

DAH - OLD STATE HOUSE COMMISSION

Enabling Laws

Act 793 of 2007
A.C.A. §13-7-201 et seq.

History and Organization

The Arkansas Commemorative Commission was created by Act 156 of 1947 that required restoration and management of historic sites and objects for the benefit of the public, and public educational services related to the historic holdings.

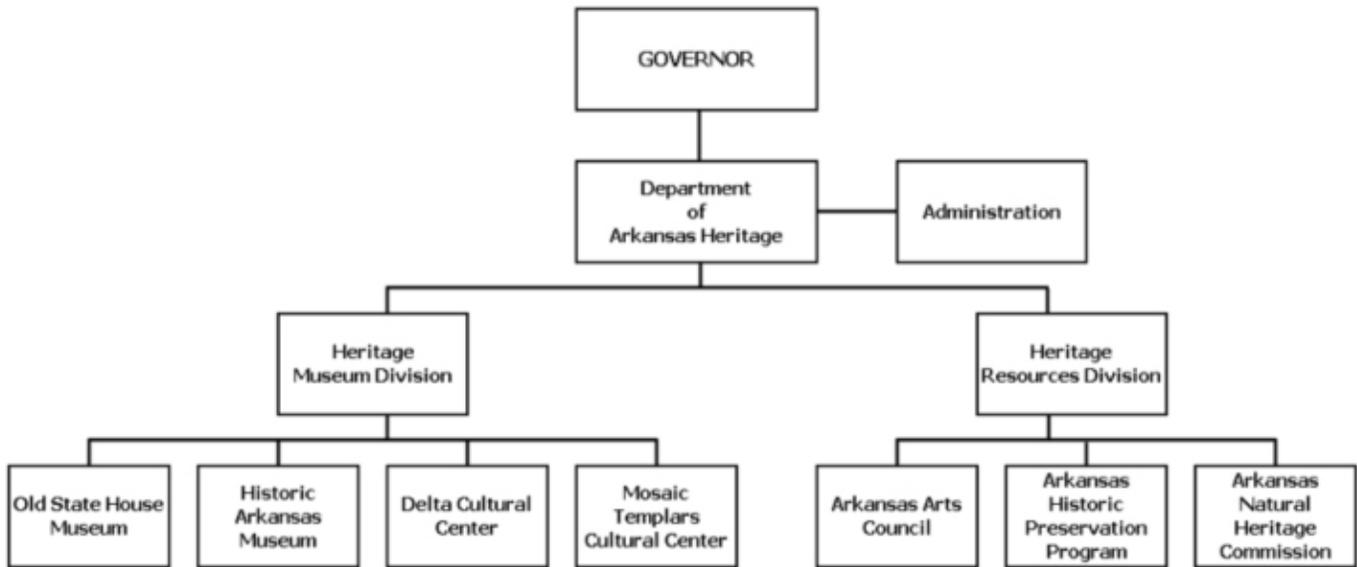
The Commission restored the Old State House and opened it in 1951 as a museum of Arkansas history. Trapnall Hall was donated to the State in 1974. It is administered as the Governor's Reception Hall and is a rental facility. In 1974, the Arkansas Commemorative Commission became a division of DAH. Act 68 of 2001 changed the name of the Arkansas Commemorative Commission to the Old State House Commission.

The Old State House is accredited by the American Association of Museums and provides a full complement of educational programs and interpretive exhibits on Arkansas's early statehood, 1836-1911. Current exhibits include: Sparkle and Twang: Marty Stuart's American Musical Odyssey, A Circus Hitched to a Tornado: Arkansas Politics in the 20th Century and Drawing On Arkansas Politics (an exhibit featuring the work of Arkansas political cartoonists). The museum has a large collection of artifacts that are representative of the State's history. These objects are periodically displayed through special exhibits and include items such as quilts by Black Arkansans, Arkansas political memorabilia and Civil War battle flags.

The museum offers a variety of programs to accommodate a diverse audience. Opportunities for school groups include on-site tours and programs, outreach programs, and resource materials like publications and loan boxes. The staff works extensively with the DAH Education Coordinator and the Department of Education to develop curriculum guides and resource materials for classroom teachers that correlate to museum exhibits and museum programs. Ongoing youth programs offered throughout the year for children include: Sleepovers, Summer Fun enrichment programs that highlight local and state history, and seasonal events like the Victorian Valentine Fair and Holiday Open House. The museum offers numerous programs for adults that reflect both temporary and permanent exhibits, including scholarly seminars, gallery talks, and special events like concerts and book signings.

Advisory Board or Commission

The Old State House Commission, a statewide board of nine members appointed by the Governor, sets policy for the Old State House, Trapnall Hall, and the preservation restriction program. It determines major goals and objectives for each of its programs, delegates certain functions to the staff through the director of the commission, and considers the addition of new programs and alterations to existing programs under its statutory jurisdiction. The commission considers long-range plans, activities, and budgets. Board members represent all four congressional districts, with three at-large members, and are appointed by the Governor for nine-year terms.



Agency Commentary

See Agency Commentary in DAH - Central Administration.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 DEPARTMENT OF ARKANSAS HERITAGE
 FOR THE YEAR ENDED JUNE 30, 2007

Findings

Recommendations

Audit findings are reported under DAH-Central Administration.

Employment Summary

	Male	Female	Total	%
White Employees	9	10	19	86 %
Black Employees	0	3	3	14 %
Other Racial Minorities	0	0	0	0 %
	Total Minorities		3	14 %
	Total Employees		22	100 %

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
1010000	\$65,419	Checking	Metropolitan National Bank/Little Rock

Statutory/Other Restrictions on use:

A.C.A. §13-7-205 provides authority to operate historic sites, buildings, and objects and the power to charge reasonable visitation fees and grant permits for the use of public land.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §13-7-205 provides authority to operate historic sites, buildings, and objects and the power to charge reasonable visitation fees and grant permits for the use of public land.

Revenue Receipts Cycle:

Funds are deposited in bank account on a daily basis.

Fund Balance Utilization:

Funds are used for inventory restocking, and general store or museum expenses.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Annual Report	A.C.A. §13-7-203(f)	Y	N	1	Statutory Requirement

Department Appropriation Summary

Historical Data

Agency Request and Executive Recommendation

Appropriation	2007-2008		2008-2009		2008-2009		2009-2010						2010-2011					
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
2JG Old State House - Cash in Treasury	67,631	0	204,613	0	204,625	0	204,625	0	204,625	0	204,625	0	204,625	0	204,625	0	204,625	0
492 Old State House - Operations	1,238,972	22	1,235,659	22	1,215,039	22	1,287,444	22	1,501,511	23	1,440,467	22	1,309,059	22	1,522,595	23	1,460,582	22
C16 Old State House - Bank Charges Fund	1,917	0	5,060	0	5,060	0	5,060	0	5,060	0	5,060	0	5,060	0	5,060	0	5,060	0
Total	1,308,520	22	1,445,332	22	1,424,724	22	1,497,129	22	1,711,196	23	1,650,152	22	1,518,744	22	1,732,280	23	1,670,267	22

Funding Sources		%		%		%		%		%		%		%		%	
Fund Balance	4000005	279,486	17.6	278,032	16.9	202,109	12.5	202,109	11.0	202,109	12.1	126,174	8.0	126,174	7.1	126,174	7.8
General Revenue	4000010	1,237,945	78.0	1,222,844	74.2	1,287,444	79.3	1,501,511	81.7	1,337,444	79.9	1,309,059	83.4	1,522,595	85.4	1,359,059	83.9
Cash Fund	4000045	68,094	4.3	133,750	8.1	133,750	8.2	133,750	7.3	133,750	8.0	133,750	8.5	133,750	7.5	133,750	8.3
Merit Adjustment Fund	4000055	0	0.0	12,815	0.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Intra-agency Fund Transfer	4000317	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
M & R Sales	4000340	1,027	0.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Total Funds		1,586,552	100.0	1,647,441	100.0	1,623,303	100.0	1,837,370	100.0	1,673,303	100.0	1,568,983	100.0	1,782,519	100.0	1,618,983	100.0
Excess Appropriation/(Funding)		(278,032)		(202,109)		(126,174)		(126,174)		(23,151)		(50,239)		(50,239)		51,284	
Grand Total		1,308,520		1,445,332		1,497,129		1,711,196		1,650,152		1,518,744		1,732,280		1,670,267	

The FY08 Actual and FY09 Budget in the Old State House Operations appropriation (492) exceed Authorized due to salary adjustments during the 2007-2009 biennium and a transfer of appropriation for M&R proceeds.

The Intra-Agency Fund Transfer represents fund transfers from the Agency's Cash in Bank Fund (appropriation C16) to the Cash in Treasury Fund (appropriation 2JG).

The FY10 Executive ending fund balance does not equal the FY11 Executive beginning fund balance due to unfunded appropriation recommended for Old State House-Operations (appropriation 492).

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
22	22	0	22	0	0.00 %	22	22	0	22	0	0.00 %	22	22	0	22	0	0.00 %

Analysis of Budget Request

Appropriation: 2JG - Old State House - Cash in Treasury

Funding Sources: NNH - Old State House Cash

This cash appropriation is used to supplement the operating expenses the Agency's programs and activities. Funding consists of rental receipts, donations, interest income and gift shop sales for the Old Statehouse and Trapnall Hall.

The Agency requests the continuation of Base Level appropriation of \$204,625 each year with 1 Extra Help position.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 2JG - Old State House - Cash in Treasury

Funding Sources: NNH - Old State House Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Extra Help	5010001	9,501	20,430	20,430	20,430	20,430	20,430	20,430	20,430	20,430
#Extra Help		1	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	746	1,563	1,575	1,575	1,575	1,575	1,575	1,575	1,575
Operating Expenses	5020002	45,612	109,895	109,895	109,895	109,895	109,895	109,895	109,895	109,895
Conference & Travel Expenses	5050009	0	500	500	500	500	500	500	500	500
Professional Fees	5060010	0	12,225	12,225	12,225	12,225	12,225	12,225	12,225	12,225
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Resale (COGS)	5090017	11,772	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		67,631	204,613	204,625	204,625	204,625	204,625	204,625	204,625	204,625
Funding Sources										
Fund Balance	4000005	212,715	212,613		141,750	141,750	141,750	70,875	70,875	70,875
Cash Fund	4000045	47,318	103,750		103,750	103,750	103,750	103,750	103,750	103,750
Intra-agency Fund Transfer	4000317	20,211	30,000		30,000	30,000	30,000	30,000	30,000	30,000
Total Funding		280,244	346,363		275,500	275,500	275,500	204,625	204,625	204,625
Excess Appropriation/(Funding)		(212,613)	(141,750)		(70,875)	(70,875)	(70,875)	0	0	0
Grand Total		67,631	204,613		204,625	204,625	204,625	204,625	204,625	204,625

The Intra-Agency Fund Transfer represents a transfer from the Agency's Cash in Bank Fund to the Cash in Treasury Fund.

Analysis of Budget Request

Appropriation: 492 - Old State House - Operations

Funding Sources: HRA - Arkansas Heritage Fund

The Old Statehouse Commission administers the operation of the Old Statehouse and Trapnall Hall and is funded entirely by general revenue.

Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries includes Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

Base Level includes appropriation and general revenue funding of \$1,287,444 in FY10 and \$1,309,059 in FY11 with 22 regular positions and 14 extra help positions.

The Agency requests additional appropriation and general revenue funding of \$214,067 in FY10 and \$213,536 in FY11 for the following:

- Regular Salaries and related matching: \$47,311 in FY10 and \$48,280 in FY11 for one new DAH Program Manager position. This new position will coordinate activities of the Arkansas Civil War Sesquicentennial Commission, provide technical assistance to museums and historical societies, organize Civil War Seminars, manage the publication of printed educational materials, oversee research and make presentations on topics related to Arkansas history.
- Extra Help and related matching: \$13,733 each year to assist the maintenance staff with the upkeep at the Old State House and the Collections Management Facility.
- Operating Expenses: \$151,523 each year to support the Operating Expenses of the Agency's task of preserving and maintaining Arkansas' original statehouse. This request includes \$75,000 each year for routine building maintenance costs and \$49,000 each year for security services to provide for expenses that are currently being covered with conservation tax proceeds. The total request also includes \$27,523 each year to provide for cost increases the Agency has experienced due to increasing prices of utility services and to ensure the Agency has sufficient budget available to cover building and contents insurance.
- Capital Outlay: \$1,500 in FY10 only to provide for sales tax for a replacement vehicle that will be requested in the second year of the biennium.

The Executive Recommendation provides for the following:

- Operating Expenses: Appropriation of \$151,523 each year with \$50,000 additional general revenue funding above Base Level each year.
- Capital Outlay: Appropriation only of \$1,500 in the first year of the biennium.

Appropriation Summary

Appropriation: 492 - Old State House - Operations

Funding Sources: HRA - Arkansas Heritage Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	743,694	775,735	725,416	802,253	837,807	802,253	820,464	856,835	820,464
#Positions		22	22	22	22	23	22	22	23	22
Extra Help	5010001	54,815	54,902	54,902	54,902	67,652	54,902	54,902	67,652	54,902
#Extra Help		14	14	14	14	14	14	14	14	14
Personal Services Matching	5010003	248,245	241,352	243,528	266,619	279,359	266,619	270,023	282,915	270,023
Operating Expenses	5020002	192,218	163,670	191,193	163,670	315,193	315,193	163,670	315,193	315,193
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	1,500	1,500	0	0	0
Total		1,238,972	1,235,659	1,215,039	1,287,444	1,501,511	1,440,467	1,309,059	1,522,595	1,460,582

Funding Sources										
General Revenue	4000010	1,237,945	1,222,844		1,287,444	1,501,511	1,337,444	1,309,059	1,522,595	1,359,059
Merit Adjustment Fund	4000055	0	12,815		0	0	0	0	0	0
M & R Sales	4000340	1,027	0		0	0	0	0	0	0
Total Funding		1,238,972	1,235,659		1,287,444	1,501,511	1,337,444	1,309,059	1,522,595	1,359,059
Excess Appropriation/(Funding)		0	0		0	0	103,023	0	0	101,523
Grand Total		1,238,972	1,235,659		1,287,444	1,501,511	1,440,467	1,309,059	1,522,595	1,460,582

The FY08 Actual and/or FY09 Budget in Regular Salaries and Personal Services Matching exceed Authorized due to salary adjustments during the 2007-2009 biennium.

The FY08 Actual in the Operating Expenses line item exceeds the Authorized due to a transfer of appropriation for M&R (Marketing & Redistribution) proceeds.

Change Level by Appropriation

Appropriation: 492 - Old State House - Operations

Funding Sources: HRA - Arkansas Heritage Fund

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	1,287,444	22	1,287,444	100.0	1,309,059	22	1,309,059	100.0
C01	Existing Program	214,067	1	1,501,511	116.6	213,536	1	1,522,595	116.3

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	1,287,444	22	1,287,444	100.0	1,309,059	22	1,309,059	100.0
C01	Existing Program	153,023	0	1,440,467	111.9	151,523	0	1,460,582	111.6

Justification

C01	The Old State House Museum is a National Historic Landmark and cares for a collection of over 11,000 fragile artifacts of Arkansas history. The agency is requesting an increase to cover basic operating costs. These include security, maintenance, insurance, and utilities. The dramatically increased cost of utilities needed for heating, ventilation and air conditioning (and these system's upkeep) makes this an urgent need. The increasing cost of electronic security systems (and related maintenance contracts) plus on-site contract security guards add significantly to this need. The agency is requesting sales tax in the first year of the biennium for a replacement vehicle that will be requested in that year. The agency is asking for a new position (DAH Program Manager) to assist with fulfilling the agency mission regarding education and preservation initiatives. The agency is also requesting an increase in the extra help salary line item. Additional extra-help maintenance staff is needed to assist with upkeep at the OSH and the Collections Management Facility.
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Analysis of Budget Request

Appropriation: C16 - Old State House - Bank Charges Fund

Funding Sources: 101 - Old State House Cash in Bank

This cash appropriation provides for the payment of bank charges, credit card charges and fees from gift shop sale revenues collected by the Old State House Museum.

The Agency requests the continuation of Base Level appropriation of \$5,060 each year.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: C16 - Old State House - Bank Charges Fund

Funding Sources: 101 - Old State House Cash in Bank

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			2010-2011		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010 Base Level	2009-2010 Agency	2009-2010 Executive	2010-2011 Base Level	2010-2011 Agency	2010-2011 Executive
Operating Expenses	5020002	1,917	5,060	5,060	5,060	5,060	5,060	5,060	5,060	5,060
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		1,917	5,060	5,060	5,060	5,060	5,060	5,060	5,060	5,060
Funding Sources										
Fund Balance	4000005	66,771	65,419		60,359	60,359	60,359	55,299	55,299	55,299
Cash Fund	4000045	20,776	30,000		30,000	30,000	30,000	30,000	30,000	30,000
Intra-agency Fund Transfer	4000317	(20,211)	(30,000)		(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
Total Funding		67,336	65,419		60,359	60,359	60,359	55,299	55,299	55,299
Excess Appropriation/(Funding)		(65,419)	(60,359)		(55,299)	(55,299)	(55,299)	(50,239)	(50,239)	(50,239)
Grand Total		1,917	5,060		5,060	5,060	5,060	5,060	5,060	5,060

The Intra-Agency Fund Transfer represents a transfer from the Agency's Cash in Bank Fund to the Cash in Treasury Fund.