

DAH - MOSAIC TEMPLARS CULTURAL CENTER

Enabling Laws

Act 273 of 2014
A.C.A. §13-5-901 et seq.

History and Organization

Agency Mission Statement:

The mission of the Mosaic Templars Cultural Center (MTCC) is to collect, preserve, interpret, and celebrate Arkansas's African-American history, culture, and community from 1870 to the present, and to educate the public about black achievement - especially in business, politics, and the arts.

Brief Discussion of Statutory Responsibilities and Primary Activities:

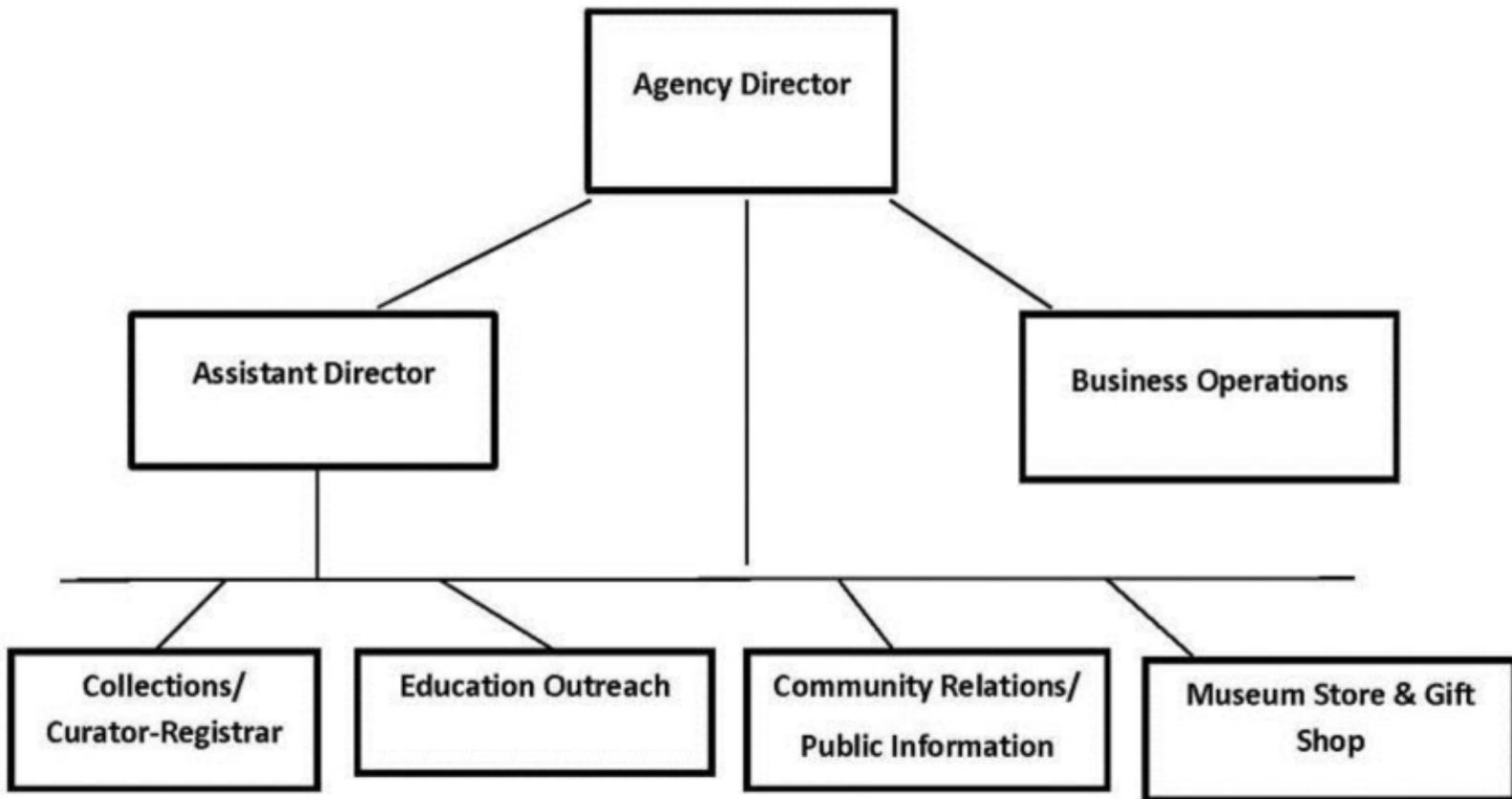
The Cultural Center houses temporary and permanent exhibits that assist in delivering our mission. The Center serves as a resource center for individuals wishing to learn more about African Americans in Arkansas and includes genealogy and historical research and education programming. The Center is housed in a new facility located at Ninth and Broadway Streets in Little Rock, Arkansas. The major exhibits focus on the former West Ninth Street commercial district, an example of a successful black business district; the Mosaic Templars of America, an example of a successful black fraternal organization and insurance company; successful black business people from Arkansas's urban areas such as Helena, Pine Bluff, El Dorado, and Fort Smith; and the political, economic, and social life of African Americans in Arkansas from 1870 to 1970.

The primary activity of the Cultural Center is to educate visitors about the African American experience in Arkansas during the late nineteenth and twentieth centuries. The Cultural Center's Education Staff conducts programs for students, teachers and visitors about business, politics, social activities and artistic endeavors of African Americans. All MTCC programs for school-aged children are tied to the Arkansas Department of Education curriculum frameworks. All education programs conducted at the Cultural Center include an exhibit component and a classroom component to ensure that students have an enriched museum experience.

Advisory Board or Commission:

The Mosaic Templars Cultural Center Advisory Board advises the director and staff on the development of permanent and temporary exhibits, a plan for acquisition of resource materials, and development of educational and other programming. The Board consists of nine members representing all congressional districts. Three members are appointed by the Governor, three appointed by the President Pro-Tempore of the

Senate, and three by the Speaker of the House of Representatives. Members serve four-year terms and no member shall serve more than two four-year terms.



Agency Commentary

The Mosaic Templars Cultural Center honors Arkansas's African-American history and tells the story of the Mosaic Templars of America, an African-American fraternal organization founded in 1882, established and headquartered in Little Rock.

The mission of the Mosaic Templars Cultural Center is dedicated to collecting, preserving, interpreting and celebrating African-American history, culture and community in Arkansas from 1870 to the present. Since 2008 the Museum and Cultural Center has educated the public about achievements by Blacks-especially in the areas of business politics and the arts.

Mosaic Templars Cultural Center achieves its goals through education and outreach, public programs for adults, exhibits, collections and research, and other services. More information about the agency is available at www.mosaictemplarscenter.com.

In addition to Base Level, Mosaic Templars Cultural Center requests the following:

- A decrease of \$500.00 previously allocated for Freight expenses to increase the amount of Postage Expenses by \$500.00, as the Agency anticipates more costs in usage of USPS services due to an increase in mailers/and other correspondence associated with Community Relations programming, Public Information Outreach, and Business Operations. This increase in Postage-related expenses is further justified by the increase of costs in services offered by the USPS, supported by analysis of cost increases over the past 5 years.
- An increase of \$26,000 in appropriation to cover the rising costs in utility expenses to include electricity, water/sewage and natural gas/propane usage costs. The increase is further justified by the trends in fluctuating utility costs in addition to the recent installation of a HVAC system to replace a failed system in Fiscal Year 2013 that requires higher wattage in electricity and greater consumption of water in the system's regular functioning. In Fiscal Year 2014 alone, the agency incurred the following actual amount in expenses for each utility:

Electricity--	\$ 56,091.07
Water & Sewage--	\$ 4,713.08
Natural Gas---	\$ 25,097.38
- An increase of \$25,000 to include appropriations for the Agency's Museum Bookstore and Gift Shop in efforts to support additional Public Programming and to generate income for the Museum by enhancing the marketability of souvenir items, or Costs of Goods Sold for Resale. The increase request is the result of an evaluation of profits realized by other Department of Arkansas Heritage Museums, as well as the inflation margin of products purchased for resale in similar markets of retail.
- An increase of \$15,000 in Professional Fees for a museum consultant

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
DEPARTMENT OF ARKANSAS HERITAGE
FOR THE YEAR ENDED JUNE 30, 2013

Findings

Recommendations

Audit findings are reported under DAH-Central Administration.

State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2014

None

Employment Summary

	Male	Female	Total	%
White Employees	1	2	3	27 %
Black Employees	2	6	8	73 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			8	73 %
Total Employees			11	100 %

Cash Fund Balance Description as of June 30, 2014

Fund Account	Balance	Type	Location
1220000	\$126,568	Checking	Centennial Bank/Little Rock

Statutory/Other Restrictions on use:

A.C.A. §13-5-904 is the authority for the establishment of this cash fund.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §13-5-904 is the authority for use of this cash fund.

Revenue Receipts Cycle:

Funds are deposited in bank account on a daily basis.

Fund Balance Utilization:

Funds are used to manage the Museum Store, including retail operations and supporting expenditures.

Publications

A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
None	N/A	N	N	0	N/A	0	0.00

Department Appropriation Summary

Historical Data

Agency Request and Executive Recommendation

Appropriation	2013-2014		2014-2015		2014-2015		2015-2016						2016-2017					
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
1MT Mosaic Templars - State Operations	743,830	9	792,498	10	909,148	10	798,841	10	839,841	10	839,841	10	798,841	10	839,841	10	839,841	10
1XX Mosaic Templars - Cash in Treasury	22,719	0	77,279	0	144,457	0	77,279	0	102,279	0	102,279	0	77,279	0	102,279	0	102,279	0
C17 Bank Charges Fund	2,950	0	5,060	0	5,060	0	5,060	0	5,060	0	5,060	0	5,060	0	5,060	0	5,060	0
NOT REQUESTED FOR THE BIENNIUM																		
F49 MTCC IMLS Grant	51,963	1	14,518	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	821,462	10	889,355	12	1,058,665	10	881,180	10	947,180	10	947,180	10	881,180	10	947,180	10	947,180	10

Funding Sources		%		%		%		%		%		%		%		%		
Fund Balance 4000005	166,619	16.6	181,704	17.6			141,508	14.4	141,508	13.9	141,508	14.4	156,448	15.7	156,448	15.1	156,448	15.7
General Revenue 4000010	743,830	74.1	792,498	76.9			798,841	81.5	839,841	82.2	798,841	81.5	798,841	80.3	839,841	81.0	798,841	80.3
Federal Revenue 4000020	51,963	5.2	14,518	1.4			0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Cash Fund 4000045	40,754	4.1	42,143	4.1			40,000	4.1	40,000	3.9	40,000	4.1	40,000	4.0	40,000	3.9	40,000	4.0
Total Funds	1,003,166	100.0	1,030,863	100.0			980,349	100.0	1,021,349	100.0	980,349	100.0	995,289	100.0	1,036,289	100.0	995,289	100.0
Excess Appropriation/(Funding)	(181,704)		(141,508)				(99,169)		(74,169)		(33,169)		(114,109)		(89,109)		(48,109)	
Grand Total	821,462		889,355				881,180		947,180		947,180		881,180		947,180		947,180	

The FY15 Budget amount in MTCC IMLS Grant (Appropriation F49) exceeds the Authorized amount due to a transfer from the Miscellaneous Federal Grant Holding Account. Variance in Fund Balance is due to unfunded appropriation.

Agency Position Usage Report

FY2012 - 2013						FY2013 - 2014						FY2014 - 2015					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
8	8	0	8	0	0.00 %	10	10	0	10	0	0.00 %	10	10	2	12	-2	0.00 %

Budgeted number of positions exceed authorized number due to a Miscellaneous Federal Grant.

Analysis of Budget Request

Appropriation: 1MT - Mosaic Templars - State Operations

Funding Sources: HRA - Arkansas Heritage Fund

The Mosaic Templars of America Center for African-American Culture and Business Enterprise (MTCC) was established by Act 1176 of 2001 as a division of the Department of Arkansas Heritage. Although the Mosaic Templars Cultural Center Museum building was destroyed by fire during March 2005, the museum was rebuilt and reopened in September 2008. The Mosaic Templars Cultural Center collects, preserves, interprets and celebrates African American history, culture and community in Arkansas, and informs and educates the public about black achievements. To accomplish this, the Agency operates a program of temporary and permanent exhibits, a library and resource center, and live performances. This appropriation is funded entirely by general revenue.

Base Level Regular Salaries and Personal Services Matching include the continuation of the previously authorized 2015 1% Cost of Living Adjustment and Career Service Payments for eligible employees. Personal Services Matching also includes a \$10 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$420 per month. Base Level salaries and matching do not include appropriation for Merit Pay Increases.

The Agency Base Level Request includes appropriation and general revenue funding of \$798,841 each year with ten (10) Regular Positions and nine (9) Extra Help positions.

The Agency's Change Level Request provides for \$41,000 each year of the biennium and is summarized below:

Operating Expenses increase of \$26,000 for utilities. Decrease of \$500 in Freight Expenses to increase USPS services by \$500 due to an increase in mail correspondence with Community Relations Programs, Public Information Outreach and Business Operations.

Professional Fees increase of \$15,000 for a museum store consultant.

The Executive Recommendation provides for the Agency Request in appropriation only.

Appropriation Summary

Appropriation: 1MT - Mosaic Templars - State Operations

Funding Sources: HRA - Arkansas Heritage Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2013-2014 Actual	2014-2015 Budget	2014-2015 Authorized	2015-2016			2016-2017		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	340,905	369,378	362,343	373,503	373,503	373,503	373,503	373,503	373,503
#Positions		9	10	10	10	10	10	10	10	10
Extra Help	5010001	53,150	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
#Extra Help		8	9	9	9	9	9	9	9	9
Personal Services Matching	5010003	141,669	149,609	169,646	151,827	151,827	151,827	151,827	151,827	151,827
Operating Expenses	5020002	208,106	192,591	286,239	192,591	218,591	218,591	192,591	218,591	218,591
Conference & Travel Expenses	5050009	0	8,820	8,820	8,820	8,820	8,820	8,820	8,820	8,820
Professional Fees	5060010	0	12,100	22,100	12,100	27,100	27,100	12,100	27,100	27,100
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		743,830	792,498	909,148	798,841	839,841	839,841	798,841	839,841	839,841
Funding Sources										
General Revenue	4000010	743,830	792,498		798,841	839,841	798,841	798,841	839,841	798,841
Total Funding		743,830	792,498		798,841	839,841	798,841	798,841	839,841	798,841
Excess Appropriation/(Funding)		0	0		0	0	41,000	0	0	41,000
Grand Total		743,830	792,498		798,841	839,841	839,841	798,841	839,841	839,841

FY15 Budget amount in Regular Salaries exceeds the authorized amount due to salary adjustments during the 2013-2015 Biennium.

Change Level by Appropriation

Appropriation: 1MT - Mosaic Templars - State Operations
Funding Sources: HRA - Arkansas Heritage Fund

Agency Request

Change Level		2015-2016	Pos	Cumulative	% of BL	2016-2017	Pos	Cumulative	% of BL
BL	Base Level	798,841	10	798,841	100.0	798,841	10	798,841	100.0
C01	Existing Program	41,500	0	840,341	105.2	41,500	0	840,341	105.2
C03	Discontinue Program	(500)	0	839,841	105.1	(500)	0	839,841	105.1

Executive Recommendation

Change Level		2015-2016	Pos	Cumulative	% of BL	2016-2017	Pos	Cumulative	% of BL
BL	Base Level	798,841	10	798,841	100.0	798,841	10	798,841	100.0
C01	Existing Program	41,500	0	840,341	105.2	41,500	0	840,341	105.2
C03	Discontinue Program	(500)	0	839,841	105.1	(500)	0	839,841	105.1

Justification

C01	MTCC requests an increase to cover the rising costs in utility expenses to include electricity, water/sewage and natural gas/propane usage costs and an increase in Professional Fees to cover the cost of a museum consultant.
C03	MTCC requested a decrease previously allocated for freight expenses to increase the amount of postage expenses, as the agency anticipates more costs in usage of USPS services due to an increase in mailers/and other correspondence associated with Community Relations Programming, Public Information outreach, and Business Operations.

Analysis of Budget Request

Appropriation: 1XX - Mosaic Templars - Cash in Treasury

Funding Sources: NNH - Mosaic Templars Cash in Treasury

The Mosaic Templars of America Center for African-American Culture and Business Enterprise (MTCC) was established by Act 1176 of 2001 as a division of the Department of Arkansas Heritage. The Mosaic Templars Cultural Center Museum building was destroyed by fire during March 2005. During the 2007-09 Biennium this cash appropriation was used to provide for insurance settlement proceeds for construction costs related to the rebuilding of the museum. From the 2009-11 Biennium forward, this cash appropriation has been used to support Agency programs and is funded by donations and Museum Gift Shop operations.

The Agency is requesting language be added to the act that will allow them to use this appropriation to purchase small artifacts and for operating expenses for the whole Agency.

The Agency Base Level Request includes appropriation of \$77,279 each year.

The Agency's Change Level Request provides for \$25,000 each year of the biennium for Resale (Cost of Goods Sold) to purchase additional products for resale.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 1XX - Mosaic Templars - Cash in Treasury

Funding Sources: NNH - Mosaic Templars Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			2015-2016			2016-2017		
		2013-2014 Actual	2014-2015 Budget	2014-2015 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	11,516	56,279	84,457	56,279	56,279	56,279	56,279	56,279	56,279
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	1,500	0	10,000	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Resale (COGS)	5090017	9,703	21,000	50,000	21,000	46,000	46,000	21,000	46,000	46,000
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		22,719	77,279	144,457	77,279	102,279	102,279	77,279	102,279	102,279
Funding Sources										
Fund Balance	4000005	62,509	55,136		0	0	0	0	0	0
Cash Fund	4000045	15,346	22,143		20,000	20,000	20,000	20,000	20,000	20,000
Total Funding		77,855	77,279		20,000	20,000	20,000	20,000	20,000	20,000
Excess Appropriation/(Funding)		(55,136)	0		57,279	82,279	82,279	57,279	82,279	82,279
Grand Total		22,719	77,279		77,279	102,279	102,279	77,279	102,279	102,279

Expenditure of appropriation is contingent upon available funding.

Change Level by Appropriation

Appropriation: 1XX - Mosaic Templars - Cash in Treasury
Funding Sources: NNH - Mosaic Templars Cash in Treasury

Agency Request

Change Level		2015-2016	Pos	Cumulative	% of BL	2016-2017	Pos	Cumulative	% of BL
BL	Base Level	77,279	0	77,279	100.0	77,279	0	77,279	100.0
C01	Existing Program	25,000	0	102,279	132.4	25,000	0	102,279	132.4

Executive Recommendation

Change Level		2015-2016	Pos	Cumulative	% of BL	2016-2017	Pos	Cumulative	% of BL
BL	Base Level	77,279	0	77,279	100.0	77,279	0	77,279	100.0
C01	Existing Program	25,000	0	102,279	132.4	25,000	0	102,279	132.4

Justification

C01	MTCC requests an increase in Resale Cost of Goods Sold for the Agency's Museum Bookstore and Gift Shop in efforts to support additional Public programming and to generate income for the Museum by enhancing the marketability of souvenir items.								
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Analysis of Budget Request

Appropriation: C17 - Bank Charges Fund

Funding Sources: 122 - Mosaic Templars Bank Charges

This cash appropriation provides for the payment of bank charges, credit card charges and fees from gift shop sale revenues collected by the Mosaic Templars Cultural Center Museum.

The Agency Request is for Base Level of \$5,060 each year.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: C17 - Bank Charges Fund

Funding Sources: 122 - Mosaic Templars Bank Charges

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2013-2014 Actual	2014-2015 Budget	2014-2015 Authorized	2015-2016			2016-2017		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	2,950	5,060	5,060	5,060	5,060	5,060	5,060	5,060	5,060
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		2,950	5,060	5,060	5,060	5,060	5,060	5,060	5,060	5,060
Funding Sources										
Fund Balance	4000005	104,110	126,568		141,508	141,508	141,508	156,448	156,448	156,448
Cash Fund	4000045	25,408	20,000		20,000	20,000	20,000	20,000	20,000	20,000
Total Funding		129,518	146,568		161,508	161,508	161,508	176,448	176,448	176,448
Excess Appropriation/(Funding)		(126,568)	(141,508)		(156,448)	(156,448)	(156,448)	(171,388)	(171,388)	(171,388)
Grand Total		2,950	5,060		5,060	5,060	5,060	5,060	5,060	5,060

Appropriation Summary

Appropriation: F49 - MTCC IMLS Grant

Funding Sources: FHH - IMLS Grant

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2013-2014 Actual	2014-2015 Budget	2014-2015 Authorized	2015-2016			2016-2017		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	41,280	7,194	0	0	0	0	0	0	0
#Positions	1	2	0	0	0	0	0	0	0
Personal Services Matching 5010003	10,683	3,468	0	0	0	0	0	0	0
Conference & Travel Expenses 5050009	0	3,856	0	0	0	0	0	0	0
Total	51,963	14,518	0	0	0	0	0	0	0
Funding Sources									
Federal Revenue 4000020	51,963	14,518		0	0	0	0	0	0
Total Funding	51,963	14,518		0	0	0	0	0	0
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	51,963	14,518		0	0	0	0	0	0

APPROPRIATION NOT REQUESTED FOR THE 2015-2017 BIENNIUM