

**Preamble and Mission
Statement
Arkansas Department of Human Services**

PREAMBLE

Regarding The People We Serve, We Believe:

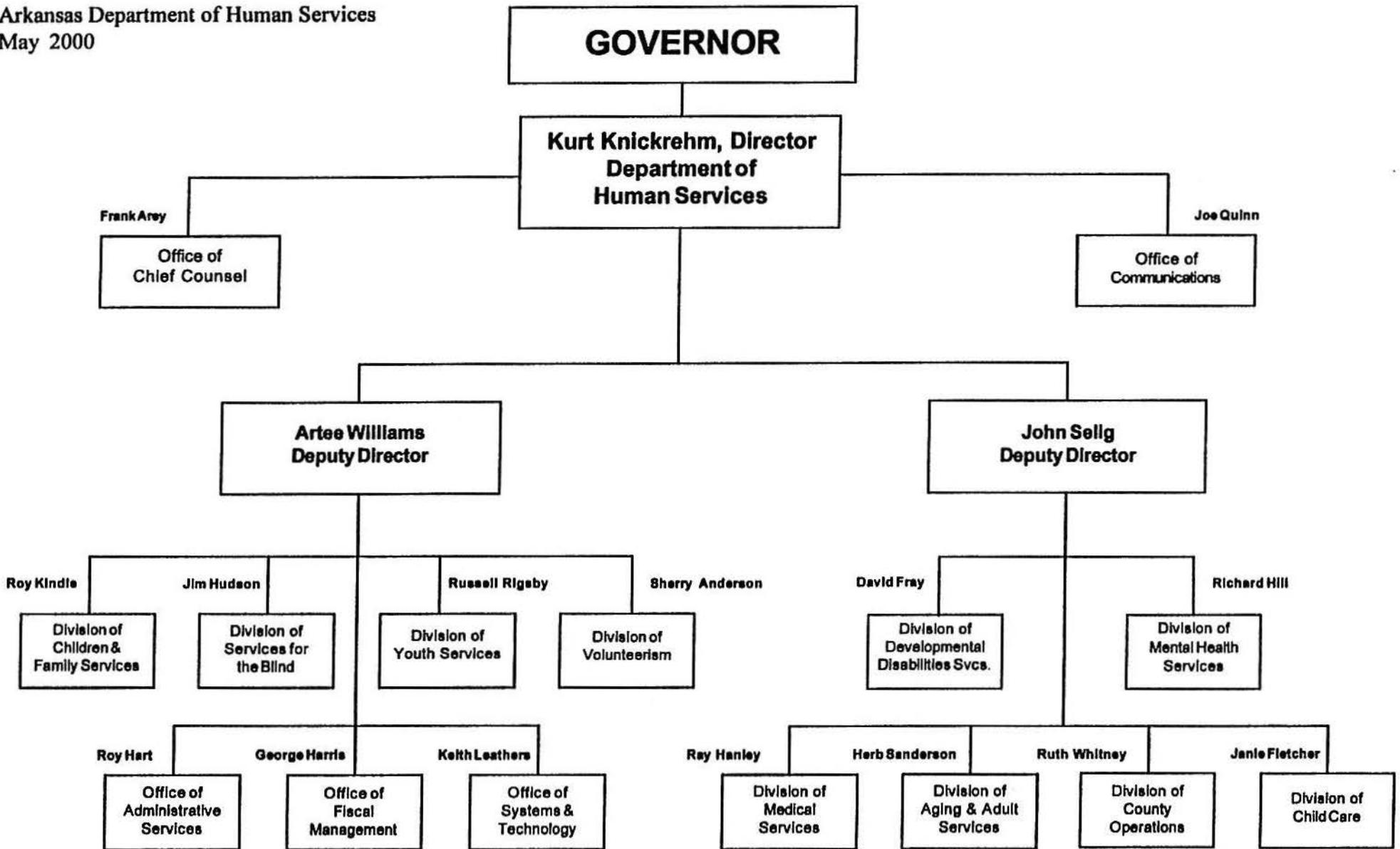
- **In the vital importance of independence, self-sufficiency and productivity for all people;**
- **That consumers of services are people of dignity and worth who deserve respect;**
- **That all services should be consumer centered, locally based and reflect the needs of communities and target populations.**

Regarding Our Department, We Value:

- **People as this organization's most important resource and commit ourselves to developing, supporting and retaining this resource;**
- **An organization that is flexible, innovative, risk taking and pro-active in responding to needs;**
- **Open communications, responsible stewardship and accountability as necessary ingredients for maintaining public trust;**
- **Cooperation with other organizations and the development of functional partnerships with communities in service delivery.**

MISSION STATEMENT

To provide quality services, within available resources, which enable people to maximize their potential and to increase their abilities; preserve and enhance human dignity and worth; and prevent or reduce the need for services.



ARKANSAS BUDGET SYSTEM

DEPARTMENT APPROPRIATION SUMMARY

AGENCY TITLE DEPARTMENT OF HUMAN SERVICES		2000-01				2001-02				2002-03			
		Expenditures				Biennium Request				Executive Recommendation			
Appropriations		Actual	No. of	Budgeted	No. of	Year 1	No. of	Year 2	No. of	Year 1	No. of	Year 2	No. of
Code	Name	1999-00	Pos.	2000-01	Pos.	2001-02	Pos.	2002-03	Pos.	2001-02	Pos.	2002-03	Pos.
A33	Child Care/Early Childhood - Cash	15,179		500,000		500,000		500,000		500,000		500,000	
A48	Mental Health - Canteens Cash	109,709		120,000		74,048		74,048		74,048		74,048	
A49	Mental Health - Patients Benefits Cash	12,085		75,000		75,000		75,000		75,000		75,000	
B10	Mental Health - Drug Studies Cash	0		100,000		100,000		100,000		100,000		100,000	
B14	DDS - School Lunch Program Cash	774,363		1,400,000		1,400,000		1,400,000		1,400,000		1,400,000	
C99	Admin Svc - Client Spec Emerg Svc Cash	0		120,000		120,000		120,000		120,000		120,000	
D07	Volunteerism - Cash	0		15,000		15,000		15,000		15,000		15,000	
D08	County Ops - Commodity Dist Salvage Cash	873,481		1,441,973		1,441,973		1,441,973		1,441,973		1,441,973	
042	Services for the Blind Operations	5,778,862	74	6,521,361	76	6,704,043	76	6,797,349	76	6,630,799	76	6,722,200	76
1DE	Admin Svc - Various Building Construction	2,799,678		3,198,816		9,199,516		9,199,516		9,199,516		9,199,516	
1DK	County Ops - Shelter Plus Care Program	1,086,611		1,500,000		1,500,000		1,500,000		1,500,000		1,500,000	
1TF	Juvenile Accountability Incentive Blk Grant	830,280		1,592,969		5,484,894		5,479,894		5,484,894		5,479,894	
147	DDS - Special Olympics	100,000		100,000		100,000		100,000		100,000		100,000	
176	Child Care - State Operations	6,929,737	108	9,606,402	107	10,205,614	109	10,168,581	109	10,057,587	108	10,012,189	108
193	Mental Health - State Operations	40,506,712	466	41,825,110	429	43,110,147	512	43,571,469	512	43,072,387	512	43,532,722	512
194	Mental Health - Benton Services Center	21,045,042	563	23,025,242	514	24,203,488	593	24,639,940	593	24,093,748	593	24,534,444	593
196	Mental Health - Community Ment Hlth Ctrs	8,218,673		8,381,881		8,381,881		8,381,881		8,381,881		8,381,881	
2MN	Mental Health - Federal Block Grant	2,970,079		3,221,791		2,640,000		2,640,000		2,640,000		2,640,000	
22A	County Ops - Fed Lead Based Paint	844,826		2,000,000		2,000,000		2,000,000		2,000,000		2,000,000	
216	Aging - Older Worker Program Grants	1,130,832		1,132,006		1,132,006		1,132,006		1,132,006		1,132,006	
320	Child Care - Child Care Dev Discretionary	10,974,246		13,791,878		12,291,878		21,741,878		21,291,878		21,741,878	
321	Medical Svc - ACH/UAMS Indigent Care	4,934,708		4,934,708		12,934,708		12,934,708		4,934,708		4,934,708	
392	Medical Svc - Operations	17,261,309	377	20,126,888	377	21,055,133	374	21,456,609	374	20,918,760	374	21,316,678	374
396	County Ops - Aid to Aged, Blind, Disabled	4,000		4,000		4,000		4,000		4,000		4,000	
397	Medical Svc - Children's Med Svc State	1,705,531		1,729,279		1,729,279		1,729,279		1,729,279		1,729,279	
398	County Ops - TANF Block Grant	57,800,022		82,035,946		82,035,946		82,035,946		82,035,946		82,035,946	
399	Medical Svc - Private Nursing Home Care	284,491,828		290,495,753		368,852,681		395,151,066		370,619,015		392,899,325	
401	Medical Svc - Infant Infirmary	15,707,169		16,155,855		16,675,617		17,195,251		16,675,617		16,962,608	
402	Medical Svc - Public Nursing Home Care	126,323,094		129,258,612		140,108,639		144,553,741		140,108,639		142,652,116	
403	Medical Svc - Prescription Drugs	198,079,996		233,461,606		304,266,810		350,858,801		304,266,810		346,795,210	
404	Medical Svc - Hospital & Medical Services	1,006,763,378		1,089,508,081		1,267,328,479		1,346,851,310		1,231,992,025		1,294,170,599	
405	Child Care - Child Care Grant	17,726,225		21,151,883		25,443,625		28,012,702		25,443,625		28,012,702	
406	Medical Svc - Child/Family Life Institute	2,100,000		2,100,000		2,100,000		2,100,000		2,100,000		2,100,000	
407	County Ops - Community Svc Block Grant	6,810,455		7,331,604		7,831,604		8,331,604		7,831,604		8,331,604	
408	Medical Svc - Children's Med Svc Fed	1,490,136		1,377,338		1,377,338		1,377,338		1,377,338		1,377,338	
409	County Ops - Weatherization Prg Fed	2,790,429		4,420,000		4,420,000		4,420,000		4,420,000		4,420,000	
410	County Ops - Emergency Food Prg Fed	348,507		480,000		480,000		480,000		480,000		480,000	
411	County Ops - Low Income Energy Asst Fed	7,226,404		8,108,200		8,108,200		8,108,200		8,108,200		8,108,200	
412	County Ops - Refugee Resettlement Fed	78,580		91,500		91,500		91,500		91,500		91,500	
414	Admin Svc - Consolidated Cost	3,443,350		3,679,724		3,679,724		3,679,724		3,679,724		3,679,724	
418	Aging - Meals on Wheels	2,686,902		2,501,038		2,501,038		2,501,038		2,501,038		2,501,038	
426	County Ops - Homeless Asst Grant Fed	1,041,742		1,100,100		1,300,100		1,500,100		1,300,100		1,500,100	
462	Aging - Operations	25,284,619	84	26,643,197	87	28,884,638	87	28,989,557	87	28,846,240	87	28,950,157	87
473	Aging - Adult Protective Services	1,038,342	25	1,085,340	25	1,107,471	25	1,130,012	25	1,107,471	25	1,130,012	25
529	Youth Svc - Community Based Sanctions	2,288,706		2,500,000		2,500,000		2,500,000		2,500,000		2,500,000	
653	DDS - State Operations	93,050,393	2,479	101,869,249	2,337	106,961,105	2,509	108,766,996	2,509	106,805,686	2,509	108,608,217	2,509
657	DDS - Community Program	0		200,000		200,000		200,000		200,000		200,000	

658	DDS - Grants in Aid	10,692,006		11,059,122		11,059,122		11,059,122		11,059,122		11,059,122	
761	County Ops - Individual Development Acct	129,788		500,000		500,000		500,000		500,000		500,000	
868	Director's Office/Chief Counsel	7,601,310	167	8,484,667	159	9,231,948	168	9,397,442	168	9,106,504	166	9,268,900	166
870	Administrative Services	25,554,063	408	33,764,503	421	37,743,968	421	38,128,427	421	37,564,094	421	37,943,881	421
871	Youth Svc - Revolving Loans	0		600,000		1,100,000		1,100,000		600,000		600,000	
872	Admin Svc - Soc Svc Block Grant Fed	12,909,178		15,030,747		15,030,747		15,030,747		15,030,747		15,030,747	
874	Youth Svc - Juvenile Detention Facilities	371,729		400,000		400,000		400,000		400,000		400,000	
875	County Ops - Operations	90,249,988	1,883	102,117,000	1,858	109,052,966	1,891	110,555,431	1,891	108,930,915	1,891	110,430,131	1,891
876	Medical Svc - Nursing Home Closure Costs	0		50,000		4,050,000		4,050,000		50,000		50,000	
877	Volunteerism Operations	2,810,593	22	3,511,962	22	2,645,462	23	2,673,641	23	2,477,040	22	2,499,775	22
878	Medical Svc - Long Term Receivership	0		100,000		100,000		100,000		100,000		100,000	
879	DCFS - Operations	49,192,928	1,079	56,426,894	1,023	58,683,849	1,086	59,373,378	1,086	58,673,337	1,086	59,362,593	1,086
882	DCFS - State Residential Treatment	1,413,191		2,500,000		2,500,000		2,500,000		2,500,000		2,500,000	
883	DCFS - Foster Care State	11,687,375		12,976,924		12,976,924		12,976,924		12,976,924		12,976,924	
884	DCFS - SCAN State	905,070		931,110		931,110		931,110		931,110		931,110	
886	Youth Svc - Community Services	20,925,871		24,467,461		30,913,964		31,159,461		28,913,964		29,159,461	
888	DCFS - TANF/Foster Care	22,355,976		23,100,591		23,100,591		23,100,591		23,100,591		23,100,591	
890	Child Care - Food Program Federal	24,809,465		27,000,000		29,500,000		32,400,000		29,500,000		32,400,000	
892	Youth Svc - Child/Youth Svc Grants Fed	1,126,541		1,269,312		1,519,312		1,519,312		1,519,312		1,519,312	
978	Aging - Arkansas Senior Olympics	60,000		60,000		60,000		60,000		60,000		60,000	
979	Mental Health - Tracking/Treatment Prg	3,100,000		3,100,000		3,100,000		3,100,000		3,100,000		3,100,000	
981	Youth Services Operations	14,241,375	380	15,601,909	287	23,901,540	465	24,274,421	465	15,630,836	255	15,875,648	255
982	Director - InterDivisional Programs	290,031		467,365		467,365		467,365		467,365		467,365	
	Appropriations Not Requested												
1UZ	Medicaid Recipients Court Order	40,550		100,000									
1TU	Admin Svs -Office Systems & Technology	2,100,592		700,000		0		0		0		0	
TOTALS		2,288,043,840	8,115	2,516,338,897	7,722	2,930,225,991	8,339	3,100,895,389	8,339	2,872,579,903	8,125	3,015,529,372	8,125
Funding Sources			% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances -Construction/Cash		8,150,028	0.4%	7,364,113	0.3%	3,365,889	0.1%	1,583,214	0.1%	3,365,889	0.2%	1,583,214	0.1%
General Revenues		605,789,415	26.4%	638,842,765	25.4%	696,833,381	25.5%	734,459,748	25.6%	681,292,654	25.5%	719,048,558	25.8%
Special Revenues				400,557	0.1%	400,557	0.1%	400,557	0.1%	400,557	0.1%	400,557	0.1%
Federal Funds		1,561,864,742	68.0%	1,716,824,620	68.2%	1,859,929,463	68.4%	1,965,306,075	68.6%	1,829,551,148	68.4%	1,907,277,177	68.4%
Const. & Fiscal Agency Fund													
GR Fund Transfers AR State Police		(1,084,490)	-0.1%	(1,120,452)	-0.1%	(1,149,583)	-0.1%	(1,179,476)	-0.1%	(1,149,583)	-0.1%	(1,179,473)	-0.1%
Fund Transfers for Medicaid		(7,599,218)	-0.3%	(8,616,912)	-0.3%	(8,616,912)	-0.3%	(8,616,812)	-0.3%	(8,616,912)	-0.3%	(8,616,912)	-0.3%
Cash Funds		2,326,495	0.1%	3,771,973	0.1%	3,726,021	0.1%	3,726,021	0.1%	3,726,021	0.1%	3,726,021	0.1%
Various Program Support		125,960,981	5.5%	162,337,527	6.2%	166,816,881	6.1%	168,150,877	5.9%	166,260,881	6.1%	167,594,877	6.1%
Total Funding		2,295,407,953	100.0%	2,519,804,191	100.0%	2,721,305,697	100.0%	2,863,830,204	100.0%	2,674,830,655	100.0%	2,789,834,019	100.0%
Excess Appro./ (Funding)		(7,364,113)		(3,465,294)		208,920,294		237,065,185		197,749,248		225,695,353	
TOTAL		2,288,043,840		2,516,338,897		2,930,225,991		3,100,895,389		2,872,579,903		3,015,529,372	
DEPARTMENT				DIRECTOR				DEPARTMENT APPROPRIATION SUMMARY					
DEPARTMENT OF HUMAN SERVICES (710)				KURT KNICKREHM				BR 40					

The variance in the actual number of positions between the Appropriation Summary (BR40) and the Program Summary (BR22) is due to positions that have been paid in more than one cost center

**ARKANSAS BUDGET SYSTEM
DEPARTMENT PROGRAM SUMMARY**

AGENCY TITLE	1999-01 Expenditures				2001-03 Biennium Request				2001-03 Executive Recommendation			
	Actual 1999-00	No. of Pos.	Budgeted 2000-01	No. of Pos.	Year 1 2001-02	No. of Pos.	Year 2 2002-03	No. of Pos.	Year 1 2001-02	No. of Pos.	Year 2 2002-03	No. of Pos.
DEPARTMENT OF HUMAN SERVICES (710)												
Director's Office	\$986,430	8	\$1,254,511	8	\$1,270,299	8	\$1,286,883	8	\$1,269,285	8	\$1,285,842	8
Office of Chief Counsel	6,904,911	159	7,697,521	151	8,429,014	160	8,577,924	160	8,304,584	158	8,450,423	158
Administrative Services	46,806,861	411	56,493,790	421	65,773,955	421	66,158,414	421	65,594,081	421	65,973,868	421
Total	54,698,202	578	65,445,822	580	75,473,268	589	76,023,221	589	75,167,950	587	75,710,133	587
Aging and Adult Services	30,200,695	115	31,421,581	112	33,685,153	112	33,812,613	112	33,646,755	112	33,773,213	112
Children and Family Services	85,554,540	1,046	95,935,519	1,023	98,192,474	1,086	98,882,003	1,086	98,181,962	1,086	98,871,218	1,086
Child Care and Early Childhood Education	60,454,852	109	72,050,163	107	86,941,117	109	92,823,161	109	86,793,090	108	92,666,769	108
Mental Health Services	75,962,300	917	79,849,024	943	81,684,564	1,105	82,582,338	1,105	81,537,064	1,105	82,438,095	1,105
Medical Services	1,658,897,699	382	1,789,398,120	377	2,140,578,684	374	2,298,358,103	374	2,094,872,191	374	2,225,087,861	374
County Operations	169,284,833	1,885	211,130,323	1,858	218,766,289	1,891	220,968,754	1,891	218,644,238	1,891	220,843,454	1,891
Developmental Disabilities Services	104,616,762	2,328	114,628,371	2,337	119,720,227	2,509	121,526,118	2,509	119,564,808	2,509	121,367,339	2,509
Services for the Blind	5,778,862	75	6,521,361	76	6,704,043	76	6,797,349	76	6,630,799	76	6,722,200	76
Volunteer Services	2,810,593	27	3,526,962	22	2,660,462	23	2,688,641	23	2,492,040	22	2,514,775	22
Youth Services	39,784,502	323	46,431,651	287	65,819,710	465	66,433,088	465	55,049,006	255	55,534,315	255
TOTALS	\$2,288,043,840	7,785	\$2,516,338,897	7,722	\$2,930,225,991	8,339	\$3,100,895,389	8,339	\$2,872,579,903	8,125	\$3,015,529,372	8,125
Funding Sources		% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances - Construction/Cash	\$8,150,028	0.4%	\$7,364,113	0.3%	\$3,365,889	0.1%	\$1,583,214	0.1%	\$3,365,889	0.2%	\$1,583,214	0.1%
General Revenues	605,789,415	26.4%	638,842,765	25.4%	696,833,381	25.5%	734,459,748	25.6%	681,292,654	25.5%	719,048,558	25.8%
Special Revenues			400,557	0.1%	400,557	0.1%	400,557	0.1%	400,557	0.1%	400,557	0.1%
Federal Funds	1,561,864,742	68.0%	1,716,824,620	68.2%	1,859,929,463	68.4%	1,965,306,075	68.6%	1,829,551,148	68.4%	1,907,277,177	68.4%
Const. & Fiscal Agency Fund												
GR Fund Transfers AR State Police	(1,084,490)	-0.1%	(1,120,452)	-0.1%	(1,149,583)	-0.1%	(1,179,476)	-0.1%	(1,149,583)	-0.1%	(1,179,473)	-0.1%
General Revenue Medicaid Match Transfers	(7,599,218)	-0.3%	(8,616,912)	-0.3%	(8,616,912)	-0.3%	(8,616,912)	-0.3%	(8,616,912)	-0.3%	(8,616,912)	-0.3%
Cash Funds	2,326,495	0.1%	3,771,973	0.1%	3,726,021	0.1%	3,726,021	0.1%	3,726,021	0.1%	3,726,021	0.1%
Various Program Support	125,960,981	5.5%	162,337,527	6.2%	166,816,881	6.1%	168,150,877	5.9%	166,260,881	6.1%	167,594,877	6.1%
Total Funding	2,295,407,953	100.0%	2,519,804,191	100.0%	2,721,305,697	100.0%	2,863,830,104	100.0%	2,674,830,655	100.0%	2,789,834,019	100.0%
Excess Appro./ (Funding)	(7,364,113)		(3,465,294)		208,920,294		237,065,285		197,749,248		225,695,353	
TOTAL	\$2,288,043,840		\$2,516,338,897		\$2,930,225,991		\$3,100,895,389		\$2,872,579,903		\$3,015,529,372	
DEPARTMENT	DIRECTOR				DEPARTMENT PROGRAM SUMMARY							
Department of Human Services	KURT KNICKREHM				BR 22							

The variance in the actual number of positions between the Appropriation Summary (BR40) and the Program Summary (BR22) is due to positions that have been paid in more than one cost center.

**DEPARTMENT OF HUMAN SERVICES
GENERAL REVENUE FUNDING REQUESTS
2001-2003 BIENNIUM**

	FY2001 ADJUST ALLOC	FY2002			FY2003		
		BASE LEVEL	CHANGE LEVEL	TOTAL	BASE LEVEL	CHANGE LEVEL	TOTAL
DIRECTOR'S OFFICE/CHIEF COUNSEL	\$3,872,420	\$3,952,577	\$0	\$3,952,577	\$4,034,817	\$0	\$4,034,817
ADMINISTRATIVE SVC	\$13,713,206	\$13,870,542	\$1,603,293	\$15,473,835	\$14,031,969	\$1,596,937	\$15,628,906
VOLUNTEERISM	\$549,004	\$557,037	\$109,579	\$666,616	\$565,278	\$113,988	\$679,266
TOTAL ADMINISTRATION	\$18,134,630	\$18,380,156	\$1,712,872	\$20,093,028	\$18,632,064	\$1,710,925	\$20,342,989
AGING & ADULT SVC	\$11,529,016	\$11,587,504	\$0	\$11,587,504	\$11,647,513	\$0	\$11,647,513
CHILDREN & FAMILY SVC	\$40,055,146	\$40,448,194	\$0	\$40,448,194	\$40,851,461	\$0	\$40,851,461
CHILD CARE/EARLY CHILDHOOD EDUC	\$549,583	\$567,673	\$0	\$567,673	\$586,233	\$0	\$586,233
YOUTH SERVICES	\$41,508,923	\$41,761,848	\$2,531,147	\$44,292,995	\$42,021,349	\$2,753,243	\$44,774,592
DEVELOP DISABILITIES SVC	\$43,590,330	\$44,111,979	\$488,425	\$44,600,404	\$44,641,191	\$485,169	\$45,126,360
MEDICAL SERVICES	\$4,815,318	\$4,920,818	\$133,500	\$5,054,318	\$5,029,016	\$133,500	\$5,162,516
MENTAL HEALTH SERVICES	\$54,473,813	\$55,052,355	\$0	\$55,052,355	\$55,645,938	\$0	\$55,645,938
SERVICES FOR THE BLIND	\$1,866,885	\$1,904,623	\$0	\$1,904,623	\$1,943,341	\$0	\$1,943,341
COUNTY OPERATIONS	\$41,838,471	\$42,595,039	\$1,032,673	\$43,627,712	\$43,371,278	\$990,516	\$44,361,794
INDIGENT CARE-UAMS	\$4,934,708	\$4,934,708	\$8,000,000	\$12,934,708	\$4,934,708	\$8,000,000	\$12,934,708
COUNTY OPERATIONS-GRANTS	\$9,745,020	\$9,745,020	\$0	\$9,745,020	\$9,745,020	\$0	\$9,745,020
MEDICAL SERVICES-GRANTS	\$360,278,627	\$360,278,627	\$41,123,925	\$401,402,552	\$360,278,627	\$75,536,361	\$435,814,988
CHILD CARE-GRANTS	\$5,522,295	\$5,522,295	\$0	\$5,522,295	\$5,522,295	\$0	\$5,522,295
TOTAL DGF GRANTS	\$375,545,942	\$375,545,942	\$41,123,925	\$416,669,867	\$375,545,942	\$75,536,361	\$451,082,303
TOTAL DHS FUNDS	\$638,842,765	\$641,810,839	\$55,022,542	\$696,833,381	\$644,850,034	\$89,609,714	\$734,459,748

**DEPARTMENT OF HUMAN SERVICES
GENERAL REVENUE FUNDING
EXECUTIVE RECOMMENDATION
2001-2003 BIENNIUM**

	FY2001 ADJUST ALLOC	FY2002			FY2003		
		BASE LEVEL	CHANGE LEVEL	TOTAL	BASE LEVEL	CHANGE LEVEL	TOTAL
DIRECTOR'S OFFICE/CHIEF COUNSEL	\$3,872,420	\$3,952,577	\$0	\$3,952,577	\$4,034,817	\$0	\$4,034,817
ADMINISTRATIVE SVC	\$13,713,206	\$13,870,542	\$0	\$13,870,542	\$14,031,969	\$0	\$14,031,969
VOLUNTEERISM	\$549,004	\$557,037	\$0	\$557,037	\$565,278	\$0	\$565,278
TOTAL ADMINISTRATION	\$18,134,630	\$18,380,156	\$0	\$18,380,156	\$18,632,064	\$0	\$18,632,064
AGING & ADULT SVC	\$11,529,016	\$11,587,504	\$0	\$11,587,504	\$11,647,513	\$0	\$11,647,513
CHILDREN & FAMILY SVC	\$40,055,146	\$40,448,194	\$0	\$40,448,194	\$40,851,461	\$0	\$40,851,461
CHILD CARE/EARLY CHILDHOOD EDUC	\$549,583	\$567,673	\$0	\$567,673	\$586,233	\$0	\$586,233
YOUTH SERVICES	\$41,508,923	\$41,761,848	\$2,531,147	\$44,292,995	\$42,021,349	\$2,753,243	\$44,774,592
DEVELOP DISABILITIES SVC	\$43,590,330	\$44,111,979	\$0	\$44,111,979	\$44,641,191	\$0	\$44,641,191
MEDICAL SERVICES	\$4,815,318	\$4,920,818	\$0	\$4,920,818	\$5,029,061	\$0	\$5,029,061
MENTAL HEALTH SERVICES	\$54,473,813	\$55,052,355	\$0	\$55,052,355	\$55,645,938	\$0	\$55,645,938
SERVICES FOR THE BLIND	\$1,866,885	\$1,904,623	\$0	\$1,904,623	\$1,943,341	\$0	\$1,943,341
COUNTY OPERATIONS	\$41,838,471	\$42,595,039	\$0	\$42,595,039	\$43,371,278	\$0	\$43,371,278
INDIGENT CARE-UAMS	\$4,934,708	\$4,934,708	\$0	\$4,934,708	\$4,934,708	\$0	\$4,934,708
COUNTY OPERATIONS-GRANTS	\$9,745,020	\$9,745,020	\$0	\$9,745,020	\$9,745,020	\$0	\$9,745,020
MEDICAL SERVICES-GRANTS	\$360,278,627	\$360,278,627	\$35,950,668	\$396,229,295	\$360,278,627	\$70,445,236	\$430,723,863
CHILD CARE-GRANTS	\$5,522,295	\$5,522,295	\$1,000,000	\$6,522,295	\$5,522,295	\$1,000,000	\$6,522,295
TOTAL DGF GRANTS	\$375,545,942	\$375,545,942	\$36,950,668	\$412,496,610	\$375,545,942	\$71,445,236	\$446,991,178
TOTAL DHS FUNDING	\$638,842,765	\$641,810,839	\$39,481,815	\$681,292,654	\$644,850,079	\$74,198,479	\$719,048,558

**DEPARTMENT OF HUMAN SERVICES
GRANTS FUND (DGF) GENERAL REVENUE REQUESTS
2001-2003 BIENNIUM**

	FY2001 ADJUST ALLOC	FY2002			FY2003		
		BASE LEVEL	CHANGE LEVEL	TOTAL	BASE LEVEL	CHANGE LEVEL	TOTAL
CHILD CARE/EARLY CHILDHOOD EDUC							
Child Care Block Grant (405)	\$5,522,295	\$5,522,295		\$5,522,295	\$5,522,295		\$5,522,295
COUNTY OPERATIONS							
Aid to Aged, Blind, Disabled (396)	\$4,000	\$4,000	\$0	\$4,000	\$4,000	\$0	\$4,000
TANF Block Grant (398)	\$9,541,020	\$9,541,020	\$0	\$9,541,020	\$9,541,020	\$0	\$9,541,020
Community Service Block Grant (407)	\$200,000	\$200,000	\$0	\$200,000	\$200,000	\$0	\$200,000
Subtotal-County Operations	<u>\$9,745,020</u>	<u>\$9,745,020</u>	<u>\$0</u>	<u>\$9,745,020</u>	<u>\$9,745,020</u>	<u>\$0</u>	<u>\$9,745,020</u>
MEDICAL SERVICES							
Children's Medical Services (397)	\$1,729,279	\$1,729,279	\$0	\$1,729,279	\$1,729,279	\$0	\$1,729,279
Private Nursing Home Care (399)	\$78,979,287	\$78,979,287	\$0	\$78,979,287	\$78,979,287	\$0	\$78,979,287
Infant Infirmary (401)	\$4,365,312	\$4,365,312	\$140,440	\$4,505,752	\$4,365,312	\$280,845	\$4,646,157
Public Nursing Home Care (402)	\$2,332,104	\$2,332,104	\$142,691	\$2,474,795	\$2,332,104	\$285,346	\$2,617,450
Prescription Drugs (403)*	\$51,717,516	\$51,717,516	\$10,755,366	\$62,472,882	\$51,717,516	\$23,344,522	\$75,062,038
Hospital & Medical Services (404)*	\$219,055,129	\$219,055,129	\$30,085,428	\$249,140,557	\$219,055,129	\$51,625,648	\$270,680,777
Child/Family Life Institute (406)	\$2,100,000	\$2,100,000	\$0	\$2,100,000	\$2,100,000	\$0	\$2,100,000
Subtotal-Medical Services	<u>\$360,278,627</u>	<u>\$360,278,627</u>	<u>\$41,123,925</u>	<u>\$401,402,552</u>	<u>\$360,278,627</u>	<u>\$75,536,361</u>	<u>\$435,814,988</u>
TOTAL GRANTS FUND-GEN REV REQUEST	\$375,545,942	\$375,545,942	\$41,123,925	\$416,669,867	\$375,545,942	\$75,536,361	\$451,082,303

*Includes ARKids First Program

PREPARED BY: DFA-Office of Budget

**DEPARTMENT OF HUMAN SERVICES
GRANTS FUND (DGF) GENERAL REVENUE
EXECUTIVE RECOMMENDATION
2001-2003 BIENNIUM**

	FY2001 ADJUST ALLOC	FY2002			FY2003		
		BASE LEVEL	CHANGE LEVEL	TOTAL	BASE LEVEL	CHANGE LEVEL	TOTAL
CHILD CARE/EARLY CHILDHOOD EDUC							
Child Care Block Grant (405)	\$5,522,295	\$5,522,295	\$1,000,000	\$6,522,295	\$5,522,295	\$1,000,000	\$6,522,295
COUNTY OPERATIONS							
Aid to Aged, Blind, Disabled (396)	\$4,000	\$4,000	\$0	\$4,000	\$4,000	\$0	\$4,000
TANF Block Grant (398)	\$9,541,020	\$9,541,020	\$0	\$9,541,020	\$9,541,020	\$0	\$9,541,020
Community Service Block Grant (407)	\$200,000	\$200,000	\$0	\$200,000	\$200,000	\$0	\$200,000
Subtotal-County Operations	\$9,745,020	\$9,745,020	\$0	\$9,745,020	\$9,745,020	\$0	\$9,745,020
MEDICAL SERVICES							
Children's Medical Services (397)	\$1,729,279	\$1,729,279	\$0	\$1,729,279	\$1,729,279	\$0	\$1,729,279
Private Nursing Home Care (399)	\$78,979,287	\$78,979,287	\$691,358	\$79,670,645	\$78,979,287	\$691,358	\$79,670,645
Infant Infirmary (401)	\$4,365,312	\$4,365,312	\$180,461	\$4,545,773	\$4,365,312	\$323,153	\$4,688,465
Public Nursing Home Care (402)	\$2,332,104	\$2,332,104	\$471,752	\$2,803,856	\$2,332,104	\$637,370	\$2,969,474
Prescription Drugs (403)*	\$51,717,516	\$51,717,516	\$11,407,486	\$63,125,002	\$51,717,516	\$24,194,860	\$75,912,376
Hospital & Medical Services (404)*	\$219,055,129	\$219,055,129	\$23,199,611	\$242,254,740	\$219,055,129	\$44,598,495	\$263,653,624
Child/Family Life Institute (406)	\$2,100,000	\$2,100,000	\$0	\$2,100,000	\$2,100,000	\$0	\$2,100,000
Subtotal-Medical Services	\$360,278,627	\$360,278,627	\$35,950,668	\$396,229,295	\$360,278,627	\$70,445,236	\$430,723,863
TOTAL GRANTS FUND-GEN REV	\$375,545,942	\$375,545,942	\$36,950,668	\$412,496,610	\$375,545,942	\$71,445,236	\$446,991,178

*Includes ARKids First Program

PREPARED BY: DFA-Office of Budget

MEDICAID ISSUES

AGENCY REQUEST - CHANGE LEVELS

ISSUE	FY2002				FY2003			
	GEN REV	FEDERAL	OTHER	TOTAL	GEN REV	FEDERAL	OTHER	TOTAL
FUND FY01 GENERAL REVENUE REDUCTION								
Hospital/Medical	\$5,214,467	\$13,884,079	\$0	\$19,098,546	\$5,575,308	\$15,058,697	\$0	\$20,634,005
GROWTH								
Hospital/Medical	\$20,373,318	\$55,027,561	\$0	\$75,400,879	\$42,156,469	\$113,863,030	\$0	\$156,019,499
Prescription Drugs	\$10,755,366	\$29,049,838	\$0	\$39,805,204	\$23,344,522	\$63,052,673	\$0	\$86,397,195
Infant Infirmary	\$140,440	\$379,322	\$0	\$519,762	\$280,845	\$758,551	\$0	\$1,039,396
Public Nursing Homes	\$142,691	\$5,728,950	\$1,978,386	\$7,850,027	\$285,346	\$8,972,985	\$3,036,798	\$12,295,129
SUBTOTAL	\$31,411,815	\$90,185,671	\$1,978,386	\$123,575,872	\$66,067,182	\$186,647,239	\$3,036,798	\$255,751,219
PHYSICIAN/DENTAL RATE INCREASE								
Hospital/Medical	\$3,242,400	\$8,757,600	\$0	\$12,000,000	\$3,296,440	\$8,903,560	\$0	\$12,200,000
RATE METHODOLOGY								
Private Nursing Homes	\$0	\$0	\$58,356,928	\$58,356,928	\$0	\$0	\$84,655,313	\$84,655,313
ELECTRONIC CLAIMS								
Hospital/Medical	\$1,255,243	\$3,765,730	\$0	\$2,733,426	\$597,431	\$1,792,294	\$0	\$3,119,450
APPROPRIATION ONLY								
Hospital/Medical	\$0	\$0	\$66,000,000	\$66,000,000	\$0	\$0	\$66,000,000	\$66,000,000
Prescription Drugs	\$0	\$0	\$31,000,000	\$31,000,000	\$0	\$0	\$31,000,000	\$31,000,000
Private Nursing Homes	\$0	\$0	\$20,000,000	\$20,000,000	\$0	\$0	\$20,000,000	\$20,000,000
Public Nursing Homes	\$0	\$0	\$3,000,000	\$3,000,000	\$0	\$0	\$3,000,000	\$3,000,000
SUBTOTAL	\$0	\$0	\$120,000,000	\$120,000,000	\$0	\$0	\$120,000,000	\$120,000,000
TOTALS								
Hospital/Medical	\$30,085,428	\$81,434,970	\$66,000,000	\$175,232,851	\$51,625,648	\$139,617,581	\$66,000,000	\$296,653,504
Prescription Drugs	\$10,755,366	\$29,049,838	\$31,000,000	\$70,805,204	\$23,344,522	\$63,052,673	\$31,000,000	\$117,397,195
Private Nursing Homes	\$0	\$0	\$78,356,928	\$78,356,928	\$0	\$0	\$104,655,313	\$104,655,313
Infant Infirmaries	\$140,440	\$379,322	\$0	\$519,762	\$280,845	\$758,551	\$0	\$1,039,396
Public Nursing Homes	\$142,691	\$5,728,950	\$4,978,386	\$10,850,027	\$285,346	\$8,972,985	\$6,036,798	\$15,295,129
GRAND TOTAL	\$41,123,925	\$116,593,080	\$180,335,314	\$335,764,772	\$75,536,361	\$212,401,790	\$207,692,111	\$535,040,537

MEDICAID ISSUES

EXECUTIVE RECOMMENDATION - CHANGE LEVELS

ISSUE	FY2002				FY2003			
	GEN REV	FEDERAL	OTHER	TOTAL	GEN REV	FEDERAL	OTHER	TOTAL

FUND FY01 GENERAL REVENUE REDUCTION

Hospital/Medical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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GROWTH

Hospital/Medical	\$15,968,542	\$43,976,649	\$0	\$59,945,191	\$37,585,174	\$86,745,359	\$0	\$124,330,533
Prescription Drugs	\$10,755,366	\$29,049,837	\$0	\$39,805,203	\$23,344,522	\$58,989,082	\$0	\$82,333,604
Infant Infirmaries	\$140,440	\$379,322	\$0	\$519,762	\$280,845	\$525,908	\$0	\$806,753
Public Nursing Homes	\$142,691	\$5,728,950	\$1,978,386	\$7,850,027	\$285,346	\$6,719,336	\$3,036,798	\$10,041,480
SUBTOTAL	\$27,007,039	\$79,134,758	\$1,978,386	\$108,120,183	\$61,495,887	\$152,979,685	\$3,036,798	\$217,512,370

PHYSICIAN/DENTAL RATE INCREASE

Hospital/Medical	\$3,242,400	\$8,608,477	\$0	\$11,850,877	\$3,296,440	\$8,751,952	\$0	\$12,048,392
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RATE METHODOLOGY

Private Nursing Homes	\$0	\$0	\$59,048,286	\$59,048,286	\$0	\$0	\$82,403,572	\$82,403,572
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LOSS OF FEDERAL MATCHING %

Hospital/Medical	\$2,733,426	(\$2,733,426)	\$0	\$0	\$3,119,450	(\$3,119,450)	\$0	\$0
Prescription Drugs	\$652,120	(\$652,120)	\$0	\$0	\$850,338	(\$850,338)	\$0	\$0
Private Nursing Homes	\$691,358	(\$691,358)	\$0	\$0	\$691,358	(\$691,358)	\$0	\$0
Infant Infirmaries	\$40,021	(\$40,021)	\$0	\$0	\$42,308	(\$42,308)	\$0	\$0
Public Nursing Homes	\$329,061	(\$329,061)	\$0	\$0	\$352,024	(\$352,024)	\$0	\$0
SUBTOTAL	\$4,445,986	(\$4,445,986)	\$0	\$0	\$5,055,478	(\$5,055,478)	\$0	\$0

ELECTRONIC CLAIMS

Hospital/Medical	\$1,255,243	\$3,332,633	\$0	\$4,587,876	\$597,431	\$1,586,162	\$0	\$2,183,593
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APPROPRIATION ONLY

Hospital/Medical	\$0	\$0	\$66,000,000	\$66,000,000	\$0	\$0	\$66,000,000	\$66,000,000
Prescription Drugs	\$0	\$0	\$31,000,000	\$31,000,000	\$0	\$0	\$31,000,000	\$31,000,000
Private Nursing Homes	\$0	\$0	\$20,000,000	\$20,000,000	\$0	\$0	\$20,000,000	\$20,000,000
Infant Infirmary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Nursing Homes	\$0	\$0	\$3,000,000	\$3,000,000	\$0	\$0	\$3,000,000	\$3,000,000
SUBTOTAL	\$0	\$0	\$120,000,000	\$120,000,000	\$0	\$0	\$120,000,000	\$120,000,000

TOTALS

Hospital/Medical	\$23,199,611	\$53,184,333	\$66,000,000	\$142,383,944	\$44,598,495	\$93,964,023	\$66,000,000	\$204,562,518
Prescription Drugs	\$11,407,486	\$28,397,717	\$31,000,000	\$70,805,203	\$24,194,860	\$58,138,744	\$31,000,000	\$113,333,604
Private Nursing Homes	\$691,358	(\$691,358)	\$79,048,286	\$79,048,286	\$691,358	(\$691,358)	\$102,403,572	\$102,403,572
Infant Infirmaries	\$180,461	\$339,301	\$0	\$519,762	\$323,153	\$483,600	\$0	\$806,753
Public Nursing Homes	\$471,752	\$5,399,889	\$4,978,386	\$10,850,027	\$637,370	\$6,367,312	\$6,036,798	\$13,041,480
GRAND TOTAL	\$35,950,668	\$86,629,882	\$181,026,672	\$303,607,222	\$70,445,236	\$158,262,321	\$205,440,370	\$434,147,927

ARKANSAS BUDGET SYSTEM
EMPLOYMENT SUMMARY
AS REQUIRED BY ACT 358 OF 1993
(A.C.A 19-4-307)

AGENCY TITLE 710 - DEPT OF HUMAN SERVICES

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>1,097</u>	<u>3,800</u>	<u>4,897</u>	<u>67%</u>
BLACK EMPLOYEES	<u>448</u>	<u>1,924</u>	<u>2,372</u>	<u>32%</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>17</u>	<u>65</u>	<u>82</u>	<u>1%</u>
TOTAL EMPLOYED AS OF 08/05/00			<u>2,454</u>	<u>33%</u>
DATE			<u>TOTAL MINORITIES</u>	
			<u>7,351</u>	<u>100%</u>
			<u>TOTAL EMPLOYEES</u>	

[Signature] 8/30/00
AGENCY DIRECTOR

DEPARTMENT OF HUMAN SERVICES
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total			
\$ 49,555,556	\$ 178,128,285	\$ 130,217,686	\$ 357,901,527	\$ 46,170,942	\$ 44,146,980	\$ 90,317,922	\$ 267,583,605		

Revenues					Expenditures					Other Sources (Uses)
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 568,283,293	\$ 1,409,058,769	\$ 2,008,726	\$ 75,090,843	\$ 2,054,441,631	\$ 246,480,702	\$ 1,649,728,168	\$ 8,381,045	\$ 134,168,044	\$ 2,038,757,959	\$ (1,887,477)

Findings

1. UNACCOUNTED FOR FUNDS - During the year ended June 30, 1997 and subsequent months, the Agency discovered and investigated one incident of unaccounted for funds. On May 22, 1998 it was reported that a December 18, 1997 cash receipt (No. 78601) for client donations at the Pulaski County office in the amount of \$50.00 had not been deposited. An investigation by Agency personnel was inconclusive.
2. UNACCOUNTED FOR FIXED ASSETS - During the audit of the Department of Human Services for the year ended June 30, 1997, one (1) microcomputer purchased for the Division of Children and Family Services on June 4, 1997 at a cost of \$2,061.01 could not be located by the Agency during our sample observation of equipment inventory.
3. UNAUTHORIZED DISBURSEMENTS AND UNAUTHORIZED BANK ACCOUNT- During the review of accounts receivable for the year ended June 30, 1997, an account was noted that resulted from an internal audit conducted on an unauthorized bank account established for depositing and disbursing grant funds received from the University of Arkansas for Medical Sciences (UAMS) for use by the Arkansas Research and Training Institute (ARTI). ARTI was formed in 1991 under the Division of Mental Health. Ark. Code Ann. 25-10-120 states that the mission of ARTI includes recruitment and retention of highly qualified mental health professionals at programs operated or certified by the Division of Mental Health. ARTI entered into an agreement with UAMS for the period September 1, 1994 through August 31, 1997, whereby UAMS would reimburse ARTI \$150,000.00 for salaries and fringe benefits. The review of work performed by internal audit and their report issued on January 9, 1998 revealed the following:

Recommendations

1. Our findings in this matter are being reported in accordance with Ark. Code Ann. 10-4-111 and 21-2-708.
2. Our findings in this matter are being reported in accordance with Ark. Code Ann. 10-4-111 and 21-2-708.
3. Our findings in this matter are being reported in accordance with Ark. Code Ann. 10-4-111 and 21-2-708.

DEPARTMENT OF HUMAN SERVICES
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Findings (Continued)

5. CASH IN BANK - RECORD RETENTION - Review of bank records revealed that twelve (12) banks used by the Agency no longer return cancelled checks with the monthly bank statements to the Agency. Instead, the banks sent an image statement which included reduced copies of the face of the checks. Only two (2) banks included an image of the back of the check. We reviewed the bank's image statements and determined them to be illegible. Because of these deficiencies in the documents, the Legislative Auditor has denied the Agency's use of these image statements instead of the original checks in accordance with Act 541 of 1997.
6. CASH IN BANK - The review of the Agency's records related to cash in bank revealed the following weaknesses:
 - A. (COUNTY OFFICE'S CLIENT BENEFIT FUNDS - The Agency receives private donations restricted for the benefit of indigent persons. These funds are received and maintained at the county level and are generally to be used at the discretion of the Agency. Our review of eight (8) county offices revealed that expenditures for the year ended June 30, 1997 were not always documented. Part II, Chapter 1.2 of the State Accounting Procedures Manual requires that expenditures be accompanied by proper supporting papers as evidence that the indebtedness has been incurred and to support the amount of the check written. Support documentation for eighteen (18) of forty-four payments tested was not available resulting in a forty-one percent (41%) error rate.)
 - B. LITTLE ROCK MENTAL HEALTH PATIENT'S BENEFIT FUND - The Agency maintains a checking account at the Little Rock Mental Health Center for the benefit of clients. For the year ended June 30, 1997, the Agency failed to write receipts for twelve (12) items of income that were deposited. Part II, Chapter 16.2 of the State Accounting Procedures Manual and Chapter 201-III(A) of the Department of Human Services Administrative Manual requires that all items of income be receipted. Also, a receipt journal was not maintained and the same receipt sequence was used for income of other accounts in conflict with good internal control procedures.

() Noted in previous year's audit report.

Recommendations (Continued)

5. Review and comply with Act 541 of 1997.
6. Review and comply with Part II, Chapters 1.2 and 16.2 of the State Accounting Procedures Manual; Chapter 201-III(A) of the Department of Human Services Administrative Procedures Manual; and good internal control procedures in regard to bank funds accountability.

DEPARTMENT OF HUMAN SERVICES
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Findings (Continued)

6. CASH IN BANK (Continued)

C. LITTLE ROCK MENTAL HEALTH PATIENTS' PERSONAL FUNDS - The Agency utilizes a bank account and petty cash fund to account for funds held in custody for patients at the Little Rock Mental Health Center. The review of records for this fund revealed that the patients equity balances in this fund were not being reconciled to the actual fund balance as required by good internal control procedures. As a result cash available exceeded equity balances by \$1,440.10 at June 30, 1997 and by \$3,181.07 at June 30, 1996.

7. (RECEIPTING PROCEDURES - The Agency collects and records cash for various fees, program income and refunds, donations and client personal funds in institutions and county offices throughout the State. The Agency utilizes several methods for recording income including prenumbered manual receipts, cash registers and receipt logs. The review of the Agency's internal control structure for processing income at selected institutions and county offices around the State revealed the following weaknesses:)

A. (Duties associated with cash receipting are not segregated to the extent possible. Employees opening mail and receiving cash fund items also have access to accounting records, record fund transactions, prepare and make deposits, write checks and reconcile accounts. Chapter 201-III(B) of the Department of Human Services Administrative Procedures Manual and good internal control over cash receipts require that these functions be separate.)

B. (Cash fund items are not always recorded immediately upon opening the mail.)

C. (Check remittances are not always restrictively endorsed by the person opening the mail.)

Recommendations (Continued)

7. Periodically review the receipting function in all locations authorized to receive cash fund items to ensure controls are adequate and that policies and procedures are being followed by personnel.

() Noted in previous year's audit report.

DEPARTMENT OF HUMAN SERVICES
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Findings (Continued)

8. ACCOUNTS RECEIVABLE - The review of accounts receivable records and related program files revealed the following weaknesses:

A. DIVISION OF MENTAL HEALTH

1. The examination of lease contracts in which the Division of Mental Health is the lessor revealed that current leases were not on file, proper amounts were not being billed and amendments are not being properly reported to the Managerial Accounting Accounts Receivable Unit as required by Chapter 513-II of the Department of Human Services Administrative Procedures Manual.
2. The Division of Mental Health is not reconciling changes in accounts receivable to cash collected and reporting to the Accounts Receivable Unit as required by Chapter 513-II of the Department of Human Services Administrative Procedures Manual.
3. The Division of Mental Health abated accounts totaling \$122,283.05 directly through the Department of Finance and Administration in violation of Chapter 513-II, Sections A and B of the Department of Human Services Administrative Procedures Manual, which requires abatements to also be approved by the Managerial Accounting Accounts Receivable Unit.
4. Delinquent educational leave accounts are not being pursued for collection as required by Part II, Chapter 21.2 of the State Accounting Procedures Manual.

B. DIVISION OF CHILDREN AND FAMILY SERVICES - Delinquent educational leave accounts are not being reported to the Managerial Accounting Accounts Receivable Unit as required by Chapter 513-II, Section B of the Department of Human Services Administrative Procedures Manual and are not being pursued for collection as required by Part II, Chapter 21, of the State Accounting Procedures Manual.

Recommendations (Continued)

8. Review and comply with Chapter 513-II of the Department of Human Services Administrative Procedures Manual; Part II Chapter 21 of the State Accounting Procedures Manual; and good internal control regarding the reporting and collection of accounts receivable.

DEPARTMENT OF HUMAN SERVICES
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Findings (Continued)

9. **STOREROOM INVENTORIES - INTERNAL CONTROLS** - The review of procedures related to storeroom inventories revealed the following weaknesses:

A. (Perpetual inventories are not properly maintained at the following locations:)

1. Booneville Human Development Center livestock and maintenance
2. Jonesboro Human Development Center office and household supplies
3. Alexander Youth Service Center medical and maintenance supplies

(Department of Human Services Supply Inventory System Policy No. 1063 requires that records pertaining to all supply items be maintained accurately and up-to-date.)

B. (Merchandise released from storeroom inventories does not always require a signed, dated prenumbered requisition at the following locations:)

1. Booneville Human Development Center maintenance
2. (Alexander Youth Service Center medical and maintenance supplies)

(Department of Human Services Supply Inventory System Policy No. 1063 requires that all supplies be issued against requisitions that identify the ordering unit and items ordered.)

C. (Persons having custodial responsibilities over inventories also have the ability to modify inventory records at the Alexander Youth Services Center for food service, office, household, maintenance and clothing supplies.)

(Department of Human Services Supply Inventory System Policy No. 1063 states that "staff responsible for the receipt and issuance of supplies may have inquiry access to inventory records, but should not have the capability to update or alter the records.")

Recommendations (Continued)

9. Review and comply with Department of Human Services Supply Inventory System Policies and good internal control procedures to provide assurance that storeroom inventories are properly accounted for and safeguarded.

() Noted in previous year's audit report.

DEPARTMENT OF HUMAN SERVICES
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Findings (Continued)

9. STOREROOM INVENTORIES - INTERNAL CONTROLS (Continued)

D. (Changes in inventory are not independently reconciled at the following locations:)

1. Jonesboro Human Development Center food service and pharmacy
2. (Alexander Youth Service Center food service, office, maintenance and clothing supplies)

(Good internal control over inventory requires that changes in inventory be periodically reconciled to purchase orders, receiving reports and requisitions by persons independent of storeroom operations. Furthermore, adjustments to inventory records should be adequately documented and explained and variances between perpetual records and physical counts reported to management.)

10. (EQUIPMENT OBSERVATION - The Agency was unable to locate equipment items selected for observation at the following locations:)

- A. (Central office - Twelve (12) equipment items valued at \$32,351.32 out of eighty-two (82) selected equipment items valued at \$158,679.17.)
- B. Benton County Office - Three (3) equipment items valued at \$1,643.76 out of forty-eight (48) selected equipment items valued at \$123,099.69.
- C. Chicot County Office - Three (3) equipment items valued at \$3,433.94 out of thirty (30) selected equipment items valued at \$73,220.20.
- D. Drew County Office - Four (4) equipment items valued at \$3,206.56 out of forty-five (45) selected equipment items valued at \$85,631.04.

Recommendations (Continued)

10. Review the current policies regarding the reporting and safeguarding of equipment at all Agency locations and develop procedures to ensure the accountability of all equipment items.

() Noted in previous year's audit report.

DEPARTMENT OF HUMAN SERVICES
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Findings (Continued)

Recommendations (Continued)

10. EQUIPMENT OBSERVATION (Continued)

- E. Madison County Office - One (1) equipment item valued at \$1,377.00 out of nineteen (19) selected equipment items valued at \$43,986.57.
- F. Washington County Office - Three (3) equipment items valued at \$4,338.00 out of fifty-nine (59) selected equipment items valued at \$130,696.59.
- G. Alexander Youth Service Center - Ten (10) equipment items valued at \$7,685.09 out of seventy-six (76) selected equipment items valued at \$127,308.77.

11. CAPITAL LEASES - The Agency has entered into thirty-seven (37) capital leases in various office buildings around the State. The cost or valuation and associated capital lease liability for these buildings at June 30, 1997 was \$52,247,457.99 and \$29,122,873.31 respectively. Review of capital leases and related records revealed the following weaknesses:

- A. The Agency has not established a system to evaluate each lease in accordance with Part II, Chapter 25 of the State Accounting Procedures Manual and the Financial Accounting Standards Board Statement No. 13 (FASB 13) to determine if the lease qualifies as a capital lease.
- B. The Agency is not requiring the division requesting the lease to supply all necessary information, in accordance with Department of Human Services Administrative Policy No. 604, Section 4, to make the appropriate capital lease calculations. We noted instances in which the fair market value of the building being leased was not available.

11. Review and comply with Part II, Chapter 25 of the State Accounting Procedures Manual; FASB 13; Department of Human Services Policy No. 604, Section 4; and OMB Circular A-87 regarding capital leases.

() Noted in previous year's audit report.

DEPARTMENT OF HUMAN SERVICES
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Findings (Continued)

11. CAPITAL LEASES (Continued)

- C. The Agency did not budget capital lease payments through the proper character code and used the expenditure object code for rental payments instead of the appropriate capital lease principal and interest object codes as required by the State Accounting Procedures Manual Part II, Chapter 25.
- D. The Agency has been reimbursed for rents charged to the federal government on buildings which have been determined to be capital leases. OMB Circular A-87, Attachment B (38) requires that depreciation or usage allowance charges be used when a building has been purchased under a capital lease.

12. SALARY OVERPAYMENTS - Review of the Agency's payroll and related records revealed that division supervisors are not timely notifying the payroll department when employees terminate or are placed on leave without pay as required by good internal control procedures. We noted accounts receivable on June 30, 1997 totaling \$20,559.69 for overpayments which occurred due to untimely notifications.

13. PROFESSIONAL SERVICES - Review of professional service contracts revealed that one (1) contractor was paid \$115,402.94 in excess of the contract amount for the year ended June 30, 1997. Payments to this contractor totaling \$123,927.20 were coded as non-contract services even though the payments related to the contract. The contract was for lab services for the Division of Mental Health. Proper procedures for professional services contracts are prescribed by Part II, Chapter 10 of the State Accounting Procedures Manual.

Recommendations (Continued)

12. Review and comply with good internal control procedures regarding timely notifications for employee terminations.

13. Review and comply with Part II, Chapter 10 of the State Accounting Procedures Manual regarding professional service contracts.

() Noted in previous year's audit report.

DEPARTMENT OF HUMAN SERVICES
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Findings (Continued)

14. PROPRIETARY FUNDS - The review of the Agency's enterprise fund operations revealed the following weaknesses:

- A. SERVICES FOR THE BLIND VENDING PROGRAM - The Agency did not maintain a detailed equipment listing to support equipment totaling \$1,293,700.84 for the year ended June 30, 1997. Part V, Chapter I of the State Accounting Procedures Manual states that it is the responsibility of the executive head of every state agency to maintain a record of all property of that agency belonging to the State of Arkansas.
- B. MENTAL HEALTH CANTEEN PROGRAM - Review of operations of the Mental Health Canteen Program revealed the following weaknesses:
1. The Agency did not maintain a record of the inventory taken on June 30, 1997 to support an inventory value of \$3,668.31.
 2. Cash register tapes were not available to support five (5) daily deposits out of forty-two (42) that were selected for review. Procedures were not in use whereby daily receipts were reconciled to deposits as required by good internal control procedures.
 3. (Review of the profitability of the canteen operation revealed a gross profit percentage of 2.55% for the year ended June 30, 1997, which is a decrease of 18.34% when compared to the previous year's gross profit percentage of 20.89%. Monthly profit analysis were not performed and variances in gross profit were not documented and explained as required by good internal control procedures.)

Recommendations (Continued)

14.

- A. Review and comply with Part V, Chapter 1 of the State Accounting Procedures Manual regarding accountability responsibilities for fixed assets.
- B. Review and comply with good internal control procedures regarding proprietary funds and retain all records for audit.

() Noted in previous year's audit report.

DEPARTMENT OF HUMAN SERVICES
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Findings (Continued)

14. PROPRIETARY FUNDS (Continued)

- C. CONWAY HUMAN DEVELOPMENT CANTEEN PROGRAM - Review of the profitability of the canteen operation revealed a gross profit percentage of 1.96% for the year ended June 30, 1997, which is a decrease of 9.67% when compared to the previous year's gross profit percentage of 11.63%. Monthly profit analysis were not performed and variances in gross profit were not documented and explained as required by good internal control procedures.

Recommendations (Continued)

14.

- C. Review and comply with good internal control procedures regarding profit analysis of proprietary funds.

COUNSELING ASSOCIATES, INC.
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1999

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total			
\$ 1,494,488	\$ 3,136,755	\$ 1,406,037	\$ 6,037,280	\$ 1,438,564	\$ 878,429	\$ 2,316,993	\$ 3,720,287		

Revenues				Expenditures			Other Sources (Uses)			
Intergovernmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 3,773,734	\$ 1,553,817	\$ 0	\$ 5,927,501	\$ 11,255,052	\$ 7,354,750	\$ 0	\$ 0	\$ 3,999,233	\$ 11,353,983	\$ 0

Findings

None

Recommendations

None

THE COUNSELING CLINIC, INC.
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1999

Assets										
Assets				Liabilities			Total Equity			
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total				
\$ 1,442,601	\$ 518,417	\$ 502,535	\$ 2,463,553	\$ 636,674	\$ 0	\$ 636,674	\$ 1,826,879			

Revenues					Expenditures					Other Sources (Uses)
Intergovernmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 1,339,554	\$ 165,932	\$ 0	\$ 2,081,106	\$ 3,586,592	\$ 2,008,589	\$ 0	\$ 0	\$ 1,359,290	\$ 3,367,879	\$ 28,885

Findings	Recommendations
None	None

DELTA COUNSELING ASSOCIATES
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1999

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total			
\$ 705,038	\$ 1,365,448	\$ 438,670	\$ 2,509,156	\$ 230,509	\$ 177,271	\$ 407,780	\$ 2,101,376		

Revenues				Expenditures			Other Sources (Uses)			
Intergovernmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 937,229	\$ 286,399	\$ 0	\$ 3,211,430	\$ 4,435,058	\$ 2,086,588	\$ 0	\$ 0	\$ 1,998,161	\$ 4,084,749	\$ 0

Findings

(THIRD PARTY BILLING DOCUMENTATION - From a sample of billings valued at a total of \$255,801, the auditor determined that documentation to support billing to third party reimbursements for fee-for-services, was not adequate or was missing. Documentation to support billings to third party pay sources must be available to support billings. Because the documentation could not support the billings, those billings, amounting to \$3,623, may be disallowed.)

Recommendations

Questioned costs be refunded to the appropriate agencies.

Audited by Searcy, Sanderlin, & Saffold, Ltd.
Certified Public Accountants
SAOA01299

() Noted in previous year's audit report.

BEHAVIORAL HEALTH SERVICES, INC. OF ARKANSAS
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total	Current	Long-term	Total			
\$ 321,309	\$ 2,828,541	\$ 1,541,803	\$ 4,691,653	\$ 747,108	\$ 950,627	\$ 1,697,635	\$ 2,994,018		

Revenues					Expenditures					Other Sources (Uses)
Inter- governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 1,358,164	\$ 218,045	\$ 0	\$ 7,442,256	\$ 9,018,465	\$ 5,330,812	\$ 0	\$ 0	\$ 3,933,978	\$ 9,264,790	\$ 0

Findings

INTERNAL CONTROL DEFICIENCIES classified as material weaknesses were noted as follows:

1. Bank accounts are not being reconciled.
2. There is no follow-up on accounts receivable once they are billed.
3. General ledger control is nonexistent. The general ledger is not printed each month and no analysis work is done to ensure that the financial statements are correct.
4. Purchase orders are being written after an item has been purchased.
5. Vendor invoices are not being entered in the accounts payable system until they are ready to be paid.

Recommendations

None

Audited by Lannie J. Travis
Certified Public Accountant

SAQA01397

NORTH ARKANSAS HUMAN SERVICES SYSTEM, INC.
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1999

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total			
\$ 2,068,114	\$ 15,969,991	\$ 2,982,416	\$ 21,020,521	\$ 2,900,238	\$ 9,431,246	\$ 12,331,484	\$ 8,689,037		

Revenues				Expenditures						
Intergovernmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	Other Sources (Uses)
\$ 3,199,448	\$ 2,245,961	\$ 0	\$ 8,358,040	\$ 13,803,449	\$ 7,017,679	\$ 0	\$ 0	\$ 6,592,818	\$ 13,610,497	\$ 0

Findings

None

Recommendations

None

OZARK GUIDANCE CENTER, INC.
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1998

Assets										Liabilities			Total Equity
Cash and Investments		Fixed		Other		Total		Current	Long-term	Total	Total Equity		
\$ 1,397,457		\$ 8,042,320		\$ 1,006,878		\$ 10,446,655		\$ 2,050,551	\$ 3,475,048	\$ 5,525,599	\$ 4,921,056		

Revenues					Expenditures					Other Sources (Uses)
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	Other Sources (Uses)
\$ 2,144,448	\$ 711,756	\$ 0	\$ 8,805,608	\$ 11,661,812	\$ 8,720,213	\$ 0	\$ 0	\$ 2,629,055	\$ 11,349,268	\$ 0

Findings					Recommendations				
None					None				

PROFESSIONAL COUNSELING ASSOCIATES, INC.
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1999

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total	Total Equity		
\$ 873,880	\$ 3,465,499	\$ 2,000,214	\$ 6,339,593	\$ 556,518	\$ 1,622,585	\$ 2,179,103	\$ 4,160,490		

Revenues				Expenditures						
Intergovernmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	Other Sources (Uses)
\$ 1,834,975	\$ 410,718	\$ 0	\$ 4,200,747	\$ 6,446,440	\$ 3,885,541	\$ 0	\$ 0	\$ 2,324,104	\$ 6,209,645	\$ 0

Findings	Recommendations
None	None

Audited by Baird, Kurtz & Dobson, CPAs
SAOA02199

SOUTH ARKANSAS REGIONAL HEALTH CENTER, INC.
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1999

Assets				Liabilities			Total Equity
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total	
\$ 3,084,754	\$ 3,121,655	\$ 1,352,621	\$ 7,559,030	\$ 328,129	\$ 0	\$ 328,129	\$ 7,230,901

Revenues					Expenditures					Other Sources (Uses)
Intergovernmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 1,864,634	\$ 1,120,311	\$ 0	\$ 5,526,524	\$ 8,511,469	\$ 4,455,949	\$ 0	\$ 0	\$ 2,786,068	\$ 7,242,017	\$ 0

Findings

None

Recommendations

None

SOUTHEAST ARKANSAS BEHAVIORAL HEALTHCARE SYSTEM, INC.
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1999

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total			
\$ 2,450,211	\$ 2,441,558	\$ 342,651	\$ 5,234,420	\$ 300,114	\$ 0	\$ 300,114	\$ 4,934,306		

Revenues				Expenditures				Other Sources (Uses)		
Intergovernmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 2,147,882	\$ 320,395	\$ 0	\$ 3,524,360	\$ 5,992,637	\$ 3,638,584	\$ 0	\$ 0	\$ 1,757,620	\$ 5,396,204	\$ 0

Findings	Recommendations
None	None

SOUTHWEST ARKANSAS COUNSELING AND MENTAL HEALTH CENTER, INC.
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1999

Assets

Cash and Investments	Fixed	Other	Total	Current	Liabilities Long-Term	Total	Total Equity
\$ 1,353,157	\$ 1,497,559	\$ 942,041	\$ 3,792,757	\$ 912,399	\$ 710,828	\$ 1,623,227	\$ 2,169,530

Revenues

Intergovernmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Expenditures Capital	Other Operating	Total	Other Sources (Uses)
\$ 2,043,414	\$ 938,155	\$ 0	\$ 4,990,604	\$ 7,972,173	\$ 4,714,839	\$ 0	\$ 0	\$ 2,999,478	\$ 7,714,317	\$ 0

Findings

None

Recommendations

None

WESTERN ARKANSAS COUNSELING AND GUIDANCE CENTER, INC.
 SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
 FOR THE YEAR ENDED JUNE 30, 1999

Assets				Liabilities			Total Equity
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total	
<u>\$ 2,754,709</u>	<u>\$ 3,694,912</u>	<u>\$ 1,064,370</u>	<u>\$ 7,513,991</u>	<u>\$ 160,081</u>	<u>\$ 176,521</u>	<u>\$ 336,602</u>	<u>\$ 7,177,389</u>

Revenues					Expenditures					Other Sources (Uses)
Intergovernmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
<u>\$ 2,462,711</u>	<u>\$ 651,822</u>	<u>\$ 0</u>	<u>\$ 3,934,486</u>	<u>\$ 7,049,019</u>	<u>\$ 4,689,897</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 2,501,923</u>	<u>\$ 7,191,820</u>	<u>\$ 0</u>

Findings

None

Recommendations

None

MID-SOUTH HEALTH SYSTEMS, INC., AND AFFILIATES
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1999

Assets				Liabilities			Total Equity
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total	Total Equity
\$ 5,140,490	\$ 5,652,393	\$ 2,064,197	\$ 12,857,080	\$ 1,395,486	\$ 3,799,773	\$ 5,195,259	\$ 7,661,821

Revenues					Expenditures				Other Sources (Uses)	
Intergovernmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	Other Sources (Uses)
\$ 6,051,524	\$ 700,419	\$ 0	\$ 10,167,044	\$ 16,918,987	\$ 8,764,415	\$ 0	\$ 0	\$ 3,748,464	\$ 12,512,879	\$ 0

Findings

1. **SEGREGATION OF DUTIES** - The Organizations have insufficient segregation of duties in their purchases/accounts payable/cash disbursement and payroll cycles.
2. **ACCOUNT RECONCILIATIONS** - Reconciliation of checking accounts, accounts receivable subsidiary ledgers and other assets and liabilities are performed but not agreed to the general ledger.

Recommendations

- Conflicting duties should be reassigned to existing employees.
- Preparation of monthly reconciliations should continue and any differences between reconciliations and general ledgers should be resolved immediately.

CASH FUND BALANCE DESCRIPTION
AS OF JUNE 30, 2000

AGENCY: DCC & EARLY CHILDHOOD EDUCATION

AGENCY # 710

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
APPRO A33 124-01	\$90,392.20	MONEY MKT	FIRSTAR BANK, L. R.	ACT 1132, SECTION 27, 20-78-503, ©"... used to guarantee loans for the expansion or development of child care facilities in this state..."
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				N/A
				REVENUE RECEIPTS CYCLE:
				N/A
				FUND BALANCE UTILIZATION:
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
Appro A33 124-02	\$100,000.00	C.D.	Merchants & Farmers Bank -Dumas, AR	Act 1132, Section 27, 20-78-503, (c) "used to guarantee loans for the expansion or development of child care facilities in this state..."
	\$25,000.00	C.D.	First State Bank -Crossett, AR	
	\$100,000.00	C.D.	Commercial Bank of -Alma, AR	
	\$50,000.00	C.D.	Citizens State Bank -Bald Knob, AR	
	\$75,000.00	C.D.	Regions Bank -Little Rock, AR	
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				N/A
				REVENUE RECEIPTS CYCLE:
				N/A
				FUND BALANCE UTILIZATION:
				Act 1132, Section 27, 20-78-504, (b) "...Division shall review the fund balance at least quarterly and report to the State Treasurer when the balance reaches or falls below one hundred thousand dollars (\$100,000). At that time the State Treasure shall again pay cash funds as authorized in subsection (a) of this section until the balance of the fund reaches \$350,000."

AGENCY: DHS/ Mental Health Services

AGENCY # 710

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
Mental Health Canteen 160-01	\$91,553.84	Checking	Regions Bank, L.R.	A.C.A. 19-4-802 and 19-4-809 lists the authorization of General Assembly and voucher examination and approval.
	\$50,000.00	Money Mkt	Regions Bank, L.R.	
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				N/A
				REVENUE RECEIPTS CYCLE:
				Funds are received from daily sales at the Arkansas State Hospital Canteen.
				FUND BALANCE UTILIZATION:
				Funds are used to restock the canteen, and to purchase equipment and for various minor repairs to the ASH Canteen.
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
Mental Health Patient Benefit 501-01	ASH \$4,295.46	Checking	Regions Bank, L. R.	A.C.A. 19-4-802 and 19-4-809 lists the authorization of the General Assembly and voucher examination and approval.
	\$29,103.00	C.D.	One National Bank. L.R.	
	\$10,000.00	C.D.	Central Bank & Trust, L.R.	STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
	\$7,500.00	C.D.	One National Bank, L.R.	
501-02	BSC			N/A
	\$36,897.74	Checking	Regions Bank, Benton	REVENUE RECEIPTS CYCLE:
	\$15,000.00	C.D.	Bank of Little Rock	
	\$75,000.00	C.D.	Central Bank & Trust, L.R.	FUND BALANCE UTILIZATION:

AGENCY: DHS/ County Operations- Commodity Distribution Program

AGENCY # 710

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
D08-SAC 104-01	\$354,679.21	Checking	Bank of America, L.R.	CFR 7, Part 250.15, establish federal regulations for use of funds by the Commodity Distribution Program for expenses.
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				N/A
				REVENUE RECEIPTS CYCLE:
				Funds collected throughout the year from food losses, sales of salvageable foods, and fees for processing USDA foods.
				FUND BALANCE UTILIZATION:
				Funds are utilized for payment of expenses associated with the distribution of USDA foods, including travel, storage, transportation and reimbursement to vendors of commodity processing programs.
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				REVENUE RECEIPTS CYCLE:
				FUND BALANCE UTILIZATION:

AGENCY: DHS/ Developmental Disabilities Services

AGENCY # 710

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
School Lunch 556-01	\$493,912.85	Checking	Regions Bank, L.R.	Act 1360 of 1997 for operating expenses of the school lunch program.
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				REVENUE RECEIPTS CYCLE: Funds are collected monthly for meals served for breakfast and lunch to school age children.
				FUND BALANCE UTILIZATION: Funds collected are used to purchase food.
ACCOUNT INFORMATION				
FUND ACCT.	BALANCE	TYPE	LOCATION	STATUTORY/OTHER RESTRICTIONS ON USE:
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				REVENUE RECEIPTS CYCLE:
				FUND BALANCE UTILIZATION:

CASH FUND BALANCE DESCRIPTION
AS OF JUNE 30, 2000

AGENCY: Department of Human Services\Division of Volunteerism (710)

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
Office of Volunteerism 104-02	\$7,692.83	Checking	Regions Bank Little Rock	A.C.A. 19-4-801 to 19-4-808
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES: N/A
				REVENUE RECEIPTS CYCLE: Irregular receipts from donations, book sales, reimbursements, honoraria volunteer conference/workshop/seminar registration fees and miscellaneous funds obtained from businesses.
				FUND BALANCE UTILIZATION: These funds are not used for on-going expenses. These funds are for volunteer recognition, training, and special volunteer event expenses.
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				REVENUE RECEIPTS CYCLE:
				FUND BALANCE UTILIZATION:

AGENCY: DHS/ Division of Volunteerism

AGENCY # 710

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
Office of Volunteerism 104-02	\$7,692.83	Checking	Regions Bank, L.R.	A.C.A. 19-4-801 to 19-4-808
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				N/A
				REVENUE RECEIPTS CYCLE:
				Irregular receipts from donations, book sales, reimbursements, honoraria, volunteer conference/workshop/seminar registration fees and miscellaneous funds donated from businesses.
				FUND BALANCE UTILIZATION:
				These funds are not used for on-going expenses but rather for volunteer recognition, training, and special volunteer event expenses.
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				REVENUE RECEIPTS CYCLE:
				FUND BALANCE UTILIZATION:

**BUDGET REVIEW OF INFORMATION TECHNOLOGY ITEMS
BY THE
DEPARTMENT OF INFORMATION SYSTEMS**

STATE AGENCY: Department of Human Services / Director's Office

AGENCY HEARING DATE: November 28, 2000

AMOUNTS REQUESTED FOR INFORMATION TECHNOLOGY

2001-2002 FISCAL YEAR			2002-2003 FISCAL YEAR		
<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>	<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>
\$17,460.00		\$17,460.00	\$17,460.00		\$17,460.00

DIS COMMENTS: The Office of Information Technology does not have adequate detail to support this budget request, at this time.

**BUDGET REVIEW OF INFORMATION TECHNOLOGY ITEMS
BY THE
DEPARTMENT OF INFORMATION SYSTEMS**

STATE AGENCY: Department of Human Services - Office of Chief Counsel

AGENCY HEARING DATE: 28-Nov-00

AMOUNTS REQUESTED FOR INFORMATION TECHNOLOGY

2001-2002 FISCAL YEAR			2002-2003 FISCAL YEAR		
<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>	<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>
\$194,140.00	\$74,850.00	\$268,990.00	\$194,140.00	\$52,550.00	\$246,690.00

DIS COMMENTS: The Office of Information Technology does not have adequate detail to support this budget

request, at this time.

**BUDGET REVIEW OF INFORMATION TECHNOLOGY ITEMS
BY THE
DEPARTMENT OF INFORMATION SYSTEMS**

STATE AGENCY: Department of Human Services /Division of Administrative Services

AGENCY HEARING DATE: November 28, 2000

AMOUNTS REQUESTED FOR INFORMATION TECHNOLOGY

2001-2002 FISCAL YEAR			2002-2003 FISCAL YEAR		
<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>	<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>
\$14,659,749	\$3,344,500.00	\$18,004,249	\$14,659,749	\$3,344,500.00	\$18,004,249

DIS COMMENTS: The Office of Information Technology does not have adequate detail to support this budget request, at this time.

NOTE: These amounts reflect the projected expenditures for the fiscal agent contract, Character 11 for hardware, and Character 44 - Data Processing Services

**BUDGET REVIEW OF INFORMATION TECHNOLOGY ITEMS
BY THE
DEPARTMENT OF INFORMATION SYSTEMS**

STATE AGENCY: Department of Human Services / Division of Aging and Adult Services

AGENCY HEARING DATE: November 28, 2000

AMOUNTS REQUESTED FOR INFORMATION TECHNOLOGY

2001-2002 FISCAL YEAR			2002-2003 FISCAL YEAR		
<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>	<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>
\$202,613.00		\$202,613.00	\$202,693.00		\$202,963.00

DIS COMMENTS: The Office of Information Technology does not have adequate detail to support budget

request, at this time.

**BUDGET REVIEW OF INFORMATION TECHNOLOGY ITEMS
BY THE
DEPARTMENT OF INFORMATION SYSTEMS**

STATE AGENCY: Department of Human Services /Child Care & Early Childhood Education

AGENCY HEARING DATE: November 28, 2000

AMOUNTS REQUESTED FOR INFORMATION TECHNOLOGY

2001-2002 FISCAL YEAR			2002-2003 FISCAL YEAR		
<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>	<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>
\$1,229,700	\$213,390	\$1,443,090	\$1,229,700	\$104,114	\$1,333,814

DIS COMMENTS: The Office of Information Technology does not have adequate detail to support this budget

request, at this time.

**BUDGET REVIEW OF INFORMATION TECHNOLOGY ITEMS
BY THE
DEPARTMENT OF INFORMATION SYSTEMS**

STATE AGENCY: Department of Human Services - Division of Children & Family Services

AGENCY HEARING DATE: 28-Nov-00

AMOUNTS REQUESTED FOR INFORMATION TECHNOLOGY

2001-2002 FISCAL YEAR			2002-2003 FISCAL YEAR		
<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>	<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>
\$356,460.00	\$818,000.00	\$1,174,460.00	\$356,460.00	\$650,000.00	\$1,006,460.00

DIS COMMENTS: The Office of Information Technology does not have adequate detail to support this budget

request, at this time.

**BUDGET REVIEW OF INFORMATION TECHNOLOGY ITEMS
BY THE
DEPARTMENT OF INFORMATION SYSTEMS**

STATE AGENCY: Department of Human Services - Division of County Operations (710/450)

AGENCY HEARING DATE November 28, 2000

AMOUNTS REQUESTED FOR INFORMATION TECHNOLOGY

2001-2002 FISCAL YEAR			2002-2003 FISCAL YEAR		
<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>	<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>
\$14,403,432	\$2,185,000	\$16,588,432	\$14,403,432	\$2,000,000	\$16,403,432

DIS COMMENTS: The Office of Information Technology does not have adequate detail to support this budget request, at this time.

**BUDGET REVIEW OF INFORMATION TECHNOLOGY ITEMS
BY THE
DEPARTMENT OF INFORMATION SYSTEMS**

STATE AGENCY: Department of Human Services/Developmental Disabilities Services

AGENCY HEARING DATE: November 28, 2000

AMOUNTS REQUESTED FOR INFORMATION TECHNOLOGY

2001-2002 FISCAL YEAR			2002-2003 FISCAL YEAR		
<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>	<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>
\$2,301,718	\$81,000	\$2,302,718	\$2,302,718	\$109,600	\$2,412,318

DIS COMMENTS: The Office of Information Technology does not have adequate detail to support this budget
request, at this time.

**BUDGET REVIEW OF INFORMATION TECHNOLOGY ITEMS
BY THE
DEPARTMENT OF INFORMATION SYSTEMS**

STATE AGENCY: Department of Human Services /Division of Medical Services

AGENCY HEARING DATE: November 28, 2000

AMOUNTS REQUESTED FOR INFORMATION TECHNOLOGY

2001-2002 FISCAL YEAR			2002-2003 FISCAL YEAR		
<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>	<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>
\$28,602,664	\$5,287,973	\$33,890,637	\$28,602,664	\$2,656,725	\$31,259,389

DIS COMMENTS: The Office of Information Technology does not have adequate detail to support this budget request, at this time.

NOTE: These amounts reflect the projected expenditures for the fiscal agent contract, Character 11 for hardware, and Character 44 - Data Processing Services

**BUDGET REVIEW OF INFORMATION TECHNOLOGY ITEMS
BY THE
DEPARTMENT OF INFORMATION SYSTEMS**

STATE AGENCY: DHS - Division of Mental Health Services

AGENCY HEARING DATE: November 28, 2000

AMOUNTS REQUESTED FOR INFORMATION TECHNOLOGY

2001-2002 FISCAL YEAR			2002-2003 FISCAL YEAR		
<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>	<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>
\$2,067,695.00	\$0.00	\$2,067,695.00	\$2,067,695.00	\$0.00	\$2,067,695.00

DIS COMMENTS: The Office of Information Technology does not have adequate detail to support this budget request, at this time.

**BUDGET REVIEW OF INFORMATION TECHNOLOGY ITEMS
BY THE
DEPARTMENT OF INFORMATION SYSTEMS**

STATE AGENCY: Department of Human Services /Division of Youth Services

AGENCY HEARING DATE: November 29, 2000

AMOUNTS REQUESTED FOR INFORMATION TECHNOLOGY

2001-2002 FISCAL YEAR			2002-2003 FISCAL YEAR		
<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>	<u>BASE</u>	<u>CHANGE LEVEL</u>	<u>TOTAL REQUEST</u>
\$282,685.00	\$143,314.00	\$425,999.00	\$282,685.00	\$138,314.00	\$420,999.00

DIS COMMENTS: The Office of Information Technology does not have adequate detail to support this budget
request, at this time.

90K

NOTE: These amounts reflect the projected expenditures for the fiscal agent contract, Character 11 for hardware, and Character 44 - Data Processing Services

STATE AGENCY PUBLICATIONS

Fiscal Year 2001

Act 1276 of 1999

AGENCY: Department of Human Services

AGENCY # 710

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
DHS Annual Report			500	Annual Report gives a general overview of DHS operations as well as a synopsis of activities during the latest fiscal year. The report is used as an introduction to the agency for legislators and other interested parties and for general public information purposes.

STATE AGENCY PUBLICATIONS

Fiscal Year 2001

Act 1276 of 1999

AGENCY: DHS - Office of Chief Counsel AGENCY # 710/150

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
DHS Audit Guidelines	N/A		600-700	The DHS Audit Guidelines provide DHS subrecipients and their auditors with the Department's audit requirements which include those set forth in <i>Government Auditing Standards</i> and <i>OMB Circular A-133</i> . Failure, on the part of the provider, to follow these guidelines can result in the termination of their funding.

STATE AGENCY PUBLICATIONS

Fiscal Year 2001

Act 1276 of 1999

AGENCY: DHS Division of Aging and adult Services

AGENCY # 710/200

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
NONE				

STATE AGENCY PUBLICATIONS

Fiscal Year 2001

Act 1276 of 1999

AGENCY: DHS/DCCECE

AGENCY # 710T

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
Annual status report on the Arkansas Child Care Facilities Loan Guarantee Trust Fund	1997, No. 1132 - 28	Legislative Council	(1)	The Division believes this reporting requirement adds accountability to the Division's management of these monies. The fund is unique in that it allows the Division to place the monies in interest bearing CD's across the state to support loans to child care facilities
Annual report and mission statement of the Arkansas Early Childhood Commission	20-78-501	Legislative Council	(1)	The annual report of the Commission keeps the Governor and Legislators apprised of the activities of a Division that strongly impact the workforce of the state as well as affects the health and safety of many of the States children.

STATE AGENCY PUBLICATIONS

Fiscal Year 2001

Act 1276 of 1999

AGENCY: DHS - Division of Children & Family AGENCY # 710 / 250

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
Quarterly Performance Report	Act 1222 of 1995	General Assembly & Joint Committee on Children & Youth	200	Arkansas Child Welfare Public Accountability Act mandates
Ark Chid Welfare Report Card	Act 1222 of 1995	General Assembly & Joint Committee on Children & Youth	200	Arkansas Child Welfare Public Accountability Act mandates
Compliance Outcome Report COR		Joint Committee on Children & Youth	600	Angela R. Settlement response
Impact on Welfare Reform	Act 1058 of 1997	Joint Committee on Children & Youth	100	Welfare Reform Act
Intensive Family Services IFS Report	Act 1025 of 1991	Joint Committee on Children & Youth	50	Arkansas Family Preservaion Services Program Act

**Fiscal Year 2001
Act 1276 of 1999**

AGENCY: DHS - Division of Mental Health Services **AGENCY #** 710

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
None				

STATE AGENCY PUBLICATIONS

Fiscal Year 2001

Act 1276 of 1999

AGENCY: DHS - Division of Medical Services

AGENCY # 710

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
None				
				97

STATE AGENCY PUBLICATIONS

Fiscal Year 2001

Act 1276 of 1999

AGENCY: DHS - Division of County Operations

AGENCY # 710/450

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
Arkansas Transitional Employment Assistance (TEA) Quarterly Progress Report	ACA 20-76-106 as amended		110 - 125	This quarterly report of the status of the TEA Program is prepared and submitted to the Arkansas Transitional Employment Board for their submittal to the Governor and Public Health, Welfare and Labor Committee.
Arkansas TEA Program Bi-Annual Report	Section 19 of Act 1567 of 1999		15 - 20	This bi-annual report is prepared and submitted to the Arkansas Transitional Employment Board to address the extent to which TEA participants receive supportive services, find employment, maintain employment and increase their long-term earning and employment prospects.
				98

STATE AGENCY PUBLICATIONS

Fiscal Year 2001

Act 1276 of 1999

AGENCY: DHS- DAS AGENCY # 710

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
Social Services Block Grant Comprehensive Services Program Plan	Public Law 97-35 Title XXIII Subtitle C Section 2004		300	Federal Regulations require a report on the intended use of Social Services Block Grant funds and that the report be made public

STATE AGENCY PUBLICATIONS

Fiscal Year 2001

Act 1276 of 1999

AGENCY: DHS-Developmental Disabilities Services

AGENCY # 710-550

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
None				
				100

2001-2003 Biennium

Act 1276 of 1999

AGENCY: Department of Human Services-Division of State Services for the Blind **AGENCY #** 710-650

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
NONE				
				101

STATE AGENCY PUBLICATIONS

Fiscal Year 2001

Act 1276 of 1999

AGENCY: Department of Human Services\Division of Volunteerism

AGENCY #710

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
NOT APPLICABLE				
				NOT APPLICABLE

STATE AGENCY PUBLICATIONS

Fiscal Year 2001

Act 1276 of 1999

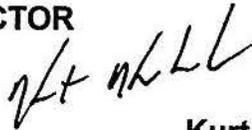
AGENCY:DHS - Division of Youth Services

AGENCY # 710

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
Department of Human Services Division of Youth Services Quarterly Performance Report	Act 1222 of 1995		100	This report is continued to be in compliance with Act 1222 of 1995.
Department of Human Services Division of Youth Services Arkansas Child Welfare Report Card	Act 1222 of 1995		100	This report is continued to be in compliance with Act 1222 of 1995.
Three Year State Plan (JJDP) (Juvenile Justice Delinquency Prevention)	Federal Mandate JJDP Prevention Act of 1974		150	This report is continued to be in compliance with the federally mandated Juvenile Justice Delinquency Prevention Act of 1974.
ACJJ Annual Report to the Governor (JJDP)	Federal Mandate JJDP Prevention Act of 1974		1500	This report is continued to be in compliance with the federally mandated Juvenile Justice Delinquency Prevention Act of 1974.
Categorical and Individual Progress Reports	Federal Mandate JJDP Prevention Act of 1974		100	This report is continued to be in compliance with the federally mandated Juvenile Justice Delinquency Prevention Act of 1974.

**ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
2001 - 2003**

The Director's Office has two change level requests in Regular Salaries and Personal Services Matching. The first change level indicates a negative appropriation level to offset an excess in the maximum line item appropriation request for this Unclassified Position. The second change level appropriation request is to change the title of an Unclassified Position to a more appropriate job title that actually reflects responsibilities of the position. The combined net appropriation request for Regular Salaries is \$87 in SFY 2002 and \$90 in SFY 2003. Personal Services Matching appropriation of \$17 in SFY 2002 and \$18 in SFY 2003 is also requested. No funding is requested for the change levels.

AGENCY Department of Human Services Director's Office	DIRECTOR  Kurt Knickrehm	AGENCY PROGRAM COMMENTARY BR 21	PAGE 104
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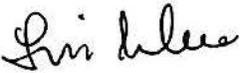
**ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
2001 - 2003**

The Office of Chief Counsel is funded from a mix of sources that include General Revenue, Federal Funds and Other sources. Federal and Other funding is determined by the Department's Cost Allocation Plan with Other funds from sources such as client fees, food stamp and overpayment collections.

The Base Level totals \$7,919,824 in FY02 and \$8,084,562 in FY03 with General Revenue of \$3,326,326 and \$3,395,516 respectively in FY02 and FY03.

The Office of Chief Counsel's total change level request is \$508,471 for FY02 and \$493,362 for FY03 respectively and includes the following:

- **Salaries and Personal Services Match** totaling \$337,116 in FY02 and \$345,183 in FY03 to provide for restoration of nine positions. Three of these positions will help establish a more manageable caseload for child welfare attorneys and the remaining will provide flexibility in staffing needs during the biennium.
- **Capital Outlay** totaling \$75,800 in FY02 and \$52,500 in FY03 to purchase computer equipment and furniture for three additional attorneys and to replace worn and/or obsolete computers and furniture/equipment during the biennium.
- **Operating Expenses** totaling \$9,980 in FY02 and \$7,980 in FY03 to cover expenses related to three additional attorneys.
- **Conference Fees and Travel** totaling \$3,530 in FY02 and FY03 to provide for training of three additional attorneys.
- **Career Ladder Incentive Program** totaling \$47,376 in FY02 and \$48,600 in FY03 for sixty-seven positions (67) to be added to the Career Ladder Incentive Program as CLIP I positions.
- **Reclassification** totaling \$34,669 in FY02 and \$35,569 in FY03 to increase the maximum line item salaries of four (4) grade 99, Assistant Deputy Director level, positions.

AGENCY Department of Human Services Office of Chief Counsel	DIRECTOR 	AGENCY PROGRAM COMMENTARY BR21	PAGE 105
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**ARKANSAS BUDGET SYSTEM
DEPARTMENT APPROPRIATION SUMMARY**

AGENCY TITLE DHS - Director's Office		1999-01 Expenditures				2001-03 Biennium Request				2001-03 Executive Recommendation			
Appropriations		Actual	No. of	Budgeted	No. of	Year 1	No. of	Year 2	No. of	Year 1	No. of	Year 2	No. of
Code	Name	1999-00	Pos.	2000-01	Pos.	2001-02	Pos.	2002-03	Pos.	2001-02	Pos.	2002-03	Pos.
868	Administration-Director	\$7,601,310	167	\$8,484,667	159	\$9,231,948	168	\$9,397,442	168	\$9,106,504	166	\$9,268,900	166
982	Inter-Divisional Programs	290,031	0	467,365	0	467,365	0	467,365	0	467,365	0	467,365	0
TOTALS		\$7,891,341	167	\$8,952,032	159	\$9,699,313	168	\$9,864,807	168	\$9,573,869	166	\$9,736,265	166
Funding Sources			% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances													
General Revenues		3,460,738	43.9%	3,872,420	43.3%	3,952,577	43.0%	4,034,817	43.1%	3,952,577	43.0%	4,034,817	43.1%
Special Revenues													
Federal Funds		4,089,966	51.8%	4,830,918	54.0%	5,039,638	54.8%	5,137,974	54.8%	5,039,638	54.8%	5,137,974	54.8%
Const. & Fiscal Agency Fund													
State Central Services Fund													
Merit Adjustment Fund													
Cash Funds													
Various Program Support		340,637	4.3%	248,694	2.8%	197,613	2.2%	197,613	2.1%	197,613	2.2%	197,613	2.1%
Total Funding		7,891,341	100.0%	8,952,032	100.0%	9,189,828	100.0%	9,370,404	100.0%	9,189,828	100.0%	9,370,404	100.0%
Excess Appro./ (Funding)						509,485		494,403		384,041		365,861	
TOTAL		\$7,891,341		\$8,952,032		\$9,699,313		\$9,864,807		\$9,573,869		\$9,736,265	
DEPARTMENT Department of Human Services Director's Office/Office of Chief Counsel				DIRECTOR KURT KNICKREHM				DEPARTMENT APPROPRIATION SUMMARY BR 40					

**ARKANSAS BUDGET SYSTEM
DEPARTMENT PROGRAM SUMMARY**

AGENCY TITLE	1999-01 Expenditures				2001-03 Biennium Request				2001-03 Executive Recommendation			
	Actual 1999-00	No. of Pos.	Budgeted 2000-01	No. of Pos.	Year 1 2001-02	No. of Pos.	Year 2 2002-03	No. of Pos.	Year 1 2001-02	No. of Pos.	Year 2 2002-03	No. of Pos.
DHS - Director's Office/Chief Counsel												
Administration - Director's Office	\$430,026	4	\$470,359	4	\$477,414	4	\$485,731	4	\$477,414	4	\$485,731	4
Deputy Director	266,373	4	316,787	4	325,520	4	333,787	4	324,506	4	332,746	4
Administration - Chief Counsel	574,345	8	644,849	7	756,624	8	741,642	8	749,217	8	734,043	8
Legal Operations	708,555	17	761,905	14	793,133	14	810,442	14	787,033	14	804,189	14
County Legal Operations	2,332,609	61	2,597,648	58	2,907,150	61	2,971,386	61	2,884,162	61	2,947,808	61
Fraud/Internal Affairs	781,893	22	961,946	21	1,038,036	23	1,059,362	23	981,156	21	1,001,153	21
Audit	1,785,533	34	1,968,143	34	2,103,645	36	2,147,921	36	2,095,904	36	2,139,979	36
Appeals and Fair Hearings	721,976	17	763,030	17	830,426	18	847,171	18	807,112	18	823,251	18
Inter-Divisional Programs	290,031	0	467,365	0	467,365	0	467,365	0	467,365	0	467,365	0
TOTALS	\$7,891,341	167	\$8,952,032	159	\$9,699,313	168	\$9,864,807	168	\$9,573,869	166	\$9,736,265	166
Funding Sources		% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances												
General Revenues	3,460,738	43.9%	3,872,420	43.3%	3,952,577	43.0%	4,034,817	43.1%	3,952,577	43.0%	4,034,817	43.1%
Special Revenues												
Federal Funds	4,089,966	51.8%	4,830,918	54.0%	5,039,638	54.8%	5,137,974	54.8%	5,039,638	54.8%	5,137,974	54.8%
Const. & Fiscal Agency Fund												
State Central Services Fund												
Merit Adjustment Fund												
Cash Funds												
DHS Cost Allocation	340,637	4.3%	248,694	2.8%	197,613	2.2%	197,613	2.1%	197,613	2.1%	197,613	2.1%
Total Funding	7,891,341	100.0%	8,952,032	100.0%	9,189,828	100.0%	9,370,404	100.0%	9,189,828	99.9%	9,370,404	100.0%
Excess Appro. / (Funding)					509,485		494,403		384,041		365,861	
TOTAL	\$7,891,341		\$8,952,032		\$9,699,313		\$9,864,807		\$9,573,869		\$9,736,265	
DEPARTMENT	DIRECTOR				DEPARTMENT PROGRAM SUMMARY							
Department of Human Services	KURT KNICKREHM				BR 22							
Director's Office/Office of Chief Counsel												

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

Act 348 of 1985 delegated administrative authority for the entire Department of Human Services to the Office of the Director. According to ACA §25-10-102, the Department operates under an integrated service delivery system provided by eleven divisions in addition to the Director's Office that includes the Office of Chief Counsel. Both the Director and Chief Counsel operate from the same appropriation but are given separate allocations. The DHS Director is responsible for establishing Departmental policy to carry out Executive Directives, federal and state legislative mandates and coordination of services across Division lines when individuals and families are provided services by multiple programs. Arkansas Code Annotated §20-76-201 delineates the powers and duties of the Department of Human Services.

The Mission of the Department is "To provide quality services, within available resources, which enable people to maximize their potential and to increase their abilities; preserve and enhance human dignity and worth; and prevent or reduce the need for services."

The Office of the Director has a total of 8 budgeted positions. The Office of Chief Counsel has 151 budgeted positions and provides legal, investigative, and administrative hearing services and internal audit functions to the various Divisions and Offices within the Department of Human Services. There are five (5) areas of responsibility with OCC and a brief description follows:

- Legal Operations - litigation pertaining to delivery of services, program administration, personnel, civil rights and overpayment collections
- County Legal Operations - legal support services in all 75 counties primarily in the areas of child welfare and adult protective services. Currently attorneys are physically located in 18 county offices.
- Fraud Investigation - Medicaid, food stamp and child nutrition with referrals for prosecution as necessary and appropriate and also includes coordination of investigations with law enforcement agencies with regard to food stamp trafficking.
- Appeals and Hearing - includes all categories of Medicaid, TANF, Child Maltreatment and employee grievances.
- Audit - conducts performance, compliance and financial audits with follow up monitoring. The area is also responsible for development of audit requirements and guidelines.

The Director's Office/Office of Chief Counsel are funded from a mix of sources that include General Revenue, Federal, and Other funds. Federal and Other funding is determined by the Department Cost Allocation Plan. Other funds are sources such as client fees, Food Stamp and overpayment collections.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: DHS Director's Office Code: 710	Name: Administration - Director Code: 868	Name: Administrative Paying Code: PWP	BR20	108

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

Total Appropriation authority requested is \$9,231,038 in FY02 and \$9,397,442 in FY03. Base Level includes a payplan increase of 2.6% each year over the FY01 fiscal year salary levels for all incumbents plus appropriate Personal Services Matching costs. Base level positions which were authorized by the 82nd General Assembly for the Career ladder Incentive Program (CLIP) are reflected at the maximum authorized classification with additional appropriation only and in accordance with CLIP guidelines. Change Level Requests include the following:

- A Three Tiered Salary Pay Plan for unclassified positions below the Division Director level has been submitted by the Department to better align job duties, complexities and responsibilities of the job to a commensurate salary level. Additional appropriation is requested to accommodate the line item maximum for each of these positions. There are six (6) positions within the Director's Office/Office of Chief Counsel to which this request applies – one DHS Chief Deputy Attorney; one National Service Specialist; one DHS Program Manager; two DHS Attorney Supervisor and one DHS Audit/Fiscal Review Manager.
- Restoration of nine (9) positions in the Office of Chief Counsel
 - 3 Attorney positions for the management of work with the child welfare caseloads
 - 3 Auditor positions for follow up work to Legislative and DHS Internal Audits
 - 1 Legal Secretary to provide necessary clerical support in Appeals and Hearings
 - 1 Social Service Investigator and 1 Secretary I to provide for flexibility in staffing needs in the Fraud/Internal Affairs
- Changes that would provide support for the 3 Attorney positions requested to be restored are also included in the biennium request. These changes include Operating Expenses to establish the offices for the Attorney positions to include such items as general office supplies and computer software, business travel necessary for representing children's issues; Conference Fees for training and continuing education as well as Capital Outlay for the purchase of necessary office furniture, desktop computers and offices machines.
- Additional Capital Outlay is requested to replace worn and obsolete computer equipment throughout the office.
- Additional positions added to the Career Ladder Incentive Program

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: DHS Director's Office Code: 710	Name: Administration - Director Code: 868	Name: Administrative Paying Code: PWP	BR20	109

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

The Executive Recommendation provides for Agency Request for Appropriation in Operating Expenses, Conference Fees and Travel as well as Capital Outlay; the restoration of 3 Attorney positions, 3 Auditor positions and 1 Legal Secretary in Appeals and Hearings as well as various positions added to the Career Ladder Incentive Program.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: DHS Director's Office Code: 710	Name: Administration - Director Code: 868	Name: Administrative Paying Code: PWP	BR20	110

CHARACTER TITLE	-----EXPENDITURES-----			00-01			-----01-02 FISCAL YEAR-----			-----02-03 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	99-00	00-01	AUTHORIZED	BASE	CHANGE	TOTAL	BASE	CHANGE	TOTAL	EXECUTIVE		LEGISLATIVE				
	ACTUAL	BUDGETED	APPRO							01-02	02-03	01-02	02-03			
REGULAR SALARIES	5,138,816	5,653,426	6,323,017	5,887,317	333,986	6,221,303	6,040,376	342,669	6,383,045	6,119,866	6,278,968					
NUMBER OF POSITIONS	167	159	169	159	9	168	159	9	168	166	166					
EXTRA HELP	55,766	138,124	139,308	138,124	0	138,124	138,124	0	138,124	138,124	138,124					
NUMBER OF POSITIONS	5	5	5	5	0	5	5	0	5	5	5					
PERSONAL SERV MATCHING	1,369,190	1,507,689	1,804,232	1,526,594	86,189	1,612,783	1,554,111	87,724	1,641,835	1,588,776	1,617,370					
OPERATING EXPENSES	919,280	1,052,278	1,073,043	1,052,278	9,980	1,062,258	1,052,278	7,980	1,060,258	1,062,258	1,060,258					
CONF FEES & TRAVEL	66,618	88,750	92,806	88,750	3,530	92,280	88,750	3,530	92,280	92,280	92,280					
PROF FEES & SERVICES	471	11,000	48,300	11,000	0	11,000	11,000	0	11,000	11,000	11,000					
CAPITAL OUTLAY	36,689	15,000	0	0	75,800	75,800	0	52,500	52,500	75,800	52,500					
DATA PROCESSING SERVICES	14,480	18,400	18,400	18,400	0	18,400	18,400	0	18,400	18,400	18,400					
TOTAL	7,601,310	8,484,667	9,499,106	8,722,463	509,485	9,231,948	8,903,039	494,403	9,397,442	9,106,504	9,268,900					
PROPOSED FUNDING SOURCES			*****													
FUND BALANCES			*****													
GENERAL REVENUES	3,170,707	3,405,055	*****	3,485,212		3,485,212	3,567,452		3,567,452	3,485,212	3,567,452					
SPECIAL REVENUES			*****													
FEDERAL FUNDS	4,089,966	4,830,918	*****	5,039,638		5,039,638	5,137,974		5,137,974	5,039,638	5,137,974					
STATE CENTRAL SERVICES FUND			*****													
NON-REVENUE RECEIPTS			*****													
CASH FUNDS			*****													
COST ALLOCATION	340,637	248,694	*****	197,613		197,613	197,613		197,613	197,613	197,613					
TOTAL FUNDING	7,601,310	8,484,667	*****	8,722,463		8,722,463	8,903,039		8,903,039	8,722,463	8,903,039					
EXCESS APPRO/ (FUNDING)			*****		509,485	509,485		494,403	494,403	384,041	365,861					
TOTAL	7,601,310	8,484,667	*****	8,722,463	509,485	9,231,948	8,903,039	494,403	9,397,442	9,106,504	9,268,900					

DEPT 019 DEPARTMENT OF HUMAN SERVICES
 AGY 710 DEPARTMENT OF HUMAN SERVICES
 APPRO 868 ADMINISTRATION - DIRECTOR
 FUND PWP DHS-(710)ADMIN PAYING

APPROPRIATION SUMMARY

LINE ITEMS IN WHICH ACTUAL OR BUDGETED AMOUNTS EXCEED THE AUTHORIZED LEVELS HAVE BEEN INCREASED THROUGH THE TRANSFER AUTHORITY GRANTED TO THE DEPARTMENT IN SECTION 84 OF ACT 1537 OF 1999.

BR 215

PROGRAM/SERVICE INFORMATION LIST
RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		2001 - 03 BIENNIUM REQUESTS						RECOMMENDATIONS					
					ACTUAL	BUDGETED	FY 2001 - 02		FY 2002 - 03		EXECUTIVE		LEGISLATIVE					
					99-00	00-01	REQUEST	REQUEST	2001-02	2002-03	2001-02	2002-03						
001		PWP	710 868 150 01 CHIEF COUNSEL	C08			72,800 0			50,500 0				72,800	50,500			
<p>This request is for Capital Outlay of \$70,800 in FY02 and \$50,500 in FY03 and related M&O costs of \$2000 in FY02 to provide the Office with the ability to purchase new computer equipment for three additional attorneys and to replace worn and/or obsolete computer equipment during the biennium.</p> <p align="right"> <u>2002</u> <u>2003</u> Unfunded Appropriation \$72,800 \$50,500 </p>																		
001		PWP	710 868 150 03 COUNTY LEGAL OPERATIONS	C01			164,014 3			167,797 3				164,014 3	167,797 3			
<p>This request is for the restoration of three attorney positions (Grade 24). These positions are critical for establishing a more manageable caseload for the child welfare attorneys in this Office. Also requested is appropriation to support the maintenance and operation as well as training costs for this staff during the biennium.</p> <p align="right"> <u>2002</u> <u>2003</u> Unfunded Appropriation \$164,014 \$167,797 </p>																		
001		PWP	710 868 150 04 FRAUD/INTERNAL AFFAIRS	C03			50,352 2			51,507 2								
<p>This request is for the restoration of one Social Service Investigator II (Grade 18) and one Secretary I (Grade 11). This will provide flexibility in staffing needs during the biennium. This request is for appropriation only. No General Revenue funding is being requested.</p> <p align="right"> <u>2002</u> <u>2003</u> Unfunded Appropriation \$50,352 \$51,507 </p>																		

DEPT 019 DEPARTMENT OF HUMAN SERVICES
 AGY 710 DEPARTMENT OF HUMAN SERVICES
 APPRO 868 ADMINISTRATION - DIRECTOR
 FUND PWP DHS-(710)ADMIN PAYING

RANK BY APPROPRIATION
 BR 264

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		2001 - 03 BIENNIUM REQUESTS		RECOMMENDATIONS										
					ACTUAL 99-00	BUDGETED 00-01	FY 2001 - 02 REQUEST	FY 2002 - 03 REQUEST	EXECUTIVE		LEGISLATIVE								
001		PWP	710 868 150 05 AUDIT	C03			70,312 2		71,986 2			70,312 2		71,986 2					
<p>This request is for the restoration of two Junior Auditor positions (Grade 20). This will provide flexibility in staffing needs during the biennium. This request is for appropriation only. No General Revenue funding is being requested.</p>																			
										2002	2003								
										Unfunded Appropriation	\$70,312	\$71,986							
001		PWP	710 868 150 06 APPEALS AND FAIR HEARINGS	C03			26,742 1		27,360 1			26,742 1		27,360 1					
<p>This request is for the restoration of one Legal Secretary (Grade 14) position. This position is necessary as additional clerical support to the appeals and hearings process. This request is for appropriation only. No General Revenue funding is being requested.</p>																			
										2002	2003								
										Unfunded Appropriation	\$26,742	\$27,360							
002		PWP	710 868 150 01 CHIEF COUNSEL	C03			35,156 1		35,993 1			35,156 1		35,993 1					
<p>This request is for the restoration of one Senior Auditor position (Grade 21). This will provide flexibility in staffing needs during the biennium. This request if for appropriation only. No General Revenue is being requested.</p>																			
										2002	2003								
										Unfunded Appropriation	\$35,156	\$35,993							

DEPT 019 DEPARTMENT OF HUMAN SERVICES
 AGY 710 DEPARTMENT OF HUMAN SERVICES
 APPRO 868 ADMINISTRATION - DIRECTOR
 FUND PWP DHS-(710)ADMIN PAYING

RANK BY APPROPRIATION
 BR 264

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	2001 - 03 BIENNIUM REQUESTS				RECOMMENDATIONS										
					EXPENDITURES		FY 2001 - 02		FY 2002 - 03		EXECUTIVE		LEGISLATIVE						
					ACTUAL	BUDGETED	REQUEST	REQUEST	2001-02	2002-03	2001-02	2002-03							
					99-00	00-01													
002		PWP	710 868 150 03 COUNTY LEGAL OPERATIONS	C08			2,050 0			2,050 0				2,050	2,050				
<p>This request is for maintenance and operation costs related to information technology capabilities in support of three additional attorneys.</p> <p style="text-align: right;"> <u>2002</u> <u>2003</u> Unfunded Appropriation \$ 2,050 \$ 2,050 </p>																			
003		PWP	710 868 150 01 CHIEF COUNSEL	C02			5,000 0			2,000 0				5,000	2,000				
<p>This request is for Capital Outlay of \$5,000 in FY02 and \$2,000 in FY03 to provide for the purchase of new furniture and equipment for three additional attorneys and for the replacement of worn and/or obsolete furniture and equipment during the biennium.</p> <p style="text-align: right;"> <u>2002</u> <u>2003</u> Unfunded Appropriation \$ 5,000 \$ 2,000 </p>																			
004		PWP	710 868 150 01 CHIEF COUNSEL	C09			0 0			0 0									
<p>This request is to add positions to CLIP I of the Career Ladder Incentive Program.</p> <p style="text-align: right;"> <u>2002</u> <u>2003</u> Unfunded Appropriation \$ 0 \$ 0 </p>																			

DEPT 019 DEPARTMENT OF HUMAN SERVICES
 AGY 710 DEPARTMENT OF HUMAN SERVICES
 APPRO 868 ADMINISTRATION - DIRECTOR
 FUND PWP DHS-(710)ADMIN PAYING

RANK BY APPROPRIATION
 BR 264

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----2001 - 03 BIENNIIUM REQUESTS-----						-----R E C O M M E N D A T I O N S-----					
					---ACTUAL---	---BUDGETED---	-----FY 2001 - 02-----			-----FY 2002 - 03-----			-----EXECUTIVE-----		-----LEGISLATIVE-----			
					99-00	00-01	-----REQUEST-----			-----REQUEST-----			2001-02	2002-03	2001-02	2002-03		
004		PWP	710 868 150 02 LEGAL OPERATIONS	C09			8,135	0			8,343	0						
<p>This request is to add positions to CLIP I of the Career Ladder Incentive Program.</p> <p style="text-align: right;"> <u>2002</u> <u>2003</u> Unfunded Appropriation \$8,135 \$8,343 </p>																		
004		PWP	710 868 150 03 COUNTY LEGAL OPERATIONS	C09			19,074	0			19,563	0						
<p>This request is to add positions to CLIP I of the Career Ladder Incentive Program.</p> <p style="text-align: right;"> <u>2002</u> <u>2003</u> Unfunded Appropriation \$19,074 \$19,563 </p>																		
004		PWP	710 868 150 04 FRAUD/INTERNAL AFFAIRS	C09			6,528	0			6,702	0						
<p>This request is to add positions to CLIP I of the Career Ladder Incentive Program.</p> <p style="text-align: right;"> <u>2002</u> <u>2003</u> Unfunded Appropriation \$6,528 \$6,702 </p>																		

DEPT 019 DEPARTMENT OF HUMAN SERVICES
 AGY 710 DEPARTMENT OF HUMAN SERVICES
 APPRO 868 ADMINISTRATION - DIRECTOR
 FUND PWP DHS-(710)ADMIN PAYING

RANK BY APPROPRIATION
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PROGRAM/SERVICE INFORMATION LIST
RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		2001 - 03 BIENNIUM REQUESTS				RECOMMENDATIONS								
					ACTUAL 99-00	BUDGETED 00-01	FY 2001 - 02 REQUEST		FY 2002 - 03 REQUEST		EXECUTIVE		LEGISLATIVE						
004		PWP	710 868 150 05 AUDIT	C09				0				0							
<p>This request is to add positions to CLIP I of the Career Ladder Incentive Program.</p> <p style="text-align: right;"> <u>2002</u> <u>2003</u> Unfunded Appropriation \$ 0 \$ 0 </p>																			
004		PWP	710 868 150 06 APPEALS AND FAIR HEARINGS	C09			13,639	0				13,992	0						
<p>This request is to add positions to CLIP I of the Career Ladder Incentive Program.</p> <p style="text-align: right;"> <u>2002</u> <u>2003</u> Unfunded Appropriation \$13,639 \$13,992 </p>																			
005		PWP	710 868 150 01 CHIEF COUNSEL	C10			8,121	0				8,331	0						
<p>This request is to increase the maximum line item salary for a grade 99, Assistant Deputy Director level position in both years of the biennium.</p> <p style="text-align: right;"> <u>2002</u> <u>2003</u> Unfunded Appropriation \$8,121 \$8,331 </p>																			

DEPT 019 DEPARTMENT OF HUMAN SERVICES
 AGY 710 DEPARTMENT OF HUMAN SERVICES
 APPRO 868 ADMINISTRATION - DIRECTOR

RANK BY APPROPRIATION

BR 264

FUND PWP DHS-(710)ADMIN PAYING

ARKANSAS BUDGET SYSTEM
PROGRAM/SERVICE INFORMATION LIST
RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----2001 - 03 BIENNIIUM REQUESTS-----				-----R E C O M M E N D A T I O N S-----									
					-----EXPENDITURES-----		-----FY 2001 - 02-----		-----FY 2002 - 03-----		-----EXECUTIVE-----		-----LEGISLATIVE-----					
					-----ACTUAL-----	-----BUDGETED-----	-----REQUEST-----	-----REQUEST-----	2001-02	2002-03	2001-02	2002-03						
					99-00	00-01												
005		PWP	710 868 150 03 COUNTY LEGAL OPERATIONS	C10			8,121 0			8,331 0								
<p>This request is to increase the maximum line item salary for a grade 99, Assistant Deputy Director level position in both years of the biennium.</p>																		
										2002	2003							
										Unfunded Appropriation	\$8,121	\$8,331						
005		PWP	710 868 150 05 AUDIT	C10			8,119 0			8,329 0								
<p>This request is to increase the maximum line item salary for a grade 99, Assistant Deputy Director level position in both years of the biennium.</p>																		
										2002	2003							
										Unfunded Appropriation	\$8,119	\$8,329						
005		PWP	710 868 150 06 APPEALS AND FAIR HEARINGS	C10			10,308 0			10,578 0								
<p>This request is to increase the maximum line item salary for a grade 99, Assistant Deputy Director level position in both years of the biennium.</p>																		
										2002	2003							
										Unfunded Appropriation	\$10,308	\$10,578						

DEPT 019 DEPARTMENT OF HUMAN SERVICES
AGY 710 DEPARTMENT OF HUMAN SERVICES
APPRO 868 ADMINISTRATION - DIRECTOR
FUND PWP DHS-(710)ADMIN PAYING

RANK BY APPROPRIATION
BR 264

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

The DHS Interdivisional Program Appropriation funds integrated services and programs for individuals with complex needs requiring the combined efforts of multiple DHS Divisions. The programs/services are for individualized "wrap-around" services (e.g. respite care, in-home assistance, out of home support, etc.) to supplement and enhance available program options. This appropriation is 100% General Revenue funded. The Division of Developmental Disabilities Services (DDS) staff coordinates the provision of services to ensure that those individuals who have needs that cross divisional lines receive services when they do not meet one agency eligibility definition for service. The Agency requests that this appropriation be administered by DDS so that the services currently being provided will continue. The Base Level is \$467,365 and represents the Agency request for each year of the biennium.

The Executive Recommendation provides for the Agency Request and concurs with the request for the administration of this appropriation to be assigned to the Division of Developmental Disabilities Services.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name: DHS - Director's Office Code: 710	Name: Director's Office Inter-Divisional Programs Code: 982	Name: DHS Administrative Code: DAS	BUDGET REQUEST BR20	119

ARKANSAS BUDGET SYSTEM

01 02 03 04 05 06 07 08 09 10 11 12 13 14

CHARACTER TITLE	-----EXPENDITURES-----			-----01-02 FISCAL YEAR-----			-----02-03 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	99-00	00-01	00-01	CHANGE		TOTAL	CHANGE		TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO	BASE	LEVEL	REQUEST	BASE	LEVEL	REQUEST	01-02	02-03	01-02	02-03
GRANTS/AIDS	290,031	467,365	467,365	467,365	0	467,365	467,365	0	467,365	467,365	467,365		
TOTAL	290,031	467,365	467,365	467,365	0	467,365	467,365	0	467,365	467,365	467,365		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES			*****										
GENERAL REVENUES	290,031	467,365	*****	467,365		467,365	467,365		467,365	467,365	467,365		
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
OTHER			*****										
TOTAL FUNDING	290,031	467,365	*****	467,365		467,365	467,365		467,365	467,365	467,365		
EXCESS APPRO/ (FUNDING)			*****										
TOTAL	290,031	467,365	*****	467,365		467,365	467,365		467,365	467,365	467,365		

DEPT 019 DEPARTMENT OF HUMAN SERVICES
 AGY 710 DEPARTMENT OF HUMAN SERVICES
 APPRO 982 ADMIN SVS -- DIRECTOR'S OFFICE -- INTER-DIVISIONAL PROG
 FUND DAS DHS-(710)ADMINISTRATIVE

APPROPRIATION SUMMARY

BR 215