

# DAH - OLD STATE HOUSE COMMISSION

## Enabling Laws

Act 233 of 2012  
A.C.A. §13-7-201 et seq.

## History and Organization

### **History and Organization**

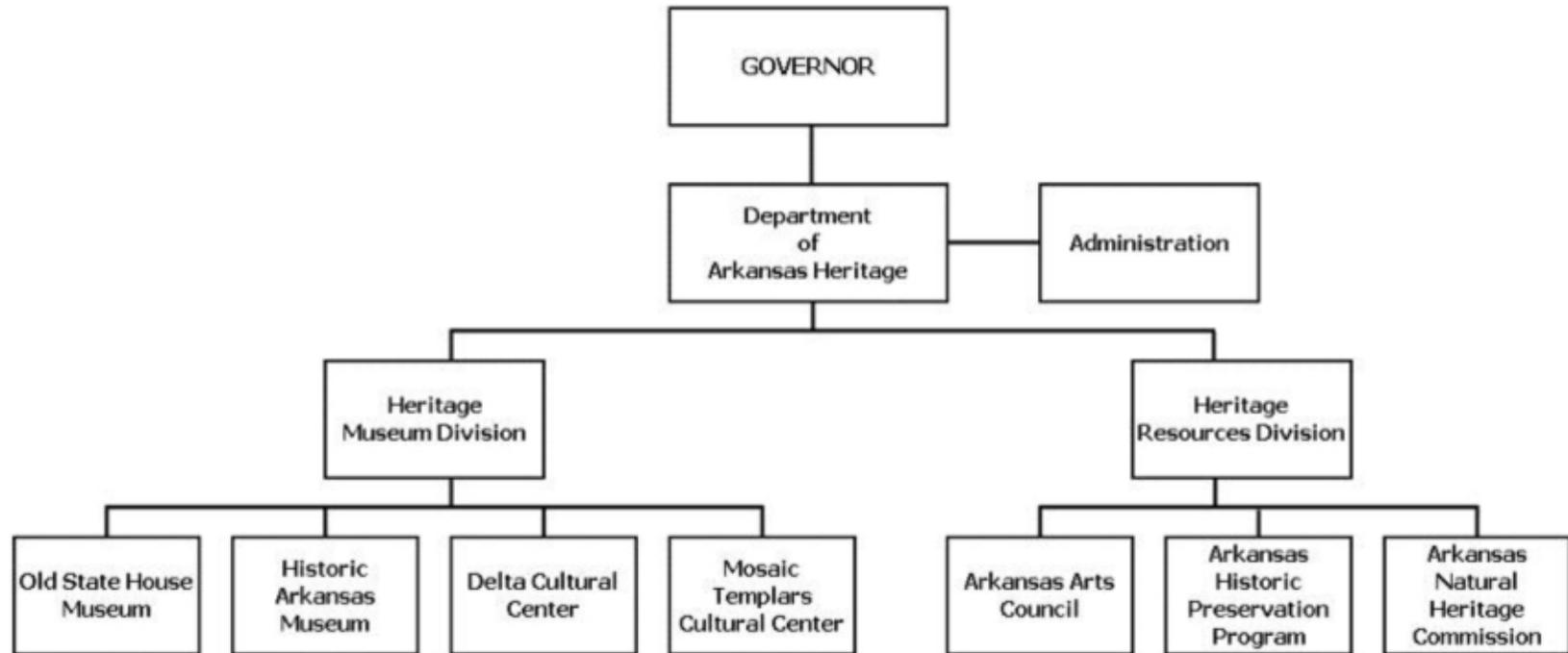
The Arkansas Commemorative Commission was created by Act 156 of 1947, which required restoration and management of historic sites and objects for the benefit of the public, and public educational services related to the historic holdings. The Commission restored the Old State House and opened it in 1951 as a museum of Arkansas history. Trapnall Hall was donated to the State in 1974. It is administered as the Governor's Reception Hall and is a rental facility. In 1975, the Arkansas Commemorative Commission became a division of DAH. Act 68 of 2001 changed the name of the Arkansas Commemorative Commission to the Old State House Commission.

The Old State House is accredited by the American Association of Museums and provides a full complement of educational programs and interpretive exhibits on Arkansas history. Special emphasis is given the period 1836-1911, the historic Old State House and Arkansas state government. Current exhibits include: Arkansas/Arkansaw: A State and its Reputation, Battle Colors of Arkansas featuring the museum's collection of Civil War battle flags and Pillars of Power that presents the history of the Old State House. The museum has a large collection of artifacts that are representative of the State's history. These objects are periodically displayed through special exhibits and include items such as quilts by Black Arkansans, Arkansas political memorabilia and Civil War battle flags.

The museum offers a variety of programs to accommodate a diverse audience. Opportunities for school groups include on-site tours and programs, outreach programs, and resource materials like publications and loan boxes. The staff works extensively with the DAH Education Coordinator and the Department of Education to develop curriculum guides and resource materials for classroom teachers that correlate to museum exhibits and museum programs. Ongoing youth programs offered throughout the year for children include: Sleepovers, Summer Fun enrichment programs that highlight local and state history, and seasonal events like the Victorian Valentine Fair and Holiday Open House. The museum offers numerous programs for adults that reflect both temporary and permanent exhibits, including scholarly seminars, gallery talks, and special events like concerts and book signings.

**Advisory Board or Commission:**

The Old State House Commission, a statewide board of nine members appointed by the Governor, sets policy for the Old State House, Trapnall Hall, and the preservation restriction program. It determines major goals and objectives for each of its programs, delegates certain functions to the staff through the director of the commission, and considers the addition of new programs and alterations to existing programs under its statutory jurisdiction. The commission considers long-range plans, activities, and budgets. Board members represent all four congressional districts, with three at-large members, and are appointed by the Governor for nine-year terms.



## Agency Commentary

See Agency Commentary in DAH - Central Administration.

## Audit Findings

DIVISION OF LEGISLATIVE AUDIT  
AUDIT OF :  
DEPARTMENT OF ARKANSAS HERITAGE  
FOR THE YEAR ENDED JUNE 30, 2011

Findings

Recommendations

Audit findings are reported under DAH-Central Administration.

## State Contracts Over \$25,000 Awarded To Minority Owned Businesses Fiscal Year 2012

None

## Employment Summary

	Male	Female	Total	%
White Employees	10	8	18	86 %
Black Employees	0	3	3	14 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			3	14 %
Total Employees			21	100 %

## Cash Fund Balance Description as of June 30, 2012

Fund Account	Balance	Type	Location
1010000	\$75,327	Checking	Metropolitan National Bank/Little Rock

### Statutory/Other Restrictions on use:

A.C.A. §13-7-205 provides authority to operate historic sites, buildings, and objects and the power to charge reasonable visitation fees and grant permits for the use of public land.

### Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §13-7-205 provides authority to operate historic sites, buildings, and objects and the power to charge reasonable visitation fees and grant permits for the use of public land.

### Revenue Receipts Cycle:

Funds are deposited in bank account on a daily basis.

### Fund Balance Utilization:

Funds are used for inventory restocking and general Museum Store or museum expenses.

## Publications

### A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Annual Report	A.C.A. §13-7-203(f)	Y	N	1	Statutory Requirement

# Department Appropriation Summary

## Historical Data

## Agency Request and Executive Recommendation

Appropriation	2011-2012		2012-2013		2012-2013		2013-2014						2014-2015					
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
2JG Old State House - Cash in Treasury	53,702	0	204,613	0	204,625	0	204,625	0	204,625	0	204,625	0	204,625	0	204,625	0	204,625	0
492 Old State House - Operations	1,366,854	22	1,321,508	22	1,368,525	22	1,327,811	22	1,347,811	22	1,337,811	22	1,328,664	22	1,348,664	22	1,338,664	22
C16 Old State House - Bank Charges Fund	3,939	0	5,060	0	5,060	0	5,060	0	5,060	0	5,060	0	5,060	0	5,060	0	5,060	0
<b>Total</b>	<b>1,424,495</b>	<b>22</b>	<b>1,531,181</b>	<b>22</b>	<b>1,578,210</b>	<b>22</b>	<b>1,537,496</b>	<b>22</b>	<b>1,557,496</b>	<b>22</b>	<b>1,547,496</b>	<b>22</b>	<b>1,538,349</b>	<b>22</b>	<b>1,558,349</b>	<b>22</b>	<b>1,548,349</b>	<b>22</b>

Funding Sources		%		%		%		%		%		%		%		%		
Fund Balance 4000005	255,717	14.5	343,327	19.7			212,710	12.7	212,710	12.6	212,710	12.7	133,025	7.9	133,025	7.8	133,025	7.8
General Revenue 4000010	1,347,030	76.2	1,321,508	75.8			1,327,811	79.5	1,347,811	79.7	1,337,811	79.6	1,328,664	78.7	1,348,664	79.0	1,338,664	78.9
Cash Fund 4000045	145,251	8.2	79,056	4.5			130,000	7.8	130,000	7.7	130,000	7.7	225,863	13.4	225,863	13.2	225,863	13.3
DFA Motor Vehicle Acquisition 4000184	19,262	1.1	0	0.0			0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
M & R Sales 4000340	562	0.0	0	0.0			0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
<b>Total Funds</b>	<b>1,767,822</b>	<b>100.0</b>	<b>1,743,891</b>	<b>100.0</b>			<b>1,670,521</b>	<b>100.0</b>	<b>1,690,521</b>	<b>100.0</b>	<b>1,680,521</b>	<b>100.0</b>	<b>1,687,552</b>	<b>100.0</b>	<b>1,707,552</b>	<b>100.0</b>	<b>1,697,552</b>	<b>100.0</b>
Excess Appropriation/(Funding)	(343,327)		(212,710)				(133,025)		(133,025)		(133,025)		(149,203)		(149,203)		(149,203)	
<b>Grand Total</b>	<b>1,424,495</b>		<b>1,531,181</b>				<b>1,537,496</b>		<b>1,557,496</b>		<b>1,547,496</b>		<b>1,538,349</b>		<b>1,558,349</b>		<b>1,548,349</b>	

## Agency Position Usage Report

FY2010 - 2011						FY2011 - 2012						FY2012 - 2013					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
22	21	1	22	0	4.55 %	22	21	1	22	0	4.55 %	22	21	1	22	0	4.55 %

## **Analysis of Budget Request**

**Appropriation:** 2JG - Old State House - Cash in Treasury

**Funding Sources:** NNH - Old State House Cash

This cash appropriation is used to supplement the operating expenses for the Agency's programs and activities. Funding consists of rental receipts, donations, interest income and gift shop sales for the Old Statehouse and Trapnall Hall.

The Agency Base Level Request includes appropriation of \$204,625 each year with one (1) Extra Help position.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

## Appropriation Summary

**Appropriation:** 2JG - Old State House - Cash in Treasury

**Funding Sources:** NNH - Old State House Cash

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item		2011-2012	2012-2013	2012-2013	2013-2014			2014-2015		
		Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Extra Help	5010001	6,238	20,430	20,430	20,430	20,430	20,430	20,430	20,430	20,430
<b>#Extra Help</b>		<b>1</b>								
Personal Services Matching	5010003	492	1,563	1,575	1,575	1,575	1,575	1,575	1,575	1,575
Operating Expenses	5020002	22,077	109,895	109,895	109,895	109,895	109,895	109,895	109,895	109,895
Conference & Travel Expenses	5050009	0	500	500	500	500	500	500	500	500
Professional Fees	5060010	4,050	12,225	12,225	12,225	12,225	12,225	12,225	12,225	12,225
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Resale (COGS)	5090017	20,845	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>53,702</b>	<b>204,613</b>	<b>204,625</b>						
<b>Funding Sources</b>										
Fund Balance	4000005	185,794	268,000		113,387	113,387	113,387	8,762	8,762	8,762
Cash Fund	4000045	135,908	50,000		100,000	100,000	100,000	195,863	195,863	195,863
<b>Total Funding</b>		<b>321,702</b>	<b>318,000</b>		<b>213,387</b>	<b>213,387</b>	<b>213,387</b>	<b>204,625</b>	<b>204,625</b>	<b>204,625</b>
Excess Appropriation/(Funding)		(268,000)	(113,387)		(8,762)	(8,762)	(8,762)	0	0	0
<b>Grand Total</b>		<b>53,702</b>	<b>204,613</b>		<b>204,625</b>	<b>204,625</b>	<b>204,625</b>	<b>204,625</b>	<b>204,625</b>	<b>204,625</b>

## **Analysis of Budget Request**

**Appropriation:** 492 - Old State House - Operations

**Funding Sources:** HRA - Arkansas Heritage Fund

The Old Statehouse Commission administers the operation of the Old Statehouse and Trapnall Hall and is funded entirely by general revenue.

Base Level Regular Salaries and Personal Services Matching includes Career Service payments for eligible employees. Personal Services Matching also includes a \$20 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$410 per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases.

The Agency Base Level Request includes appropriation and general revenue funding of \$1,327,811 in FY14 and \$1,328,664 in FY15 with 22 regular positions and one (1) extra help position.

The Agency Change Level Request includes additional appropriation and general revenue funding of \$20,000 each year for Operating Expenses. This request provides for basic utility costs.

The Executive Recommendation provides for the Agency Request with the exception of appropriation and general revenue funding of \$10,000 each year.

## Appropriation Summary

**Appropriation:** 492 - Old State House - Operations

**Funding Sources:** HRA - Arkansas Heritage Fund

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2011-2012 Actual	2012-2013 Budget	2012-2013 Authorized	2013-2014			2014-2015		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	867,248	837,978	890,236	838,378	838,378	838,378	839,078	839,078	839,078
<b>#Positions</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>
Extra Help 5010001	54,826	54,902	54,902	54,902	54,902	54,902	54,902	54,902	54,902
<b>#Extra Help</b>	<b>6</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Personal Services Matching 5010003	292,315	290,594	284,316	296,497	296,497	296,497	296,650	296,650	296,650
Operating Expenses 5020002	131,985	138,034	139,071	138,034	158,034	148,034	138,034	158,034	148,034
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	20,480	0	0	0	0	0	0	0	0
<b>Total</b>	<b>1,366,854</b>	<b>1,321,508</b>	<b>1,368,525</b>	<b>1,327,811</b>	<b>1,347,811</b>	<b>1,337,811</b>	<b>1,328,664</b>	<b>1,348,664</b>	<b>1,338,664</b>
<b>Funding Sources</b>									
General Revenue 4000010	1,347,030	1,321,508		1,327,811	1,347,811	1,337,811	1,328,664	1,348,664	1,338,664
DFA Motor Vehicle Acquisition 4000184	19,262	0		0	0	0	0	0	0
M & R Sales 4000340	562	0		0	0	0	0	0	0
<b>Total Funding</b>	<b>1,366,854</b>	<b>1,321,508</b>		<b>1,327,811</b>	<b>1,347,811</b>	<b>1,337,811</b>	<b>1,328,664</b>	<b>1,348,664</b>	<b>1,338,664</b>
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
<b>Grand Total</b>	<b>1,366,854</b>	<b>1,321,508</b>		<b>1,327,811</b>	<b>1,347,811</b>	<b>1,337,811</b>	<b>1,328,664</b>	<b>1,348,664</b>	<b>1,338,664</b>

FY13 Budget amounts in Personal Services Matching exceed the authorized amount due to matching rate adjustments during the 2011-2013 Biennium.

## Change Level by Appropriation

**Appropriation:** 492 - Old State House - Operations  
**Funding Sources:** HRA - Arkansas Heritage Fund

### Agency Request

Change Level		2013-2014	Pos	Cumulative	% of BL	2014-2015	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>1,327,811</b>	<b>22</b>	<b>1,327,811</b>	<b>100.0</b>	<b>1,328,664</b>	<b>22</b>	<b>1,328,664</b>	<b>100.0</b>
C01	Existing Program	20,000	0	1,347,811	101.5	20,000	0	1,348,664	101.5

### Executive Recommendation

Change Level		2013-2014	Pos	Cumulative	% of BL	2014-2015	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>1,327,811</b>	<b>22</b>	<b>1,327,811</b>	<b>100.0</b>	<b>1,328,664</b>	<b>22</b>	<b>1,328,664</b>	<b>100.0</b>
C01	Existing Program	10,000	0	1,337,811	100.8	10,000	0	1,338,664	100.8

### Justification

C01	Arkansas's Old State House is the oldest standing state capitol west of the Mississippi River. It is listed on the National Register of Historic Places and is designated a National Historic Landmark. Since 1992 the Old State House has been accredited by the American Association of Museums. In order to fulfill its mission mandated obligation to provide educational programming to a statewide constituency and to preserve the historic structure, increases in appropriation and funding for basic utility costs are essential.
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## **Analysis of Budget Request**

**Appropriation:** C16 - Old State House - Bank Charges Fund

**Funding Sources:** 101 - Old State House Cash in Bank

This cash appropriation provides for the payment of bank charges, credit card charges and fees from gift shop sale revenues collected by the Old State House Museum.

The Agency Base Level Request includes appropriation of \$5,060 each year.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

## Appropriation Summary

**Appropriation:** C16 - Old State House - Bank Charges Fund

**Funding Sources:** 101 - Old State House Cash in Bank

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2011-2012 Actual	2012-2013 Budget	2012-2013 Authorized	2013-2014			2014-2015		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	3,939	5,060	5,060	5,060	5,060	5,060	5,060	5,060	5,060
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>3,939</b>	<b>5,060</b>	<b>5,060</b>	<b>5,060</b>	<b>5,060</b>	<b>5,060</b>	<b>5,060</b>	<b>5,060</b>	<b>5,060</b>
<b>Funding Sources</b>										
Fund Balance	4000005	69,923	75,327		99,323	99,323	99,323	124,263	124,263	124,263
Cash Fund	4000045	9,343	29,056		30,000	30,000	30,000	30,000	30,000	30,000
<b>Total Funding</b>		<b>79,266</b>	<b>104,383</b>		<b>129,323</b>	<b>129,323</b>	<b>129,323</b>	<b>154,263</b>	<b>154,263</b>	<b>154,263</b>
Excess Appropriation/(Funding)		(75,327)	(99,323)		(124,263)	(124,263)	(124,263)	(149,203)	(149,203)	(149,203)
<b>Grand Total</b>		<b>3,939</b>	<b>5,060</b>		<b>5,060</b>	<b>5,060</b>	<b>5,060</b>	<b>5,060</b>	<b>5,060</b>	<b>5,060</b>