

DEPT OF PARKS & TOURISM - HISTORY COMMISSION

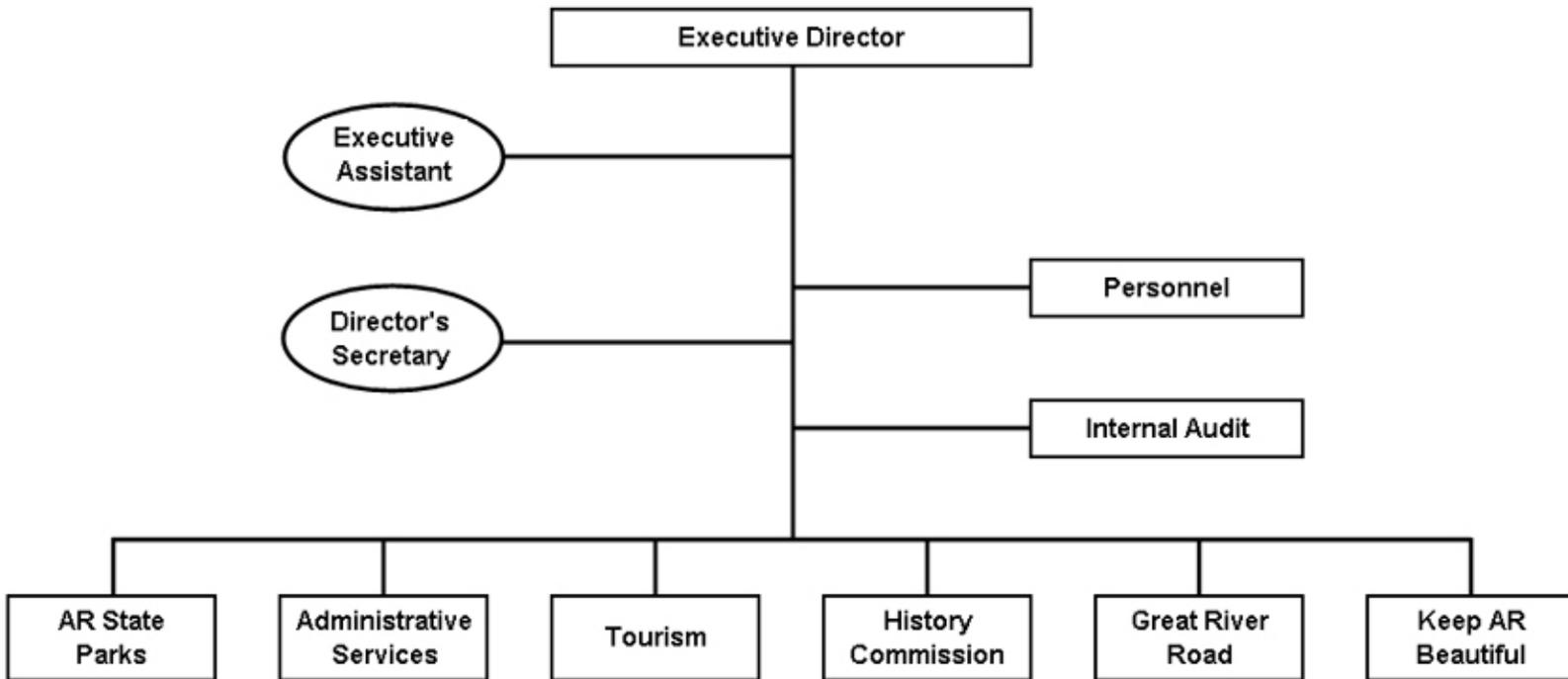
Enabling Laws

Acts 142 and 196 of 2010
A.C.A. 13-3-101 to 109; 13-3-201 to 206

History and Organization

The History Commission was created by Act 215 of 1905, but its existence as a functioning state agency was uncertain until after the passage of Act 355 by the General Assembly of 1911. The latter Act, as amended by Act 207 of 1963, is the basic law under which the Commission operates. This fundamental Act charges the History Commission with the responsibility of keeping and caring for the official archives of the state, collecting materials relating to Arkansas history, and encouraging the use of historical source materials such as documents, newspapers, maps, and photographs. Public research rooms in Little Rock, Washington, and Powhatan (opening January 2011), serve thousands of scholars, students, genealogists, local historians, and other researchers each year. A documents restoration laboratory and a microphotography section assist with preservation, and the www.ark-ives.com website enhances educational and informational efforts.

The History Commission itself is composed of seven members appointed by the Governor with the approval of the Senate. Since the passage of Act 38 of 1971, the Commission has operated within the Department of Parks and Tourism. The Black History Commission of Arkansas was created by Act 1233 of 1991 (name changed from Black History Advisory Committee by Act 1601 of 2007). It operates in connection with the History Commission.



Agency Commentary

The Arkansas History Commission (AHC) serves as the State Archives and is the state's largest archival institution and keeper of Arkansas' documentary heritage. The AHC's primary goals are to collect historical material pertaining to Arkansas, encourage research in Arkansas history, broaden knowledge of the state's origins, and manage and maintain stewardship of historical objects and archival material important to the overall understanding of Arkansas history and culture. Funding for the Agency is through general revenue, occasional grants, and cash funds received from copying and reproduction charges.

The Agency is requesting Base Level plus \$32,000 for additional leased space at the Multi-Agency Complex (MAC) to enable the State Archives to meet preservation, processing, and storage needs for the ever-increasing amount of historical material in its care. The AHC moved into the building at One Capitol Mall thirty years ago, and this is the Agency's first--and possibly its only--opportunity to obtain significant new area with which to expand the public research room and processing area for archival material and historical objects. All funds

from the budget increase would stay within state government, since the money will go to Arkansas Building Authority, the state agency which owns the building.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 DEPARTMENT OF PARKS AND TOURISM
 FOR THE YEAR ENDED JUNE 30, 2008

| | |
|----------|-----------------|
| Findings | Recommendations |
| None | None |

Employment Summary

| | Male | Female | Total | % |
|-------------------------|------|--------|-------|-------|
| White Employees | 3 | 14 | 17 | 81 % |
| Black Employees | 0 | 4 | 4 | 19 % |
| Other Racial Minorities | 0 | 0 | 0 | 0 % |
| Total Minorities | | | 4 | 19 % |
| Total Employees | | | 21 | 100 % |

Publications

A.C.A. 25-1-204

| Name | Statutory Authorization | Required for | | # of Copies | Reason(s) for Continued Publication and Distribution |
|------|-------------------------|--------------|------------------|-------------|--|
| | | Governor | General Assembly | | |
| NONE | N/A | N | N | 0 | N/A |

Department Appropriation Summary

Historical Data

Agency Request and Executive Recommendation

| Appropriation | 2009-2010 | | 2010-2011 | | 2010-2011 | | 2011-2012 | | | | | 2012-2013 | | | | | | |
|---|------------------|-----------|------------------|-----------|------------------|-----------|------------------|-----------|------------------|-----------|------------------|-----------|------------------|-----------|------------------|-----------|------------------|-----------|
| | Actual | Pos | Budget | Pos | Authorized | Pos | Base Level | Pos | Agency | Pos | Executive | Pos | Base Level | Pos | Agency | Pos | Executive | Pos |
| 226 History Commission-State Operations | 1,543,805 | 23 | 1,643,886 | 25 | 1,669,102 | 25 | 1,646,376 | 25 | 1,678,376 | 25 | 1,678,376 | 25 | 1,646,376 | 25 | 1,678,376 | 25 | 1,678,376 | 25 |
| 955 History Commission-Cash in Treasury | 42,936 | 0 | 79,000 | 0 | 79,000 | 0 | 79,000 | 0 | 79,000 | 0 | 79,000 | 0 | 79,000 | 0 | 79,000 | 0 | 79,000 | 0 |
| Total | 1,586,741 | 23 | 1,722,886 | 25 | 1,748,102 | 25 | 1,725,376 | 25 | 1,757,376 | 25 | 1,757,376 | 25 | 1,725,376 | 25 | 1,757,376 | 25 | 1,757,376 | 25 |

| Funding Sources | | % | | % | | % | | % | | % | | % | | % | | % | | % |
|--------------------------------|------------------|--------------|------------------|--------------|--|---|------------------|--------------|------------------|--------------|------------------|--------------|------------------|--------------|------------------|--------------|------------------|--------------|
| Fund Balance 4000005 | 49,016 | 3.0 | 35,961 | 2.1 | | | 961 | 0.1 | 961 | 0.1 | 961 | 0.1 | 961 | 0.1 | 961 | 0.1 | 961 | 0.1 |
| General Revenue 4000010 | 1,543,805 | 95.1 | 1,643,886 | 95.4 | | | 1,646,376 | 95.4 | 1,678,376 | 95.5 | 1,646,376 | 95.4 | 1,646,376 | 95.4 | 1,678,376 | 95.5 | 1,614,376 | 95.3 |
| Cash Fund 4000045 | 29,881 | 1.8 | 44,000 | 2.6 | | | 79,000 | 4.6 | 79,000 | 4.5 | 79,000 | 4.6 | 79,000 | 4.6 | 79,000 | 4.5 | 79,000 | 4.7 |
| Total Funds | 1,622,702 | 100.0 | 1,723,847 | 100.0 | | | 1,726,337 | 100.0 | 1,758,337 | 100.0 | 1,726,337 | 100.0 | 1,726,337 | 100.0 | 1,758,337 | 100.0 | 1,694,337 | 100.0 |
| Excess Appropriation/(Funding) | (35,961) | | (961) | | | | (961) | | (961) | | 31,039 | | (961) | | (961) | | 63,039 | |
| Grand Total | 1,586,741 | | 1,722,886 | | | | 1,725,376 | | 1,757,376 | | 1,757,376 | | 1,725,376 | | 1,757,376 | | 1,757,376 | |

Variances in fund balances due to unfunded appropriation in appropriation (226) History Commission-State Operations.

Agency Position Usage Report

| FY2008 - 2009 | | | | | | FY2009 - 2010 | | | | | | FY2010 - 2011 | | | | | |
|-------------------|----------|----------|-------|------------|------------------------|-------------------|----------|----------|-------|------------|------------------------|-------------------|----------|----------|-------|------------|------------------------|
| Authorized in Act | Budgeted | | | Unbudgeted | % of Authorized Unused | Authorized in Act | Budgeted | | | Unbudgeted | % of Authorized Unused | Authorized in Act | Budgeted | | | Unbudgeted | % of Authorized Unused |
| | Filled | Unfilled | Total | Total | | | Filled | Unfilled | Total | Total | | | Filled | Unfilled | Total | Total | |
| 23 | 22 | 1 | 23 | 0 | 4.35 % | 25 | 21 | 2 | 23 | 2 | 16.00 % | 25 | 21 | 4 | 25 | 0 | 16.00 % |

Analysis of Budget Request

Appropriation: 226 - History Commission-State Operations

Funding Sources: HGA - Parks & Tourism-History Commission Account

This appropriation provides for the personal services and operating expenses of the History Commission. As stated in Arkansas Code Annotated §13-3-101, the History Commission maintains official archives of the state, collects historical materials, and encourages historic research. Funding is provided by general revenue.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level salary of the unclassified position reflects the FY11 line item maximum.

The Agency's Change Level request includes an increase of \$32,000 each year in Operating Expenses for increased rent for additional storage space in the Multi-Agency Complex (MAC) building.

The Executive Recommendation provides for the Agency Request for appropriation with no additional general revenue funding.

Appropriation Summary

Appropriation: 226 - History Commission-State Operations
Funding Sources: HGA - Parks & Tourism-History Commission Account

Historical Data

Agency Request and Executive Recommendation

| Commitment Item | | Historical Data | | | 2011-2012 | | | 2012-2013 | | |
|--------------------------------|---------|---------------------|---------------------|-------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | | 2009-2010 Actual | 2010-2011 Budget | 2010-2011 Authorized | Base Level | Agency | Executive | Base Level | Agency | Executive |
| Regular Salaries | 5010000 | 822,408 | 909,255 | 923,299 | 902,019 | 902,019 | 902,019 | 902,019 | 902,019 | 902,019 |
| #Positions | | 23 | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 |
| Extra Help | 5010001 | 7,065 | 10,300 | 10,300 | 10,300 | 10,300 | 10,300 | 10,300 | 10,300 | 10,300 |
| #Extra Help | | 1 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| Personal Services Matching | 5010003 | 252,298 | 289,645 | 300,817 | 299,371 | 299,371 | 299,371 | 299,371 | 299,371 | 299,371 |
| Operating Expenses | 5020002 | 441,562 | 424,110 | 424,110 | 424,110 | 456,110 | 456,110 | 424,110 | 456,110 | 456,110 |
| Conference & Travel Expenses | 5050009 | 395 | 396 | 396 | 396 | 396 | 396 | 396 | 396 | 396 |
| Professional Fees | 5060010 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Data Processing | 5090012 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 5120011 | 10,427 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Black History Advisory Cmte | 5900041 | 9,650 | 10,180 | 10,180 | 10,180 | 10,180 | 10,180 | 10,180 | 10,180 | 10,180 |
| Total | | 1,543,805 | 1,643,886 | 1,669,102 | 1,646,376 | 1,678,376 | 1,678,376 | 1,646,376 | 1,678,376 | 1,678,376 |
| Funding Sources | | | | | | | | | | |
| General Revenue | 4000010 | 1,543,805 | 1,643,886 | | 1,646,376 | 1,678,376 | 1,646,376 | 1,646,376 | 1,678,376 | 1,614,376 |
| Total Funding | | 1,543,805 | 1,643,886 | | 1,646,376 | 1,678,376 | 1,646,376 | 1,646,376 | 1,678,376 | 1,614,376 |
| Excess Appropriation/(Funding) | | 0 | 0 | | 0 | 0 | 32,000 | 0 | 0 | 64,000 |
| Grand Total | | 1,543,805 | 1,643,886 | | 1,646,376 | 1,678,376 | 1,678,376 | 1,646,376 | 1,678,376 | 1,678,376 |

Change Level by Appropriation

Appropriation: 226 - History Commission-State Operations
Funding Sources: HGA - Parks & Tourism-History Commission Account

Agency Request

| Change Level | | 2011-2012 | Pos | Cumulative | % of BL | 2012-2013 | Pos | Cumulative | % of BL |
|--------------|-------------------|------------------|-----------|------------------|--------------|------------------|-----------|------------------|--------------|
| BL | Base Level | 1,646,376 | 25 | 1,646,376 | 100.0 | 1,646,376 | 25 | 1,646,376 | 100.0 |
| C01 | Existing Program | 32,000 | 0 | 1,678,376 | 101.9 | 32,000 | 0 | 1,678,376 | 101.9 |

Executive Recommendation

| Change Level | | 2011-2012 | Pos | Cumulative | % of BL | 2012-2013 | Pos | Cumulative | % of BL |
|--------------|-------------------|------------------|-----------|------------------|--------------|------------------|-----------|------------------|--------------|
| BL | Base Level | 1,646,376 | 25 | 1,646,376 | 100.0 | 1,646,376 | 25 | 1,646,376 | 100.0 |
| C01 | Existing Program | 32,000 | 0 | 1,678,376 | 101.9 | 32,000 | 0 | 1,678,376 | 101.9 |

Justification

| | |
|-----|--|
| C01 | This request includes an increase of \$32,000 to pay for additional leased space in the MAC (Multi-Agency Complex), owned/managed by Arkansas Building Authority, another state agency. The Arkansas History Commission moved into the building at One Capitol Mall thirty years ago, and has a unique opportunity to obtain new area (approximately 3,000 square feet) with which to expand the public research room and processing area for archival material and historical objects. All funds from the budget increase would stay within state government, since the money will go to Arkansas Building Authority. |
|-----|--|

Analysis of Budget Request

Appropriation: 955 - History Commission-Cash in Treasury

Funding Sources: NPT - History Commission-Cash in Treasury

This appropriation is utilized to provide for the operating expenses of the History Commission. Funding is derived from cash receipts generated from sales of microfilm, photographs, and photocopies.

The Agency's Request is for Base Level.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 955 - History Commission-Cash in Treasury

Funding Sources: NPT - History Commission-Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

| Commitment Item | | Historical Data | | | Agency Request and Executive Recommendation | | | Agency Request and Executive Recommendation | | |
|--------------------------------|---------|---------------------|---------------------|-------------------------|---|---------------|---------------|---|---------------|---------------|
| | | 2009-2010 Actual | 2010-2011 Budget | 2010-2011 Authorized | 2011-2012 | | | 2012-2013 | | |
| | | | | | Base Level | Agency | Executive | Base Level | Agency | Executive |
| Operating Expenses | 5020002 | 42,936 | 79,000 | 79,000 | 79,000 | 79,000 | 79,000 | 79,000 | 79,000 | 79,000 |
| Conference & Travel Expenses | 5050009 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Professional Fees | 5060010 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Data Processing | 5090012 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 5120011 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | | 42,936 | 79,000 | 79,000 | 79,000 | 79,000 | 79,000 | 79,000 | 79,000 | 79,000 |
| Funding Sources | | | | | | | | | | |
| Fund Balance | 4000005 | 49,016 | 35,961 | | 961 | 961 | 961 | 961 | 961 | 961 |
| Cash Fund | 4000045 | 29,881 | 44,000 | | 79,000 | 79,000 | 79,000 | 79,000 | 79,000 | 79,000 |
| Total Funding | | 78,897 | 79,961 | | 79,961 | 79,961 | 79,961 | 79,961 | 79,961 | 79,961 |
| Excess Appropriation/(Funding) | | (35,961) | (961) | | (961) | (961) | (961) | (961) | (961) | (961) |
| Grand Total | | 42,936 | 79,000 | | 79,000 | 79,000 | 79,000 | 79,000 | 79,000 | 79,000 |