

**ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
1999 - 2001**

The Alcoholic Beverage Control Administration Division of the Department of Finance and Administration supervises, regulates, and controls the manufacture, transportation, dispensing, sale, and consumption of alcoholic beverages in the State of Arkansas.

The Division is in need of additional appropriation for the upcoming 1999-2001 biennium. An increase of \$20,352 each year in Maintenance and Operation is requested. This change request would provide the following:

- Rent Increase
- Service/Maintenance Agreements for Computers and a Fax Machine
- Increase in Telephone Charges due to additional Computer Requirements
- Travel for ABC Board Members to attend either the National or Regional Conference of State Liquor Administrators. This conference would give the board the opportunity to exchange information and ideas that would benefit the agency and the State of Arkansas.

Capital Outlay in the amount of \$2,000 each year is requested to purchase file cabinets and replace some furniture that is fifteen (15) to twenty (20) years old.

Four (4) positions are being requested for Career Ladder Reclassifications.

AGENCY	611 DFA – Alcoholic Beverage Control Administration Division	DIRECTOR		AGENCY PROGRAM COMMENTARY BR21	PAGE 191
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DEPARTMENT OF FINANCE AND ADMINISTRATION
 ALCOHOLIC BEVERAGE CONTROL - ADMINISTRATION DIVISION
 SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
 FOR THE YEAR ENDED JUNE 30, 1997

Assets										Liabilities			Total Equity
Cash and Investments		Fixed		Other		Total		Current	Long-Term	Total	Total Equity		
\$ 84,625		\$ 53,095		\$ 36,090		\$ 173,810		\$ 72	\$ 35,943	\$ 36,015	\$ 137,795		

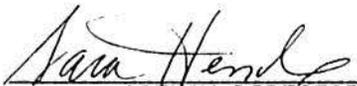
Revenues					Expenditures					Other Sources (Uses)
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	Other Sources (Uses)
\$ 507,916	\$ 0	\$ 189,790	\$ 2,015	\$ 699,721	\$ 411,822	\$ 0	\$ 688	\$ 92,751	\$ 505,261	\$ (190,563)

Findings					Recommendations				
None.					None.				

ARKANSAS BUDGET SYSTEM
 EMPLOYMENT SUMMARY
 AS REQUIRED BY ACT 358 OF 1993
 (A.C.A 19-4-307)

AGENCY TITLE 611 - DFA-ALCOHOLIC BEV CONT

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>3</u>	<u>6</u>	<u>9</u>	<u>90%</u>
BLACK EMPLOYEES	<u>0</u>	<u>1</u>	<u>1</u>	<u>10%</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
TOTAL EMPLOYED AS OF <u>08/08/98</u> DATE			<u>1</u>	<u>10%</u>
			TOTAL MINORITIES	
			<u>10</u>	<u>100%</u>
			TOTAL EMPLOYEES	



 AGENCY DIRECTOR

CASH FUND BALANCE DESCRIPTION AS OF JUNE 30, 1998

AGENCY: 611-DFA-ABC Administration

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
144-06	9,676	Checking	Nations Bank	ABC charges a fee for their Regulation Book
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				REVENUE RECEIPTS CYCLE: Funds are collected as books are sold
				FUND BALANCE UTILIZATION: Fund balance is used to print future books
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				REVENUE RECEIPTS CYCLE:
				FUND BALANCE UTILIZATION:

ARKANSAS BUDGET SYSTEM DEPARTMENT APPROPRIATION SUMMARY

AGENCY TITLE		1997-99 Expenditures				1999-01 Biennium Request				1999-01 Executive Recommendation			
Appropriations		Actual	No. of	Budgeted	No. of	Year 1	No. of	Year 2	No. of	Year 1	No. of	Year 2	No. of
Code	Name	1997-98	Pos.	1998-99	Pos.	1999-00	Pos.	2000-01	Pos.	1999-00	Pos.	2000-01	Pos.
B23	Cash Operations	3,507		10,964		10,964		10,964		10,964		10,964	
261	State Operations	510,677	10	530,609	10	572,621	10	584,380	10	572,621	10	584,380	10
TOTALS		\$514,184	10	\$541,573	10	\$583,585	10	\$595,344	10	\$583,585	10	\$595,344	10
Funding Sources			% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances		\$13,207	2.5%	\$9,700	1.8%	\$3,736	0.6%	\$272	0.0%	\$3,736	0.6%	\$272	0.0%
General Revenues		510,677	97.5%	530,609	97.3%	572,621	98.1%	584,380	98.2%	572,621	98.1%	584,380	98.2%
Special Revenues													
Federal Funds													
Constitutional Officers Fund													
State Central Services Fund													
Non-Revenue Receipts													
Cash Funds				5,000	0.9%	7,500	1.3%	10,700	1.8%	7,500	1.3%	10,700	1.8%
Other													
Total Funding		523,884	100.0%	545,309	100.0%	583,857	100.0%	595,352	100.0%	583,857	100.0%	595,352	100.0%
Excess Appro. / (Funding)		(9,700)		(3,736)		(272)		(8)		(272)		(8)	
TOTAL		\$514,184		\$541,573		\$583,585		\$595,344		\$583,585		\$595,344	
DEPARTMENT				DIRECTOR					DEPARTMENT APPROPRIATION SUMMARY				
DFA - Alcohol Beverage Control - Administration				Tim Leathers, Acting Director					BR 40				
									195				

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

This appropriation is used by the Alcoholic Beverage Control (ABC) Commission for Operating Expenses associated with publishing the ABC "Rules, Regulations and Decisions" handbook. Cash funds received from the sale of ABC handbooks provide funding for the appropriation. Base Level for this appropriation is \$10,964 each year and represents the Agency Request.

The Executive Recommendation provides for the Agency Request.

AGENCY Name: Alcoholic Beverage Control - Administration Code: 611	APPROPRIATION Name: Alcoholic Beverage Control - Cash Code: B23	CASH FUND Name: DFA - Misc. Cash Code: 144	ANALYSIS OF BUDGET REQUEST BR20	PAGE 196
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ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	-----EXPENDITURES-----			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98 ACTUAL	98-99 BUDGETED	98-99 AUTHORIZED APPRO	BASE	CHANGE LEVEL	TOTAL REQUEST	BASE	CHANGE LEVEL	TOTAL REQUEST	EXECUTIVE		LEGISLATIVE	
										99-00	00-01	99-00	00-01
OPERATING EXPENSES	3,507	10,964	11,188	10,964	0	10,964	10,964	0	10,964	10,964	10,964		
TOTAL	3,507	10,964	11,188	10,964	0	10,964	10,964	0	10,964	10,964	10,964		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES	13,207	9,700	*****	5,736		3,736	272		272	3,736	272		
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS		5,000	*****	7,500		7,500	10,700		10,700	7,500	10,700		
OTHER			*****										
TOTAL FUNDING	13,207	14,700	*****	11,236		11,236	10,972		10,972	11,236	10,972		
EXCESS APPRO/ (FUNDING)	(9,700)	(3,736)	*****	(272)		(272)	(0)		(0)	(272)	(0)		
TOTAL	3,507	10,964	*****	10,964		10,964	10,964		10,964	10,964	10,964		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 611 DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
 APPRO B23 CASH OPERATIONS
 FUND 144 DFA MISC CASH (610)

APPROPRIATION SUMMARY

BR 215

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

Operations of the Alcoholic Beverage Control Administration Division are provided for in this General Revenue funded appropriation. ABC administers laws governing the sale and consumption of alcoholic beverages. Base level for this appropriation is \$550,269 in FY00 and \$562,028 in FY01. Base Level includes a 2.8% increase in Regular Salaries each year over FY99 Budgeted Levels, with a corresponding increase in Matching.

The Agency is requesting additional Maintenance and Operations of \$20,352 each year to cover increases in office rent, service maintenance agreements, telephone charges and ABC Board member travel. Capital Outlay of each year is requested to purchase file cabinets and replace worn office furniture. The Agency also request implementation of the Career Ladder Incentive Program for four positions.

The Executive Recommendation provides for the Agency Request.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: Alcoholic Beverage Control- Administration Code: 611	Name: Alcoholic Beverage Control- Administration Code: 261	Name: State General Services Code: HUA	BR20	198

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	-----EXPENDITURES-----			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98	98-99	98-99	BASE	CHANGE	TOTAL	BASE	CHANGE	TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO							99-00	00-01	99-00	00-01
REGULAR SALARIES	329,817	340,406	334,365	356,889	0	356,889	366,881	0	366,881	356,889	366,881		
NUMBER OF POSITIONS	10	10	10	10	0	10	10	0	10	10	10		
EXTRA HELP	2,490	2,600	2,600	2,600	0	2,600	2,600	0	2,600	2,600	2,600		
NUMBER OF POSITIONS	1	1	1	1	0	1	1	0	1	1	1		
PERSONAL SERV MATCHING	89,243	92,507	89,538	95,684	0	95,684	97,451	0	97,451	95,684	97,451		
OPERATING EXPENSES	84,845	90,110	90,632	90,110	20,352	110,462	90,110	20,352	110,462	110,462	110,462		
CONF FEES & TRAVEL	3,562	4,986	6,986	4,986	0	4,986	4,986	0	4,986	4,986	4,986		
CAPITAL OUTLAY	720	0	2,000	0	2,000	2,000	0	2,000	2,000	2,000	2,000		
TOTAL	510,677	530,609	526,121	550,269	22,352	572,621	562,028	22,352	584,380	572,621	584,380		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES			*****										
GENERAL REVENUES	510,677	530,609	*****	550,269	22,352	572,621	562,028	22,352	584,380	572,621	584,380		
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
OTHER			*****										
TOTAL FUNDING	510,677	530,609	*****	550,269	22,352	572,621	562,028	22,352	584,380	572,621	584,380		
EXCESS APPRO/ (FUNDING)			*****										
TOTAL	510,677	530,609	*****	550,269	22,352	572,621	562,028	22,352	584,380	572,621	584,380		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 611 DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
 APPRO 261 ADMINISTRATION -- STATE OPERATIONS
 FUND IUA STATE GENERAL SERVICES(000)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		1999 - 01 BIENNIAL REQUESTS		RECOMMENDATIONS										
					ACTUAL	BUDGETED	FY 1999 - 00	FY 2000 - 01	EXECUTIVE		LEGISLATIVE								
					97-98	98-99	REQUEST	REQUEST	1999-00	2000-01	1999-00	2000-01							
000		HUA	611 261	B	510,677 10	530,609 10	550,269 10	562,028 10						550,269 10	562,028 10				
001		HUA	611 261	C01			20,352 0	20,352 0						20,352	20,352				
Additional Maintenance and Operation is needed for increases in rent, service maintenance agreements, telephone charges and travel for ABC board members to attend either the National or Regional Conference of State Liquor Administrators.																			
002		HUA	611 261	C02			2,000 0	2,000 0						2,000	2,000				
Capital Outlay is requested each year to purchase file cabinets and replace some furniture that is fifteen (15) to twenty (20) years old.																			

EPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 GY 611 DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
 PPRO 261 ADMINISTRATION -- STATE OPERATIONS

RANK BY APPROPRIATION

BR 264

UND HUA STATE GENERAL SERVICES(000)

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19

RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----1999 - 01 BIENNIUM REQUESTS-----				-----R E C O M M E N D A T I O N S-----					
					-----EXPENDITURES-----		-----FY 1999 - 00-----		-----FY 2000 - 01-----		-----EXECUTIVE-----		-----LEGISLATIVE-----	
					ACTUAL	BUDGETED	REQUEST	REQUEST	1999-00	2000-01	1999-00	2000-01		
		97-98	98-99											
003		HUA	611 261	C09			0	0						
							0	0						

Four (4) positions are being requested for Career Ladder Reclassifications.

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 611 DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
 APPRO 261 ADMINISTRATION -- STATE OPERATIONS
 FUND HUA STATE GENERAL SERVICES(000)

RANK BY APPROPRIATION
 BR 264