



**ARKANSAS DEPARTMENT OF FINANCE AND ADMINISTRATION
OFFICE OF INTERGOVERNMENTAL SERVICES
VICTIM JUSTICE AND ASSISTANCE PROGRAM**



**STOP AND VOCA RECOVERY PROGRAMS
GRANT APPLICATION WORKSHOP**



APRIL 2009



GRANT APPLICATION WORKSHOP



On February 17, 2009, President Obama signed into law the American Recovery and Reinvestment Act of 2009 (the “Recovery Act”).

As one of its many elements, the



Recovery Act provides the U.S. Department of Justice with funding for grants to assist state, local and tribal law enforcement, including support for hiring to combat violence against women and to assist victims of crime.



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STATED PURPOSES OF THE RECOVERY ACT:

- To preserve and create jobs.
- To promote economic recovery.
- To assist those impacted by the recession.





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ACCOUNTABILITY AND TRANSPARENCY

- All funds from a Recovery Act subgrant must be tracked, accounted for, and reported on separately from all other funds.



- Accounting systems must ensure that funds from any subgrant under this Recovery Act solicitation are not co-mingled with funds from any other source.



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ACCOUNTABILITY AND TRANSPARENCY

- Financial and programmatic reporting will be required on a monthly basis.
- Reports will be due within 2 calendar days after the end of each month.
- Information from the reports will be posted on a public website for Recovery Act information.
- Arkansas Recovery Website: www.recovery.arkansas.gov
- VJA Recovery Website:
www.arkansas.gov/dfa/igs/igs_arra_stop_voca.html





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PERFORMANCE MEASURES

STOP	<p>To strengthen partnerships for safer communities and enhance the State’s capacity to prevent, solve, and control crime.</p> 	<p>Number and percentage of arrest relative to the number of police responses to domestic violence incidents.</p>
	<p>To create and preserve jobs and promote economic recovery</p>	<p>Number of sexual assault nurse examiners trained.</p> <p>Number of victims receiving requested services.</p> <p>Number of victim advocates supported by grant funding.</p>
VOCA	<p>To provide direct services to crime victims in support of the Recovery Act objectives to preserve and create jobs and promote economic recovery.</p>	<p>Number of jobs retained.</p>
		<p>Number of jobs created.</p>
		<p>Number of essential services maintained without disruption.</p>
		<p>Number of collaborative partnerships established</p>



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AUDIT REPORTING REQUIREMENTS

■ Subgrant organizations receiving STOP and/or VOCA Recovery funds are subject to audit reporting requirements contained in the Office of Justice Programs Financial Guide:

<http://www.ojp.usdoj.gov/financialguide/index.htm>





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AUDIT REPORTING REQUIREMENTS



- The audit objective is to review the subgrant organization's administration of funds and required non-Federal contributions for the purpose of determining whether the recipient has:
 - Established an accounting system integrated with adequate internal fiscal and management controls to provide full accountability for revenues, expenditures, assets, and liabilities. This system should provide reasonable assurance that the organization is managing Federal financial assistance programs in compliance with applicable laws and regulations.
 - Prepared financial statements which are presented fairly, in accordance with generally accepted accounting principles.
 - Submitted financial reports (which may include Financial Status Reports, Cash Reports, and Claims for Advances and Reimbursements), which contain accurate and reliable financial data, and are presented in accordance with the terms of applicable agreements.



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AUDIT REPORTING REQUIREMENTS



- Subgrantees who expend \$500,000 or more in Federal funds (from all sources including pass through subawards in the organization fiscal year (12-month turnaround reporting period) shall have a single organization wide audit conducted in accordance with the provisions of OMB Circular A-133.
- Subgrantees who expend less than \$500,000 a year in Federal awards are required to submit an annual financial statement review instead of a full audit. The review shall be completed by a certified public accountant (CPA) who will apply inquiry and analytical procedures to financial statements provided by management to determine if they are reasonable. A review provides limited assurance that no material changes need to be made to the financial statements.



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MONTHLY REPORT REQUIREMENTS



- Detailed information regarding reporting requirements for subgrantees receiving STOP and/or VOCA recovery funds will be forthcoming.



- Applicants may expect that a standard form and/or standard reporting mechanism will be made available at a future date.



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ELIGIBILITY

- A DUNS (Data Universal Numbering System) number is required. www.dnb.com/us/
- Central Contractor Registration is required. www.ccr.gov





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ELIGIBILITY



Faith-based agencies



Law Enforcement Agencies



Prosecutors



Courts



Community Non-Profit Organizations



Institutions of Higher Learning



Hospital and Emergency Medical Facilities



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STOP PROGRAM PURPOSE

The primary purpose of the STOP/VAWA Program is to develop and strengthen the criminal justice system's response to violence against women and to support and enhance services for victims.

The STOP/VAWA Program encourages victim service providers, prosecutors, law enforcement, and the courts to implement coordinated multidisciplinary approaches to address domestic violence, sexual assault, and stalking.



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STOP PROGRAM PURPOSE

Projects supported through this program must meet one or more of the following fourteen (14) **STATUTORY PROGRAM PURPOSE AREAS**:

- 1. IDENTIFICATION AND RESPONSE** - Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women;
- 2. SPECIAL UNITS** - Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women;
- 3. POLICIES AND PROTOCOLS** - Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services specifically devoted to preventing, identifying, and responding to violent crimes against women:



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STOP PROGRAM PURPOSE

4. **DATA COLLECTION AND COMMUNICATION** - Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutors, and courts or for the purpose of identifying and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault and domestic violence;
5. **VICTIM SERVICES** - Developing, enlarging, or strengthening victim services programs, including sexual assault, domestic violence, and dating violence programs, developing or improving delivery of victim services to underserved populations, providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted, and increasing reporting and reducing attrition rates for cases involving violent crimes against women, including crimes of sexual assault, domestic violence, and dating violence;
6. **STALKING** - Developing, enlarging, or strengthening programs addressing stalking;



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STOP PROGRAM PURPOSE

7. **INDIAN TRIBES** - Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes in dealing with violent crimes against women, including the crimes of sexual assault and domestic violence;
8. **MULTIDISCIPLINARY EFFORTS** - Supporting formal and informal statewide, multidisciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence;
9. **TRAINING OF SEXUAL ASSAULT FORENSIC MEDICAL PERSONNEL EXAMINERS** - in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault;



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STOP PROGRAM PURPOSE

- 10. ELDERLY OR DISABLED** - Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of domestic violence or sexual assault, including recognizing, investigating, and prosecuting instances of such violence or assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals;
- 11. IMMIGRATION** - Providing assistance to victims of domestic violence and sexual assault in immigration matters;
- 12. CORE SERVICES** - Maintaining core victim services and criminal justice initiatives, while supporting complimentary new initiatives and emergency services for victims and their families;



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STOP PROGRAM PURPOSE

- 13. JESSICA GONZALES VICTIM ASSISTANTS** - Supporting the placement of special victim assistants in local law enforcement agencies to serve as liaisons between victims of domestic violence, dating violence, sexual assault, and stalking and personnel in local law enforcement agencies in order to improve the enforcement of protection orders.
- **14. CRYSTAL JUDSON** - To provide funding to law enforcement agencies, nonprofit nongovernmental victim services providers, and State, tribal, territorial, and local governments to promote the development and implementation of training for local victim domestic violence service providers, to fund victim services personnel to provide supportive services and advocacy for victims of domestic violence committed by law enforcement personnel, to promote the implementation of protocols within law enforcement agencies to ensure consistent and effective responses to the commission of domestic violence by personnel within such agencies;



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STOP MATCH REQUIREMENTS

Not less than thirty seven (37%) of the total funds provided for a proposal to operate an existing and/or new program.



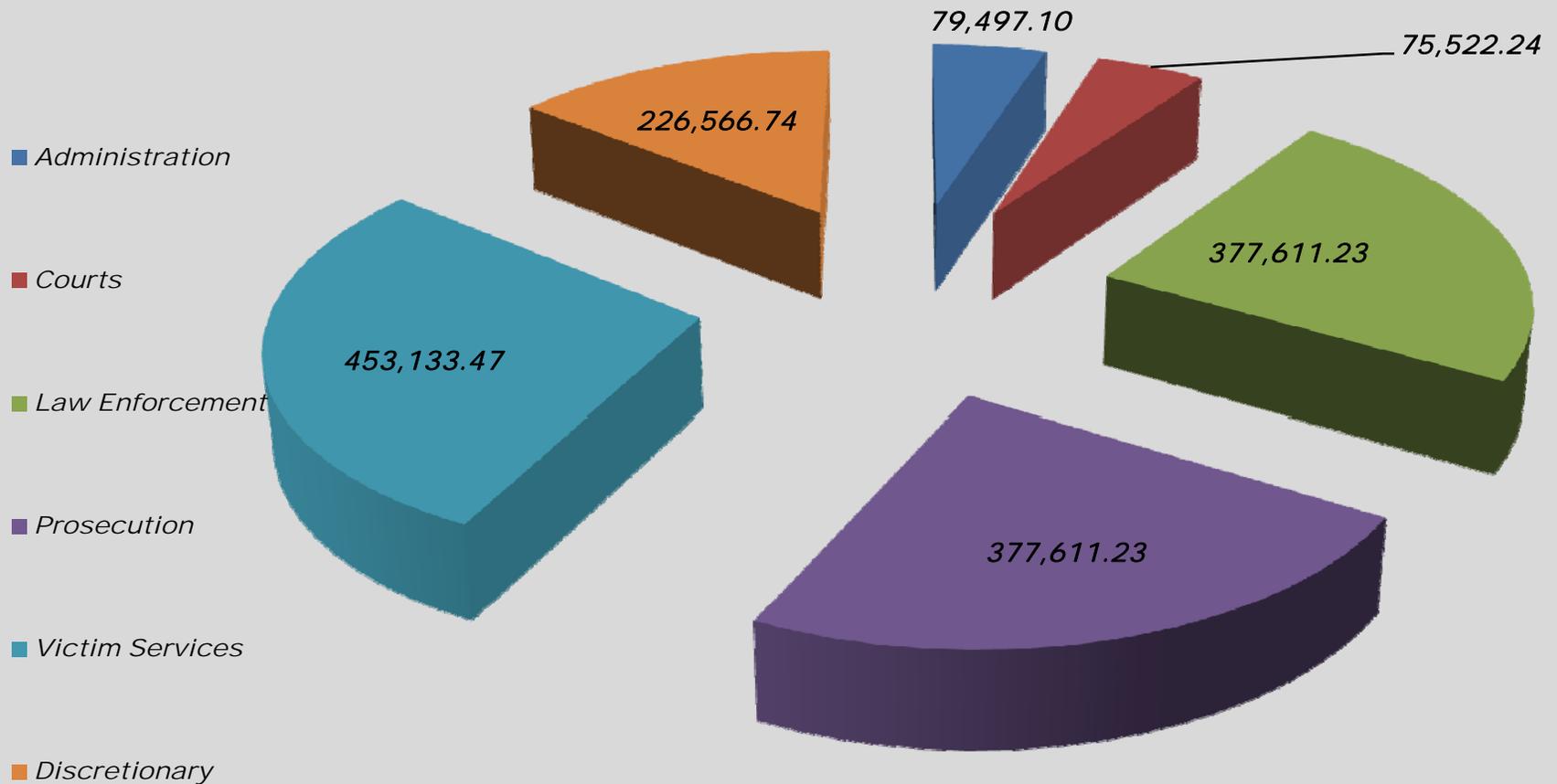
No matching funds are required for any subgrant made under the victim services allocation, however, organizations may voluntarily contribute match to the project.



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AVAILABLE STOP RECOVERY FUNDS





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CULTURALLY SPECIFIC COMMUNITY-BASED ORGANIZATION

- An organization whose primary mission is to address the needs of an underserved population (elderly, disabled, Hispanic, etc.).
- An organization who has developed a special expertise regarding a particular underserved population.





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STOP CONSULTATION CERTIFICATION



Applicants applying for funding in the law enforcement, prosecution and courts categories, must complete a consultation certification which ensures that:

They have consulted with Tribal, state or local victim service programs during the course of developing their grant applications to ensure that the proposed services, activities, and equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.



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STOP VIOLENCE AGAINST WOMEN

ALLOWABLE

(Not all inclusive)

Data Collection Systems

Training

**Development of Policies
and Protocols**

Immigration Assistance

Legal Advocacy



UNALLOWABLE

(Not all inclusive)

Lobbying

Fundraising

Research Projects

Prevention Activities

Purchase of automobiles

Renovation

**Projects which may
compromise victim safety**



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VICTIMS OF CRIME ACT (VOCA)

PROGRAM PURPOSE

The primary purpose of VOCA is to support the provision of services to victims of crime.

Services are defined as those efforts that (1) respond to the emotional and physical needs of crime victims; (2) assist primary and secondary victims of crime to stabilize their lives after a victimization; (3) assist victims to understand and participate in the criminal justice system; and (4) provide victims of crime with a measure of safety and security such as boarding-up broken windows and replacing or repairing locks.



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VICTIMS OF CRIME ACT (VOCA)

MATCH REQUIREMENTS

Not less than twenty five percent (25%) of the total funds provided for a proposal to operate an existing project and not less than thirty five percent (35%) with respect to an entity proposing to operate a new program.



NEW PROGRAM = one who has not yet demonstrated a record of providing services and/or one who has not received funding from VJA within the last three (3) years.

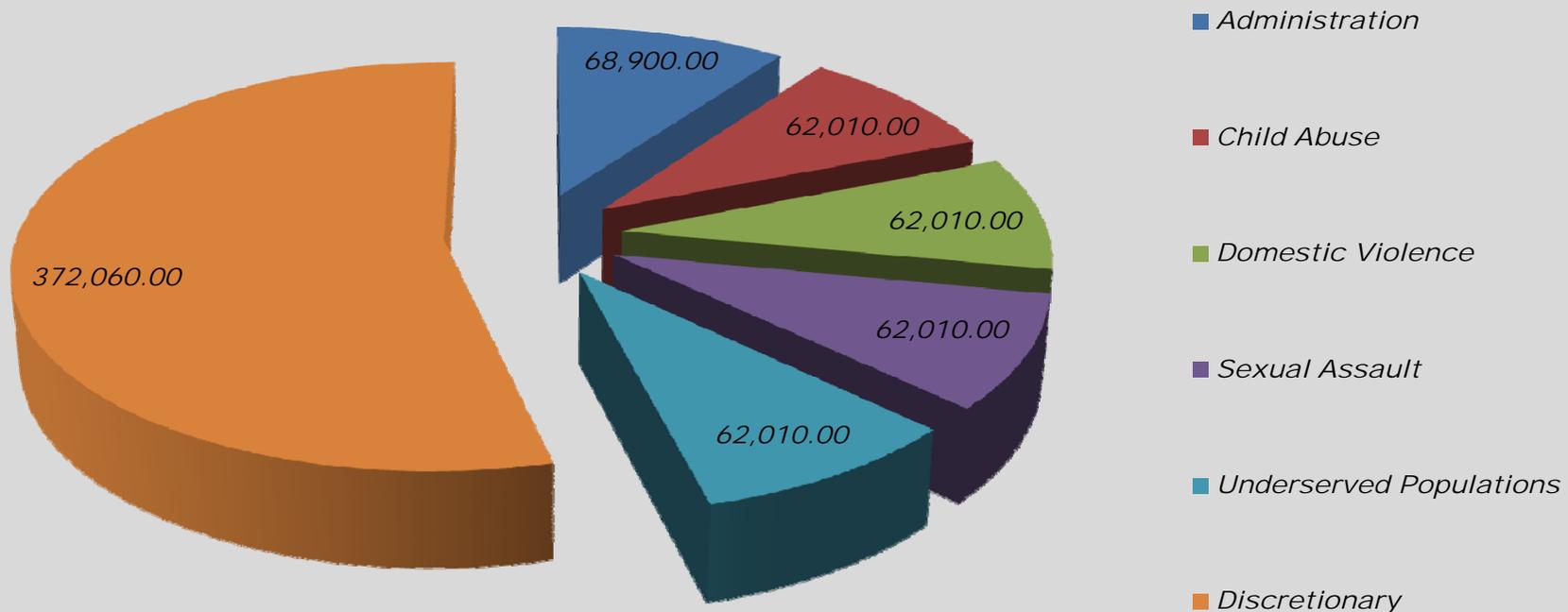


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VICTIMS OF CRIME ACT (VOCA)

AVAILABLE VOCA RECOVERY FUNDS





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VICTIMS OF CRIME ACT (VOCA)

ALLOWABLE

(Not all inclusive)

- Services which respond to the immediate emotional and physical needs (excluding medical care): crisis intervention; hospital accompaniment ; hotline counseling; emergency food and clothing; emergency transportation, and - emergency shelter
- Assistance with participation in criminal justice proceedings

UNALLOWABLE

(Not all inclusive)

- Lobbying and Administrative Advocacy
- Perpetrator Rehabilitation and Counseling
- Needs Assessments, Surveys, Evaluations, Studies
- Indirect Organizational Costs such as:
 - liability insurance on buildings;
 - capital improvements;
 - security guards/body guards;
 - real estate purchases;
 - mortgage payments



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VICTIMS OF CRIME ACT (VOCA)

ALLOWABLE

(Not all inclusive)

- Costs Necessary and Essential to Providing Direct Services. This includes pro-rated costs of: rent; telephone service; transportation costs; emergency transportation, and local travel expenses
- Personnel costs that are directly related to providing direct services

UNALLOWABLE

(Not all inclusive)

- Moving Expenses
- On-going Rent and Mortgage payments
- Prosecution Activities
- Fundraising Activities
- Development of Protocols, Interagency Agreements,
- Activities Exclusively Related to Crime Prevention



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STOP and VOCA RECOVERY APPLICATION



www.arkansas.gov/dfa/igs/igs_arra_stop_voca.html



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USEFUL WEBSITES AND RESOURCES:

Office for Victims of Crime:

www.ojp.usdoj.gov/ovc/

Office on Violence Against Women:

www.usdoj.gov/ovw/

OJP Financial Guide:

www.ojp.usdoj.gov/finguide06/index.htm



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FINAL TIPS



- READ ALL INSTRUCTIONS PRIOR TO COMPLETING THE APPLICATION.
- FOLLOW DIRECTIONS.
- ADHERE TO PAGE LIMITS AND FORMAT REQUIREMENTS.
- MEET DEADLINE .
- CHECK FOR SPELLING MISTAKES, INCORRECT GRAMMAR USAGE, TYPOGRAPHICAL ERRORS AND MATH ERRORS IN THE BUDGET.
- OBTAIN ALL APPLICABLE SIGNATURES.
- HAVE SOMEONE ELSE REVIEW THE FINAL DOCUMENT.



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QUESTIONS AND ANSWERS

