

**State of Arkansas - Department of Finance and Administration  
Miscellaneous Tax Section - ACH Credit**

*Please print information clearly in blue or black ink.*

Nine Digit FEIN ID: \_\_\_\_\_ - \_\_\_\_\_

Eight Digit Account ID: \_\_\_\_\_ - **NGS** (if applicable)

Name of Business or Organization: \_\_\_\_\_

Primary EFT Contact Person: \_\_\_\_\_

Telephone #: \_\_\_\_\_ FAX #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, ST, ZIP: \_\_\_\_\_

Email Address: \_\_\_\_\_

This document will allow us to contact you quickly if questions arise with your EFT payment. Should you have questions about the attached documents, contact a taxpayer service representative at (501) 682-7187.

Signature of Owner or Officer: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Complete this form and return to:**

**C/o Arnell Tucker  
Miscellaneous Tax Section  
P.O. Box 896  
Little Rock, AR 72203-0896**

**Tele: (501) 682-7187  
FAX: (501) 682-1103**

**Check the tax types to be covered by your ACH Credit payment:**

- 0600 Alcoholic Beverage
- 07200 Cigarette Stamp
- 07300 Tobacco
- 08200 Natural Gas Severance (NGS)
- 08400 Oil and other Severance Taxes
- 07600 Soft Drink
- 08600 Timber

# STATE OF ARKANSAS

## BANK AND CONTACT INFORMATION FOR ACH CREDIT

The following information is for taxpayers that will make their Excise Tax payments by the ACH Credit method. A transaction of \$0.01 is required for approval before making the first required EFT payment. If you need further information or assistance, please refer to the contact section below.

### **BANK ACCOUNT INFORMATION**

Bank of America  
200 West Capitol Ave  
Little Rock, AR 72201

Transit Routing Number (ABA): 082000073 Fields 4-12

State of Arkansas Account Number: 0089431823 Fields 13-29

### **CONTACT**

If you have EFT questions, contact the Miscellaneous Tax Section at (501) 682-7187.

Arnell Tucker  
C/o Miscellaneous Tax Section  
P.O. Box 896  
Little Rock, AR 72203-0896

## ACH CREDIT ADDENDA RECORD LAYOUT INSTRUCTIONS

EFT transmissions must be initiated/completed by 3pm CST the date before the due date of the payment for the transmitted payment to be considered filed timely. Excise Tax return payment due dates vary depending on the tax type. The tax period ending date (YYMMDD) on the Addenda Record is the last day of the month for the return filing period. Payments that are received with an incorrect addenda record layout will delay processing and may be subject to penalty.

### **Natural Gas Severance**

The Taxpayer ID Separator is the 8 numeric characters that make up the Natural Gas Severance Tax Account ID (ie. 12345678 of 12345678-NGS). The Tax Type Code Separator for Natural Gas Severance is 08200.

Segment Identifier	Taxpayer ID Separator (8-digits)	Tax Type Code Separator (5 digits)	Tax Period Ending Date Separator (6 Digits)	Amount Type Separator (constant)	Tax Amount Terminator (up to 10 digits)
TXP*	XXXXXXXX*	08200*	YYMMDD*	T*	9999999999\

### **Natural Gas Severance example:**

The Addendum Record in the example below is for the January 2011 Natural Gas Severance Tax return payment. The Tax Period Ending Separator field reflects 110131 despite the due date of the payment: 25<sup>th</sup> day of the second month following production. The tax payment is for \$5,729.00.

**Reminder: Use “\*” to separate each entry and “\” to end the record.**

<b>TXP*12345678*08200*110131*T*572900\</b>
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**Miscellaneous Taxes other than Natural Gas Severance**

If you are required to file taxes other than Natural Gas Severance Tax by EFT, you will need to use your 9-digit Federal Identification Number (FEIN) as the Taxpayer ID Separator **without** the hyphen.

**Tax Type and Tax Type Codes**

TAX TYPE	TAX TYPE CODE SEPARATOR
Alcoholic Beverage	06000
Cigarette Stamp	07200
Tobacco	07300
Soft Drink	07600
Oil and other Severance taxes	08400
Timber	08600

**Miscellaneous Taxes except Natural Gas Severance**

Segment Identifier	Taxpayer ID Separator (9-digits)	Tax Type Code Separator (5 digits)	Tax Period Ending Date Separator (6 Digits)	Amount Type Separator (constant)	Tax Amount Terminator (up to 10 digits)
TXP*	XXXXXXXXXX*	XXXXX*	YYMMDD*	T*	999999999\

**Soft Drink example (9-digit Taxpayer ID Separator)**

The Addendum Record in the example below is for the January 2011 Soft Drink Tax return payment. While the tax payment is due on or before 15<sup>TH</sup> day of February, the Tax Period Ending Separator field reflects 110131. The tax payment is for \$12,896.00.

**Reminder: Use “\*” to separate each entry and “\” to end the record.**

<b>TXP*711234567*07600*110131*T*1289600\</b>
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