

ARSTATEJOBS

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ARSTATEJOBS

Brief History

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Brief History

- o Governor's Executive Orders 99-04 and 15-01
 - o Mandates use of the Arkansas Government Jobs Website (ARSTATEJOBS) to advertise job openings
 - o Began in 1999
 - o Last major update in 2012

ARSTATEJOBS

Brief History

**Required users include
state offices, departments
and agencies, unless
granted an exception by
DFA**

ARSTATEJOBS

Brief History

- o Users exclude (may choose to use ARSTATEJOBS)
 - o General Assembly and their employees
 - o Supreme Court, Courts of Appeal and positions in the judicial branch
 - o Institutions of Higher Education officers, employees, and academic positions
 - o Constitutional Offices and their employees
 - o Multi-member boards, commissions and committee appointees
 - o Highway and Transportation Department employees
 - o Game and Fish Commission employees

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Brief History

- o Required to advertise Career Service Pay Plan positions, at a minimum
 - o Exempt – 10 working days
 - o Non-exempt – 5 working days
- o Not Required to advertise Executive and Professional Service Pay Plan or Unclassified positions, but may choose to advertise

ARSTATEJOBS

Brief History

- o Required to have an OPM approved Internal Advertising Approval Request form prior to posting on ARSTATEJOBS
- o Required to notify all agency employees of internal job postings

ARSTATEJOBS

Brief History

Governor Asa Hutchinson's policy requires the use of the ARSTATEJOBS website to advertise positions as it is the most prominent and centralized location for state government job postings

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Survey Results

ARSTATEJOBS

Survey Results

- o Overwhelming # of responses, with many using the system 3+ days or more per week
- o Responses have been thoughtful and detailed; OPM appreciates the number of you willing to be contacted directly regarding suggestions

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Survey Results

- o Positive Strokes:
 - o Ease of use
 - o One stop shopping/central location
 - o Paperless/electronic records
 - o Faster advertising
 - o Easier communication with applicants

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Survey Results

- o Negative Strokes:
 - o Auto population of (salary) fields
 - o Printing applications/font size
 - o Log out time of 10 minutes
 - o Agency specific info at the end
 - o County of Position – needs City
 - o No system auto fill for EEO/Vet Pref

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Survey Results

- OPM will leave the survey open through Friday, June 26, 2015, for additional input
- Once the results are compiled, OPM will post on the OPM website



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Enhancement Requests

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Enhancement Requests

- Add a floating save button to allow interviewer to save at any point in the process

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Enhancement Requests

- o Add the ability for an applicant to upload/attach information
 - o Word (.doc or .docx)
 - o Adobe (.pdf)
 - o Image (.jpg)
 - o 5 maximum

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Enhancement Requests

- If additional, specific questions are part of the advertisement, require applicant to answer before submission

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Enhancement Requests

- o When an applicant accesses the ARSTATEJOBS website and clicks the 'SEARCH' button, create a pop-up reminder to the applicant:
- o "Please Note: If you do not log in to your account prior to searching for a job, you will not be able to submit an application successfully."

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Enhancement Requests

- o **There are applicants with multiple accounts; if an applicant creates another account using his/her same email account, the accounts will be consolidated into one account with the newest account name**

ARSTATEJOBS
Enhancement Requests

MORE TO COME

ARSTATEJOBS - Enhancement Requests

- There are applicants with multiple accounts; if an applicant creates another account using his/her same email account, delete/delimit/combine/supersede the previous with the new account