

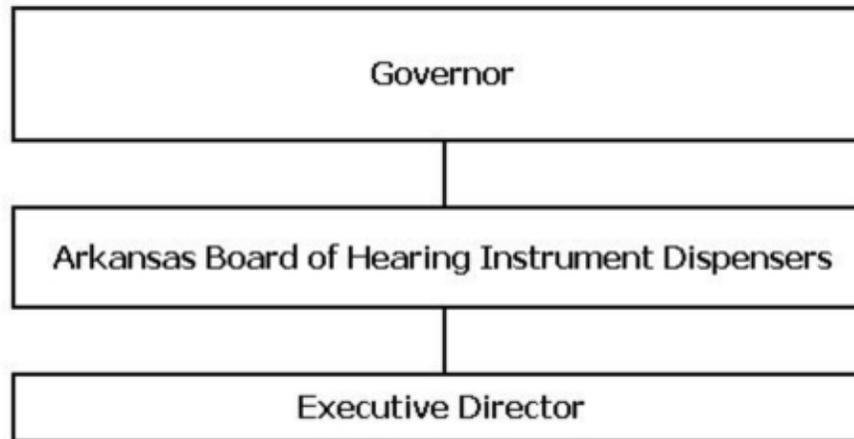
# AR BOARD OF HEARING INSTRUMENT DISPENSERS

## Enabling Laws

Act 34 of 2016  
A.C.A. §17-84-101

## History and Organization

The Board of Hearing Instrument Dispensers, authorized by A.C.A. §17-84-101 et seq., is responsible for the examination and licensure of persons engaging in the sale of hearing instruments. The Board is comprised of eight members appointed by the Governor for three-year terms. The Board is a cash agency funded from fees used for operating expenses and an extra help position.



## Agency Commentary

The primary mission of the Arkansas State Board of Hearing Instrument Dispensers is to insure the public is protected when purchasing hearing instruments. The duties and powers include promulgation of rules necessary to enforce and administer the laws governing hearing instrument dispensers, the licensing of qualified persons who have passed the board examination, and the handling of complaints against licensed dispensers.

Base Level appropriations are used for the administration and support of the Board, to employ one extra help employee who acts as the Executive Director and administrator of the Board. This employee processes income and revenue, along with the service bureau, of the Board's cash account. Appropriations are requested specifically to complete the necessary functions of the Board, to pay mileage to Board members, to purchase office supplies and any other supplies as needed. The Board is authorized one additional extra help position to provide investigative services as required.

The Board is requesting Base Level appropriation for the 2017 - 2019 Biennium.

**Audit Findings**

DIVISION OF LEGISLATIVE AUDIT  
 AUDIT OF :  
 ARKANSAS BOARD OF HEARING INSTRUMENT DISPENSERS  
 FOR THE YEAR ENDED JUNE 30, 2014

Findings	Recommendations
None	None

**State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2016**

None

**Cash Fund Balance Description as of June 30, 2016**

Fund Account	Balance	Type	Location
3160000	\$79,473	Checking	Bank of Little Rock

Statutory/Other Restrictions on use:

A.C.A. §17-84-204 Fees are to be used to pay administrative expenses. Any remaining balances at year end are to be carried forward.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §17-84-203 Fees, Fines &

Revenue Receipts Cycle:

Fees and penalties are collected throughout the year, with the bulk of the fees collected between June and September.

Fund Balance Utilization:

Fund balance each year is carried forward to support the Board's operating budget.

---

Fund Account	Balance	Type	Location
PHA0000	\$480	Payroll	State Treasury

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §17-84-203 Fees, Fines & Penalties as established in law.

Revenue Receipts Cycle:

Funds transferred from Operating Account - 3160000 as required to process payroll obligations.

Fund Balance Utilization:

Fund balance is carried forward to process payroll related expenses for the following year.

## Publications

### A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
Rules & Regulations	A.C.A. §17-84-203	N	N	1	Required to distribute to licensees when changes occur.	0	0.00

## Agency Position Usage Report

FY2014 - 2015						FY2015 - 2016					FY2016 - 2017						
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

## **Analysis of Budget Request**

**Appropriation:** A89 - Cash Operations

**Funding Sources:** 316 - Hearing Instrument Dispensers-Cash

The Arkansas Board of Hearing Aid Dispensers was created by Act 197 of 1969 to insure the public is protected when purchasing any instrument or device designed for aiding, improving, or correcting human hearing. Act 592 of 1999 amended Arkansas Code §17-84-101 and changed the name to Arkansas Board of Hearing Instrument Dispensers. Pursuant to Arkansas Code §17-84-203, funding is derived from examination fees, license fees, and renewal fees charged to persons who practice the fitting or selling of hearing instruments. The Board utilizes these funds to finance two (2) Extra Help positions and provide operating expenses for the administration of the laws governing hearing instrument dispensers.

Base Level appropriation is \$33,229 each year of the biennium.

The Board is requesting Base Level for the 2017-2019 Biennium.

The Executive Recommendation provides for the Agency Request and additional Extra Help and Personal Services Matching appropriation totaling \$2,370 each year to provide administrative support. Expenditure of appropriation is contingent upon available funding.

## Appropriation Summary

**Appropriation:** A89 - Cash Operations

**Funding Sources:** 316 - Hearing Instrument Dispensers-Cash

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2015-2016 Actual	2016-2017 Budget	2016-2017 Authorized	2017-2018			2018-2019		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Extra Help	5010001	13,578	14,000	26,900	14,000	14,000	16,200	14,000	14,000	16,200
<b>#Extra Help</b>		<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
Personal Services Matching	5010003	1,044	1,071	4,691	1,079	1,079	1,249	1,079	1,079	1,249
Operating Expenses	5020002	9,806	30,700	17,800	17,800	17,800	17,800	17,800	17,800	17,800
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	350	350	350	350	350	350	350	350
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>24,428</b>	<b>46,121</b>	<b>49,741</b>	<b>33,229</b>	<b>33,229</b>	<b>35,599</b>	<b>33,229</b>	<b>33,229</b>	<b>35,599</b>
<b>Funding Sources</b>										
Fund Balance	4000005	75,362	79,953		58,903	58,903	58,903	51,674	51,674	49,304
Cash Fund	4000045	29,019	25,071		26,000	26,000	26,000	26,000	26,000	26,000
<b>Total Funding</b>		<b>104,381</b>	<b>105,024</b>		<b>84,903</b>	<b>84,903</b>	<b>84,903</b>	<b>77,674</b>	<b>77,674</b>	<b>75,304</b>
Excess Appropriation/(Funding)		(79,953)	(58,903)		(51,674)	(51,674)	(49,304)	(44,445)	(44,445)	(39,705)
<b>Grand Total</b>		<b>24,428</b>	<b>46,121</b>		<b>33,229</b>	<b>33,229</b>	<b>35,599</b>	<b>33,229</b>	<b>33,229</b>	<b>35,599</b>

Budget exceeds Authorized Appropriation in Operating Expenses due to a transfer from the Cash Fund Holding Account.

## Change Level by Appropriation

**Appropriation:** A89 - Cash Operations

**Funding Sources:** 316 - Hearing Instrument Dispensers-Cash

### Agency Request

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
BL	Base Level	33,229	0	33,229	100.0	33,229	0	33,229	100.0

### Executive Recommendation

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
BL	Base Level	33,229	0	33,229	100.0	33,229	0	33,229	100.0
C19	Executive Changes	2,370	0	35,599	107.1	2,370	0	35,599	107.1

### Justification

C19	Extra Help and Personal Services Matching appropriation totaling \$2,370 to provide administrative support.
-----	-------------------------------------------------------------------------------------------------------------