



STATE OF ARKANSAS
**Department of Finance
and Administration**

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MEMORANDUM

TO: All State Agency Directors, Boards, Commissions,
Presidents/Chancellors of State Supported Institutions of Higher
Education and Personnel/Payroll Representatives

FROM: Richard A. Weiss, Director 

SUBJECT: Merit Lump Sum Payments

DATE: May 7, 2013

Governor Beebe has determined that merit bonuses will be awarded for Fiscal Year 2013. He is pleased to announce that employees will be eligible to receive the maximum bonuses allowed by law.

Merit bonuses will be awarded to employees based on the following percentages for each of the performance categories:

- Exceeds Standards: 4.5%
- Above Average: 3.0%
- Satisfactory: 1.5%

Merit lump sum payments for performance evaluations completed in fiscal year 2013 will be awarded in the last pay period of this fiscal year. June 9 through June 22, 2013, is the last pay period for agencies on the AASIS system. These bonuses will be in paychecks received by state employees on June 28, 2013. Merit will be awarded to all eligible employees, including those in the Career Service, Professional/Executive, and Unclassified positions.

Kay Barnhill Terry, State Personnel Administrator, will issue a follow up memorandum which will include procedural instructions for implementing these lump sum payments.

If you have any questions, please contact your State Personnel Analyst in the Office of Personnel Management.

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