

ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
1995 - 1997

REVENUE DIVISION

The Revenue Division is requesting restoration of \$1,267,068 lost from base level due to Act 494 of 1993. The first year this reduction was required we requested and were granted exemption from \$750,000 to implement the new digital driver license system. The reduction from our main operating appropriation was handled by shifting deferment to salary savings as they accumulated. This freed previous deferments in other than salary characters for expenditure. The budget process dropped our Act 494 reductions from our base level budget. These amounts were needed in FY 1994 and will be needed in FY 1995 and in the future.

Equipment replacement in the amount of \$1,075,029 year 1 and \$713,223 year 2 is requested. The major equipment for replacement is personal computers, automobiles and microfilm reader/printers. Child Support Enforcement requests \$206,800 year 1 and \$222,000 year 2 in equipment replacement for replacement of personal computers and automobiles.

The Office of Child Support Enforcement requests the restoration of 51 CAP positions. These positions are necessary to reduce case loads to manageable levels. Included are Legal staff, field supervisors, investigators, accounting, clerical and administrative positions. Operating expenses are requested for these positions in the amount of \$136,000 year 1 and \$144,000 year 2. Training expense of \$4,600 and \$5,100 is requested and capital outlay of \$10,400 each year.

We request 92 additional positions. The positions requested are as follows: 14 additional positions in the Office of Income Tax, 5 positions in the Office of Motor Vehicle, 8 additional positions in Excise Tax, 8 additional positions in Financial and Management Services, 45 additional positions in Child Support Enforcement, 12 positions in the Office of State Revenue Office Administration. The additional positions are needed due to workload increases. The positions are necessary to provide an acceptable level of service to our customers.

Additional equipment is requested, \$34,064 year 1 and \$15,492 year 2, in the Office of Motor Vehicle and Revenue Legal Counsel. This equipment is needed to continue automation in these offices and is for personal computer systems.

Reclassifications are requested to provide recognition of the additional responsibilities of some managers, to provide career ladders in Tax, Motor Vehicle and Driver Services and to properly reflect the work performed by the employee.

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ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
1995 - 1997

A new federal appropriation of \$200,000 is requested to provide for federal programs from the Federal Highway Administration. These programs are 100% federal reimbursement.

An increase of \$33,685 and \$41,704 in dues to the Multi-State Tax Commission is requested. This organization performs combined audits of national corporations for its member states. This program makes money for us and the increase in cost is allocated among the member states. We are required by statute to be a member of this compact.

Increases in character 09 travel of \$25,400 are requested to provide for the increasing need for specialized training and education of employees.

Additional Maintenance and Operations of \$450,000 and 475,000 is requested in the Offices of Financial and Management Services and State Revenue Office Administration. This increase is needed due to increased cost of rent, utilities and building maintenance.

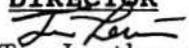
Increased data processing of \$500,000 is requested to pay for needed maintenance for the various computer systems maintained by the Department of Computer Services.

Additional postage of \$700,000 is requested to make up for an existing shortage of postage and to provide for the pending postal rate increase to \$.34.

An increase for Corporate Income Tax refund of \$20,000,000 is requested. In FY 1994 this appropriation was exhausted. This is appropriation only.

The Office of Child Support Enforcement requests \$1,589,998 and \$2,089,998 additional contract expense. This request covers three contract categories: full service contracts with County Judges, Prosecutors and private vendors; Hospital based paternity acknowledgement program and legal service contracts. These are all existing programs and the increases are due to workload increases or cost to reduce backlogs.

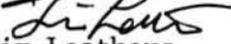
The Office of Child Support Enforcement requests \$622,550 and \$637,614 for a new contract to provide centralized collection processing of child support payments. This will remove processing from Clerks of the Courts and provide increased efficiencies, reduce errors and speed disbursement to custodial parents.

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ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
1995 - 1997

The Office of Child Support Enforcement requests 15 Extra Help positions to provide flexibility in staffing and to reduce backlogs. They also request 30 unfunded positions to be used as a contingency if one or more contracts for child support services are terminated.

All requests for the Revenue Division, except the Office of Child Support Enforcement, are funded through the State Central Services Fund. The Office of Child Support Enforcement is a Federal matching program with a basic match percentage of 66% with 90% match available for special programs. State matching funds come from special revenue generated by the program.

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DEPARTMENT OF FINANCE AND ADMINISTRATION - REVENUE DIVISION
OFFICE OF FINANCIAL AND MANAGEMENT SERVICES - CASHIER SECTION
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1993

	Fund Types		Total
	Governmental	Fiduciary	
Assets	\$ 21,558.90	\$ 9,179,260.50	\$ 9,200,819.40
Liabilities		9,179,260.50	9,179,260.50
Fund Equity	21,558.90		21,558.90
Revenues		3,251,682,737.19	3,251,682,737.19
Expenditures		3,261,917,665.02	3,261,917,665.02
Other Financing Sources (Uses)			

Findings

1. UNACCOUNTED FOR FUNDS

- a. On December 2, 1993, the Agency notified our office that their audit of the Forrest City Revenue Office, dated November 23, 1993, revealed unaccounted for funds of \$1,100.00. Real property transfer stamp number 0003891 was sold on March 3, 1993 and not reported. The custodian of these funds, Lynn Crowder, former Agent, made restitution on December 1, 1993.
- b. On July 15, 1992, the Agency notified our office that they became aware that the Fort Smith Downtown Revenue Office had unaccounted for funds totaling \$256.32, as detailed at Schedule 6. The amount represented the difference between total receipts processed for July 2, 6, 7 and 8, 1992 and monies deposited for the four days transactions. Internal Audit staff investigated and verified the amount of the loss. The result of the investigation was inconclusive as to the identity of the responsible party.

Recommendations

1. Our findings in these matters are being reported in accordance with Ark. Code Ann. 10-4-111 and 21-2-708.

DEPARTMENT OF FINANCE AND ADMINISTRATION - REVENUE DIVISION
OFFICE OF FINANCIAL AND MANAGEMENT SERVICES - CASHIER SECTION
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1993

Findings (Continued)

2. BURGLARY - On July 15, 1992, the Agency notified our office that on July 7, 1992, a burglary by forced entry occurred at the Augusta Revenue Office and change fund monies totaling \$46.30 were found missing. This matter was reported to and investigated by the Arkansas State Police. The result of the police investigation was inconclusive as to the identity of the burglar.

Recommendations (Continued)

2. Our findings in this matter are being reported in accordance with Ark. Code Ann. 10-4-111 and 21-2-708.

DEPARTMENT OF FINANCE AND ADMINISTRATION
 REVENUE DIVISION
 OFFICE OF REVENUE LEGAL COUNSEL
 SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
 FOR THE YEAR ENDED JUNE 30, 1992

	June 30,	
	1992	1991
Accounts receivable	\$ 43,840,622.28	\$ 38,066,321.48

Finding	Recommendation
<p>HEARING DECISIONS - The Agency failed to record the results of four (4) decisions from the Office of Hearings and Appeals. One (1) decision was dated September 10, 1991 and three (3) were dated August 21, 1992. This oversight resulted in tax receivables being overstated by \$158,067.08 at December 1, 1992, when the errors were discovered. The amount overstated at June 30, 1992 was \$83.20. The Agency corrected the records during this audit.</p>	<p>Implement procedures to monitor the progress of cases sent to the Office of Hearings and Appeals, record decision results promptly, and dispose of cases in a timely manner.</p>

DEPARTMENT OF FINANCE AND ADMINISTRATION - REVENUE DIVISION
 OFFICE OF FIELD AUDIT - COLLECTION SECTION
 SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
 FOR THE YEAR ENDED JUNE 30, 1993

	Fund Type	Total
	Fiduciary	
Accounts Receivable	\$ 443,667.46	\$ 443,667.46
Collections	5,207,957.14	5,207,957.14

Findings

None

Recommendations

None

DEPARTMENT OF FINANCE AND ADMINISTRATION
 REVENUE DIVISION - OFFICE OF DRIVER SERVICES
 SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
 FOR THE YEAR ENDED JUNE 30, 1992

	<u>Fund Type</u> <u>Fiduciary</u>	<u>Total</u>
Revenues	\$ 10,914,622.30	\$ 10,914,622.30

Findings

None

Recommendations

None

DEPARTMENT OF FINANCE AND ADMINISTRATION
 REVENUE DIVISION - EXPENDITURES
 SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
 FOR THE YEAR ENDED JUNE 30, 1992

	Fund Types		Account Groups		Total
	Governmental	Fiduciary	General Fixed Assets	General Long-Term Debt	
Assets	\$ 1,458,880.98	\$ 4,410.00	\$ 6,595,100.41	\$ 1,659,242.69	\$ 9,717,634.08
Liabilities	197,245.97	4,410.00		1,659,242.69	1,860,898.66
Fund Equity	1,261,635.01		6,595,100.41		7,856,735.42
Revenues	240,487,631.38	4,410.00			240,492,041.38
Expenditures	200,820,430.78				200,820,430.78
Other Financing Sources (Uses)	(39,282,113.98)				(39,282,113.98)

Findings

None

Recommendations

None

DEPARTMENT OF FINANCE AND ADMINISTRATION
 REVENUE DIVISION - SALES AND USE TAX SECTION
 SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
 FOR THE YEAR ENDED JUNE 30, 1992

	<u>Fund Type</u> <u>Fiduciary</u>	<u>Total</u>
Receipts	\$1,289,293,306.65	\$1,289,293,306.65

Finding

(DEPOSIT CREDITS - We were again unable to present deposit credits at June 30, 1992, because the Agency's records were not reliable. A deposit of \$250.00 was required in order to receive a sales tax number. The deposit can be claimed as a taxpayer credit on monthly reports or, after waiting six months, a refund may be requested. The Agency's computer listing of deposit credits outstanding at June 30, 1992, totaling \$2,690,851.40, is not an accurate reflection of deposit credits payable. There were numerous duplicate deposit credit accounts which could result in refund overpayments or excess taxpayer credits.) Act 620 of 1993, effective March 22, 1993, abolished the deposit credits requirement and substituted a nonrefundable permit fee of \$50.00.

Recommendation

Develop procedures to eliminate duplicate deposit credit accounts and assure that only appropriate amounts are refunded or allowed as tax credits.

Audited by Division of Legislative Audit
 SA1663292

() noted in previous year's audit report.

DEPARTMENT OF FINANCE AND ADMINISTRATION
 REVENUE DIVISION - INDIVIDUAL INCOME TAX SECTION
 SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
 FOR THE YEAR ENDED JUNE 30, 1993

	Fund Types		Total
	Governmental	Fiduciary	
Revenues		\$1,069,526,959.23	\$1,069,526,959.23
Expenditures	\$147,037,912.47		147,037,912.47
Other Financing Sources (Uses)			

Findings

ACCOUNTS RECEIVABLE -The Agency does not maintain an aged accounts receivable of income taxes, penalties and interest due the Agency.

Recommendations

Develop an accounts receivable program that will allow for the proper aging and reporting of accounts receivable balances.

DEPARTMENT OF FINANCE AND ADMINISTRATION
 REVENUE DIVISION - CORPORATION INCOME TAX SECTION
 SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
 FOR THE YEAR ENDED JUNE 30, 1993

	Fund Types		Total
	Governmental	Fiduciary	
Revenues		\$169,483,176.35	\$169,483,176.35
Expenditures	\$ 15,576,643.16		15,576,643.16

Findings

ACCOUNTS RECEIVABLE - The Agency does not maintain an aged accounts receivable of corporate income taxes, penalties, and interest due the Agency.

Recommendations

Develop an accounts receivable program that will allow for the proper aging and reporting of accounts receivable balances.

DEPARTMENT OF FINANCE AND ADMINISTRATION
 REVENUE DIVISION - MOTOR FUEL TAX SECTION
 SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
 FOR THE YEAR ENDED JUNE 30, 1992

	<u>Fund Type</u> <u>Fiduciary</u>	<u>Total</u>
Revenues	\$312,951,035.15	\$312,951,035.15
Expenditures	4,138,714.42	4,138,714.42

Findings

None.

Recommendations

None.

Audited by Division of Legislative Audit
 SA1663792

DEPARTMENT OF FINANCE AND ADMINISTRATION
 REVENUE DIVISION - OFFICE OF MOTOR VEHICLE
 SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
 FOR THE YEAR ENDED JUNE 30, 1992

	<u>Fund Type</u> <u>Fiduciary</u>	<u>Total</u>
Revenues	\$ 25,933,053.17	\$ 25,933,053.17

Findings

None

Recommendations

None

DEPARTMENT OF FINANCE AND ADMINISTRATION
 REVENUE DIVISION - MISCELLANEOUS TAX SECTION
 SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
 FOR THE YEAR ENDED JUNE 30, 1992

	<u>Fund Type</u> <u>Fiduciary</u>	<u>Total</u>
Receipts	\$ 122,578,055.69	\$122,578,055.69

Findings

None

Recommendations

None

ARKANSAS BUDGET SYSTEM
EMPLOYMENT SUMMARY
AS REQUIRED BY ACT 358 OF 1993

AGENCY TITLE 630 - DFA-REVENUE SERVICES

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>272</u>	<u>910</u>	<u>1,182</u>	<u>75%</u>
BLACK EMPLOYEES	<u>41</u>	<u>341</u>	<u>382</u>	<u>24%</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>1</u>	<u>8</u>	<u>9</u>	<u>1%</u>
TOTAL EMPLOYED AS OF <u>08/27/94</u> DATE			<u>391</u>	<u>25%</u>
			TOTAL MINORITIES	
			<u>1,573</u>	<u>100%</u>
			TOTAL EMPLOYEES	



AGENCY DIRECTOR

SUMMARY

STATUS OF NEW PROGRAMS/EXPANSIONS AUTHORIZED BY THE 79TH GENERAL ASSEMBLY

AGENCY: DEPARTMENT OF FINANCE AND ADMINISTRATION - REVENUE DIVISION

PROGRAM AUTHORIZED	# POS. AUTH.	ADDITIONAL AUTHORIZED APPROPRIATION		STATUS
		FY 93-94	FY 94-95	
<u>APPROPRIATION: A54 - ABC Permits/Driver Search Fees - Cash</u>				
		No new programs or expansions in the 1993-95 biennium.		
<u>APPROPRIATION: 1JN - Commercial Drivers License Program</u>				
		No new programs or expansions in the 1993-95 biennium.		
<u>APPROPRIATION: 120 - Office of Child Support Enforcement</u>				
TRANSFERRED BY THE 79th GENERAL ASSEMBLY FROM THE DEPARTMENT OF HUMAN SERVICES TO DFA -REVENUE				
Regular Salaries & Matching	323	\$9,392,451	\$10,916,432	During FY94 the Child Support Enforcement Division utilized 270 of the 323 authorized positions and expended \$6.1 million in salaries and matching costs. For FY95 CSE has budgeted 261 of the positions for a budget of \$7.2 million.
Operating Expenses		\$4,609,635	\$4,338,975	Operating expenses were \$3.2 million in FY94 and \$3.9 million is budgeted for FY95.
Conference Fees & Travel		\$45,000	\$45,000	Travel costs were \$28,845 expended in FY94 and the full amount budgeted for FY95.
Professional Fees & Services		\$786,218	\$795,002	CSE used a Budget Classification Transfer and reduced Operating Expenses by \$350,000 in FY94 in order to meet the needs of collection contracts. Expenditures for FY94 were \$1,028,917. For FY95 the full amount is budgeted.

SUMMARY

STATUS OF NEW PROGRAMS/EXPANSIONS AUTHORIZED BY THE 79TH GENERAL ASSEMBLY

AGENCY: DEPARTMENT OF FINANCE AND ADMINISTRATION - REVENUE DIVISION

PROGRAM AUTHORIZED	# POS. AUTH.	ADDITIONAL AUTHORIZED APPROPRIATION		STATUS
		FY 93-94	FY 94-95	
Capital Outlay		\$343,000	\$0	Expenditures in FY94 for equipment purchases were \$151,786. A Budget Classification Transfer from Operating Expenses to Capital Outlay provided CSE with a budget of \$100,000 for FY95 for equipment purchases.
Data Processing		\$10,981,000	\$14,353,000	Data Processing expenditures for FY94 were \$3.1 million and the full amount appropriated is budgeted for FY95.
AFDC Contract Expense		\$4,300,000	\$4,600,000	Expenditures were \$4.3 million for FY94 and \$4.6 million is budgeted for FY95.
<u>APPROPRIATION: 236 - Individual Income Tax Refunds</u>				
No new programs or expansions in the 1993-95 biennium.				
<u>APPROPRIATION: 237 - Corporate Income Tax Refunds</u>				
No new programs or expansions in the 1993-95 biennium.				
<u>APPROPRIATION: 238 - Property Tax Relief</u>				
No new programs or expansions in the 1993-95 biennium.				
<u>APPROPRIATION: 239 - Gasoline Tax Refunds</u>				
No new programs or expansions in the 1993-95 biennium.				
<u>APPROPRIATION: 240 - Motor Fuel Tax Refunds</u>				
Refunds/Reimbursements		\$4,000,000	\$4,000,000	Refunds for FY94 were \$3,989,129 and the full amount is budgeted for FY95.

SUMMARY

STATUS OF NEW PROGRAMS/EXPANSIONS AUTHORIZED BY THE 79TH GENERAL ASSEMBLY

AGENCY: DEPARTMENT OF FINANCE AND ADMINISTRATION – REVENUE DIVISION

PROGRAM AUTHORIZED	# POS. AUTH.	ADDITIONAL AUTHORIZED APPROPRIATION		STATUS
		FY 93-94	FY 94-95	

APPROPRIATION: 241 – Misc. Tax and Athletic Event Gross Receipt Refunds

No new programs or expansions in the 1993-95 biennium.

APPROPRIATION: 281 – Revenue Services Division

Regular Salaries & Matching	89	\$1,771,722	\$2,182,865
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The Executive Recommendation contained thirty-four additional positions for the Revenue Division. After several amendments to the bill during the 79th General Assembly an additional fifty-five positions were added. The Executive Recommended positions were for the following: 18 to convert extra help employees to regular positions; 2 to reorganize Tax Administration; 3 to establish a Tax Payer Problem Resolution Office; 1 to replace a borrowed position; 4 to enhance micro-filing capabilities and 6 for workload increases in various offices. The Revenue Division utilized the 34 Executive Recommended positions for their intended purposes. All of the positions were budgeted for FY94 and all but 1 position was budgeted for FY95. Due to high employment turnover and the timing of filling positions due to Freeze Committee decisions the Revenue Division managed to have a considerable amount of salary savings which it deferred to release appropriation in the Operating Expense and various other line items. These line items had been deferred due to Act 494 of 1993.

SUMMARY

STATUS OF NEW PROGRAMS/EXPANSIONS AUTHORIZED BY THE 79TH GENERAL ASSEMBLY

AGENCY: DEPARTMENT OF FINANCE AND ADMINISTRATION – REVENUE DIVISION

PROGRAM AUTHORIZED	# POS. AUTH.	ADDITIONAL AUTHORIZED APPROPRIATION		STATUS
		FY 93-94	FY 94-95	
Extra Help		\$200,000	\$200,000	None of the additional appropriation was expended in FY94. For FY95 due to the effect of Act 494 of 1993 just \$150,000 of the additional appropriation was budgeted.
Overtime		\$75,000	\$75,000	Expenditures for overtime in FY94 were \$6,982. The full amount is budgeted for FY95.
Operating Expenses		\$1,305,075	\$1,484,894	The Revenue Division deferred \$975,306 of the additional appropriation to meet the requirements of Act 494 of 1993. For FY95 the Act 494 deferment was \$790,268 and the balance of the additional appropriation was budgeted.
Professional Fees & Services		\$13,093	\$13,747	All of the additional appropriation was expended for FY94. For FY95 \$6,000 of the appropriation was deferred for Act 494 of 1993 and the balance was budgeted.
Capital Outlay		\$331,812	\$262,254	Equipment purchases for FY94 were \$150,301, in addition, a transfer of funds for the purchase of vehicles utilized the remaining appropriation authority. For FY95 \$5,785 was deferred due to Act 494 and the remainder was budgeted.

SUMMARY

STATUS OF NEW PROGRAMS/EXPANSIONS AUTHORIZED BY THE 79TH GENERAL ASSEMBLY

AGENCY: DEPARTMENT OF FINANCE AND ADMINISTRATION – REVENUE DIVISION

PROGRAM AUTHORIZED	# POS. AUTH.	ADDITIONAL AUTHORIZED APPROPRIATION		STATUS
		FY 93-94	FY 94-95	
Data Processing		\$120,000	\$90,000	All of the appropriation was expended in FY94 and is budgeted for FY95.
Multi State Tax		\$23,420	\$53,733	The full amount was disbursed to the Multi State Tax Commission in FY94 and the amount for FY95 is fully budgeted.
Camera Equipment		\$850,000	\$850,000	Digital imaging camera equipment lease costs in FY94 were \$428,611. For FY95, \$350,000 was deferred for Act 494 and the balance was budgeted for the same purposes.
<u>APPROPRIATION: 282 – Data Processing</u>				
Data Processing Services		\$387,262	\$387,262	Act 494 deferments of \$147,762 were taken in FY94 and FY95. Of the remaining \$239,500 in FY94 \$102,864 was expended.
<u>APPROPRIATION: 283 – Postage Expenses</u>				
Postage		\$531,275	\$531,275	Deferments of \$131,276 were taken in FY94 and FY95 to comply with Act 494. The remaining appropriation was fully expended in FY94 and is budgeted for FY95.

APPROPRIATION: 284 – Safety Responsibility

No new programs or expansions in the 1993-95 biennium.

ARKANSAS BUDGET SYSTEM
DEPARTMENT APPROPRIATION SUMMARY

AGENCY TITLE DFA - Revenue Division		1993-95				1995-97				1995-97			
		Expenditures				Biennium Request				Executive Recommendation			
Appropriations		Actual	No. of	Budgeted	No. of	Year 1	No. of	Year 2	No. of	Year 1	No. of	Year 2	No. of
Code	Name	1993-94	Pos.	1994-95	Pos.	1995-96	Pos.	1996-97	Pos.	1995-96	Pos.	1996-97	Pos.
A54	ABC Permits/Drivers Search Fees - Cash	329,689		1,737,000		1,737,000		1,737,000		1,737,000		1,737,000	
1JN	Commercial Drivers License	1,313,016	12	1,594,633	12	1,612,711	12	1,618,944	12	1,594,633	12	1,594,633	12
120	Child Support Enforcement	17,956,187	270	31,014,803	261	36,552,113	388	37,813,769	388	35,958,275	388	37,044,344	388
281	Revenue Services	43,962,042	1386	47,509,833	1411	55,912,024	1470	56,329,797	1470	49,739,763	1433	49,539,196	1433
282	Data Processing	2,704,623		2,807,484		3,455,246		3,455,246		3,127,484		3,127,484	
283	Postage	2,494,239		2,494,239		3,325,515		3,325,515		3,025,515		3,025,515	
284	Safety Responcibility	341,464	15	372,209	15	426,089	15	432,815	15	384,260	15	384,405	15
TAX REFUNDS													
236	Individual Income Tax & Ad Valorem Prop. Rebates	159,772,666		150,000,000		150,000,000		150,000,000		150,000,000		150,000,000	
237	Corporate Income Tax	19,805,450		20,000,000		40,000,000		40,000,000		40,000,000		40,000,000	
238	Property Tax Relief	3,757,373		5,000,000		5,000,000		5,000,000		5,000,000		5,000,000	
239	Gasoline Tax Refunds/ Buses & Agriculture	120,700		1,500,000		1,500,000		1,500,000		1,500,000		1,500,000	
240	Interstate Motor Fuel	7,989,128		8,000,000		8,000,000		8,000,000		8,000,000		8,000,000	
241	Misc. Tax & Athletic Event	13,397,390		50,000,000		50,000,000		50,000,000		50,000,000		50,000,000	
TOTALS		\$273,943,967	1,683	\$322,030,201	1,699	\$357,520,698	1,885	\$359,213,086	1,885	\$350,066,930	1,848	\$350,952,577	1,848
Funding Sources			% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances		\$221,640	0.1%	\$4,503,819	1.4%	\$10,586,925	2.9%	\$7,455,448	2.1%	\$10,586,925	3.0%	\$8,120,680	2.3%
General Revenues													
Special Revenues		1,314,643	0.5%	1,500,000	0.5%	1,500,000	0.4%	1,500,000	0.4%	1,500,000	0.4%	1,500,000	0.4%
Contingency Appropriation				1,254,542	0.4%	1,362,000	0.4%	1,362,000	0.4%	1,362,000	0.4%	1,362,000	0.4%
Const. & Fiscal Agency Fund													
State Central Services Fund		49,502,368	17.8%	53,183,765	16.0%	63,118,874	17.3%	63,543,373	17.5%	56,277,022	15.7%	56,076,200	15.8%
Non-Revenue Receipts - CSE		22,178,551	8.0%	37,300,000	11.2%	33,500,000	9.2%	33,900,000	9.3%	33,500,000	9.4%	33,900,000	9.5%
Cash Funds		387,877	0.1%	375,000	0.1%	375,000	0.1%	375,000	0.1%	375,000	0.1%	375,000	0.1%
Tax Refunds		204,842,707	73.6%	234,500,000	70.5%	254,500,000	69.7%	254,500,000	70.2%	254,500,000	71.1%	254,500,000	71.5%
Total Funding		278,447,786	100.0%	332,617,126	100.0%	364,942,799	100.0%	362,635,821	100.0%	358,100,947	100.0%	355,833,880	100.0%
Excess Appro./ (Funding)		(4,503,819)		(10,586,925)		(7,422,101)		(3,422,735)		(8,034,017)		(4,881,303)	
TOTAL		\$273,943,967		\$322,030,201		\$357,520,698		\$359,213,086		\$350,066,930		\$350,952,577	
DEPARTMENT DFA REVENUE DIVISION (630)				DIRECTOR TIM LEATHERS					DEPARTMENT APPROPRIATION SUMMARY BR 40				
													223

ARKANSAS BUDGET SYSTEM DEPARTMENT PROGRAM SUMMARY

AGENCY TITLE	1993-95 Expenditures				1995-97 Biennium Request				1995-97 Executive Recommendation			
	Actual 1993-94	No. of Pos.	Budgeted 1994-95	No. of Pos.	Year 1 1995-96	No. of Pos.	Year 2 1996-97	No. of Pos.	Year 1 1995-96	No. of Pos.	Year 2 1996-97	No. of Pos.
DFA - Revenue Operations (630)												
Commissioner	\$424,802	9	\$472,157	9	\$505,004	9	\$515,888	9	\$477,917	9	\$477,917	9
Income Tax	4,674,888	181	5,243,281	182	6,171,739	196	6,215,599	196	5,589,428	189	5,579,929	189
Field Audit	7,444,614	183	7,818,126	184	9,627,936	196	9,656,992	196	8,394,606	184	8,304,625	184
Motor Vehicle	5,624,080	175	5,377,198	177	6,269,437	182	6,310,500	182	5,748,874	182	5,751,629	182
Excise Tax	4,282,463	146	4,728,937	146	5,453,112	154	5,549,594	154	5,000,887	150	5,017,277	150
Driver Services	3,677,031	126	6,004,294	138	6,733,790	138	6,607,356	138	6,386,426	138	6,186,974	138
Financial & Management Services	12,177,438	123	12,328,922	125	15,266,713	133	15,316,735	133	13,442,494	131	13,497,659	131
Legal	934,481	21	859,954	21	940,939	21	956,070	21	878,759	21	874,359	21
Revenue Offices	11,672,825	449	11,945,529	456	13,762,915	468	14,033,583	468	11,952,264	456	11,981,264	456
ABC & Driver Search Fees	329,689		1,737,000		1,737,000		1,737,000		1,737,000		1,737,000	
Child Support Enforcement	17,858,949	270	31,014,803	261	36,552,113	388	37,813,769	388	35,958,275	388	37,044,344	388
Tax Refunds	204,842,707		234,500,000		254,500,000		254,500,000		254,500,000		254,500,000	
TOTALS	\$273,943,967	1,683	\$322,030,201	1,699	\$357,520,698	1,885	\$359,213,086	1,885	\$350,066,930	1,848	\$350,952,977	1,848
Funding Sources	273943967	% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances	\$221,640	0.1%	\$4,503,819	1.4%	\$10,586,925	2.9%	\$7,455,448	2.1%	\$10,586,925	3.0%	\$8,120,680	2.3%
General Revenues												
Special Revenues	1,314,643	0.5%	1,500,000	0.5%	1,500,000	0.4%	1,500,000	0.4%	1,500,000	0.4%	1,500,000	0.4%
Federal Funds												
Tax Refunds	204,842,707	73.6%	234,500,000	70.5%	254,500,000	69.7%	254,500,000	70.2%	254,500,000	71.1%	254,500,000	71.5%
State Central Services Fund	49,502,368	17.8%	53,183,765	16.0%	63,118,874	17.3%	63,543,373	17.5%	56,277,022	15.7%	56,076,200	15.8%
Child Support - Reimb.	22,178,551	8.0%	37,300,000	11.2%	33,500,000	9.2%	33,900,000	9.3%	33,500,000	9.4%	33,900,000	9.5%
Cash Funds	387,877	0.1%	375,000	0.1%	375,000	0.1%	375,000	0.1%	375,000	0.1%	375,000	0.1%
Other - Contingency			1,254,542	0.4%	1,362,000	0.4%	1,362,000	0.4%	1,362,000	0.4%	1,362,000	0.4%
Total Funding	278,447,786	100.0%	332,617,126	100.0%	364,942,799	100.0%	362,635,821	100.0%	358,100,947	100.0%	355,833,880	100.0%
Excess Appro./ (Funding)	(4,503,819)		(10,586,925)		(7,422,101)		(3,422,735)		(8,034,017)		(4,880,903)	
TOTAL	\$273,943,967		\$322,030,201		\$357,520,698		\$359,213,086		\$350,066,930		\$350,952,977	
DEPARTMENT	DIRECTOR				DEPARTMENT PROGRAM SUMMARY							
DFA - REVENUE (630)	Tim Leathers				BR 22							

ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1995 - 1997

The Revenue Division collects fees from applicants for Alcoholic Beverage Control Permits. These fees are deposited in a bank account until action is taken on issuance or denial of the permit. Approved applications result in a transfer to the State Treasurer for fees due the State. Applicants who are denied permits are given a refund.

The Driver Services Program collects fees for traffic violation reports in advance from insurance companies, trucking firms and others to provide information regarding the driving history of individuals.

This appropriation will allow the Revenue Division to continue to handle the fees collected in the proper manner until they are transferred to the State Treasurer as revenue collections.

The Agency is requesting the Base Level appropriation for the Biennium.

The Executive Recommendation is to authorize the Agency request.

<u>AGENCY</u>	<u>APPROPRIATION</u>	<u>CASH FUND</u>	<u>ANALYSIS OF BUDGET REQUEST</u>	<u>PAGE</u>
Name: DFA - Revenue Code: 630	Name: ABC Permits - Driver Search Fees Code: A54	Name: Revenue ABC Per- mits/Refund Fees Code: 130	BR20	225

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	-----EXPENDITURES-----			94-95			-----95-96 FISCAL YEAR-----			-----96-97 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	93-94	94-95	94-95	PRIORITY		TOTAL	PRIORITY		TOTAL	EXECUTIVE		LEGISLATIVE				
	ACTUAL	BUDGETED	AUTHORIZED APPRO	BASE	PROGRAMS	REQUEST	BASE	PROGRAMS	REQUEST	95-96	96-97	95-96	96-97			
REFUNDS/REIMBURSEMENTS	329,689	1,737,000	1,737,000	1,737,000	0	1,737,000	1,737,000	0	1,737,000	1,737,000	1,737,000					
TOTAL	329,689	1,737,000	1,737,000	1,737,000	0	1,737,000	1,737,000	0	1,737,000	1,737,000	1,737,000					
PROPOSED FUNDING SOURCES			*****													
FUND BALANCES	49,270	107,458	*****													
GENERAL REVENUES			*****													
SPECIAL REVENUES			*****													
CASH FUNDS		1,254,542	*****	1,362,000		1,362,000	1,362,000		1,362,000	1,362,000	1,362,000					
STATE CENTRAL SERVICES FUND			*****													
NON-REVENUE RECEIPTS			*****													
Unfunded Contingency	387,877	375,000	*****	375,000		375,000	375,000		375,000	375,000	375,000					
OTHER			*****													
TOTAL FUNDING	437,147	1,737,000	*****	1,737,000		1,737,000	1,737,000		1,737,000	1,737,000	1,737,000					
EXCESS APPRO/ (FUNDING)	(107,458)		*****													
TOTAL	329,689	1,737,000	*****	1,737,000		1,737,000	1,737,000		1,737,000	1,737,000	1,737,000					

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO A54 ABC PERMITS/DRIVER SEARCH FEES -- CASH

APPROPRIATION SUMMARY

BR 215

FUND 130 REV ABC PERMITS REFUNDS FEES-(630)

ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1995 - 1997

This appropriation provides for operating expenses of the Commercial Drivers License Program. Fees collected for licenses issued under this program are dedicated as Special Revenue to support operations.

The Agency is requesting the base level appropriation for the biennium.

The Executive Recommendation is to authorize the Agency request.

Costs included in the Agency Request under "SALARY/MATCHING COST FOR BASE POSITIONS (P13)" reflect the appropriation needed for personal services above the Base Level and a 2.5% payplan increase on July 1 of each year of the biennium along with the accompanying employee matching requirements. The Executive Recommendation for the State Payplan will be presented for Legislative Recommendation as scheduled on December 7, 1994.

<u>AGENCY</u>	<u>APPROPRIATION</u>	<u>TREASURY FUND</u>	<u>ANALYSIS OF BUDGET REQUEST</u>	<u>PAGE</u>
Name: DFA - Revenue Code: 630	Name: Commercial Drivers License Code: 1JN	Name: Commercial Drivers License Program Code: SDL	BR20	227

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	-----EXPENDITURES-----			-----95-96 FISCAL YEAR-----			-----96-97 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	93-94	94-95	94-95	95-96		96-97		95-96		96-97		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	EXECUTIVE	EXECUTIVE	95-96	96-97
REGULAR SALARIES	184,592	205,046	193,616	205,046	6,029	211,075	205,046	11,307	216,353	205,046	205,046		
NUMBER OF POSITIONS	12	12	12	12	0	12	12	0	12	12	12		
PERSONAL SERV MATCHING	59,443	65,568	62,813	65,568	12,049	77,617	65,568	13,004	78,572	65,568	65,568		
OPERATING EXPENSES	205,289	358,643	437,200	358,643	0	358,643	358,643	0	358,643	358,643	358,643		
DATA PROCESSING	863,692	965,376	970,000	965,376	0	965,376	965,376	0	965,376	965,376	965,376		
TOTAL	1,313,016	1,594,633	1,663,629	1,594,633	18,078	1,612,711	1,594,633	24,311	1,618,944	1,594,633	1,594,633		
PROPOSED FUNDING SOURCES													
FUND BALANCES	172,370	173,997	*****	79,364		79,364				79,364			
GENERAL REVENUES			*****										
SPECIAL REVENUES	1,314,643	1,500,000	*****	1,500,000		1,500,000	1,500,000		1,500,000	1,500,000	1,500,000		
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
OTHER			*****										
TOTAL FUNDING	1,487,013	1,673,997	*****	1,579,364		1,579,364	1,500,000		1,500,000	1,579,364	1,500,000		
EXCESS APPRO/ (FUNDING)	(173,997)	(79,364)	*****	15,269	18,078	33,347	94,633	24,311	118,944	15,269	94,633		
TOTAL	1,313,016	1,594,633	*****	1,594,633	18,078	1,612,711	1,594,633	24,311	1,618,944	1,594,633	1,594,633		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 1JN COMMERCIAL DRIVERS LICENSE PROGRAM

APPROPRIATION SUMMARY

BR 215

FUND SDL COMMERCIAL DRIVERS LICENSE PROG-(630)

The FY95 Budgeted amounts in Regular Salaries and/or Personal Services Matching may exceed the Authorized amounts due to the implementation of the pay plan during the 1993-95 biennium.

ARKANSAS BUDGET SYSTEM
PROGRAM/SERVICE INFORMATION LIST
RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1995 - 97 BIENNIAL REQUESTS-----				-----R E C O M M E N D A T I O N S-----							
					---ACTUAL---	---BUDGETED---	-----FY 1995 - 96-----		-----FY 1996 - 97-----		-----EXECUTIVE-----		-----LEGISLATIVE-----					
					93-94	94-95	-----REQUEST-----	-----REQUEST-----	1995-96	1996-97	1995-96	1996-97						
000		SDL	630 1JN	B	1,313,016 12	1,594,633 12	1,594,633 12		1,594,633 12		1,594,633 12		1,594,633 12					
000		SDL	630 1JN SALARY/MATCHING COST FOR BASE POSITIONS	P13			18,078 0		24,311 0									
<p>Additional appropriation required above the Base Level for payment of salaries and anticipated personal services matching requirements for all current positions.</p>																		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C003
 APPRO 1JN COMMERCIAL DRIVERS LICENSE PROGRAM
 FUND SDL COMMERCIAL DRIVERS LICENSE PROG-(630)

RANK BY APPROPRIATION
 BR 264

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1995- 1997**

The Seventy-ninth General Assembly transferred from the Department of Human Services to the Department of Finance and Administration - Revenue Services Division the Office of Child Support Enforcement.

Funding for this appropriation is a combination of federal reimbursement and fees for collection services.

Child Support Enforcement priorities are as follows:

AFDC Contract Expense of \$900,000 for FY96 and \$1,400,000 for FY97 for contracts for collection services with county judges, prosecutors and private vendors for collection of child support payments.

Professional Fees and Services of \$1,412,518 in FY96 and \$1,427,612 in FY97 for: the federally required hospital based paternity acknowledgement program (\$350,000 per year); legal service contracts under which private firms provide collection services in fourteen counties in the State (\$339,998 per year); and \$722,550 for FY96 and \$737,614 for FY97 to allow CSE to contract for a centralized collections processing service.

Restoration of fifty-one currently authorized positions that are unbudgeted due to CAP level restrictions. The positions are needed to bring caseloads to a more manageable level. Included with the positions is a request for support costs of \$156,100 for FY96 and \$164,100 for FY97. Some of these positions will be filled during FY95 and need to be continued.

Forty-six additional positions with some to be added in FY96 and some in FY97 to provide for a maximum caseload of 550 per Investigator as collection cases increase. Included in the request is support costs of \$269,800 for FY96 and \$274,600 for FY97.

Fifteen extra help positions are requested to provide help during peak workload to avoid disruption of services - \$287,427 each year for salaries and matching costs.

<u>AGENCY</u>	<u>APPROPRIATION</u>	<u>TREASURY FUND</u>	<u>ANALYSIS OF BUDGET REQUEST</u>	<u>PAGE</u>
Name: DFA - Revenue Services Code: 630	Name: Office of Child Support Enforcement Code: 120	Name: Child Support Enforcement Code: MCE	BR20	230

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1995- 1997**

Capital Outlay of \$206,800 in FY96 and \$222,000 in FY97 is requested for the timely replacement of data processing equipment when necessary and to purchase three passenger vehicles, one van and one carry-all vehicle in FY96 and three passenger vehicles in FY97.

Thirty unfunded contingency positions are requested in the event that one or more of OCSE's child support contracts for collection services are terminated. OCSE will then replace the contractors with in-house personnel.

The Executive Recommendation is to authorize the Agency request.

Costs included in the Agency Request under "SALARY/MATCHING COST FOR BASE POSITIONS (P13)" reflect the appropriation needed for personal services above the Base Level and a 2.5% payplan increase on July 1 of each year of the biennium along with the accompanying employee matching requirements. The Executive Recommendation for the State Payplan will be presented for Legislative Recommendation as scheduled on December 7, 1994.

<u>AGENCY</u>	<u>APPROPRIATION</u>	<u>TREASURY FUND</u>	<u>ANALYSIS OF BUDGET REQUEST</u>	<u>PAGE</u>
Name: DFA - Revenue Services Code: 630	Name: Office of Child Support Enforcement Code: 120	Name: Child Support Enforcement Code: MCE	BR20	231

ARKANSAS BUDGET SYSTEM

01 02 03 04 05 06 07 08 09 10 11 12 13 14

CHARACTER TITLE	-----EXPENDITURES-----			-----95-96 FISCAL YEAR-----			-----96-97 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	93-94	94-95	94-95	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO							95-96	96-97	95-96	96-97
REGULAR SALARIES	4,830,895	5,688,476	8,451,447	5,688,476	1,520,724	7,209,200	5,688,476	2,064,795	7,753,271	7,027,497	7,424,821		
NUMBER OF POSITIONS	270	261	323	261	127	388	261	127	388	388	388		
OTRA HELP	0	0	0	0	267,000	267,000	0	267,000	267,000	267,000	267,000		
NUMBER OF POSITIONS	0	0	0	0	15	15	0	15	15	15	15		
PERSONAL SERV MATCHING	1,301,967	1,514,580	2,464,985	1,514,580	909,438	2,424,018	1,514,580	1,083,459	2,598,039	2,019,283	2,166,764		
OPERATING EXPENSES	3,210,606	3,918,745	4,338,975	3,918,745	263,000	4,181,745	3,918,745	326,000	4,244,745	4,181,745	4,244,745		
CONFERENCE FEES & TRAVEL	28,845	45,000	45,000	45,000	7,400	52,400	45,000	9,700	54,700	45,000	45,000		
COF FEES & SERVICES	1,028,917	795,002	795,002	795,002	1,412,548	2,207,550	795,002	1,427,612	2,222,614	2,207,550	2,222,614		
CAPITAL OUTLAY	151,786	100,000	0	0	357,200	357,200	0	320,400	320,400	357,200	320,400		
DATA PROCESSING	3,105,749	14,353,000	14,353,000	14,353,000	0	14,353,000	14,353,000	0	14,353,000	14,353,000	14,353,000		
DOC CONTRACT EXPENSE	4,297,422	4,600,000	4,600,000	4,600,000	900,000	5,500,000	4,600,000	1,400,000	6,000,000	5,500,000	6,000,000		
TOTAL	17,956,187	31,014,803	35,048,409	30,914,803	5,637,310	36,552,113	30,914,803	6,898,966	37,813,769	35,958,275	37,044,344		
PROPOSED FUNDING SOURCES			*****										
END BALANCES		4,222,364	*****	10,507,561		10,507,561	7,455,448		7,455,448	10,507,561	8,120,680		
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
LATE CENTRAL SERVICES FUND			*****										
Child Support Reimb.	22,178,551	37,300,000	*****	27,862,690	5,637,310	33,500,000	27,001,034	6,898,966	33,900,000	33,500,000	33,900,000		
CASH FUNDS			*****										
OTHER			*****										
TOTAL FUNDING	22,178,551	41,522,364	*****	38,370,251	5,637,310	44,007,561	34,456,482	6,898,966	41,355,448	44,007,561	42,020,680		
ACCESS APPRO/ (FUNDING)	(4,222,364)	(10,507,561)	*****	(7,455,448)		(7,455,448)	(3,541,679)		(3,541,679)	(8,049,286)	(4,976,336)		
TOTAL	17,956,187	31,014,803	*****	30,914,803	5,637,310	36,552,113	30,914,803	6,898,966	37,813,769	35,958,275	37,044,344		

EPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 BY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 120 OFFICE OF CHILD SUPPORT ENFORCEMENT
 AND MCE CHILD SUPPORT ENFORCEMENT-(630)

APPROPRIATION SUMMARY

BR 215

PROGRAM/SERVICE INFORMATION LIST
RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		1995 - 97 BIENNIAL REQUESTS				RECOMMENDATIONS							
					ACTUAL	BUDGETED	FY 1995 - 96		FY 1996 - 97		EXECUTIVE		LEGISLATIVE					
					93-94	94-95	REQUEST	REQUEST	1995-96	1996-97	1995-96	1996-97						
000		HCE 630 120		B	17,956,187 277	31,014,803 261	30,914,803 261		30,914,803 261			30,849,303 261	30,849,477 261	30,920,697 261	30,920,697 261			
000		HCE 630 120 SALARY/MATCHING COST FOR BASE POSITIONS		P13			593,902 0		767,380 0									
Additional appropriation required above the Base Level for payment of salaries and anticipated personal services matching requirements for all current positions.																		
000		HCE 630 120 210 CHILD SUPPORT ENFORCEMENT		P10		0 0	0 0		0 0									
Reclassification of existing positions to reflect job duties.																		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C003
 APPRO 120 OFFICE OF CHILD SUPPORT ENFORCEMENT
 FUND HCE CHILD SUPPORT ENFORCEMENT-(630)

RANK BY APPROPRIATION
BR 264

ARKANSAS BUDGET SYSTEM
PROGRAM/SERVICE INFORMATION LIST
RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		1995 - 97 BIENNIUM REQUESTS		RECOMMENDATIONS									
					ACTUAL 93-94	BUDGETED 94-95	FY 1995 - 96 REQUEST	FY 1996 - 97 REQUEST	EXECUTIVE		LEGISLATIVE							
001		HCE	630 120 210 CHILD SUPPORT ENFORCEMENT	P01		0	1,589,998 0	2,089,998 0	1,589,998	2,089,998								
<p>This request is to provide additional AFDC Contract Expense of \$900,000 in FY96 and \$1,400,000 in FY97 to increase contracts with County Judges, Prosecutors and private vendors for the collection of child support payments. Professional Fees and Services of \$689,998 each year is also included in this priority and is for the federally mandated hospital based paternity acknowledgement program (\$350,000 per year) and for increases in legal service contracts with private firms in 14 counties to keep up with the increase in collection cases (\$339,998 per year).</p>																		
002		HCE	630 120 210 CHILD SUPPORT ENFORCEMENT	P02		0	1,338,865 51	1,499,885 51	1,335,836 51	1,496,396 51								
<p>Restoration of 51 currently authorized positions that were not filled due to cap restrictions. In order to bring caseload assignments to a manageable level CSE will increase staff during FY95 and will need to retain these positions. Support costs of \$151,100 for FY96 and \$164,100 for FY97 are requested for operating expenses, travel and purchase of equipment.</p>																		
003		HCE	630 120 210 CHILD SUPPORT ENFORCEMENT	P03		0	897,768 46	1,294,662 46	894,968 46	1,290,065 46								
<p>This request is for forty-six positions and support costs of \$269,800 for FY96 and \$274,600 for FY97 is requested to bring case loads to a manageable level. It is anticipated that case roles will increase by 6,000 during the biennium. This request will have the effect of achieving a case load of 550 per investigator.</p>																		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C003
APPRO 120 OFFICE OF CHILD SUPPORT ENFORCEMENT

FUND HCE CHILD SUPPORT ENFORCEMENT-(630)

RANK BY APPROPRIATION

BR 264

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ARKANSAS BUDGET SYSTEM
PROGRAM/SERVICE INFORMATION LIST
RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1995 - 97 BIENNIAL REQUESTS-----						-----R E C O M M E N D A T I O N S-----					
					ACTUAL	BUDGETED	-----FY 1995 - 96-----			-----FY 1996 - 97-----			-----EXECUTIVE-----		-----LEGISLATIVE-----			
					93-94	94-95	REQUEST	REQUEST	REQUEST	REQUEST	REQUEST	1995-96	1996-97	1995-96	1996-97			
004		HCE	630 120 210 CHILD SUPPORT ENFORCEMENT	P04		0	722,550	0	722,550	0	737,614	0	737,614	0	722,550	737,614		
<p>Professional Fees and Services appropriation is requested to allow the OCSE to contract for a centralized collections processing service, thus removing the function from the Clerks of the Courts and OCSE field staff. Contacting for the service will provide for a reduction in errors, speedier processing and a reduction in the duplication of work.</p>																		
005		HCE	630 120 210 CHILD SUPPORT ENFORCEMENT	P06		0	287,427	0	287,427	0	287,427	0	287,427	0	287,426	287,426		
<p>Fifteen extra help positions are requested to provide help for short periods of time as needed to avoid disruptions in services. The positions will be utilized during extended employee absences, for special projects, start-ups of new programs and during transition periods.</p>																		
006		HCE	630 120 210 CHILD SUPPORT ENFORCEMENT	P07		0	206,800	0	206,800	0	222,000	0	222,000	0	206,800	222,000		
<p>Capital Outlay is requested to provide for the replacement of data processing equipment and to purchase vehicles. OCSE has approximately 1,500 items of data processing equipment with a useful life of six years. It is estimated that 125 pieces of equipment will need to be replaced in FY96 and 170 in FY97. The cost of these replacements is anticipated to be \$146,800 in FY96 and \$195,000 in FY97. The OCSE has three pool vehicles assigned to Central Office staff who routinely travel out of the city. The Central Office processes a large volume of daily mail and has repair technicians who are constantly on the road providing support services for data processing hardware and software. Purchase of three passenger vehicles, one van and one carry-all vehicle in FY96 for \$60,000 and three passenger vehicles in FY97 for \$27,000 are requested.</p>																		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C003
APPRO 120 OFFICE OF CHILD SUPPORT ENFORCEMENT

FUND HCE CHILD SUPPORT ENFORCEMENT-(630)

RANK BY APPROPRIATION

BR 264

ARKANSAS BUDGET SYSTEM
PROGRAM/SERVICE INFORMATION LIST
RANK BY APPROPRIATION

01	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		1995 - 97 BIENNIIUM REQUESTS				RECOMMENDATIONS						
					ACTUAL 93-94	BUDGETED 94-95	FY 1995 - 96		FY 1996 - 97		EXECUTIVE		LEGISLATIVE				
							REQUEST	REQUEST			1995-96	1996-97	1995-96	1996-97			
007		HCE	630 120 210 CHILD SUPPORT ENFORCEMENT	P08		0	0	0			30	30					
<p>OCSE is requesting and additional thirty unfunded contingency positions in case one or more of their contracts for collection services are terminated. Some contractors are experiencing difficulty in being able to provide services on a financially sound basis. Other contractors are performing marginally and may need to be replaced with OCSE staff.</p>																	

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C003
 APPRO 120 OFFICE OF CHILD SUPPORT ENFORCEMENT
 FUND HCE CHILD SUPPORT ENFORCEMENT-(630)

RANK BY APPROPRIATION

BR 264

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1995 - 1997**

The Revenue Division of the Department of Finance and Administration makes refunds for taxes paid from various fund sources.

For the Fiscal Years 1996 and 1997 the following appropriations are requested to continue at Base Level appropriation:

Appropriation	Title	Amount
236	Individual Income Tax	\$150,000,000
238	Property Tax Relief	5,000,000
239	Gasoline Tax	1,500,000
240	Interstate Motor Fuel Tax	8,000,000
241	Misc. Tax & Athletic Event Gross Receipts	50,000,000

A priority request is made for the following appropriation to provide for refunds of Fuel Taxes.

Appropriation	Title	Amount
237	Corporate Income Tax	
	Base	\$ 20,000,000
	Priority	20,000,000
	Total Request	\$ 40,000,000

The Executive Recommendation is to authorize the Agency request.

<u>AGENCY</u>	<u>APPROPRIATION</u>	<u>TREASURY FUND</u>	<u>ANALYSIS OF BUDGET REQUEST</u>	<u>PAGE</u>
Name: DFA - Revenue Code: 630	Name: Various 236, 237, 238, 239, Code: 240, 241	Name: Various TGI, TGC, MOA, TBC, Code: TBB, MTA	BR20	237

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	02		03	04	05	06	07	08	09	10	11	12	13	14
	-----EXPENDITURES-----		94-95	-----95-96 FISCAL YEAR-----			-----96-97 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----				
	93-94	94-95	AUTHORIZED	PRIORITY		TOTAL	PRIORITY		TOTAL	EXECUTIVE		LEGISLATIVE		
ACTUAL	BUDGETED	APPRO	BASE	PROGRAMS	REQUEST	BASE	PROGRAMS	REQUEST	95-96	96-97	95-96	96-97		
REFUNDS/REIMBURSEMENTS	159,772,666	150,000,000	150,000,000	150,000,000	0	150,000,000	150,000,000	0	150,000,000	150,000,000	150,000,000			
TOTAL	159,772,666	150,000,000	150,000,000	150,000,000	0	150,000,000	150,000,000	0	150,000,000	150,000,000	150,000,000			
PROPOSED FUNDING SOURCES			*****											
FUND BALANCES			*****											
GENERAL REVENUES			*****											
SPECIAL REVENUES			*****											
FEDERAL FUNDS			*****											
STATE CENTRAL SERVICES FUND			*****											
NON-REVENUE RECEIPTS			*****											
CASH FUNDS			*****											
Tax Refunds	159,772,666	150,000,000	*****	150,000,000		150,000,000	150,000,000		150,000,000	150,000,000	150,000,000			
TOTAL FUNDING	159,772,666	150,000,000	*****	150,000,000		150,000,000	150,000,000		150,000,000	150,000,000	150,000,000			
EXCESS APPRO/ (FUNDING)			*****											
TOTAL	159,772,666	150,000,000	*****	150,000,000		150,000,000	150,000,000		150,000,000	150,000,000	150,000,000			

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 236 INDIVIDUAL INCOME TAX & AD VALOREM PROPERTY TAX REBATES
 FUND TGI INDIVIDUAL INC TAX WITHHOLD-(630)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14	
CHARACTER TITLE	-----EXPENDITURES-----			94-95 AUTHORIZED APPRO			-----95-96 FISCAL YEAR-----			-----96-97 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----	
	93-94 ACTUAL	94-95 BUDGETED		BASE	PRIORITY PROGRAMS	TOTAL REQUEST	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	EXECUTIVE		LEGISLATIVE		
										95-96	96-97	95-96	96-97	
REFUNDS/REIMBURSEMENTS	19,805,450	20,000,000	20,000,000	20,000,000	20,000,000	40,000,000	20,000,000	20,000,000	40,000,000	40,000,000	40,000,000			
TOTAL	19,805,450	20,000,000	20,000,000	20,000,000	20,000,000	40,000,000	20,000,000	20,000,000	40,000,000	40,000,000	40,000,000			
PROPOSED FUNDING SOURCES			*****											
FUND BALANCES			*****											
GENERAL REVENUES			*****											
SPECIAL REVENUES			*****											
FEDERAL FUNDS			*****											
STATE CENTRAL SERVICES FUND			*****											
NON-REVENUE RECEIPTS			*****											
CASH FUNDS			*****											
Tax Refunds	19,805,450	20,000,000	*****	20,000,000	20,000,000	40,000,000	20,000,000	20,000,000	40,000,000	40,000,000	40,000,000			
TOTAL FUNDING	19,805,450	20,000,000	*****	20,000,000	20,000,000	40,000,000	20,000,000	20,000,000	40,000,000	40,000,000	40,000,000			
EXCESS APPRO/ (FUNDING)			*****											
TOTAL	19,805,450	20,000,000	*****	20,000,000	20,000,000	40,000,000	20,000,000	20,000,000	40,000,000	40,000,000	40,000,000			

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 237 CORPORATE INCOME TAX
 FUND TGC CORPORATION INC TAX WITHHOLD-(630)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM
PROGRAM/SERVICE INFORMATION LIST
RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----1995 - 97 BIENNIIUM REQUESTS-----				-----R E C O M M E N D A T I O N S-----									
					-----EXPENDITURES-----		-----FY 1995 - 96-----		-----FY 1996 - 97-----		-----EXECUTIVE-----		-----LEGISLATIVE-----					
					ACTUAL 93-94	BUDGETED 94-95	REQUEST	REQUEST	1995-96	1996-97	1995-96	1996-97						
000		TGC	630 237	B	19,805,450 0	20,000,000 0	20,000,000 0	20,000,000 0						20,000,000	20,000,000			
001		TGC	630 237 250 REFUND & GRANT ACCOUNTS	P01	0 0	20,000,000 0	20,000,000 0	20,000,000 0						20,000,000	20,000,000			
<p>This request will increase the refund appropriation for corporate income tax refunds. The last FY this appropriation was fully used.</p>																		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C003
 APPRO 237 CORPORATE INCOME TAX
 FUND TGC CORPORATION INC TAX WITHHOLD-(630)

RANK BY APPROPRIATION
BR 264

ARKANSAS BUDGET SYSTEM

01 02 03 04 05 06 07 08 09 10 11 12 13 14

CHARACTER TITLE	-----EXPENDITURES-----			-----95-96 FISCAL YEAR-----			-----96-97 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	93-94	94-95	94-95	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO							95-96	96-97	95-96	96-97
REFUNDS/REIMBURSEMENTS	3,757,373	5,000,000	5,000,000	5,000,000	0	5,000,000	5,000,000	0	5,000,000	5,000,000	5,000,000		
TOTAL	3,757,373	5,000,000	5,000,000	5,000,000	0	5,000,000	5,000,000	0	5,000,000	5,000,000	5,000,000		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES			*****										
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
Tax Refunds	3,757,373	5,000,000	*****	5,000,000		5,000,000	5,000,000		5,000,000	5,000,000	5,000,000		
TOTAL FUNDING	3,757,373	5,000,000	*****	5,000,000		5,000,000	5,000,000		5,000,000	5,000,000	5,000,000		
EXCESS APPRO/ (FUNDING)			*****										
TOTAL	3,757,373	5,000,000	*****	5,000,000		5,000,000	5,000,000		5,000,000	5,000,000	5,000,000		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 238 PROPERTY TAX RELIEF FUNDS
 FUND MOA PROPERTY TAX RELIEF-(630)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

01 02 03 04 05 06 07 08 09 10 11 12 13 14

CHARACTER TITLE	-----EXPENDITURES-----			-----95-96 FISCAL YEAR-----			-----96-97 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	93-94	94-95	94-95	PRIORITY		TOTAL	PRIORITY		TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	APPRO	BASE	PROGRAMS	REQUEST	BASE	PROGRAMS	REQUEST	95-96	96-97	95-96	96-97
CLAIMS	120,700	1,500,000	1,500,000	1,500,000	0	1,500,000	1,500,000	0	1,500,000	1,500,000	1,500,000		
TOTAL	120,700	1,500,000	1,500,000	1,500,000	0	1,500,000	1,500,000	0	1,500,000	1,500,000	1,500,000		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES			*****										
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
Tax Refunds	120,700	1,500,000	*****	1,500,000		1,500,000	1,500,000		1,500,000	1,500,000	1,500,000		
TOTAL FUNDING	120,700	1,500,000	*****	1,500,000		1,500,000	1,500,000		1,500,000	1,500,000	1,500,000		
EXCESS APPRO/ (FUNDING)			*****										
TOTAL	120,700	1,500,000	*****	1,500,000		1,500,000	1,500,000		1,500,000	1,500,000	1,500,000		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 239 GASOLINE TAX REFUNDS -- BUSES AND AGRICULTURE
 FUND TBC GASOLINE TAX REFUND(630)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	-----EXPENDITURES-----		94-95	-----95-96 FISCAL YEAR-----			-----96-97 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	93-94	94-95	AUTHORIZED	BASE	PRIORITY	TOTAL	BASE	PRIORITY	TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	APPRO		PROGRAMS	REQUEST		PROGRAMS	REQUEST	95-96	96-97	95-96	96-97
REFUNDS/REIMBURSEMENTS	7,989,128	8,000,000	8,000,000	8,000,000	0	8,000,000	8,000,000	0	8,000,000	8,000,000	8,000,000		
TOTAL	7,989,128	8,000,000	8,000,000	8,000,000	0	8,000,000	8,000,000	0	8,000,000	8,000,000	8,000,000		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES			*****										
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES, FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
Tax Refunds	7,989,128	8,000,000	*****	8,000,000		8,000,000	8,000,000		8,000,000	8,000,000	8,000,000		
TOTAL FUNDING	7,989,128	8,000,000	*****	8,000,000		8,000,000	8,000,000		8,000,000	8,000,000	8,000,000		
EXCESS APPRO/ (FUNDING)			*****										
TOTAL	7,989,128	8,000,000	*****	8,000,000		8,000,000	8,000,000		8,000,000	8,000,000	8,000,000		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 240 INTERSTATE MOTOR FUEL TAX REFUNDS
 FUND TBB INTERST MOTOR FUEL TAX REF-(630)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	-----EXPENDITURES-----			94-95			-----95-96 FISCAL YEAR-----			-----96-97 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	93-94	94-95	AUTHORIZED	PRIORITY		TOTAL	PRIORITY		TOTAL	EXECUTIVE		LEGISLATIVE				
	ACTUAL	BUDGETED	APPRO	BASE	PROGRAMS	REQUEST	BASE	PROGRAMS	REQUEST	95-96	96-97	95-96	96-97			
REFUNDS/REIMBURSEMENTS	13,397,390	50,000,000	50,000,000	50,000,000	0	50,000,000	50,000,000	0	50,000,000	50,000,000	50,000,000					
TOTAL	13,397,390	50,000,000	50,000,000	50,000,000	0	50,000,000	50,000,000	0	50,000,000	50,000,000	50,000,000					
PROPOSED FUNDING SOURCES			*****													
FUND BALANCES			*****													
GENERAL REVENUES			*****													
SPECIAL REVENUES			*****													
FEDERAL FUNDS			*****													
STATE CENTRAL SERVICES FUND			*****													
NON-REVENUE RECEIPTS			*****													
CASH FUNDS			*****													
Tax Refunds	13,397,390	50,000,000	*****	50,000,000		50,000,000	50,000,000		50,000,000	50,000,000	50,000,000					
TOTAL FUNDING	13,397,390	50,000,000	*****	50,000,000		50,000,000	50,000,000		50,000,000	50,000,000	50,000,000					
EXCESS APPRO/ (FUNDING)			*****													
TOTAL	13,397,390	50,000,000	*****	50,000,000		50,000,000	50,000,000		50,000,000	50,000,000	50,000,000					

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 241 MISCELLANEOUS TAX & ATHLETIC EVENT GROSS RECEIPTS

APPROPRIATION SUMMARY

BR 215

FUND MFA MISCELLANEOUS REVOLVING-(000)

ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1995 - 1997

Funded from the State Central Services Fund, this appropriation provides for operation of the Revenue Services Division of the Department of Finance and Administration.

The Revenue Division is requesting fifty-nine new positions, fifty-seven for workload increases throughout the Division, one position for a proposed reorganization in the Tax Credits Section and one position to assist the Revenue Offices Administrator with special projects. Support costs for Operating Expenses, Conference Fees and Travel and Capital Outlay are included with the request for the new positions.

Other items requested include:

- * Restoration of the reduction taken in Extra Help, Operating Expenses, Conference Fees and Travel, Professional Fees and Services and Special Printing to comply with Act 494 of 1993.
- * Conference Fees and Travel for training and development of staff.
- * Professional Fees and Services to increase tax collections.
- * Capital Outlay for replacement of existing furniture and equipment as well as new equipment where needed.
- * Operating Expenses, Conference Fees and Travel, Capital Outlay and Data Processing appropriation to provide for expenditure of Federal reimbursements as may be necessary.
- * Increased dues for the Multi-State Tax Commission.

The Executive Recommendation authorizes twenty-two additional positions; one for reorganization of the Tax Credits section, three for workload increases in Excise Tax, four in Financial and Management Services to place full time extra help employees in regular positions in Cash Control, two in the area of data processing, five for the Office of Motor Vehicles where current staff is working six days a week to keep up with paper work, two for Financial and Management Services for the Data Processing Section, and seven for Income Tax Administration to keep pace with increased tax filings.

Other items recommended include:

- * Extra Help appropriation of \$50,000 each year to restore appropriation to the currently authorized level.

<u>AGENCY</u>	<u>APPROPRIATION</u>	<u>TREASURY FUND</u>	<u>ANALYSIS OF BUDGET REQUEST</u>	<u>PAGE</u>
Name: DFA - Revenue Code: 630	Name: Revenue Services Division Code: 281	Name: State Central Services Code: HSC	BR20	245

ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1995 - 1997

- * Operating Expenses of \$781,191 for FY96 to restore appropriation to the currently authorized level and \$820,000 for FY97.
- * Conference Fees and Travel, \$30,000 each year for training and professional development of staff.
- * Professional Fees and Services of \$155,260 for FY96 and \$157,260 for FY97 to increase the collection of delinquent taxes.
- * Capital Outlay of \$625,000 for FY96 and \$350,000 for FY97 to provide for the replacement of personal computers, vehicles, microfilming and vision testing equipment and for the acquisition and replacement of any office machines and furniture as needed.
- * Special Printing of \$49,746 each year to restore appropriation to the currently authorized level.
- * Increased dues for the Multi-State Tax Commission in the amount of \$33,685 for FY96 and \$41,704 for FY97.
- * A Federal Reimbursement line item of \$200,000 each year to provide for expenditure of any federal reimbursements that may be received.

<u>AGENCY</u>	<u>APPROPRIATION</u>	<u>TREASURY FUND</u>	<u>ANALYSIS OF BUDGET REQUEST</u>	<u>PAGE</u>
Name: DFA - Revenue Code: 630	Name: Revenue Services Division Code: 281	Name: State Central Services Code: HSC	BR20	245A

ARKANSAS BUDGET SYSTEM

01 02 03 04 05 06 07 08 09 10 11 12 13 14

CHARACTER TITLE	-----EXPENDITURES-----			94-95			-----95-96 FISCAL YEAR-----			-----96-97 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	93-94	94-95	94-95	BASE	PRIORITY	TOTAL	BASE	PRIORITY	TOTAL	EXECUTIVE		LEGISLATIVE				
	ACTUAL	BUDGETED	AUTHORIZED							95-96	96-97	95-96	96-97			
REGULAR SALARIES	25,542,970	28,334,563	28,452,652	28,334,563	2,118,364	30,452,927	28,334,563	2,879,656	31,214,219	28,761,141	28,771,811					
NUMBER OF POSITIONS	1,386	1,411	1,412	1,411	59	1,470	1,411	59	1,470	1,433	1,433					
EXTRA HELP	611,325	843,731	893,731	843,731	50,000	893,731	843,731	50,000	893,731	893,731	893,731					
NUMBER OF POSITIONS	180	225	225	225	0	225	225	0	225	225	225					
PERSONAL SERV MATCHING	7,366,056	8,022,954	8,503,921	8,022,954	2,391,540	10,414,494	8,022,954	2,529,072	10,552,026	8,170,893	8,172,828					
OVERTIME	6,982	75,000	75,000	75,000	0	75,000	75,000	0	75,000	75,000	75,000					
OPERATING EXPENSES	7,696,936	7,433,791	8,201,982	7,433,791	2,509,067	9,942,858	7,433,791	2,528,243	9,962,034	8,201,982	8,253,791					
CONF FEES & TRAVEL	89,783	59,279	60,896	59,279	52,017	111,296	59,279	52,017	111,296	89,279	89,279					
PROF FEES & SERVICES	650,745	615,367	621,367	615,367	155,260	770,627	615,367	157,260	772,627	770,627	772,627					
CAPITAL OUTLAY	150,301	256,469	262,254	0	1,248,981	1,248,981	0	738,735	738,735	625,000	350,000					
DATA PROCESSING	279,980	170,000	170,000	170,000	50,000	220,000	170,000	50,000	220,000	170,000	170,000					
FEDERAL REIMBURSEMENTS	0	0	0	0	0	0	0	0	0	200,000	200,000					
PRINTING	430,909	460,822	510,568	460,822	49,746	510,568	460,822	49,746	510,568	510,568	510,568					
MULTI-STATE TAX	107,544	137,857	137,857	137,857	33,685	171,542	137,857	41,704	179,561	171,542	179,561					
SYSTEMS DEVELOPMENT	599,900	600,000	600,000	600,000	0	600,000	600,000	0	600,000	600,000	600,000					
CAMERA EQUIPMENT	428,611	500,000	850,000	500,000	0	500,000	500,000	0	500,000	500,000	500,000					
TOTAL	43,962,042	47,509,833	49,340,228	47,253,364	8,658,660	55,912,024	47,253,364	9,076,433	56,329,797	49,739,763	49,539,196					
PROPOSED FUNDING SOURCES			*****													
FUND BALANCES			*****													
GENERAL REVENUES			*****													
SPECIAL REVENUES			*****													
FEDERAL FUNDS			*****													
STATE CENTRAL SERVICES FUND	43,962,042	47,509,833	*****	47,253,364	8,658,660	55,912,024	47,253,364	9,076,433	56,329,797	49,739,763	49,539,196					
NON-REVENUE RECEIPTS			*****													
CASH FUNDS			*****													
OTHER			*****													
TOTAL FUNDING	43,962,042	47,509,833	*****	47,253,364	8,658,660	55,912,024	47,253,364	9,076,433	56,329,797	49,739,763	49,539,196					
EXCESS APPRO/ (FUNDING)			*****													
TOTAL	43,962,042	47,509,833	*****	47,253,364	8,658,660	55,912,024	47,253,364	9,076,433	56,329,797	49,739,763	49,539,196					

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 281 DFA -- REVENUE SERVICES DIVISION

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RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		1995 - 97 BIENNIAL REQUESTS				RECOMMENDATIONS							
					ACTUAL	BUDGETED	FY 1995 - 96		FY 1996 - 97		EXECUTIVE		LEGISLATIVE					
					93-94	94-95	REQUEST	REQUEST	1995-96	1996-97	1995-96	1996-97						
000		HSC	630 281	B	43,962,042 1,396	47,509,833 1,411	47,253,364 1,411		47,253,364 1,411			47,377,428 1,411	47,380,669 1,411					
000		HSC	630 281 SALARY/MATCHING COST FOR BASE POSITIONS	P13			3,071,720 0		3,939,530 0									
Additional appropriation required above the Base Level for payment of salaries and anticipated personal services matching requirements for all current positions.																		
000		HSC	630 281 130 OFFICE OF INCOME TAX ADMINISTRATION	P10		0 0	20,054 0		20,557 0									
Reclassification of personnel is requested to provide a career path for tax employees who provide direct services to taxpayers and to recognize the complexity and responsibility of various management personnel.																		

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RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1995 - 97 BIENNIUM REQUESTS-----						-----R E C O M M E N D A T I O N S-----						
					-----ACTUAL-----BUDGETED-----		-----FY 1995 - 96-----			-----FY 1996 - 97-----			-----EXECUTIVE-----		-----LEGISLATIVE-----				
					93-94	94-95	REQUEST			REQUEST			1995-96	1996-97	1995-96	1996-97			
000		HSC	630 281 150 OFFICE OF FIELD AUDIT	P10		0		0				0							
<p>Reclassification of personnel is requested to recognize changes in complexity and responsibility of various management and supervisory personnel.</p>																			
000		HSC	630 281 160 OFFICE OF MOTOR VEHICLE	P10		0		23,818				24,430							
<p>Reclassification of personnel is requested to provide a career path for motor vehicle employees who provide direct services to taxpayers.</p>																			
000		HSC	630 281 170 OFFICE OF EXCISE TAX ADMINISTRATION	P10		0		66,013				67,659							
<p>Reclassification of personnel is requested to provide a career path for tax employees who provide direct services to taxpayers and to recognize the complexity and responsibility of various management personnel.</p>																			

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RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		1995 - 97 BIENNIIUM REQUESTS						RECOMMENDATIONS					
					ACTUAL	BUDGETED	FY 1995 - 96		FY 1996 - 97		EXECUTIVE		LEGISLATIVE					
					93-94	94-95	REQUEST	REQUEST	1995-96	1996-97	1995-96	1996-97						
000		HSC	630 281 180 OFFICE OF DRIVERS SERVICES	P10		0	18,904	0			19,384	0						
<p>Reclassification of personnel is requested to provide a career path for motor vehicle employees who provide direct services to taxpayers.</p>																		
000		HSC	630 281 190 OFFICE OF FINANCIAL & MANAGEMENT	P10		0	0	0			0	0						
<p>Reclassification of personnel is requested due to reorganization of responsibilities in the data processing section which occurred since the classification study.</p>																		
000		HSC	630 281 200 REVENUE LEGAL COUNSEL	P10		0	0	0			0	0						
<p>Reclassification of personnel is requested due to increased responsibilities of an employee in the legal section.</p>																		

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RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1995 - 97 BIENNIUM REQUESTS-----						-----R E C O M M E N D A T I O N S-----						
					-----ACTUAL-----		-----FY 1995 - 96-----		-----FY 1996 - 97-----		-----EXECUTIVE-----		-----LEGISLATIVE-----						
					93-94	BUDGETED- 94-95	REQUEST-----	REQUEST-----	1995-96	1996-97	1995-96	1996-97							
001		HSC	630 281 120 COMMISSIONER OF REVENUE	P08		0 0	4,967 0					4,967 0		4,967	4,967				
<p>This request is to recover the 5% reduction required by Act 494 of 1993. This amount was removed from base level. The Revenue Division was able to avoid asking for a waiver from this act by transferring our 5% reduction to salary savings as they accrued. These funds are necessary for us to accomplish our mission. We spent 95% of our M & O, 98% of Professional Fees and 100 % of Data Processing last fiscal year.</p>																			
001		HSC	630 281 150 OFFICE OF INCOME TAX ADMINISTRATION	P08		0 0	149,906 0					149,906 0		149,906	149,906				
<p>This request is to recover the 5% reduction required by Act 494 of 1993. This amount was removed from base level. The Revenue Division was able to avoid asking for a waiver from this act by transferring our 5% reduction to salary savings as they accrued. These funds are necessary for us to accomplish our mission. We spent 95% of our M & O, 98% of Professional Fees and 100 % of Data Processing last fiscal year.</p>																			
001		HSC	630 281 150 OFFICE OF FIELD AUDIT	P08		0 0	190,916 0					190,916 0		190,916	190,916				
<p>This request is to recover the 5% reduction required by Act 494 of 1993. This amount was removed from base level. The Revenue Division was able to avoid asking for a waiver from this act by transferring our 5% reduction to salary savings as they accrued. These funds are necessary for us to accomplish our mission. We spent 95% of our M & O, 98% of Professional Fees and 100 % of Data Processing last fiscal year.</p>																			

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RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		-----1995 - 97 BIENNIUM REQUESTS-----						-----R E C O M M E N D A T I O N S-----					
					ACTUAL	BUDGETED	FY 1995 - 96		FY 1996 - 97				EXECUTIVE		LEGISLATIVE			
					93-94	94-95	REQUEST	REQUEST	REQUEST	REQUEST	REQUEST	REQUEST	1995-96	1996-97	1995-96	1996-97		
001		HSC	630 281 160 OFFICE OF MOTOR VEHICLE	P08		0	271,404				285,000				231,175	231,175		
<p>This request is to recover the 5% reduction required by Act 494 of 1993. This amount was removed from base level. The Revenue Division was able to avoid asking for a waiver from this act by transferring our 5% reduction to salary savings as they accrued. These funds are necessary for us to accomplish our mission. We spent 95% of our M & O, 98% of Professional Fees and 100 % of Data Processing last fiscal year.</p>																		
001		HSC	630 281 170 OFFICE OF EXCISE TAX ADMINISTRATION	P08		0	124,912				124,912				124,912	124,912		
<p>This request is to recover the 5% reduction required by Act 494 of 1993. This amount was removed from base level. The Revenue Division was able to avoid asking for a waiver from this act by transferring our 5% reduction to salary savings as they accrued. These funds are necessary for us to accomplish our mission. We spent 95% of our M & O, 98% of Professional Fees and 100 % of Data Processing last fiscal year.</p>																		
001		HSC	630 281 180 OFFICE OF DRIVERS SERVICES	P08		0	166,698				196,698				166,698	166,698		
<p>This request is to recover the 5% reduction required by Act 494 of 1993. This amount was removed from base level. The Revenue Division was able to avoid asking for a waiver from this act by transferring our 5% reduction to salary savings as they accrued. These funds are necessary for us to accomplish our mission. We spent 95% of our M & O, 98% of Professional Fees and 100 % of Data Processing last fiscal year.</p>																		

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RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	1995 - 97 BIENNIUM REQUESTS				R E C O M M E N D A T I O N S					
					-----EXPENDITURES-----		-----FY 1995 - 96-----		-----FY 1996 - 97-----		-----EXECUTIVE-----		-----LEGISLATIVE-----	
					---ACTUAL---	---BUDGETED---	-----REQUEST-----	-----REQUEST-----	1995-96	1996-97	1995-96	1996-97		
				93-94	94-95									
001		HSC	630 281 190 OFFICE OF FINANCIAL & MANAGEMENT	P08		0	562,078 0	562,078 0		51,809				
<p>This request is to recover the 5% reduction required by Act 494 of 1993. This amount was removed from base level. The Revenue Division was able to avoid asking for a waiver from this act by transferring our 5% reduction to salary savings as they accrued. These funds are necessary for us to accomplish our mission. We spent 95% of our M & O, 98% of Professional Fees and 100 % of Data Processing last fiscal year.</p>														
001		HSC	630 281 200 REVENUE LEGAL COUNSEL	P08		0	10,805 0	10,805 0	10,805	10,805				
<p>This request is to recover the 5% reduction required by Act 494 of 1993. This amount was removed from base level. The Revenue Division was able to avoid asking for a waiver from this act by transferring our 5% reduction to salary savings as they accrued. These funds are necessary for us to accomplish our mission. We spent 95% of our M & O, 98% of Professional Fees and 100 % of Data Processing last fiscal year.</p>														
001		HSC	630 281 230 OFFICE OF REVENUE-ADMINISTRATI	P08		0	311,627 0	311,627 0						
<p>This request is to recover the 5% reduction required by Act 494 of 1993. This amount was removed from base level. The Revenue Division was able to avoid asking for a waiver from this act by transferring our 5% reduction to salary savings as they accrued. These funds are necessary for us to accomplish our mission. We spent 95% of our M & O, 98% of Professional Fees and 100 % of Data Processing last fiscal year.</p>														

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RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		-----1995 - 97 BIENNIUM REQUESTS-----				-----R E C O M M E N D A T I O N S-----							
					ACTUAL	BUDGETED	FY 1995 - 96		FY 1996 - 97		EXECUTIVE		LEGISLATIVE					
					93-94	94-95	REQUEST	REQUEST	1995-96	1996-97	1995-96	1996-97						
001		HSC	630 281 240 CLEARING ACCOUNTS	P08		0	34,619	0	34,619	0								
<p>This request is to recover the 5% reduction required by Act 494 of 1993. This amount was removed from base level. The Revenue Division was able to avoid asking for a waiver from this act by transferring our 5% reduction to salary savings as they accrued. These funds are necessary for us to accomplish our mission. We spent 95% of our M & O, 98% of Professional Fees and 100 % of Data Processing last fiscal year.</p>																		
002		HSC	630 281 120 COMMISSIONER OF REVENUE	P07		0	2,500	0	2,500	0				793	793			
<p>Equipment replacement is requested. Large items are 1 PC each year.</p>																		
002		HSC	630 281 130 OFFICE OF INCOME TAX ADMINISTRATION	P07		0	72,360	0	10,080	0				22,928	10,080			
<p>Equipment replacement is requested. Large items are 17 PC's, 1 Laser Printer and 3 PC's.</p>																		

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RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1995 - 97 BIENNIAL REQUESTS-----						-----R E C O M M E N D A T I O N S-----					
					ACTUAL 93-94	BUDGETED 94-95	-----FY 1995 - 96-----		-----FY 1996 - 97-----				-----EXECUTIVE-----		-----LEGISLATIVE-----			
							REQUEST	REQUEST						1995-96	1996-97	1995-96	1996-97	
002		HSC	630 281 150 OFFICE OF FIELD AUDIT	P07		0 0	365,267 0					365,326 0		252,366	152,366			
Equipment replacement is requested. Large items are 70 PC's, 19 Cars and 24 PC's, 26 Cars.																		
002		HSC	630 281 160 OFFICE OF MOTOR VEHICLE	P07		0 0	92,202 0					44,367 0		29,215	29,215			
Equipment replacement is requested. Large items are 1 Car, 1 Microfilm Reader/Printer, 4 PC's and 1 Microfilm Reader/Printer, 2 PC's.																		
002		HSC	630 281 170 OFFICE OF EXCISE TAX ADMINISTRATION	P07		0 0	78,300 0					73,500 0		24,810	37,658			
Equipment replacement is requested. Large items are 10 PC's, 5 Cars and 4 Cars, 1 Microfilm Reader/Printer.																		

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RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1995 - 97 BIENNIUM REQUESTS-----						-----RECOMMENDATIONS-----					
					---ACTUAL--- --BUDGETED---		-----FY 1995 - 96-----		-----FY 1996 - 97-----				-----EXECUTIVE-----		-----LEGISLATIVE-----			
					93-94	94-95	REQUEST		REQUEST		1995-96	1996-97	1995-96	1996-97				
002		HSC	630 281 180 OFFICE OF DRIVERS SERVICES	P07		0	300,600				70,000			231,876	31,876			
Equipment replacement is requested. Large items are Vision Testing Machines (200,000), 4 PC's, 5 Cars and 5 Cars.																		
002		HSC	630 281 190 OFFICE OF FINANCIAL & MANAGEMENT	P07		0	38,050				21,700			12,057	12,057			
Equipment replacement is requested. Large items are 5 PC's, 2 Cars and 2 PC's, 1 Car.																		
002		HSC	630 281 200 REVENUE LEGAL COUNSEL	P07		0	3,750				3,750							
Equipment replacement is requested. Large items are Dictation Equipment.																		

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RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		1995 - 97 BIENNIUM REQUESTS						R E C O M M E N D A T I O N S					
					ACTUAL	BUDGETED	FY 1995 - 96		FY 1996 - 97				EXECUTIVE		LEGISLATIVE			
					93-94	94-95	REQUEST	REQUEST	REQUEST	REQUEST	REQUEST	REQUEST	1995-96	1996-97	1995-96	1996-97		
003		HSC	630 281 160 OFFICE OF MOTOR VEHICLE	P01		0	111,720				109,620			106,130	108,375			
						0	5				5			5	5			
<p>This request is for 5 additional Transportation Service Representative II, grade 14, in the Office of Motor Vehicle for title examination. This request is due to workload increase. We are now working overtime on Saturdays and are unable to keep up with the workload. Operating expenses of \$1,250 each year and capital outlay of \$4,340 is requested for these positions.</p>																		
003		HSC	630 281 170 OFFICE OF EXCISE TAX ADMINISTRATION	P01		0	134,589				137,381			51,696	52,743			
						0	7				7			3	3			
<p>This request is for 7 additional positions in Excise Tax. Requested are 3 Data Entry Specialist, grade 10 and 3 Document Examiner I, grade 10, in Sales Tax; 1 Tax Auditor Supervisor, grade 21, in Miscellaneous Tax. These positions are needed due to workload increases.</p>																		
003		HSC	630 281 170 OFFICE OF EXCISE TAX ADMINISTRATION	P02		0	31,197				31,895			31,197	31,895			
						0	1				1			1	1			
<p>This request is for 1 Revenue Division Manager I, grade 21, in Tax Credits to supervise 6 Enterprize Zone investigators. This position is needed due to transfer of responsibility for Enterprize Zone to Tax Credits.</p>																		

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RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1995 - 97 BIENNIIUM REQUESTS-----						-----R E C O M M E N D A T I O N S-----							
					ACTUAL	BUDGETED	FY 1995 - 96			FY 1996 - 97			EXECUTIVE		LEGISLATIVE					
					93-94	94-95	REQUEST	REQUEST	REQUEST	REQUEST	1995-96	1996-97	1995-96	1996-97						
003		HSC	630 281 190 OFFICE OF FINANCIAL & MANAGEMENT	P02		0	179,782	8			165,219	8			117,670	6	120,120	6		
<p>This request is for 8 additional positions in Financial and Management Services. Requested are 1 Revenue Section Supervisor, grade 18, to reorganize Cashier's Office; 5 Document Examiner I, grade 10, in Cash Control; 1 Computer Operator II, grade 15, and 1 Computer Operations Specialist, grade 17, in Data Processing. The positions in Cash Control are to handle mail in motor vehicle registration renewals where 4 Extra Help are now working full time. The positions in Data Processing are due to workload increases. Operating expenses of \$4,500 and \$2,200 and capital outlay of \$15,600 is requested for these positions.</p>																				
003		HSC	630 281 230 OFFICE OF REVENUE-ADMINISTRATI	P02		0	41,479	1			42,435	1								
<p>This request is to add 1 Management Project Analyst II, grade 20, in State Revenue Offices. This position will assist the Administrator in special projects.</p>																				
003		HSC	630 281 230 OFFICE OF REVENUE-ADMINISTRATI	P03		0	199,595	11			203,654	11								
<p>This request is to add 11 Cashier, grade 11, in State Revenue Offices due to workload increases. Although mail in motor vehicle renewals has reduced the number of renewal transactions in these offices, renewals are their simplest transaction and other transaction growth has occurred. Our previous budget request for workload increase in this area was 31 positions.</p>																				

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RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1995 - 97 BIENNIIUM REQUESTS-----						-----R E C O M M E N D A T I O N S-----					
					ACTUAL	BUDGETED	FY 1995 - 96			FY 1996 - 97			EXECUTIVE		LEGISLATIVE			
					93-94	94-95	REQUEST	REQUEST	REQUEST	REQUEST	1995-96	1996-97	1995-96	1996-97				
002		HSC	630 281 230 OFFICE OF REVENUE-ADMINISTRATI	P07		0	122,000				122,000			33,178	62,178			
<p>Equipment replacement is requested. Large items are Cash Registers, 2 Cars and Cash Registers, 2 Cars.</p>																		
003		HSC	630 281 130 OFFICE OF INCOME TAX ADMINISTRATION	P03		0	277,866				279,562			139,935	142,859			
<p>This request is for 14 additional positions in the Office of Income Tax and Capital equipment and support for these positions. Requested are 4 Taxpayer Service Representative II, grade 16, in Individual Income Tax; 1 Tax Auditor II, grade 20, in Corporate Income Tax; 4 Mail Processor, grade 8 and 5 Document Examiner I, grade 10, in Tax Systems. These positions are needed due to workload increases. Capital Outlay in the amount of \$4,000 is requested for these positions.</p>																		
003		HSC	630 281 150 OFFICE OF FIELD AUDIT	P03		0	569,819				415,029							
<p>This request if for 12 additional positions for the Office of Field Audit, the positions are requested to increase tax collections. Included in the request are Operating Expenses of \$63,007 for FY96 and \$48,002 for FY97 and Capital outlay of \$147,780 for equipment purchases in FY96.</p>																		

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					EXPENDITURES		FY 1995 - 96		FY 1996 - 97		EXECUTIVE		LEGISLATIVE				
					ACTUAL	BUDGETED	REQUEST	REQUEST	1995-96	1996-97	1995-96	1996-97					
	93-94	94-95															
004		HSC	630 281 160 OFFICE OF MOTOR VEHICLE	P06			0	24,064	0	9,892	0	7,777	7,777				
<p>Additional equipment is requested. The Office of Motor Vehicle requests 5 PCs, the capital lease of a Microfilm Reader/Printer and 2 PC's. This equipment is needed due to workload increases and automation of the Motor Vehicle Suspense unit.</p>																	
004		HSC	630 281 200 REVENUE LEGAL COUNSEL	P06			0	10,000	0	5,600	0	10,000	5,600				
<p>Additional equipment is requested. The Office of Revenue Legal Counsel requests 4 PC's, dictation equipment and 2 PC's, 1 Laser Printer. This equipment is needed to automate this office for increased efficiencies.</p>																	
005		HSC	630 281 150 OFFICE OF FIELD AUDIT	P02			0	33,685	0	41,704	0	33,685	41,704				
<p>This request is to increase our dues for the Multistate Tax Commission. The audit program of this Commission audits multistate corporations for its members and returns more annually than the dues. The increase in dues will allow an increase in the number of audits performed.</p>																	

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RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	1995 - 97 BIENNIIUM REQUESTS				R E C O M M E N D A T I O N S										
					---EXPENDITURES---		-FY 1995 - 96-		-FY 1996 - 97-		-----EXECUTIVE-----		-----LEGISLATIVE-----						
					---ACTUAL---	---BUDGETED---	-----REQUEST-----		-----REQUEST-----		1995-96	1996-97	1995-96	1996-97					
				93-94	94-95														
006		HSC	630 281 130 OFFICE OF INCOME TAX ADMINISTRATION	P02		0	11,500	0	11,500										
<p>This request is for purchase of electronic filing software and renewal of that license in the Office of Income Tax Administration. This software is used to participate with the IRS in electronic filing of Income Tax returns. A change in the IRS requirements requires the purchase of new software.</p>																			
007		HSC	630 281 130 OFFICE OF INCOME TAX ADMINISTRATION	P05		0	23,400	0	23,400	23,400	23,400								
<p>This request is for increased character 09 travel for education and training in the Office of Income Tax Administration. Each year more education and training is required in specialty areas for employees. This request will meet those needs.</p>																			
007		HSC	630 281 200 REVENUE LEGAL COUNSEL	P02		0	2,000	0	2,000	2,000	2,000								
<p>This request is for increased character 09 travel for education and training in the Office of Revenue Legal Counsel. Each year more education and training is required in specialty areas for employees. This request will meet those needs.</p>																			

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C003
 APPRO 281 DFA -- REVENUE SERVICES DIVISION
 FUND HSC STATE CENTRAL SERV-(1000)

RANK BY APPROPRIATION

BR 264

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19

RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----1995 - 97 BIENNIUM REQUESTS-----				-----R E C O M M E N D A T I O N S-----										
					-----EXPENDITURES-----		-----FY 1995 - 96-----		-----FY 1996 - 97-----		-----EXECUTIVE-----		-----LEGISLATIVE-----						
					---ACTUAL---	---BUDGETED---	---REQUEST---	---REQUEST---	1995-96	1996-97	1995-96	1996-97							
				93-94	94-95														
008		HSC	630 281 150 OFFICE OF FIELD AUDIT	P01		0	254,494 0	266,231 0		149,260	151,260								
<p>This request is for additional M & O in the Office of Field Audit. The addition will allow printing of new audit manuals and provide for increases in auditor travel cost.</p>																			
008		HSC	630 281 190 OFFICE OF FINANCIAL & MANAGEMENT	P03		0	250,000 0	250,000 0											
<p>This request is for additional M & O in the Office of Financial and Management Services. This increase is for increased costs of utilities and maintenance of building, grounds and building equipment.</p>																			
008		HSC	630 281 230 OFFICE OF REVENUE-ADMINISTRATI	P01		0	200,000 0	225,000 0											
<p>This request is for additional M & O in the Office of State Revenue Offices. The request is for increased costs of rent and utilities.</p>																			

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C003
 APPRO 281 DFA -- REVENUE SERVICES DIVISION

RANK BY APPROPRIATION

BR 264

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FUND HSC STATE CENTRAL SERV-(000)

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19

RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----1995 - 97 BIENNIIUM REQUESTS-----				-----R E C O M M E N D A T I O N S-----					
					-----EXPENDITURES-----		-----FY 1995 - 96-----		-----FY 1996 - 97-----		-----EXECUTIVE-----		-----LEGISLATIVE-----	
					ACTUAL	BUDGETED	REQUEST	REQUEST	1995-96	1996-97	1995-96	1996-97		
				93-94	94-95									
009		HSC	630 281 190 OFFICE OF FINANCIAL & MANAGEMENT	P01		0	200,000	200,000		200,000	200,000			

This request is for a new federal appropriation. The Revenue Division has received several grants from the Federal Highway Administration over the past 4 years. These grants are increasing and are 100% reimbursement grants. Without this appropriation funds for state programs must be used for the grants without the ability to utilize the federal reimbursement.

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C003
 APPRO 281 DFA -- REVENUE SERVICES DIVISION
 FUND HSC STATE CENTRAL SERV-(1000)

RANK BY APPROPRIATION

BR 264

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1995 - 1997**

This State Central Services funded appropriation provides for the Data Processing needs of the Revenue Division.

The priority requests include restoration of the 5% reduction due to Act 494 of 1993 and an additional \$500,000 each year for maintenance of current systems.

The Executive Recommendation is to authorize the Agency request.

<u>AGENCY</u> Name: DFA - Revenue Code: 630	<u>APPROPRIATION</u> Name: Revenue Services Data Processing Code: 282	<u>TREASURY FUND</u> Name: State Central Services Code: HSC	<u>ANALYSIS OF BUDGET REQUEST</u> BR20	<u>PAGE</u> 263
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ARKANSAS BUDGET SYSTEM

01 02 03 04 05 06 07 08 09 10 11 12 13 14

CHARACTER TITLE	-----EXPENDITURES-----			-----95-96 FISCAL YEAR-----			-----96-97 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	93-94	94-95	94-95	BASE	PRIORITY	TOTAL	BASE	PRIORITY	TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED							95-96	96-97	95-96	96-97
DATA PROCESSING SERVICES	2,704,623	2,807,484	2,955,246	2,807,484	647,762	3,455,246	2,807,484	647,762	3,455,246	3,127,484	3,127,484		
TOTAL	2,704,623	2,807,484	2,955,246	2,807,484	647,762	3,455,246	2,807,484	647,762	3,455,246	3,127,484	3,127,484		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES			*****										
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND	2,704,623	2,807,484	*****	2,807,484	647,762	3,455,246	2,807,484	647,762	3,455,246	3,127,484	3,127,484		
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
OTHER			*****										
TOTAL FUNDING	2,704,623	2,807,484	*****	2,807,484	647,762	3,455,246	2,807,484	647,762	3,455,246	3,127,484	3,127,484		
EXCESS APPRO/ (FUNDING)			*****										
TOTAL	2,704,623	2,807,484	*****	2,807,484	647,762	3,455,246	2,807,484	647,762	3,455,246	3,127,484	3,127,484		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 282 REVENUE SERVICES -- DATA PROCESSING
 FUND HSC STATE CENTRAL SERV-(1000)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		-----1995 - 97 BIENNIIUM REQUESTS-----				-----R E C O M M E N D A T I O N S-----							
					ACTUAL	BUDGETED	FY 1995 - 96		FY 1996 - 97		EXECUTIVE		LEGISLATIVE					
					93-94	94-95	REQUEST	REQUEST	1995-96	1996-97	1995-96	1996-97						
000		HSC	630 282	B	2,704,623 0	2,807,484 0	2,807,484 0			2,807,484 0				2,807,484	2,807,484			
001		HSC	630 282 190 OFFICE OF FINANCIAL & MANAGEMENT	P08		0 0	147,762 0			147,762 0				147,762	147,762			
<p>This request is to recover the 5% reduction required by Act 494 of 1993. This amount was removed from base level. The Revenue Division was able to avoid asking for a waiver from this act in FY 1994. Increased cost of maintenance of our data processing systems require the restoration of these funds for us to accomplish our mission.</p>																		
002		HSC	630 282 190 OFFICE OF FINANCIAL & MANAGEMENT	P01		0 0	500,000 0			500,000 0				172,238	172,238			
<p>This request is for additional data processing to meet the demand of maintaining our computer systems. All of our systems are aging and require significant maintenance in order to continue to function properly and to meet legislative requirements. Many system changes are unable to be made due to a lack of funding. Last year we spent \$799,400 on system maintenance. Our fixed costs were \$3,624,579 for operations with the Department of Computer Services.</p>																		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C003
 APPRO 282 REVENUE SERVICES -- DATA PROCESSING
 FUND HSC STATE CENTRAL SERV-(000)

RANK BY APPROPRIATION

BR 264

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1995 - 1997**

Funded from the State Central Services Fund, this appropriation provides postage expenses for the Revenue Division.

The priority request seeks restoration of the \$131,726 5% reduction due to Act 494 of 1993, \$500,000 for anticipated postal rate increases and \$200,000 for increased use of postage due to growth.

The Executive Recommendation is to authorize restoration of the 5% Act 494 deferment, \$200,000 for increased postal usage, and \$200,000 for anticipated postal rate increases.

<u>AGENCY</u>	<u>APPROPRIATION</u>	<u>TREASURY FUND</u>	<u>ANALYSIS OF BUDGET REQUEST</u>	<u>PAGE</u>
Name: DFA- Revenue Code: 630	Name: Revenue Services Postage Expenses Code: 283	Name: State Central Services Code: HSC	BR20	266

ARKANSAS BUDGET SYSTEM

01 CHARACTER TITLE	02 03 04			05 06 07			08 09 10			11 12 13 14			
	-----EXPENDITURES-----			-----95-96 FISCAL YEAR-----			-----96-97 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	93-94 ACTUAL	94-95 BUDGETED	94-95 AUTHORIZED APPRO	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	EXECUTIVE		LEGISLATIVE	
									95-96	96-97	95-96	96-97	
POSTAGE EXPENSES	2,494,239	2,494,239	2,625,515	2,494,239	831,276	3,325,515	2,494,239	831,276	3,325,515	3,025,515	3,025,515		
TOTAL	2,494,239	2,494,239	2,625,515	2,494,239	831,276	3,325,515	2,494,239	831,276	3,325,515	3,025,515	3,025,515		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES			*****										
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND	2,494,239	2,494,239	*****	2,494,239	831,276	3,325,515	2,494,239	831,276	3,325,515	3,025,515	3,025,515		
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
OTHER			*****										
TOTAL FUNDING	2,494,239	2,494,239	*****	2,494,239	831,276	3,325,515	2,494,239	831,276	3,325,515	3,025,515	3,025,515		
EXCESS APPRO/ (FUNDING)			*****										
TOTAL	2,494,239	2,494,239	*****	2,494,239	831,276	3,325,515	2,494,239	831,276	3,325,515	3,025,515	3,025,515		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 283 REVENUE SERVICES -- POSTAGE EXPENSES
 FUND HSC STATE CENTRAL SERV-(1000)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1995 - 97 BIENNIAL REQUESTS-----				-----RECOMMENDATIONS-----							
					---ACTUAL--- 93-94	---BUDGETED--- 94-95	-----FY 1995 - 96-----		-----FY 1996 - 97-----		-----EXECUTIVE-----		-----LEGISLATIVE-----					
							REQUEST	REQUEST						1995-96	1996-97	1995-96	1996-97	
000		HSC	630 283	B	2,494,239 0	2,494,239 0	2,494,239 0		2,494,239 0					2,494,239	2,494,239			
001		HSC	630 283 240 CLEARING ACCOUNTS	P08		0 0	131,276 0		131,276 0					131,276	131,276			
<p>This request is to recover the 5% reduction required by Act 494 of 1993. This amount was removed from base level. The Revenue Division was able to avoid asking for a waiver from this act in FY 1994. This resulted in our spending \$532,497 in M & O to meet this shortfall. The restoration of this reduction is necessary in order for us to accomplish our mission.</p>																		
002		HSC	630 283 240 CLEARING ACCOUNTS	P01		0 0	700,000 0		700,000 0					400,000	400,000			
<p>This request is for additional postage to make up the shortfall of postage and to provide for the pending rate increase to \$.34 for first class postage. We are using every method available to reduce our postage costs including presorting and prebarcoding, but the rate increase and the increase in volume makes it necessary to make this request.</p>																		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C003
 APPRO 283 REVENUE SERVICES -- POSTAGE EXPENSES

RANK BY APPROPRIATION

BR 264

FUND HSC STATE CENTRAL SERV-(000)

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1995 - 1997**

This appropriation is for the operating costs of the Safety Responsibility Program and is funded from the State Central Services Fund.

The priority request is for \$3,200 in FY96 and \$1,800 in FY97 for purchase of furniture and equipment, restoration of the 5% Act 494 reduction in Operating Expenses, and additional Operating Expense appropriation authority for a total of \$19,149 each year.

The Executive Recommendation is to authorize the appropriation requested for the purchase of furniture and equipment and provide an additional \$3,611 to establish Operating Expenses at the currently authorized level.

Costs included in the Agency Request under "SALARY/MATCHING COST FOR BASE POSITIONS (P13)" reflect the appropriation needed for personal services above the Base Level and a 2.5% payplan increase on July 1 of each year of the biennium along with the accompanying employee matching requirements. The Executive Recommendation for the State Payplan will be presented for Legislative Recommendation as scheduled on December 7, 1994.

<u>AGENCY</u>	<u>APPROPRIATION</u>	<u>TREASURY FUND</u>	<u>ANALYSIS OF BUDGET REQUEST</u>	<u>PAGE</u>
Name: DFA - Revenue Code: 630	Name: DFA - Revenue Safety Responsibility Code: 284	Name: State Central Services Code: HSC	BR20	269

ARKANSAS BUDGET SYSTEM

01 CHARACTER TITLE	02 -----EXPENDITURES-----		03 94-95	05 -----95-96 FISCAL YEAR-----			08 -----96-97 FISCAL YEAR-----			11 -----R E C O M M E N D A T I O N S-----			
	93-94	94-95	AUTHORIZED	BASE	PRIORITY	TOTAL	BASE	PRIORITY	TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	APPRO							95-96	96-97	95-96	96-97
REGULAR SALARIES	249,903	260,766	274,048	260,766	14,596	275,362	260,766	21,478	282,244	265,640	265,763		
NUMBER OF POSITIONS	15	15	15	15	0	15	15	0	15	15	15		
PERSONAL SERV MATCHING	73,247	82,155	84,375	82,155	16,935	99,090	82,155	18,179	100,334	83,033	83,055		
OPERATING EXPENSES	18,314	28,598	34,897	28,598	19,149	47,747	28,598	19,149	47,747	34,897	34,897		
CONF FEES & TRAVEL	0	690	690	690	0	690	690	0	690	690	690		
CAPITAL OUTLAY	0	0	0	0	3,200	3,200	0	1,800	1,800				
TOTAL	341,464	372,209	394,010	372,209	53,880	426,089	372,209	60,606	432,815	384,260	384,405		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES			*****										
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND	341,464	372,209	*****	372,209	53,880	426,089	372,209	60,606	432,815	384,260	384,405		
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
OTHER			*****										
TOTAL FUNDING	341,464	372,209	*****	372,209	53,880	426,089	372,209	60,606	432,815	384,260	384,405		
EXCESS APPRO/ (FUNDING)			*****										
TOTAL	341,464	372,209	*****	372,209	53,880	426,089	372,209	60,606	432,815	384,260	384,405		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 284 REVENUE SERVICES -- SAFETY RESPONSIBILITY

APPROPRIATION SUMMARY

BR 215

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FUND HSC STATE CENTRAL SERV-(000)

ARKANSAS BUDGET SYSTEM
PROGRAM/SERVICE INFORMATION LIST
RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1995 - 97 BIENNIIUM REQUESTS-----						-----R E C O M M E N D A T I O N S-----					
					ACTUAL	BUDGETED	FY 1995 - 96			FY 1996 - 97			EXECUTIVE		LEGISLATIVE			
					93-94	94-95	REQUEST	REQUEST	REQUEST	REQUEST	REQUEST	1995-96	1996-97	1995-96	1996-97			
000		HSC	630 284	B	341,464 15	372,209 15	372,209 15					372,209 15			377,961 15	378,106 15		
000		HSC	630 284 SALARY/MATCHING COST FOR BASE POSITIONS	P13			25,782 0					33,761 0						
Additional appropriation required above the Base Level for payment of salaries and anticipated personal services matching requirements for all current positions.																		
000		HSC	630 284 180 OFFICE OF DRIVERS SERVICES	P10		0 0	5,749 0					5,896 0						
Reclassification of personnel is requested due to increased responsibilities																		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C003
APPRO 284 REVENUE SERVICES -- SAFETY RESPONSIBILITY

FUND HSC STATE CENTRAL SERV-(000)

RANK BY APPROPRIATION
BR 264

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19

RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	1995 - 97 BIENNIAL REQUESTS				RECOMMENDATIONS					
					EXPENDITURES		FY 1995 - 96		FY 1996 - 97		EXECUTIVE		LEGISLATIVE	
					ACTUAL 93-94	BUDGETED 94-95	REQUEST	REQUEST	1995-96	1996-97	1995-96	1996-97		
001		HSC	630 284 180 OFFICE OF DRIVERS SERVICES	P08		0	19,149 0	19,149 0		6,299	6,299			
<p>This request is to recover the 5% reduction required by Act 494 of 1993. This amount was removed from base level. The Revenue Division was able to avoid asking for a waiver from this act by transferring our 5% reduction to salary savings as they accrued. These funds are necessary for us to accomplish our mission.</p>														
002		HSC	630 284 180 OFFICE OF DRIVERS SERVICES	P07		0	3,200 0	1,800 0						
<p>Equipment replacement is requested. Large items are 1 PC each year.</p>														

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C003
 APPRO 284 REVENUE SERVICES -- SAFETY RESPONSIBILITY
 FUND HSC STATE CENTRAL SERV-(1000)

RANK BY APPROPRIATION
 BR 264