



STATE OF ARKANSAS
**Department of Finance
and Administration**

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MEMORANDUM

TO: Agency/Institution HR Managers
FROM: Kay Barnhill Terry *KBT*
State Personnel Administrator
SUBJECT: FY 2013 HR Forum
DATE: May 22, 2013

The Office of Personnel Management (OPM) will hold an HR Forum at the C. A. Vines Arkansas 4-H Center in Ferndale, Monday, June 17, 2013. Registration will begin at 8:30 am in the lobby of the auditorium and the program will start at 9:00 am, ending by 4:00 pm. Lunch will be served for all attendees. The driving instructions are attached for your information.

The major topics of this year's forum will be a discussion of new and revised legislation affecting state employees enacted by the 89th General Assembly. This is the opportunity for human resources personnel to discuss these changes as well as updates to OPM policy and procedures. Additionally, OPM will outline new and updated training available through the Inter-Agency Training Program (IATP), including the HR 101 course which will be available in August 2013.

Other items for presentation include retirement, health insurance and deferred compensation changes, and an AASIS update to discuss any biennial conversion and fiscal year end activities for state agencies.

We hope to make this an open forum with lots of interaction from the attendees. If you have specific questions regarding current or proposed personnel policies, we will ensure that they are addressed if you send your questions to Jennifer Bush: Jennifer.Bush@dfa.arkansas.gov by COB, June 12, 2013.

There is no charge for registration; however, due to the cost of the forum, attendance will be limited and advance reservations are required. OPM may need to limit reservations based on agency/institution response.

Please complete and email the attached registration form for the attendee(s) to Diana Camp: diana.camp@dfa.arkansas.gov no later than Friday, June 7, 2013, to reserve your spot. Certificates of attendance will be given to meeting attendees. Should you have questions regarding the meeting, please contact Don Lukas, Manager, Research and Technical Services (Don.Lukas@dfa.arkansas.gov) or Janis Harrison, DFA State OPM Manager, (Janis.Harrison@dfa.arkansas.gov) or call (501) 682-1823.

We look forward to seeing you!

KBT/jh

Attachments