases, and \$5,000 for additional Board member travel. Extra Help totaling \$431 each year is requested to accommodate an increase in the minimum wage.

The Executive Recommendation provides appropriation for a 2.8% Cost of Living Allowance for positions on July 1 of each year of the biennium along with accompanying employee matching requirements. The Executive Recommendation also provides the Agency Request for Capital Outlay of \$2,000 each year. Additionally, \$5,500 is provided each year for Operating Expenses for overall needs of the agency. In addition to Base Level, \$7,500 of General Revenue funding is recommended each year.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name: Alcoholic Beverage Control-Administration	Name: Alcoholic Beverage Control-Administration	Name: State General Services	BUDGET REQUEST	113
Code: 611	Code: 261	Code: HUA	BR20	

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	-----EXPENDITURES-----			-----97-98 FISCAL YEAR-----			-----98-99 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	95-96	96-97	96-97	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO							97-98	98-99	97-98	98-99
REGULAR SALARIES	296,188	310,824	284,163	325,491	0	325,491	334,365	0	334,365	325,491	334,365		
NUMBER OF POSITIONS	10	10	10	10	0	10	10	0	10	10	10		
GRA HELP	1,112	2,600	2,600	2,600	400	3,000	2,600	400	3,000	2,600	2,600		
NUMBER OF POSITIONS	1	1	1	1	0	1	1	0	1	1	1		
PERSONAL SERV MATCHING	80,055	83,973	77,165	87,967	31	87,998	89,530	31	89,569	87,967	89,538		
RATING EXPENSES	84,329	85,132	85,132	85,132	10,500	95,632	85,132	10,500	95,632	90,632	90,632		
TRIP FEES & TRAVEL	4,007	6,986	6,986	6,986	0	6,986	6,986	0	6,986	6,986	6,986		
TRIP FEES & SERVICES	0	0	0	0	0	0	0	0	0	0	0		
CAPITAL OUTLAY	694	4,000	4,000	0	2,000	2,000	0	2,000	2,000	2,000	2,000		
DATA PROCESSING	0	0	0	0	0	0	0	0	0	0	0		
TOTAL	466,385	493,515	460,046	508,176	12,931	521,107	518,621	12,931	531,552	515,676	526,121		
PROPOSED FUNDING SOURCES			*****										
UNASSIGNED BALANCES			*****										
GENERAL REVENUES	466,385	456,494	*****	508,176	12,931	521,107	518,621	12,931	531,552	515,676	526,121		
SPECIAL REVENUES			*****										
GENERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
STATE REVENUE RECEIPTS			*****										
TRUST FUNDS			*****										
Priority Adjustment		37,021	*****										
TOTAL FUNDING	466,385	493,515	*****	508,176	12,931	521,107	518,621	12,931	531,552	515,676	526,121		
LESS APPROX (FUNDING)			*****										
TOTAL	466,385	493,515	*****	508,176	12,931	521,107	518,621	12,931	531,552	515,676	526,121		

01 016 DEPARTMENT OF FINANCE AND ADMINISTRATION  
 02 611 DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION  
 03 261 ADMINISTRATION -- STATE OPERATIONS  
 04 HUA STATE GENERAL SERVICES(000)

APPROPRIATION SUMMARY

The FY97 Budgeted amounts in Regular Salaries and/or Personal Services Matching may exceed the Authorized amounts due to the implementation of the pay plan during the 1995-97 biennium.

BR 215

ARKANSAS BUDGET SYSTEM  
PROGRAM/SERVICE INFORMATION LIST  
RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		-----1997 - 99 BIENNIUM REQUESTS-----				-----RECOMMENDATIONS-----								
					ACTUAL	BUDGETED	FY 1997 - 98		FY 1998 - 99		EXECUTIVE		LEGISLATIVE						
					95-96	96-97	REQUEST	REQUEST	1997-98	1998-99	1997-98	1998-99							
100		HUA	611 261	B	466,385 10	493,515 10	508,176 10			518,621 10				508,176 10	518,621 10				
001		HUA	611 261	P01			10,500 0			10,500 0				5,500	5,500				
<p>Maintenance and Operation in the amount of \$10,500 each year is being requested. This amount is needed in several areas: (1) Update computer software, (2) Payment of service/maintenance agreements for computers, typewriters and a fax machine and (3) Board Member travel. All but \$815 of the authorized amount of \$85,132 for maintenance and operation was expended for FY95-96.</p>																			
002		HUA	611 261	P02			431 0			431 0									
<p>Extra Help in the amount of \$431 each year is requested. In the event of a minimum wage increase, this amount would ensure that enough appropriation would be available.</p>																			

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION  
AGY 611 DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION  
APPRO 261 ADMINISTRATION -- STATE OPERATIONS  
FUND HUA STATE GENERAL SERVICES(000)

RANK BY APPROPRIATION

BR 264

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19

PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	1997 - 99 BIENNIUM REQUESTS				R E C O M M E N D A T I O N S									
				EXPENDITURES		FY 1997 - 98		FY 1998 - 99		EXECUTIVE		LEGISLATIVE					
				ACTUAL	BUDGETED	REQUEST	REQUEST	1997-98	1998-99	1997-98	1998-99						
		95-96	96-97														
	HUA	611 261	P03		0	2,000	0	2,000	0	2,000	2,000						

Capital Outlay in the amount of \$2,000 each year is being requested. This amount would allow for the purchase of file cabinets and replacement of chairs that are over 20 years old.

016 DEPARTMENT OF FINANCE AND ADMINISTRATION  
 611 DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION  
 261 ADMINISTRATION -- STATE OPERATIONS  
 HUA STATE GENERAL SERVICES(000)

RANK BY APPROPRIATION

BR 264