



STATE OF ARKANSAS
**Department of Finance
and Administration**

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MEMORANDUM

TO: All State Agency Directors, Boards, Commissions, Presidents/Chancellors of State
Supported Institutions of Higher Education and Personnel/Payroll Representatives

FROM: Kay Barnhill Terry, Administrator
Office of Personnel Management

SUBJECT: Pay Plan Overview Meetings

DATE: May 1, 2009

The Office of Personnel Management (OPM) will be conducting overview meetings of Act 688, the Uniform Classification and Compensation Act, for all employees of state agencies and institutions of higher education. The presentation provides a brief history of the Classification and Compensation System, explains the new pay plans, and clarifies how individual salaries will be adjusted to the new plans at the beginning of the fiscal year. There will also be a period for questions and answers.

The meetings will be statewide, are open to all employees, and last approximately two hours. The meetings in May will be held in the Little Rock area, and are scheduled throughout the rest of the state during June. Please pass this information and attached schedule on to your employees. The June schedule will be distributed as soon as it becomes finalized. This information can also be found on the OPM website: http://www.arkansas.gov/dfa/personnel_mgmt/opm_index.html under OPM News.

Once again, thank you for your input, assistance, and dedication to the Pay Plan Study.